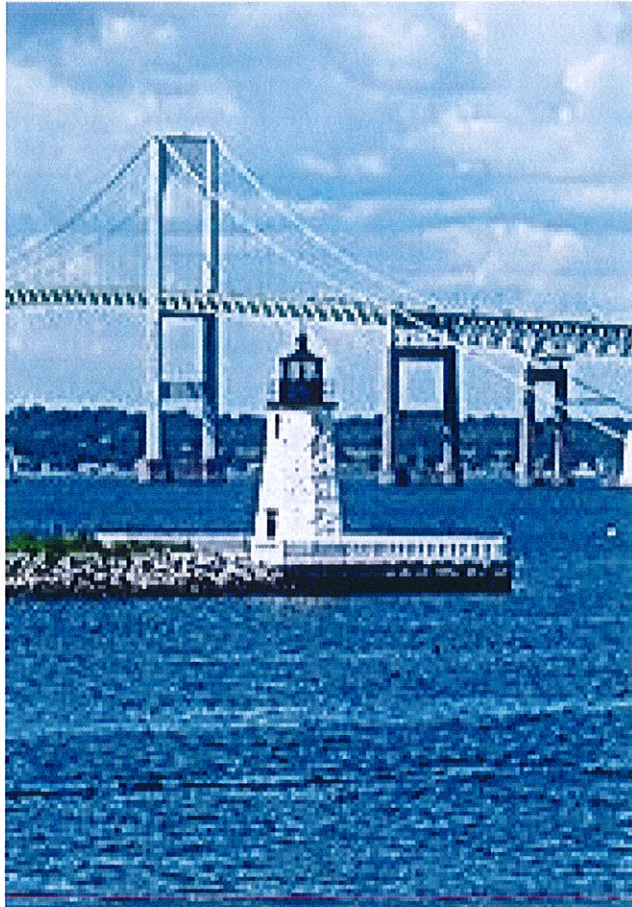


City of Newport, Rhode Island



Adopted Biennial Budget

FY 2020 & FY 2021

CITY OF NEWPORT, RI
ADOPTED BUDGET
FISCAL YEAR 2020 AND FISCAL YEAR 2021

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GOVERNMENT FINANCE OFFICERS ASSOCIATION

*Distinguished
Budget Presentation
Award*

PRESENTED TO

City of Newport

Rhode Island

For the Biennium Beginning

July 1, 2017

Christopher P. Movill

Executive Director

CITY OF NEWPORT, RI
BUDGET MESSAGE AND SUMMARY
FISCAL YEARS 2020 and 2021





CITY OF NEWPORT
CITY MANAGER
Joseph J. Nicholson, Jr., Esq.

To: Mayor Bova, Members of the City Council and Citizens of Newport

We are pleased to present the proposed budget for fiscal years 2020 and 2021. This marks the third biennial budget prepared by the City of Newport administration.

Overview: Strategic Goals

The City Council adopted both a Comprehensive Land Use Plan update and the framework for a new Strategic Plan in fiscal year 2017. Both plans involved comprehensive strategic and planning processes with significant input from residents and stakeholders in the city. The plans set the overall direction for the City of Newport.

The City Council framework for a strategic plan includes four major goals of Economic Development, Infrastructure, Transportation and Mobility, and Communications. These goals and the city's financial policies provide the foundation for the Proposed Budget. Resources were considered and allocated to align with the Strategic Plan's four major goal areas.

Economic Development and Transportation and Mobility

The potential purchase of the naval hospital property, the development of Sheffield School into "Innovate Newport", and the proposed re-alignment of the Pell Bridge ramps have combined to provide opportunities for economic development and transportation and mobility options centered around the north end.

1. Innovate Newport is a multi-million dollar redevelopment of the historic Sheffield School. The project, which is nearly complete, is a collaboration between the City of Newport, Newport County Chamber of Commerce and the Economic Development Fund of Rhode Island. The 34,000 square foot school has been converted into a cowork and office complex targeted to entrepreneurs, innovators and small businesses working in the defense sector and allied industries including underwater technologies and cyber security. The project is a key component of the city's overall economic development strategy to build economic resiliency. The first tenant moved into the redeveloped building on April 1, 2019. The office space is fully leased and the cowork space is filling up and continues to be marketed to members. The Class A workspace also includes meeting space designed to spark innovation and build community.
2. The Pell Bridge Re-Alignment project is a collaboration between the City of Newport and the State of Rhode Island Department of Transportation. This project will re-align the Pell Bridge ramps to allow for better traffic control. The project will open parts of the north end to redevelopment opportunities and allow for better pedestrian connections

between the north end and the rest of the city. This project recently received a grant from the federal government for \$25 million. Phase 1 of the project is to extend the round-about at JT Connell and Coddington Highways, and is projected to begin in the spring of 2020. Phase 2 will re-align the bridge ramps with work projected to begin in 2021. The project, in total, is expected to be completed in 2024.

3. The U.S. Naval hospital property has been part of an extensive federal disposition process. The city has funding available from the sale of properties to purchase this property when it becomes available.

Other Projects

There are many projects in various stages of construction or the regulatory approval process, as well as known or rumored projects that are expected to begin the permit processes in the next several months. Four projects in process include converting properties into small boutique hotels to include a total of 229 rooms. An additional 630 rooms are part of five known or rumored projects that are anticipated to begin public filings in the next several months. One of the larger projects involves the Newport Grand property, which was purchased for redevelopment. This property is anticipated to be redeveloped into retail, commercial and hotel property. These projects increase the value of the properties, and will provide additional rooms tax revenue to the city.

Housing

Newport has long been regarded for its wealth of architectural history. The large numbers of preserved, historic structures along with narrow city streets dating to the Colonial Era are admired for their connections to the past along with their use in the present. The diverse historic and cultural heritage, created and preserved by Newport citizens over the years, reflects the collective identity of the community's housing and neighborhoods. The availability, quality, and affordability of housing stock are key elements affecting the quality of life for all citizens. The City of Newport has always made the housing needs of all economic income levels a priority. Housing in Newport is a topic that crosses a wide range of issues from availability and condition of the stock to the affordability and location of that housing.

Newport has the highest median home value on Aquidneck Island, and is well above that of the state average. The average and median sales price of single family homes sold in Newport in calendar year 2018 were \$878,000 and \$563,000, respectively. Lot size, density, location, scarcity and neighborhood character impact pricing.

Two private projects are in process to redevelop properties that would add 50 plus rental units of moderate income housing. The City continues to provide support to various redevelopment projects that improve properties and provide affordable housing and/or jobs that will provide employment opportunities to residents.

Also, although Newport has the highest population on Aquidneck Island, it has the smallest percentage of owner occupied housing units. Rental properties continue to be of concern, as are the impact of short-term rentals. The use of applications such as Airbnb are expanding rapidly and Newport, along with many other communities, is struggling to develop policies to address issues arising from the use of these applications.

The City administration will continue to evaluate the impact of dark houses, affordability and short-term rental applications, and provide policy recommendations to the City Council.

Infrastructure

The Proposed Budget includes significant allocation of resources towards the Council's second goal of infrastructure, including roads, school facilities, seawall repairs, parks and playground facilities, water system needs and water pollution control (WPC) or wastewater needs.

The Newport Public School Department has significant capital and facility needs. Roger's High School has been identified in a state sponsored study as the high school most in need of replacement in the state. In addition, Pell School is overcrowded and prekindergarten children are currently being taught in the Kennedy School building in Middletown under a lease that will not be renewed after 2020. The School Department has formed a building sub-committee in accordance with Rhode Island Department of Education (RIDE) regulations to evaluate various facility options. The school has awarded a contract to Studio JAED to help guide the school committee through the RIDE Stage I and Stage II processes in preparation for a bond referendum in the fall of 2020. The budget does not include funding for a new school and/or property for new facilities, as the cost is not known and would likely be funded through bond proceeds.

In June 2018, the General Assembly passed a state budget that included substantial changes to the oversight, management and funding of school construction. With the passage of Article 9 in the state budget, the school's annual facility capital, maintenance and repair expenditures, as defined in state regulations, must meet one of three requirements. The requirement that best applies to Newport is that a minimum of 3% of the School's operating budget must be spent each year, to be phased in over a five-year period. The requirement will be funded with a combination of allowable expenses (\$250,000) in the school operating budget plus a capital allocation of \$380,000 in FY2020 and \$611,000 in FY2021 included in the City's capital budget.

Road improvements continue to be the number one concern of residents. The Parking, Maritime and General Funds, through the Capital Project Fund, provide funding of \$1,800,000 for road repairs and improvements. Most of the funds are to be allocated to city-wide roads and sidewalks, but \$600,000 of the funding is specifically designated for repairs to Bellevue Avenue.

Infrastructure needs in the WPC fund are substantial, and cannot be overstated. The five year CIP requires \$30 million in repairs and improvements. This is in addition to the \$80 million plus in repairs and improvements that have been done in the last several years. As a result of a civil suit, the city entered into a consent decree to resolve claims with the U.S. Environmental Protection Agency (EPA) and the Rhode Island Department of Environmental Management (RIDEM) in October 2011, amended December 2015. The Consent Decree requires the City to comply with a detailed System Master Plan (SMP) that includes specific capital improvements with completion dates in order to mitigate CSO discharges. The SMP includes an end date of June 30, 2033 for compliance with the CWA. One of the approved plan items is increasing capacity of the wastewater treatment plant in order to receive increased flow during rain events to avoid a CSO discharge. This project is well underway. Increasing the capacity requires upgrades throughout the entire treatment process train.

An additional SMP required project is the rerouting the City's sewer collection system that currently services the north end of the City. The current system is directed by gravity sewers in a southerly direction to the Long Wharf pump station only to be pumped north to the City's wastewater treatment facility. The project proposes to install a new pump station in the vicinity of Van Zandt Avenue to receive the flow from the northern part of the City and pump to the existing Long Wharf force main which ultimately discharges at the wastewater treatment facility. This project is anticipated to cost \$6 million. The City borrowed or will borrow funds for these projects from state's clean water revolving fund administered by the Rhode Island Infrastructure Bank (RIIB). The bonds include a 30% subsidy and an additional allocation of Federal grant funds for green infrastructure related to the project.

Much of the sanitary and storm water piping infrastructure is old and in need of repairs or replacement. The City is allocating about \$2 million a year towards repairs and replacement. Funding of \$500,000 is also allocated in each year for flood mitigation measures identified at a conceptual level in the Drainage Studies recently completed for the Wellington Avenue, Bridge Street, and Whitwell Avenue drainage areas.

Sewer rates in the City of Newport are amongst the highest in the State and, the needs far outweigh the City and ratepayer's ability to pay. City Council and administration are working diligently to find other means to pay for necessary improvements. One of the suggestions, approved last year, was to bring the maintenance and minor repairs of underground sewer and stormwater infrastructure in-house. That function, along with managing the wastewater treatment plant and other sewer assets had been outsourced 20 years ago. While it may seem counterintuitive, an analysis of costs and benefits showed that the City is saving about \$600,000 a year by bringing that particular function back in-house.

The sewer rate has increased in the last few years primarily to pay for debt service on bonds required to pay for improvements required by the Consent Decree or emergency repairs such as the Long Wharf force main failure. The City is negotiating changes in wastewater treatment contracts between the City and the Town of Middletown and the U.S. Navy to more accurately reflect flow proportion and/or share of debt service. The Utilities Director has scaled back capital improvements to the bare minimum. That, along with potential changes to the Middletown contract, in particular, means that the sewer rate is not proposed to increase in FY2020 or FY2021. The CSO Fixed Fee and Industrial Pretreatment Fees are not proposed to change.

Communication

Surveys and outreach have consistently identified the need for more external communication and transparency. The City is currently working on two significant projects related to external communications. The City hired a firm to evaluate needs and develop the specifications for a new website. The process includes gathering information from the Council, administration, residents, businesses and other users of the City's website. The website is scheduled to launch by the end of March, 2019. A full-time communications officer was hired to assist with managing information flow through a variety of on-line resources, and to maintain the website.

The city and school have determined that replacing the current ERP system with one that is designed specifically around government needs will assist in providing better on-line options for

FY2020 and FY2021 Proposed Budget

The Proposed FY2020 and FY2021 Budget for the City's General Fund increased by 5.6% over the two-year period. The proposed tax rate increase is 3.50% and 3.58% for FY2020 and FY2021, respectively. There are no major changes in revenues.

The Proposed Budget continues to fund long-term liabilities at the actuarially determined funding rate. The General Fund transfer for capital improvements is the amount of the capital improvements that will be paid for by taxpayer dollars. That amount has increased due, primarily, to state required increases in school capital requirements to \$4 million in FY2020 and \$4.8 million in FY2021.

Current operations and staffing are expected to remain at the same levels as in prior years. A cost-of-living (COLA) increase of 2.0% in FY2020 and 2.00% in FY2021 is proposed for all personnel and employees covered by on-going bargaining agreements plus non-union personnel. Current experience reviews of health insurance indicates that the City and School insurance rates will increase by approximately 5%. The increase is budgeted at 5% in FY2020 and with no increase in FY2021. Dental insurance rates are expected to remain the same for both years.

The Water Department budget includes only minor changes in FY2020. The City has just filed a rate increase request with the Rhode Island Public Utilities Commission (PUC). The proposed FY2021 budget is based on the rate filing. The PUC has not yet begun hearings on the proposed rate increases.

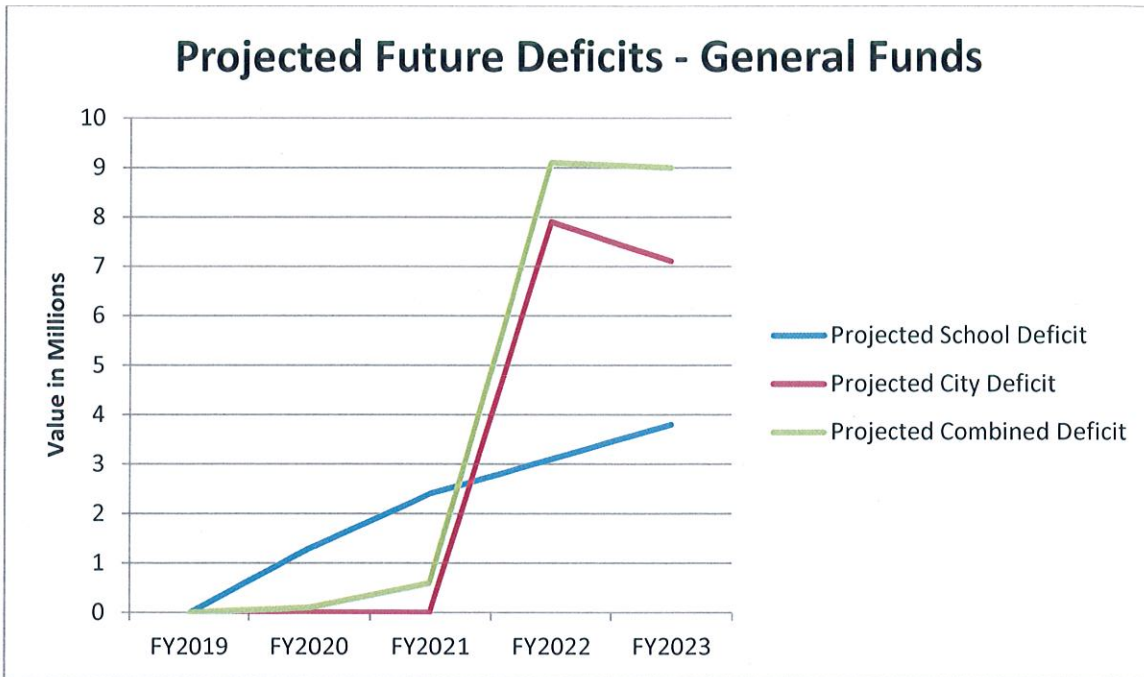
Overview: The City's Sustainability Strategy

Structural balance refers to a government's capacity to fund existing expenditures over time with its projected ongoing revenues. The difference between existing expenditures and ongoing revenues is referred to as a "structural budget gap"

Limited revenue opportunities along with a heavy reliance on property taxes of 80%, changes in State revenue sharing, binding arbitration for public safety, aging infrastructure and the growing cost of employee benefits have caused challenges for the City's structural budget for years. More recent events include pension and OPEB funding challenges, weather related events, water and wastewater regulations, and significant school operational and facility needs.

General Funds

The financial forecast found at the end of this letter indicates that the City and School Department will continue to face budget gaps assuming no major changes. The FY2023 projection includes an increase of \$6.6 million in debt service (shown under the City projection) for bonds to cover facilities needs in the schools.



The City Council and administration will need to continue to work with the elected School Committee members and the School administration to meet the needs of the community and schoolchildren while balancing the costs to the taxpayers. Both organizations continue to explore collaboration and consolidation with each other and with other local school districts.

These challenges have led and may continue to lead to reduced staffing, restructuring of staff and reduced expenditures and services without some type of intervention. Some of the ways this is being addressed is in a renewed focus on priorities and a search for additional stable revenue opportunities.

It is clear that long-term financial sustainability will only be possible with the addition of new revenue sources, promotion of economic development, legislative changes associated with revenues and bargaining units, constant focus on efficiency and service, and changes to existing long-term benefit structures.

It has been an honor to work with Newport's dedicated staff in preparing the Proposed Budget. Every Department Director spends a lot of time evaluating programs, looking for efficiencies and conscientiously monitoring costs. They all exhibit loyalty and dedication to the City of Newport and its citizens. I would also like to thank the Finance Department for their support and commitment to the preparation of a fiscally sound and responsible budget proposal and, in particular, Elizabeth Sceppa's time commitment and devotion to the actual preparation of the budget document. I look forward to working with the Council in the review, revision, adoption and implementation of this budget.

Respectfully submitted,



Joseph J. Nicholson, Jr., City Manager

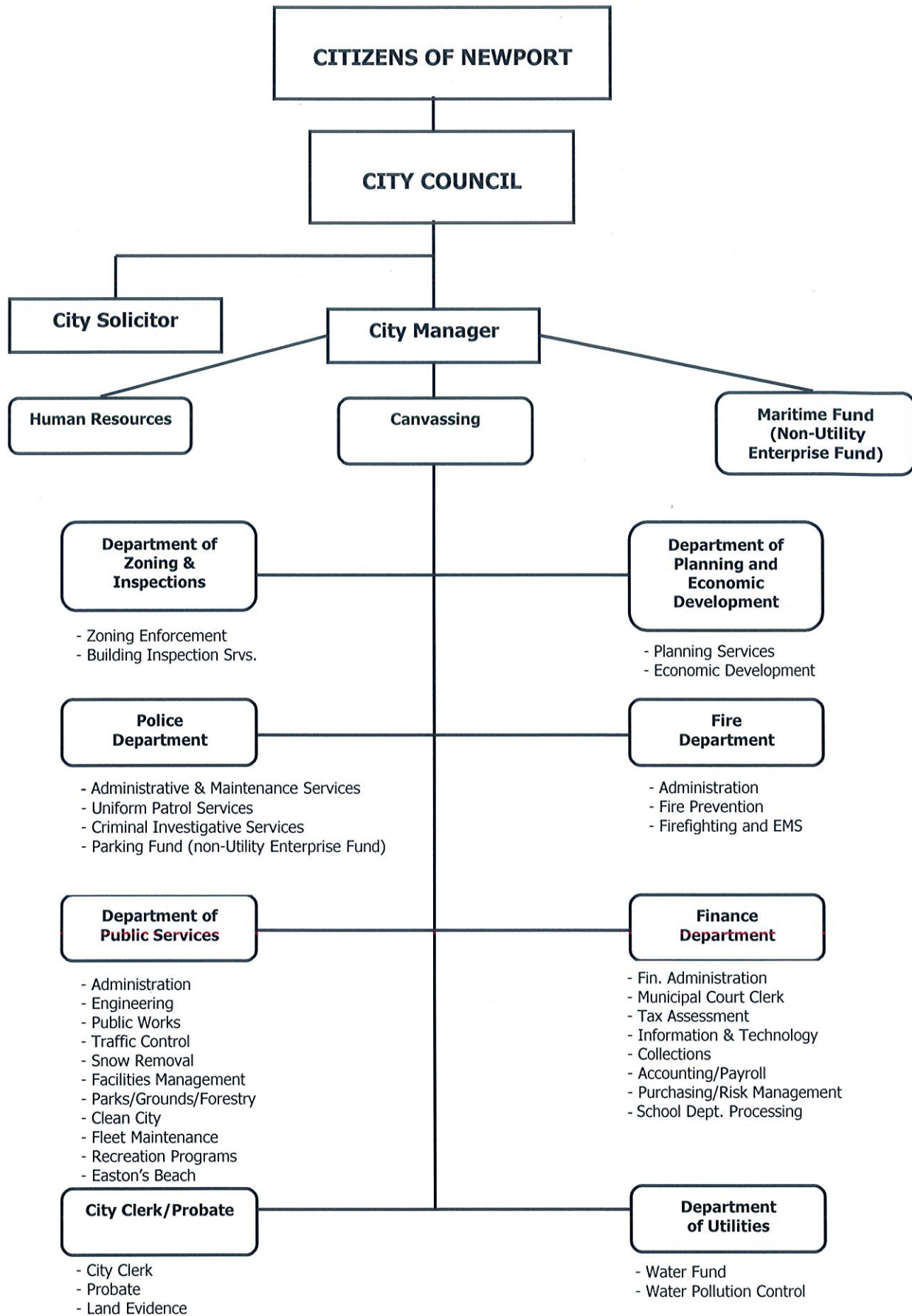
CITY OF NEWPORT
FINANCIAL PROJECTIONS - SCHOOL AND CITY GENERAL FUNDS
FY2019 - FY2023

Combined School and City General	Adopted FY2019	Projected FY2020	Projected FY2021	Projected FY2022	Projected FY2023
Education Expenditures					
Salaries	\$ 22,953,334	\$ 23,912,401	\$ 24,390,649	\$ 24,878,462	\$ 25,376,031
Employee Benefits	10,858,431	11,601,353	12,181,420	12,790,491	13,430,016
Purchased Services/Operating Expenses	6,683,023	6,816,683	6,953,017	7,092,077	7,233,919
Total Education Expenditures	40,494,788	42,330,437	43,525,086	44,761,030	46,039,966
Education Revenues					
Municipal Appropriations	25,968,779	25,968,779	25,968,779	26,488,155	27,017,918
Local Revenues	1,237,000	1,261,740	1,286,975	1,312,714	1,338,969
State Aid	12,234,009	12,783,871	12,783,871	12,783,871	12,783,871
Federal Aid	1,055,000	1,055,000	1,055,000	1,055,000	1,055,000
Total Education Revenues	40,494,788	41,069,390	41,094,625	41,639,740	42,195,757
Projected Education Surplus (Deficit)	\$ -	\$ (1,261,047)	\$ (2,430,461)	\$ (3,121,290)	\$ (3,844,208)
Municipal Expenditures					
Salaries	\$ 25,559,357	\$ 26,425,701	\$ 27,191,611	\$ 27,735,443	\$ 28,290,152
Employee Benefits	22,219,989	22,241,451	22,461,018	23,584,069	24,763,272
Purchased Services/Operating Expenses	13,720,834	12,478,884	12,847,478	13,104,428	13,366,516
Reserves	-	1,200,000	1,879,219		
Capital Expenses and Transfers	3,212,552	4,039,286	4,806,876	6,893,786	5,069,386
Municipal Debt Service	1,364,132	1,370,584	1,356,145	1,353,353	1,111,067
School Debt Service (paid by City)	3,283,220	4,049,331	3,941,952	10,371,847	9,095,350 *
Appropriation for Newport Public Library	1,896,037	1,933,958	1,972,637	2,012,090	2,052,332
Appropriation for Schools	25,968,779	25,968,779	25,968,779	26,488,155	27,017,918
Appropriation for School Technology	800,000				
Appropriation for School FY18 Deficit	450,000				
Civic Support	118,450	143,450	143,450	143,450	143,450
Total Municipal Expenditures	98,593,350	99,851,424	102,569,165	111,686,620	110,909,443
Municipal Revenues					
Local Property Tax	77,757,243	80,227,005	82,727,005	82,727,005	82,727,005
Local Non-Property Tax Revenues	5,000,000	5,100,000	5,100,000	5,200,000	5,300,000
State and Federal Aid	3,766,814	3,885,706	4,133,447	7,133,447	7,133,447 *
Charges and Fees for Services	9,987,733	9,977,213	9,947,213	9,950,000	9,950,000
Use of Money and Property/Contributions	591,500	661,500	661,500	661,500	661,500
Appropriations of Fund Balance	1,250,000				
Transfers	240,060				
Total Municipal Revenues	98,593,350	99,851,424	102,569,165	105,671,952	105,771,952
Projected Municipal Surplus (Deficit)	\$ -	\$ -	\$ -	\$ (6,014,668)	\$ (5,137,491)
Combined Municipal and School Surplus (Deficit)					
	\$ -	\$ (1,261,047)	\$ (2,430,461)	\$ (9,135,958)	\$ (8,981,699)

Assumptions:

- * Debt Service was increased by \$6,600,000 in FY2022 and State Aid was increased by \$3,000,000 to cover facilities needs in the Schools.
- 1. Salaries, purchased services and operating expenses are assumed to increase by 2% per year.
- 2. Benefits are assumed to increase by 5.0% in FY2022 & FY2023 on the municipal side and 5% each year on the school side.
- 3. Municipal property tax increases are per the Proposed Budget. We have not assumed any increase for later years.
- 4. School local revenues are assumed to increase by 2% per year.
- 5. The projection does not include the School's Proposed FY2020 and FY2021 Budgets as they have not been completed.

THE CITY OF NEWPORT, RI



FY2020 & 2021 Budget Highlights

	Adopted FY2020	Increase Over FY2019	Proposed FY2021	Increase Over FY2020
Expenditures for all funds	\$ 149,836,695	1.08%	\$ 144,650,821	-3.46%
General Fund tax levy	\$ 77,569,313	3.44%	\$ 79,610,094	2.63%
General Fund revenues	\$ 99,981,982	3.07%	\$ 101,970,504	1.99%
Tax rate, residential	\$ 10.28	2.90%	\$ 10.65	3.58%
Tax rate, commercial	\$ 15.42	2.94%	\$ 15.98	3.61%
Tax rate, personal property	\$ 15.42	2.94%	\$ 15.98	3.61%
Tax rate, motor vehicle	\$ 23.45 *	0.00%	\$ 23.45 *	0.00%
Transfer to schools operations	\$ 27,007,530	0.00%	\$ 27,007,530	0.00%
Transfers to Capital Projects Funds	\$ 4,039,286	25.73%	\$ 4,806,876	19.00%

** state fixed rate for the City of Newport. The City grants an exemption for the first \$6,000 of value to all motor vehicle taxpayers.*

- One-cent on the real property tax rate is equivalent to approximately \$52,599
- General Fund Balance is at 16.16% of budgeted General Fund expenditures

Economic Assumptions

The underlying economic assumptions in this budget are:

- The capital improvement budget includes the new state mandated maintenance and capital requirements for schools in both FY2020 and FY2021. It includes a \$300,000 set-aside in FY2021 for short-term space needs for the schools. The budget does not include debt service for a new high school or other school facility needs.
- The housing market will continue to improve. The City has seen an increase in building permits which is expected to continue.
- The economy will remain stable. The upcoming tourist seasons are expected to remain fairly strong. This will result in an increase in revenues including hotel tax and meals and beverage taxes.
- Stable or slowly rising interest rates are expected over the next fiscal year, leading to flat investment income.
- Increasing costs of 3-4 % will impact city purchases of supplies, materials, contracts and utilities. Construction costs are expected to remain high in Newport County.
- Notice from the Interlocal Trust indicates that health insurance rates in the budget will increase by 5%. The increase is budgeted at 5%.



THE CITY OF NEWPORT, RHODE ISLAND

Newport is located at the southern end of Aquidneck Island in Narragansett Bay, about 30 miles southeast of Rhode Island's capital of Providence. The City is bounded by the Atlantic Ocean on the east and the south, Narragansett Bay on the west, and by the Town of Middletown on the northeast. Newport is 11 square miles in size, with 7.7 square miles of land and 3.3 square miles of inland water. Location is readily accessible to the west by Interstate 95 via the Jamestown and Pell Bridges, and to the north by Routes 24 and Interstate 195 via the Mount Hope Bridge and the Sakonnet River Bridge.

Mayor and City Council



Angela McCalla First Ward Lynn Underwood Ceglie Second Ward Susan D. Taylor At Large & Vice-Chair Jamie Bova Mayor Justin McLaughlin At Large Jeanne-Marie Napolitano At Large Kathryn E. Leonard Third Ward

GOVERNMENT

Newport was founded in 1639, incorporated as a City in 1784, and rechartered in 1853. The City operates under a Home Rule Charter, adopted in 1953, providing for a council/city manager form of government. There is a seven-member City Council headed by its Chairperson, who is elected by the Council and also holds the title of Mayor. All legislative powers of the City are vested in the City Council by the Charter, including the ordering of any tax, making appropriations, and transacting any other business pertaining to the financial affairs of the City.

Four members of the City Council are elected at large and the remaining three members are elected from the three wards, all for a two-year term. The new council was elected in November, 2018. The Charter grants to the City Council all powers to enact, amend, or repeal ordinances relating to the City's property, affairs and government, including the power to create offices, departments or agencies of the City, to preserve the public peace, health and safety, to establish personnel policies, to authorize the issuance of bonds, and to provide for an annual audit.

The City Manager is appointed by a majority vote of the City Council. The City Manager is the chief administrative officer. The Charter grants to the City Manager the authority to appoint or remove all officers or employees of the City, to prepare and submit to the City Council the annual budget and annual report of the City, to recommend pay schedules for City employees, and to recommend to the Council the adoption of such measures as he/she may deem necessary for the health, safety or welfare of the City.

ECONOMY

From its early years when commerce involved the whale-oil trade, to today's highly sophisticated research in electronic submarine warfare, the seaport has continued to play a vital role in Newport's economy. The U. S. Navy, beginning with the founding of the Naval War College in 1884, influenced the development of the City and continues to do so as one of the major contributors to the local economy.

Newport's location, natural and cultural resources, and sense of history are responsible for the growth of tourism into a primary source of revenue. The third largest economic factor in Newport, the service sector, has benefited by both the defense and tourism industries.

Tourism

As the State's principal tourist center and resort community, Newport is visited annually by millions of tourists who attend special events, sail, and view the City's mansions and other attractions. The City's popularity has stimulated significant private investment in retail shopping facilities, hotels, timeshare units, restaurants, clubs, and other tourist-oriented enterprises.

Discover Newport, the regional tourism bureau that operates the H.J. Donnelly III Visitors Center, reports over 500,000 visitors seeking information in the Center annually. The Visitor Center, located in the center of Historic Newport, is open seven days a week, providing residents and visitors with information on area attractions, accommodations, events, and restaurants. The Tennis Hall of Fame and the Sailing Hall of Fame are both located in Newport.

Recreation

The City of Newport has some of the best private facilities for boating enthusiasts in the state. There are two public beaches operated May through September, and the area is famous for past America's Cup Races, current Volvo Race stops, and the Olympic Sailing Trials. There are numerous public recreational facilities, including 17 tennis courts, 16 multi-purpose play fields, 16 playgrounds, and one gymnasium, which are available for residents' use. The City also has a Senior Citizens' Center.

Library

The Newport Public Library was founded in 1869 and currently contains 611,715 volumes, including 11,180 electronic holdings, 459,803 Hoopla items. Newport has the distinction of having not only one of the first public libraries in the country, but also the first private library, still in operation -- the Redwood Library.

High Technology and Defense-Related Business

There are estimated 21,200 individuals in defense-related jobs on Aquidneck Island. The City is also attracting companies involved in advanced and cutting-edge technology, as well as companies that study and invest in marine technology and resiliency efforts. These workers represent a very highly skilled component of the local labor force. Newport's first work-space innovation center opened in March 2019.

The Navy is the island's largest single employer, employing approximately 9,000 military and civilian personnel. The Navy's presence in Newport is dominated by its work in education, training and research

programs. Among the largest institutions involved with research programs is the Naval Underwater Warfare Center (NUWC), which has been designated by the Defense Department as a "superlab" for doing undersea warfare research. The U. S. Navy Base or its related facilities have not been identified for any base closure or reduction, and, in fact, is currently expanding their facilities.

Service Center

Within the City of Newport, the majority of private employment was in the service sector. Although most of the service jobs are to be found in hotel/motel, social services, and health fields, other important services industries in Newport are also educational services and business services. Newport's inventory of office space attracts professional service firms, such as medical offices and legal services. Business services include, among others, building maintenance, personnel supply, and computer and data processing services.

Computer and data processing, and engineering and management services are major sources of jobs at the regional level.

Retail Trade Industry

The retail industry represents the third largest source of private employment within Newport. These include jobs in specialty retail, which includes galleries, gift shops, and antique shops, and apparel and accessories. Retail and restaurant employment can swell by as many as 1,500 jobs during the peak summer season.

Recreational, or specialty retail, also plays an important role in Newport's visitor industry and provides shopping opportunities for visitors as well as serving Newport residents. The primary shopping areas in Newport are located on Thames Street, America's Cup Avenue, and Bellevue Avenue. The many antique shops and art galleries in Newport add to the City's historic and cultural character.

Health and Safety

The City provides a comprehensive array of health and safety facilities whose mission is the care and protection of its citizens and visitors. These include three fire stations, one police station, one hospitals and one medical care facility.

Education

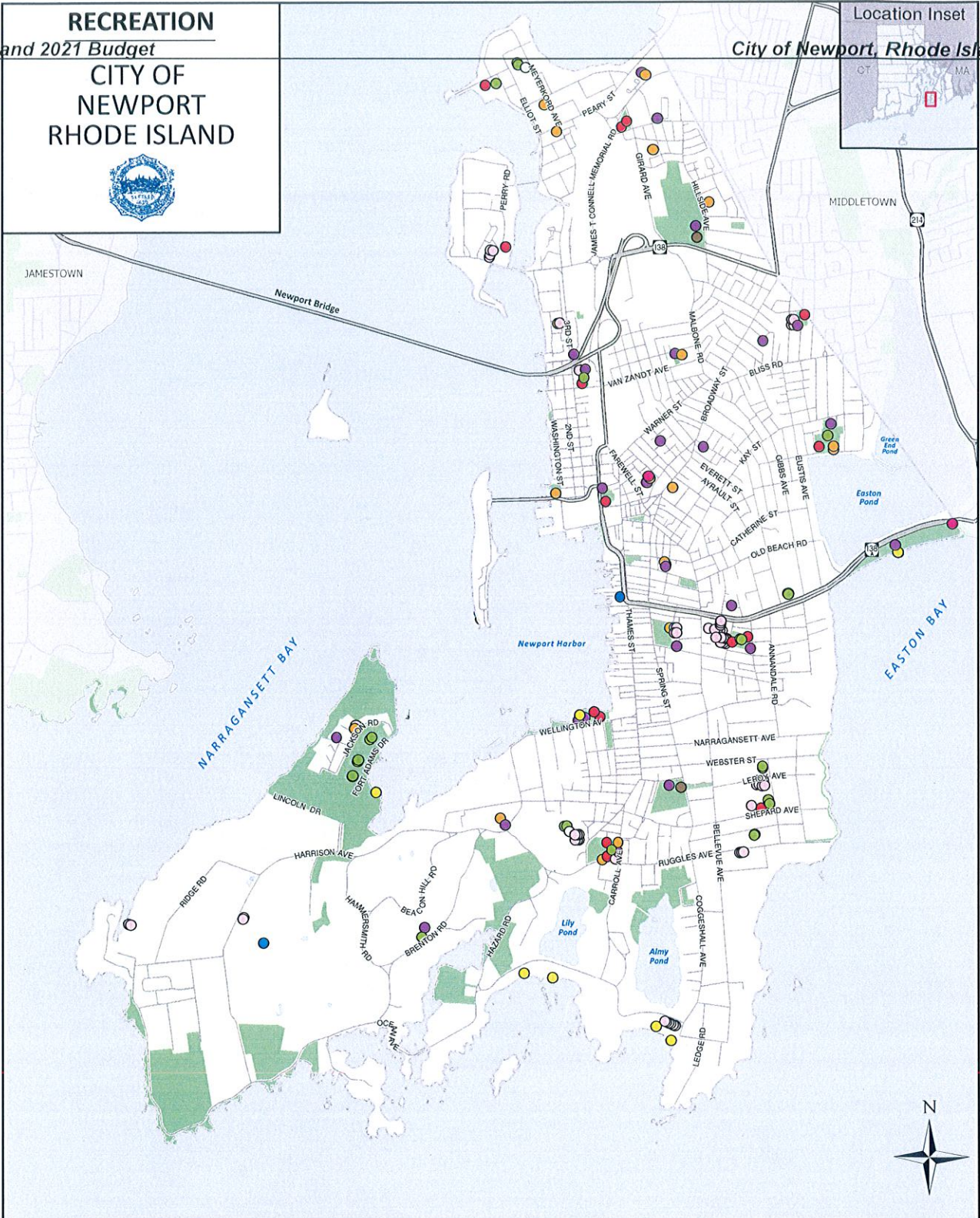
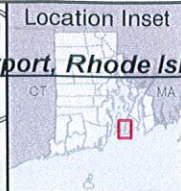
The importance of investing in the future of our children, community, state and country is mirrored in the City Council's Mission Statement. The City of Newport houses ten private preschools, one private elementary/middle school, the newly constructed elementary Claiborne Pell School, Thompson Middle School, Newport Area Career and Technical Center, and Rogers High School. Secondary schools include the Community College of Rhode Island and Salve Regina University.

Community Profile

<p style="text-align: center;"><u>City Government</u></p> <p>Established in 1639 Date of Incorporation 1784 Form of Government Council-City Manager Number of Full-Time City Positions (FY 19/20) 373</p> <p style="text-align: center;"><u>Physiographic</u></p> <p>Land Area Square Miles 7.94 Acres of Public Parks & Open Space 416 Total Acres of Parks & Open Space per 1,000 Population 16.42 Paved - Lane Miles 96.8 Sidewalk Miles 82</p> <p>Utilities Telephone Verizon/AT&T/BCN Electric and Gas National Grid Oil Various Water City of Newport Sewer City of Newport</p> <p style="text-align: center;"><u>Economic Indicators</u></p> <p>Largest Private Employers (2018) Newport Harbor Corporation 4,632 Lifespan 853 Salve Regina University 568 Gurney's Newport Resort & Marina 400 Preservation Society of Newport County 388</p> <p>Largest Public Employers (2018) Naval Station Newport 4,632 City of Newport 735</p>	<p style="text-align: center;"><u>Economic Indicators - continued</u></p> <p>City Finances <u>Bond Ratings</u> Standard & Poor's AA+</p> <p>City of Newport Employment</p> <table style="width: 100%; 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* ACS - American Community Survey as prepared by the US Census Bureau - Estimates between Decennial Census

RECREATION
CITY OF NEWPORT
RHODE ISLAND



Map Legend

Features

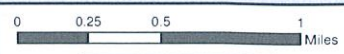
- Highways
- Roads
- Water

Boundaries

- Newport
- RI Municipal

Recreation

- Baseball
- Basketball
- Beach
- Field Sports
- Golf Course
- Ice Skating
- Playground
- Skateboarding
- Tennis
- Track
- Volleyball
- Parks & Conservation Areas

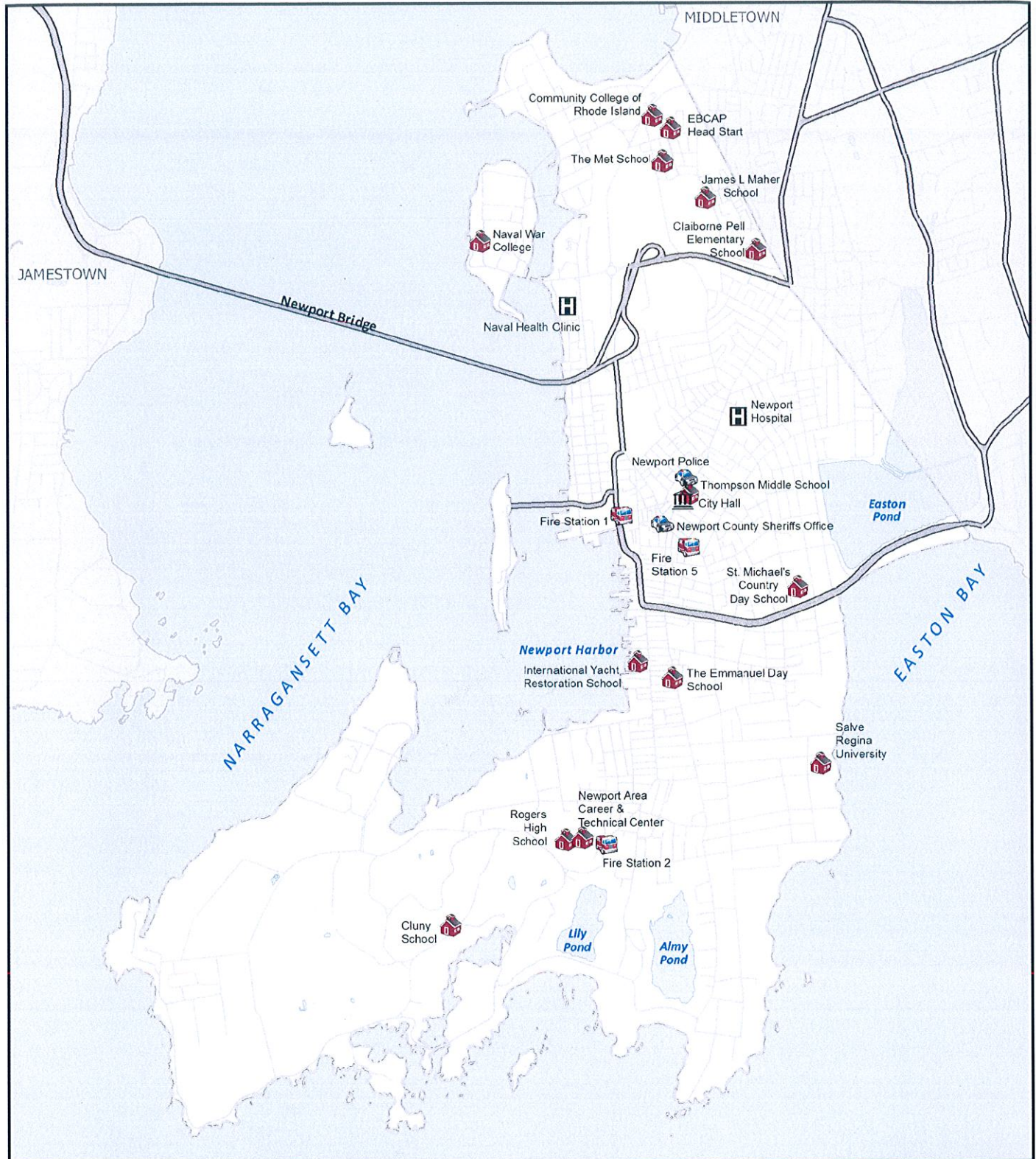


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City of Newport, RI
 2014





Critical Facilities

-  City Hall
-  Police Stations
-  Hospitals
-  Fire Stations
-  Schools

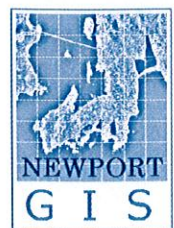
Features

-  Highways
-  Roads
-  Water

Boundaries

-  Newport

Map Legend



CREATING THE BUDGET DOCUMENT

SECTION 9-2. - PREPARATION OF BUDGET.

The Manager shall prepare and submit to the Council, at least 180 days prior to the beginning of each fiscal year, a projection of the change in revenues from the current fiscal year to the next fiscal years as well as a projection of anticipated significant expense changes.

The Council shall provide to the Manager, at least 150 days prior to the beginning of each fiscal year, a list of its top priority projects and its administrative expense increase/decrease guidelines for the next fiscal year. This shall include the maximum amount of revenue that may be allocated to the Capital Improvement Program (see [Section 9-19](#)).

The Manager shall prepare and submit to the Council, at least seventy-five days prior to the beginning of each fiscal year, a proposed budget and a budget message containing an explanation of proposed financial policies and the important features of the budget plan. He shall submit at the same time an appropriation ordinance making provision for the conduct of the City government for the ensuing year. Revenues and expenses related to the Council's priorities shall be highlighted. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

SECTION 9-3. - CONTENTS OF BUDGET.

The proposed budget shall contain the following:

A report and recommendation by the Manager relative to the items contained in the budget; an estimate by the Manager of tax revenues to be received; an itemized estimate of other revenues to be received which shall contain a schedule of estimated income from trust and pension funds and the application thereof; a schedule of bond debt retirement and bond interest accruing during the fiscal year; and a schedule of appropriations required to sinking fund and a schedule of capital expenditures and the plan for financing the same.

SECTION 9-4. - PUBLIC HEARING ON BUDGET.

9-4.1 The Council, at least 60 days prior to the beginning of each fiscal year, shall hold a public hearing on the Manager's proposed budget.

9-4.2 The Manager, at least 30 days prior to the beginning of each fiscal year, shall prepare and present to the Council a revised budget and revenue projection based upon the Council's instructions following the public hearing.

9-4.3 The Council, at least 20 days prior to the beginning of each fiscal year and prior to the Council approving a final budget and appropriation ordinance, shall hold a public hearing on the revised budget. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

SECTION 9-5. - COUNCIL MAY REVISE PROPOSED BUDGET. 

The Council may insert new items or may increase or decrease the items of the budget as presented by the Manager, but, if it shall increase the total proposed expenditures, it also shall provide for increasing the total anticipated revenues at least to equal the total proposed expenditures.

Any changes approved by the Council shall be noted on a "Budget Revision Schedule", with the City Councilor who proposed the change identified. The Budget Revision Schedule should be appended to the final budget document. (As amended by Sec. 1, Chapter 40, P.L. 2009.)

SECTION 9-6. - BUDGET AND APPROPRIATION ORDINANCE TO BE PUBLIC RECORD. 

Upon final passage of the appropriation ordinance, such changes as have been made in the ordinance as originally proposed also shall be made in the budget. A copy of the budget and appropriation ordinance shall be placed on file as a public record in the office of the City Clerk.

Newport City Council Strategic Plan

Vision Statement

Newport is the most livable, diverse, and year-round community in New England; an innovative place to live, work, play, learn, and raise families.

Mission



Provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources, while preserving our cultural, historic and maritime heritage;



Ensure Newport is a safe, clean and affordable place to live and work and our residents, young and old, enjoy a high quality of life;



Exercise the prudent financial planning and management needed to achieve our strategic goals;



Achieve excellence in everything we do, invest in the future of the community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate for residents and visitors;



Promote and foster outstanding customer service for all who come in contact with the City;



Deliver quality and cost effective municipal services to residents, businesses, institutions and visitors resulting in the highest achievable levels of customer satisfaction;



Support the use of defined processes, continuous improvement and public participation as key components of our service delivery model; and



Collaborate with the Newport School Department to achieve academic excellence.

Newport City Council Strategic Plan (continued)

The Strategic Plan includes goals and objectives to accomplish four areas of importance:

- Economic Development
- Infrastructure
- Transportation and Mobility
- Communication

Each of the strategic objectives complements the others to fulfill the vision and mission as defined by the City Council. The application of the strategic objectives is defined in the following pages as they pertain to the following four (4) tactical priority areas:

Economic Development



Promote business-friendly practices to create a thriving, year-round, diversified economy.

Objectives:

1. Provide the conditions that support economic development in infrastructure, transportation, education and regulatory processes.
2. Work to retain and expand existing businesses.
3. Attract new businesses in targeted industries.
4. Identify innovative approaches to create a diverse, year-round, local economy.
5. Enhance quality tourism opportunities.

Infrastructure



Provide a comprehensive, well-managed public infrastructure.

Objectives:

1. Update an inventory of current infrastructure assets and conditions.
2. Update an infrastructure investment and maintenance schedule.
3. Use the Capital Improvement Program (CIP) as a tool to prioritize and inform asset ownership decisions.
4. Make information available to the public to promote accountability.

Newport City Council Strategic Plan (continued)

Transportation and Mobility



Encourage and promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.

Objectives:

1. Work with non-profit organizations and state and local governments to develop a transportation study.
2. Develop public-private partnerships to maximize shared parking with businesses and non-profit organizations.
3. Create appropriate satellite parking in the North End area.
4. Promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.

Communication



Provide effective, transparent, two-way communication with the community.

Objectives:

1. Improve substantive communications to the community.
2. Improve accessibility to information on City services, programs and projects.
3. Implement state-of-the-art applications that support robust communications.
4. Provide clear reports on the progress of programs and projects.
5. Create the staff capacity to implement communication strategies.

The Strategic Plan is a work in progress. Specific goals and measures are not yet completed, so are not included in this document.

SPECIFIC BUDGET GUIDELINES

The long-term goals, objectives and priorities drive many of the decisions made by the City administration and the Council. Specific budget guidelines that were used to develop the proposed operating and capital budgets include:

- Projected revenues must equal or exceed proposed expenditures. *Revenues equal expenditures.*
- Maintain a general fund balance equal to at least 10% of the budgeted general fund expenditures. *Estimated general fund balance at June 30, 2020 and June 30, 2021 is expected to be above 10% of adopted general fund operating expenditures.*
- Minimal increase in staffing. *The budget includes numerous initiatives to combine and train current staff so as to provide efficiencies. The budget also includes initiatives to provide more cost effective and efficient service where possible.*
- Provide a fair but affordable market adjustment in wages for employees to retain parity with other local governments and in accordance with union contracts, where applicable. *A 2.00% cost-of-living increase is included in both FY2020 and FY2021 for all employees.*
- Other specific budget priorities are listed and detailed in the budget summary section near the beginning of the budget document.

Financial Policies

The goal of financial policies is to ensure that financial resources are well managed and available to meet the present and future needs of the citizens of the City of Newport. Legal requirements are included herein as they apply to financial policies.

Budget Policies:

1. The council is responsible for the development and maintenance of a multi-year strategic plan for the City. This plan will include:
 - Mission Statement
 - Long-Range Goals
 - Short-Range Goals
 - Performance Measures

The City's Strategic Plan will be reviewed periodically and progress reported no less often than annually at a public hearing. The City Council shall develop general guidelines for the budget and provide them to the City Manager by December 31 of each year.

2. The Finance Department shall exercise budgetary control over each office, department and agency and shall cause separate accounts to be kept for the items of appropriation, each of which shall show the amount of the appropriation, the amounts paid therefrom, the unpaid obligations against it, and the unencumbered balance.
3. A financial report of budget to actual numbers shall be given to the Council no less than monthly. Revenues must be increased or expenditures decreased in the same fiscal year if deficits should appear or be projected for year-end.
4. A quarterly report of budget, actual and year-end projections shall be filed with the Office of Municipal Affairs, the State Auditor General and the City Council within 30 days after the end of the quarter.
5. The City shall provide an Adopted Budget Survey report to the Office of Municipal Affairs within 30 days of final adoption.
6. The City Manager shall provide a five-year capital improvement plan (CIP) to the City Council by February 1 of each year. The CIP shall be considered by the City Council prior to its consideration of the annual budget.
7. The City's annual operating budget, capital budget and Capital Improvement Program (CIP) shall be coordinated with, and shall be in concert with, the City's Comprehensive Plan, the Harbor Management Plan and other legally adopted plans.

Budget Policies (continued)

8. Where appropriate, revenues related to expenditures shall be reflected in the proposed budget documents. Recurring revenues should be matched to recurring expenditures to the extent possible and it shall be clearly identified when such is not the case. Significant one-time revenues shall be used for one-time expenditures or capital projects.
9. Budgets must balance which means that budgeted current revenues must be equal to or greater than budgeted current expenditures in the general fund and revenues and other sources of cash must equal or exceed expenditures and other uses of cash in the enterprise funds.
10. The target for the general fund balance reserve shall be two months of revenues where possible but in no event less than 10% of budgeted general fund expenditures.

Debt Policies:

1. The City prefers to fund capital improvements, equipment purchases and other major capital projects with current resources or in a "pay-as-you-go" manner. Debt should be limited to projects with significant costs.
2. The term of any bond issue shall not exceed the useful life of the capital project/facility or equipment for which the borrowing is intended. Every effort shall be made to keep the amortization of debt as short as possible.
3. Annual general fund debt service expenditures shall be less than 9% of annual general fund expenditures.
4. Bond proceeds shall be invested in government guaranteed funds that provide immediate liquidity.
5. Bond proceeds shall only be used for the purpose for which the monies were borrowed.
6. Revenue debt levels must comply with revenue bond covenants of debt service coverage ratios (i.e. annual net pledged revenues to annual debt service.)
7. The City shall not use derivatives.
8. The City shall manage its cash in a manner designed to prevent the necessity of utilizing short-term borrowing to meet working capital needs.

Revenue Policies:

1. The City should make every effort to diversify revenue sources in order to improve the ability to handle fluctuations in individual sources.
2. Fees and charges shall be set in a manner that allows the City to recoup any administrative or compensation costs associated with providing the service.
3. The City shall deposit all funds within 24 hours of receipt.
4. Annual City revenues shall be projected by an objective and thorough analytical process.
5. Investment of City funds shall emphasize the preservation of principal with safety, liquidity and yield being the primary factors considered.
6. An independent audit shall be performed annually and a management letter given to the City Council.

Financial Planning Policies:

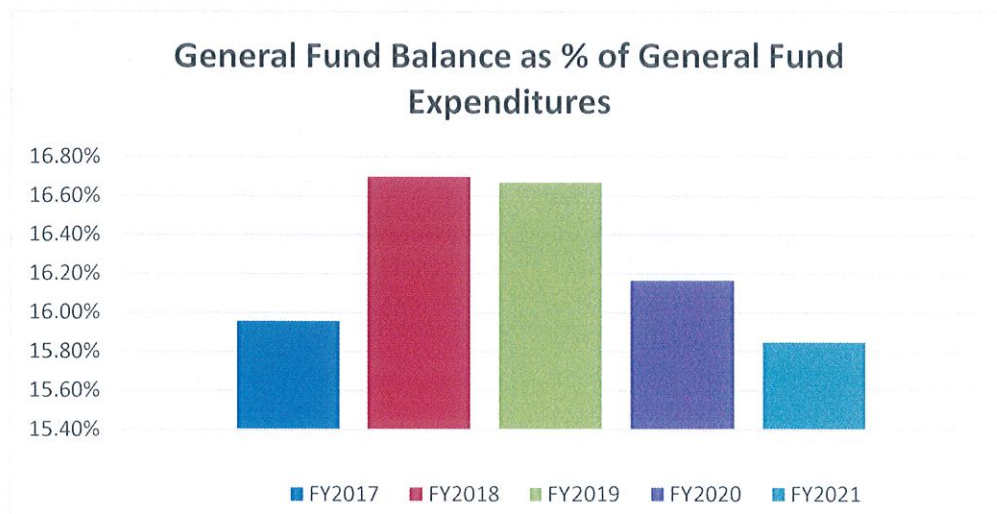
1. The City and School shall prepare a combined five-year forecast in the form and format required by the Office of Municipal Affairs for major funds as defined by generally accepted accounting principles within 30 days of final budget adoption. The forecast shall be distributed to the City Council and School Committee for consideration in their long-range planning. The five-year forecast shall incorporate the five-year capital improvement plan, and any known changes that are expected to impact the financial condition of the City. All assumptions should be specifically identified.
2. The budget document shall include long-range goals and any long-range financial projections that may have an impact on the financial condition of the City.
3. A fiscal impact statement shall be prepared for all proposed bargaining contract settlements. The immediate and long-term impacts of negotiated changes shall be disclosed, and the City will hire actuarial and other experts as needed to evaluate the long-term impacts of the proposed agreements. Any fiscal impact statement that includes changes to pension, other post-employment benefits or healthcare benefits shall be provided, along with any underlying actuarial assumptions and support for the actuarial assumptions to the Office of Municipal Affairs in accordance with state law.

General Fund Balance

One of the most important measures of a city’s financial strength is the level of its fund balance. Fund balance is defined as the excess of an entity’s assets over its liabilities also known as excess revenues over expenditures or net assets. Fund balance comes about when and if a municipality’s actual revenues exceed actual expenditures in a given year. This carries over and is either added to or subtracted from the next year’s revenues exceed or don’t exceed actual expenditures. Fund balance is often known as a reserve, and it allows the City to continue to provide services in the event of revenue shortfalls or unanticipated events. It is also important to preserving the City’s bond rating which is currently an AA+ by Standard and Poor’s. The goal in the general fund is to maintain two months of revenues in reserve but in no event less than 10% of proposed general fund operating expenditures.

	<u>Amount</u>	<u>General Fund Expenditures</u>	<u>% of General Fund Expenditures</u>	<u>Two Months General Fund Revenues</u>
FY2005-06	5,355,148	68,650,062	7.80%	11,441,677
FY2006-07	5,098,335	68,849,656	7.41%	11,474,943
FY2007-08	6,835,238	70,458,620	9.70%	11,743,103
FY2008-09	8,784,991	75,001,945	11.71%	12,500,324
FY2009-10	10,013,957	75,233,765	13.31%	12,538,961
FY2010-11	9,669,083	77,021,366	12.55%	12,836,894
FY2011-12	11,636,405	77,484,593	15.02%	12,914,099
FY2012-13	13,630,080	79,493,868	17.15%	13,248,978
FY2013-14	11,984,991	84,313,586	14.21%	14,052,264
FY2014-15	14,789,749	86,530,351	17.09%	14,421,725
FY2015-16	14,901,260	89,764,842	16.60%	14,960,807
FY2016-17	14,663,180	91,901,073	15.96%	15,316,846
FY2017-18	15,652,034	93,752,187	16.70%	15,790,174
FY2018-19**	16,159,835	96,959,422	16.67%	16,244,537
FY2019-20*	16,159,835	99,981,982	16.16%	16,663,664
FY2020-21*	16,159,835	101,970,504	15.85%	16,995,084

* Budgeted results
** Projected results



Understanding the Budget

The City's budget is the blueprint for the financial and policy decisions that the City will implement during the fiscal year. The budget is the single most important document we have for establishing control over the direction of change and determining the future; it lays the groundwork for what we hope will be our community's accomplishments in the future.

Within the pages of this document, you will find:

- A fiscal plan
- Revenue and expenditure summaries
- An annual operating program
- A long range planning guide
- A management tool to ensure financial control
- Indicators to ensure accountability and evaluate performance

Budget Preparation Process

Throughout the year, revenues and expenditures are monitored to enable the City to measure actual income and expenses against those projected in the budget.

The budget process begins in the fall when each department is required to evaluate their five-year capital needs and submit a request to the City Manager. The requests are reviewed and a five-year capital improvement plan (CIP) is prepared and presented to the City Council. The City Council holds two public hearings on the CIP and adopts the plan "in concept". The two-year plan attributable to the proposed biennial operating budget is revised based on available funding and incorporated into the operating budget in June.

The operating budget process begins with an analysis of revenues. Revenue estimates are derived from a review of current and projected economic indicators, current and proposed federal and state legislation, knowledge of future events in the City and a review of historic trends (more specific information is provided in the revenue descriptions section of the budget under the revenues tab). The City Manager reviews the preliminary revenue estimates and gives guidelines to the departments for budget preparation. Departmental budgets are submitted to the Finance Department where the budget document is prepared. Revenue projections are refined in March. The City Manager meets with each department and reviews the budget requests in detail and makes final decisions regarding the proposed budget to be sent to the City Council. Estimates are used for the School Department request. By law, local government budgets must be balanced; i.e. expenditures may not exceed revenues.

Budget Preparation Process (continued):

Once presented to Council, the Council reviews the proposed biennial budget and two public hearings are held to provide the public with an opportunity to comment to insure that the budget is responsive to citizen needs. After careful deliberation, the proposed budget, as modified for additions and deletions, is adopted by the City Council as the approved budget.

The budget, once approved, becomes a legally binding document. The budget can only be amended by the City Council after proper notice and a public hearing. Transfers are allowed within departments upon the approval of the City Manager or their designee.

Budget Review Schedule

The following dates were scheduled for City Council’s review and approval of the FY 2020 and FY2021 biennial budget:

January 23, 2019	Council Receives CIP
February 13, 2019	Public Hearing on Recommended CIP
February 27, 2019	Public Hearing & Adoption “in concept” of CIP

The FY 2020-2024 Capital Improvement Program is revised as needed and incorporated into the FY2020 and FY2021 Adopted Biennial Operating Budget

FY 2020 and FY 2021 Proposed Biennial Operating Budget Presented to Council	April 10, 2019
Joint Workshop with School Committee – School Budget	April 11, 2019
Budget Workshops	April 17, 2019 April 18, 2019 May 1, 2019
First Public Hearing on Proposed Biennial Operating Budget	May 8, 2019
Second Public Hearing on Proposed Biennial Operating Budget	May 22, 2019
Third Public Hearing and Budget Adoption	June 12, 2019

Organization of the Budget

The City of Newport budgets and reports appropriations and activities in three different ways. The City reports year-end activity in two ways on the financial statements; on government-wide statements and on fund statements. The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting, as are the proprietary fund and fiduciary fund financial statements. Revenues are recorded when earned and expenses are recorded when a liability is incurred, regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year for which they are levied. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. For this purpose, the government considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a liability is incurred, as under accrual accounting. However, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due. Property taxes, franchise taxes, licenses, and interest associated with the current fiscal period are all considered to be susceptible to accrual and so have been recognized as revenues of the current period. All other revenue items are considered to be measurable and available only when cash is received by the government.

The City reports the following **major governmental funds**:

The general fund is the government's primary operating fund. It accounts for all financial resources of the general government, except those required to be accounted for in another fund. The budgetary basis is different than the reporting basis because encumbered amounts are commonly treated as expenditures under the budgetary basis of accounting while encumbrances are never classified as expenditures under the GAAP basis of accounting used for financial statement reporting. Property, plant, equipment and infrastructure additions are included as expense in the General Fund Operating Budget and the Fund Financial Statements. The amounts are reclassified to Fixed Assets, a balance sheet account, and an annual write off of depreciation expense is recorded for government-wide financial statements.

Organization of the Budget (continued):

Major Governmental Funds (continued):

Major Funds

General Fund

City Council

City Manager, Human Resources and Special Events

City Solicitor

Canvassing

City Clerk, Land Evidence

Finance and IT

Police Services

Fire Services

Public Services, Clean City, Recreation and Easton's Beach

Planning and Economic Development

Zoning and Inspections

Fiduciary and Unallocated Expenses

School Unrestricted Fund

Capital Projects Fund

Community Development Block Grant

Permanent Fund

Water Fund (enterprise)

Water Pollution Control Fund (enterprise)

Non-Major Funds

School Restricted Fund

Bramley Fund

OEA Grant Fund

Maritime Fund (enterprise)

Parking Fund (enterprise)

Equipment Operations Fund (internal service)

Community Development Fund (CDF)

Special Grants Fund

Private-Purpose Trust, Pension, OPEB and Agency Funds

The capital projects fund accounts for the acquisition of fixed assets or construction of major capital projects for the City, School and Newport Public Library. The budget capital improvement plan includes the proprietary fund projects, but these projects are accounted for in the proprietary funds, not in the capital projects fund for financial statement purposes.

Organization of the Budget (continued):

Major Governmental Funds (continued):

The school unrestricted fund is the school's primary operating fund. This fund is combined with the City's general fund for financial reporting purposes. It accounts for all financial resources of the school, other than those specifically restricted by the provider for certain uses. All school funds are budgeted for by the School Department in a separate document. The only amounts budgeted in the City's annual operating budget document are for the approved capital projects transfer, the School's debt service, and the annual City appropriation for school operations.

The Community Development Block Grant Fund (CDBG fund) is a special revenue fund, whereby the City receives federal funding to promote specific types of community and economic development. Funds can only be spent in accordance with a legally binding grant agreement. This fund is not budgeted or included in the annual operating budget of the City.

Permanent funds are used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings on the principal can be spent. This fund is not budgeted.

The City reports the following **major proprietary funds**:

The Water Fund records the costs of collection and treatment of raw water and the distribution of potable water for user consumption and fire protection. The City's water system directly serves retail users throughout Newport and in parts of two neighboring towns. The Water Fund also provides water to the United States Naval Base and customers of a neighboring water and fire district through wholesale contracts. Costs of servicing the users are recovered through both fixed and commodity charges under tariffs regulated by the Rhode Island Public Utilities Commission. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The Water Pollution Control Fund records the costs of collection and treatment of wastewater, the extraction and treatment of sludge and the discharge of treated effluent. These costs are recovered from the retail customers through rates assessed on their metered water charges; and from contractual agreements with the United States Naval Base and a neighboring town. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

Organization of the Budget (continued):

Non-Major Funds:

Additionally, the City reports but does not necessarily budget the following fund types:

Special revenue funds account for revenue sources that are legally restricted to expenditures for specific purposes. These funds are not budgeted.

The internal service fund, a proprietary type fund, is used to account for fleet management services provided to other departments of the government on a cost reimbursement basis. This fund is included in the budget document.

Enterprise funds are used to account for those operations that are financed and operated in a manner similar to private business, primarily through user charges. The City's non-major enterprise funds are the Maritime Fund and the Parking Fund. These funds are included in the City's Annual Operating Budget Document. The budgetary basis includes encumbered amounts as expenditures. These encumbered amounts are not considered expenditures under both government-wide and fund financial reporting.

The private-purpose trust fund is used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria. **The pension trust fund** accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire employees. **The Other Post-Employment Benefits (OPEB) Fund** is a trust fund set up to provide funds for retiree health insurance benefits and police and teacher retiree life insurance benefits. **Agency funds** are custodial in nature and do not present results of operations or have a measurement focus. None of these funds are budgeted or included in the City's Annual Operating Budget Document.

Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. The principal operating revenues of the water fund, the water pollution control fund, the harbor fund, the parking fund, and the City's internal service fund are charges to customers for sales and services. Operating expenses for the proprietary funds include the cost of sales and services, administrative expenses and depreciation on capital assets. All revenues and expenses not meeting this definition are reported as nonoperating revenues and expenses. The Budget separates operating and non-operating items.

Organization of the Budget (continued):

Non-Major Funds (continued):

Fund Type	Included in Budget
Major Funds:	
General Fund	Yes
Capital Projects Fund	Yes
Community Development Block Grant Fund	No
School Unrestricted Fund	No
Water Fund (enterprise)	Yes
Water Pollution Control Fund (enterprise)	Yes
Permanent Fund	No
Non-major Funds:	
Maritime Fund (enterprise)	Yes
Parking Fund (enterprise)	Yes
Equipment Operations Fund (internal service)	Yes
Special Revenue Funds such as CDF, EDA, Grants Fund, School Restricted, Bramley	No
Private-Purpose Trust, Pension Trust and Agency Funds	No
OPEB Trust	No

Performance Measurements

State and local governments have a duty to manage their programs and services as efficiently and effectively as possible and to communicate the results of their efforts to stakeholders.

¹ Internal and external stakeholders should be informed of the results in an understandable format. To that end, you will find Performance Measures throughout this Budget Document. Comparative efficiency measures for 2015 through 2019 can be found on the initial pages of each department’s budget section. Comparative effectiveness and output measures follow those pages. Comparative input measures of full time equivalents and total operating and maintenance expenditures are located within the individual divisions of each department’s budget.

Effective performance measures must be tied to the government’s goals and objectives. Otherwise, a government risks falling into the trap of measuring what can be measured rather than what should be measured. ² New to the pages of each department’s Goals and Measurements are icons that visually tie back to City Council’s Mission Statement and Tactical Priority Areas located on pages 11- 13 in the front of the budget document. These icons help to identify specific segments of City Council’s overarching Strategic Plan. Their vision includes:

City Council’s Mission Statement Addresses



Protection of Natural Resources and Heritage,



Public Health, Safety and Quality of Life,



Practice of Prudent Financial Planning and Management,



Pursuit of Excellence,



Fostering of Outstanding Customer Service,



Delivery of Quality and Cost Effective Municipal Services,



Support the use of defined processes, continuous improvement and public participation as key components of our service delivery model; and



Collaborate with the Newport School Department to achieve academic excellence.

¹ GFOA Recommended Practice on Performance Management: Using Performance Measurement for Decision Making (2002) – Updated Performance Measures (1994)

² GFOA Recommended Budget Practice on the Establishment of Strategic Plans (2005)

City Council's Tactical Priority Areas Include



Economic Development



Infrastructure



Transportation and Mobility



Communication

In keeping with previous President Obama's policy of "strengthening transparency and accountability in government", the City of Newport OpenGov site was launched as part of our FY2020-21 Biennial Budget process in May, 2019. Newport's new OpenGov platform provides clear and interactive data visualizations, making it easier to analyze historical trends and compare spending across vendors, departments and with other governments. The site can be accessed at <https://newportri.opengov.com>

In addition, the Center on Municipal Government Performance of the National Center for Civic Innovation (NCCI) launched its new Government Performance Reporting Trailblazer Grant Program in 2007 in order to encourage governments to involve the public in their performance measurement and reporting process and produce more accessible and engaging reports. As a grantee of the Government Performance Reporting Trailblazer Grant Program, the City is part of a small but growing cadre of governments and government managers who are helping to advance the innovations in citizen-informed performance measurement and reporting. Grantees share their experiences and ideas and support one another in this trailblazing work through a listserv and national meetings. The network of trailblazers includes grantees from the 2003-2006 Demonstration Grant Program, upon which this new program builds. The City continues to produce annual Performance Reports and is about to publish its twelfth consecutive (FY 2017/18) Annual Performance Report. All Annual Performance Reports can be located on the City's website at <http://www.cityofnewport.com/departments/finance/budgets-cafrs-cips>

CITY OF NEWPORT, RHODE ISLAND
Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis
Fiscal Year 2020 Adopted

	General Fund	Capital Fund	Water Fund**	Water Pollution Control	Other Business- Type Fund	Equipment Operations Fund	Total
Revenues and Other Financing Sources:							
Local Taxes	\$ 84,917,756						\$ 84,917,756
Intergovernmental Revenues	3,885,706			425,000			4,310,706
Service Charges, Licenses	10,517,020	1,261,600					11,778,620
Use of Money & Property	490,000		96,450	60,000	10,000		656,450
Contributions/Sale of Property	171,500						171,500
User Charges			18,761,930	20,725,242	2,981,767	1,451,438	43,920,377
Transfer From Other Funds		4,039,286					4,039,286
Other		42,000					42,000
Total Revenues and Other Financing Sources	\$ 99,981,982	\$ 5,342,886	\$ 18,858,380	\$ 21,210,242	\$ 2,991,767	\$ 1,451,438	\$ 149,836,695
Expenditures and Other Financing Uses							
General Government Operations	\$ 8,701,412					\$ 1,451,438	\$ 10,152,850
Public Safety Operations	39,062,831						39,062,831
Public Services	11,262,846						11,262,846
Planning & Eco. Development	430,108						430,108
Building, Zoning & Inspections	1,039,348						1,039,348
Civic Support	145,450						145,450
Newport Public Library	1,933,958						1,933,958
Education	27,007,530						27,007,530
Debt Service	5,424,913		2,463,538	1,822,655			9,711,106
Reserves	934,300						934,300
Utility Services			12,622,947	13,823,051			26,445,998
Harbor Services					961,287		961,287
Parking Services					1,566,491		1,566,491
Capital Expenditures		5,014,286					5,014,286
Transfer to Other Funds	4,039,286						4,039,286
Total Expenditures and Other Financing Uses	\$ 99,981,982	\$ 5,014,286	\$ 15,086,485	\$ 15,645,706	\$ 2,527,778	\$ 1,451,438	\$ 139,707,675
Appropriated Fund Balance							-
Revenues/Sources Over (Under) Expenditures/Uses at June 30	\$ -	\$ 328,600	\$ 3,771,895	\$ 5,564,536	\$ 463,989	\$ -	\$ 10,129,020

** The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

The Water, Water Pollution Control and Other Business-Type Funds are budgeted on a full accrual basis, but revenues are raised to cover cash outlays only. The major differences are for depreciation expense which is considered an operating expense under the full accrual basis, capital expenditures and the repayment of debt principal which are considered cash outflows but are not expenses under the full accrual basis, and bond proceeds which are considered a source of funds on a cash basis.

CITY OF NEWPORT, RHODE ISLAND
Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis
Fiscal Year 2021 Proposed

	General Fund	Capital Fund	Water Fund**	Water Pollution Control	Other Business- Type Fund	Equipment Operations Fund	Total
Revenues and Other Financing Sources:							
Local Taxes	\$ 86,658,537						\$ 86,658,537
Intergovernmental Revenues	4,133,447	50,000					4,183,447
Service Charges, Licenses	10,517,020	1,261,600					11,778,620
Use of Money & Property	490,000		110,000	60,000	10,000		670,000
Contributions/Sale of Property	171,500						171,500
User Charges			19,733,201	20,823,197	2,981,767	1,452,961	44,991,126
Transfer From Other Funds		4,806,876					4,806,876
Other		800,000					800,000
Total Revenues and Other Financing Sources	\$ 101,970,504	\$ 6,918,476	\$ 19,843,201	\$ 20,883,197	\$ 2,991,767	\$ 1,452,961	\$ 154,060,106
Expenditures and Other Financing Uses							
General Government Operations	\$ 8,964,031					\$ 1,452,961	\$ 10,416,992
Public Safety Operations	39,815,308						39,815,308
Public Services	11,371,420						11,371,420
Planning & Eco. Development	441,620						441,620
Building, Zoning & Inspections	1,053,749						1,053,749
Civic Support	145,450						145,450
Newport Public Library	1,972,637						1,972,637
Education	27,007,530						27,007,530
Debt Service	5,448,097		2,347,890	1,776,026			9,572,013
Reserves	943,786						943,786
Utility Services			13,402,725	14,048,911			27,451,636
Harbor Services					971,870		971,870
Parking Services					1,578,570		1,578,570
Capital Expenditures		6,432,876					6,432,876
Transfer to Other Funds	4,806,876		-				4,806,876
Total Expenditures and Other Financing Uses	\$ 101,970,504	\$ 6,432,876	\$ 15,750,615	\$ 15,824,937	\$ 2,550,440	\$ 1,452,961	\$ 143,982,333
Appropriated Fund Balance							-
Revenues/Sources Over (Under) Expenditures/Uses at June 30	\$ -	\$ 485,600	\$ 4,092,586	\$ 5,058,260	\$ 441,327	\$ -	\$ 10,077,773

** The Water Fund is regulated by the Rhode Island Public Utilities Commission. The Water Fund is required to make monthly payments into six different restricted cash accounts (reserves) on a monthly basis. The reserves can only be used for specified purposes which include chemical and electric purchases, capital additions, debt service (both principal & interest), health insurance for new retirees, and severance benefits for retirees. Therefore it appears that the water fund will generate excess revenues, but those revenues are required to be put into restricted cash accounts. Capital and principal debt repayment are not considered operating expenses and do not appear on this schedule.

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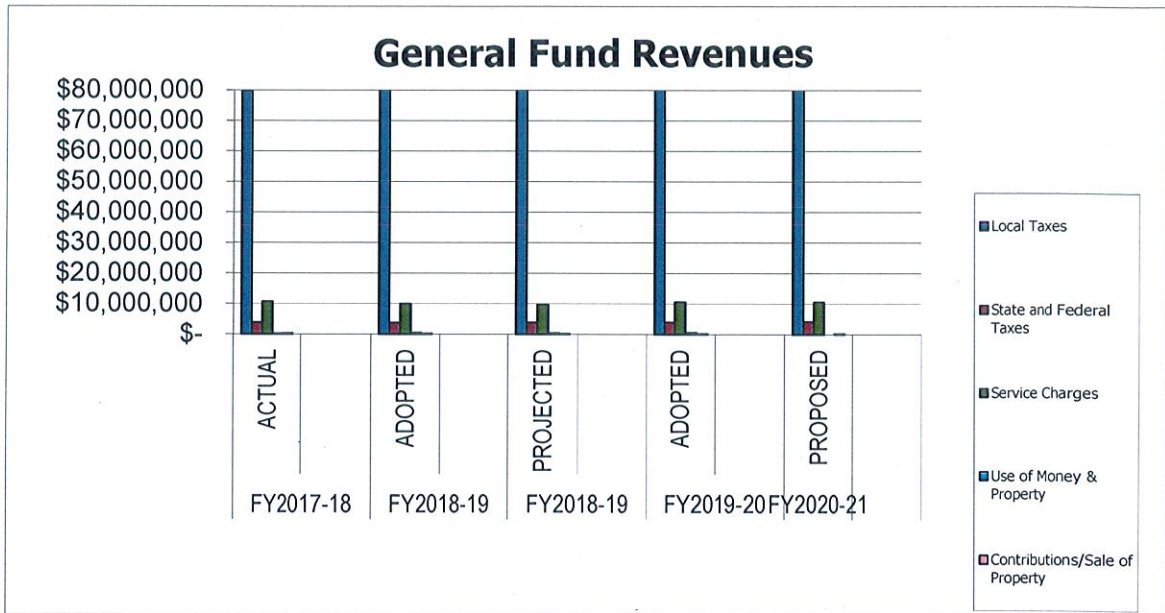
CITY OF NEWPORT, RHODE ISLAND
Combined Statement of Revenues and Expenditures - All Funds - GAAP Basis (Continued)
Fiscal Years 2020 Adopted and 2021 Proposed Biennial Budget

Revenues and Other Financing Sources:	FY2017-18 ACTUAL	FY2018-19 BUDGET	FY2018-19 PROJECTED	FY2019-20 ADOPTED	FY2020-21 PROPOSED	2 yr. Percent Change
Local Taxes	\$ 79,856,764	\$ 82,757,243	\$ 82,991,301	\$ 84,917,756	\$ 86,658,537	4.71%
Intergovernmental Revenues	4,380,274	3,766,814	4,041,574	4,310,706	4,183,447	11.06%
Service Charges, Licenses & Fees	11,867,728	11,290,399	11,086,514	11,778,620	11,778,620	4.32%
Use of Money & Property	432,256	594,200	439,200	656,450	670,000	12.76%
Contributions/Sale of Property	486,706	141,500	141,500	171,500	171,500	21.20%
User Charges	37,580,415	42,576,390	42,055,994	43,920,377	44,991,126	5.67%
Transfer From Other Funds	4,122,173	3,212,552	3,317,552	4,039,286	4,806,876	49.63%
Other	-	575,000	575,000	42,000	800,000	0.00%
Total Revenues and Other Financing Sources	\$ 138,726,316	\$ 144,914,098	\$ 144,648,635	\$ 149,836,695	\$ 154,060,106	6.31%
Expenditures and Other Financing Uses:						
General Government Operations	9,248,486	\$ 10,177,911	\$ 9,528,398	\$ 10,152,850	\$ 10,416,992	2.35%
Public Safety Operations	37,414,218	\$ 38,134,966	37,928,476	39,062,831	39,815,308	4.41%
Public Services	9,586,826	\$ 11,237,362	11,502,941	11,262,846	11,371,420	1.19%
Planning & Eco. Development	239,188	\$ 335,325	236,386	430,108	441,620	31.70%
Building, Zoning & Inspections	1,071,244	\$ 1,162,850	1,149,039	1,039,348	1,053,749	-9.38%
Civic Support	118,450	\$ 118,450	118,450	145,450	145,450	22.79%
Newport Public Library	1,868,017	\$ 1,896,037	1,896,037	1,933,958	1,972,637	4.04%
Education	26,185,004	\$ 25,968,779	25,968,779	27,007,530	27,007,530	4.00%
Debt Service	8,139,538	\$ 9,657,579	9,903,811	9,711,106	9,572,013	-0.89%
Reserves	962,731	\$ 840,000	1,353,320	934,300	943,786	12.36%
Utility Services	26,418,117	\$ 26,439,840	30,872,083	26,445,998	27,451,636	3.83%
Harbor Services	1,025,146	\$ 941,587	949,375	961,287	971,870	3.22%
Parking Services	1,508,168	\$ 1,601,699	1,568,114	1,566,491	1,578,570	-1.44%
Capital Expenditures	3,623,811	\$ 6,427,552	6,427,552	5,014,286	6,432,876	0.08%
Transfer to Other Funds	2,821,321	\$ 3,212,552	2,768,552	4,039,286	4,806,876	49.63%
Total Expenditures and Other Financing Uses	130,230,265	138,152,489	142,171,313	139,707,675	143,982,333	4.22%
Appropriated Fund Balance	-	-	-	-	-	
Revenues/Sources Over (Under)						
Expenditures/Uses at June 30	\$ 8,496,051	\$ 6,761,609	\$ 2,477,322	\$ 10,129,020	\$ 10,077,773	

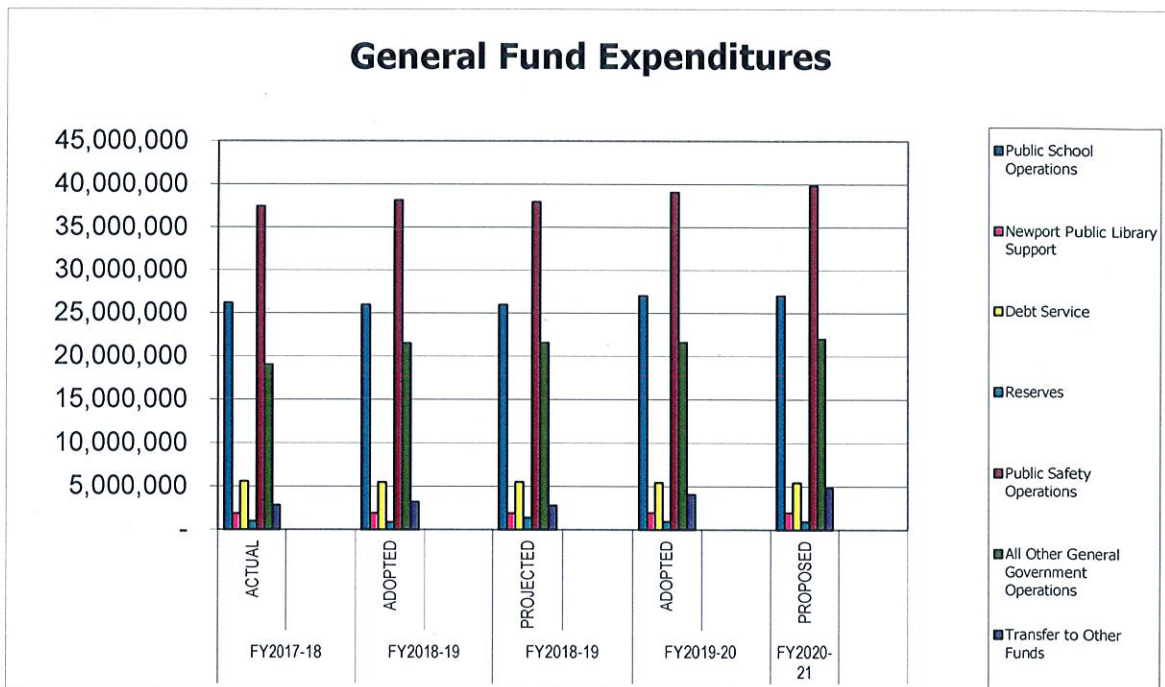
**City of Newport, Rhode Island
Summary Revenues and Expenditures - All Funds
FY2020 Adopted and FY2021 Proposed Budgets**

	FY2017-18 ACTUAL	FY2018-19 ADOPTED	FY2018-19 PROJECTED	FY2019-20 ADOPTED	FY2020-21 PROPOSED
General Fund:					
Revenues:					
Local Taxes	\$ 79,856,764	\$ 82,757,243	\$ 82,991,301	\$ 84,917,756	86,658,537
Intergovernmental Revenue	3,803,823	3,766,814	3,791,574	3,885,706	4,133,447
Service Charges, Licenses & Fees	10,626,598	9,987,733	9,683,848	10,517,020	10,517,020
Use of Money & Property	151,231	450,000	310,000	490,000	490,000
Contributions & Sales of Property	271,738	141,500	141,500	171,500	171,500
Operating transfers in	30,887	-	-	-	-
Transfers from Other Funds	-	-	549,000	-	-
Total Revenues & Other Sources	94,741,041	97,103,290	97,467,223	99,981,982	101,970,504
Expenditures:					
Public School Operations	26,185,004	25,968,779	25,968,779	27,007,530	27,007,530
Newport Public Library Support	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
Debt Service	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
Reserves	962,731	840,000	1,353,320	934,300	943,786
Public Safety Operations	37,414,218	38,134,966	37,928,476	39,062,831	39,815,308
All Other General Government Operations	19,025,151	21,498,604	21,559,506	21,579,164	21,976,270
Transfer to Other Funds	2,821,321	3,212,552	2,768,552	4,039,286	4,806,876
Total Expenditures	93,826,687	97,003,290	96,959,422	99,981,982	101,970,504
Maritime Fund:					
Revenue	891,356	1,055,640	1,058,380	1,055,640	1,055,640
Programmed (Source) Use of Cash	-	48,947	-	146,647	143,230
Expenditures	925,146	941,587	949,375	961,287	971,870
Transfer to Other Funds	100,000	-	-	-	-
Capital Expenditures	-	295,000	125,000	395,000	381,000
Equipment Operations Fund:					
Revenue	1,239,043	1,533,294	975,708	1,451,438	1,452,961
Expenditures	1,239,043	1,533,294	975,708	1,451,438	1,452,961
Parking Fund:					
Revenue	1,870,644	1,889,211	1,908,661	1,936,127	1,936,127
Programmed Use of Cash	-	27,488	-	(96,636)	335,443
Expenditures	1,508,168	1,601,699	1,568,114	1,566,491	1,578,570
Capital Expenditures	-	460,000	-	430,000	850,000
Water Pollution Control Fund:					
Revenue	18,072,127	19,384,065	19,384,065	20,785,242	20,883,197
Use of CSO Restricted Cash	-	1,118,438	1,118,438	-	-
Grant Proceeds	44,831	-	250,000	425,000	-
Bond Proceeds	-	130,000	130,000	4,000,000	2,000,000
Expenditures	14,417,815	15,603,005	15,421,811	15,645,706	15,824,937
Capital Additions	-	4,205,000	4,205,000	8,400,000	5,470,000
Principal Debt Repayment	-	4,454,047	4,454,047	4,759,623	5,214,318
Water Fund:					
Revenue	17,926,715	18,858,380	18,858,380	18,858,380	19,843,201
From Restricted Reserves	-	1,392,245	1,392,245	142,764	5,475
Expenditures	14,589,595	15,513,049	15,567,155	15,086,485	15,750,615
Capital Additions	-	3,360,400	3,360,400	2,445,000	2,521,500
Principal Debt Repayment	-	4,227,176	4,227,176	4,319,659	4,426,561
Capital Project Fund:					
Revenue	2,059,336	1,402,666	1,402,666	1,261,600	1,261,600
Operating Transfers In	2,816,286	3,212,552	2,768,552	4,009,286	4,806,876
Expenditures	8,902,540	6,427,552	6,427,552	4,984,286	6,432,875
Operating Transfers Out	5,035	-	-	-	-

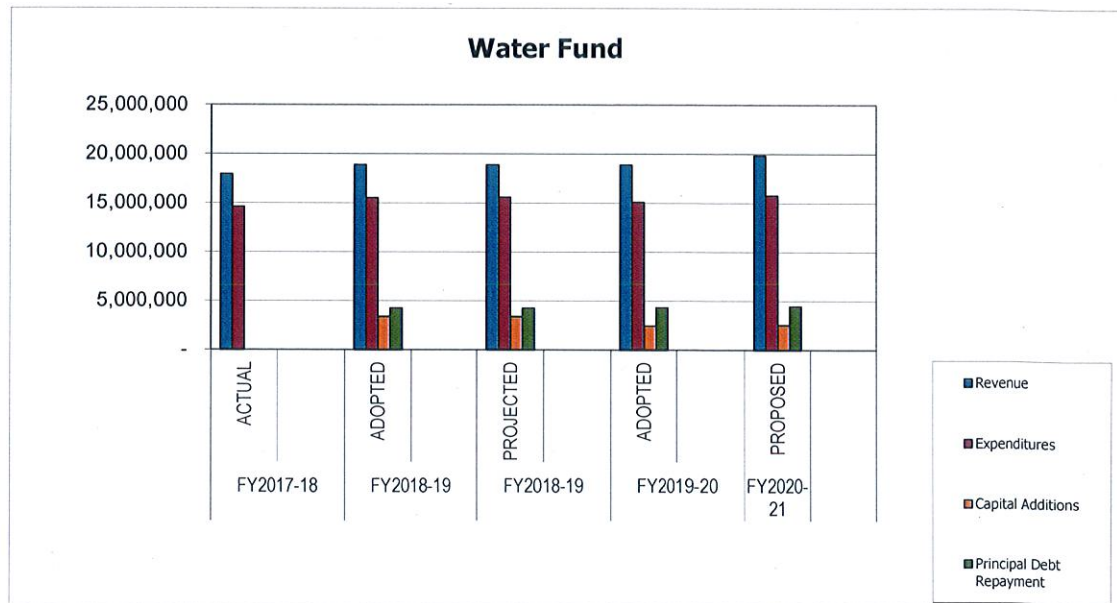
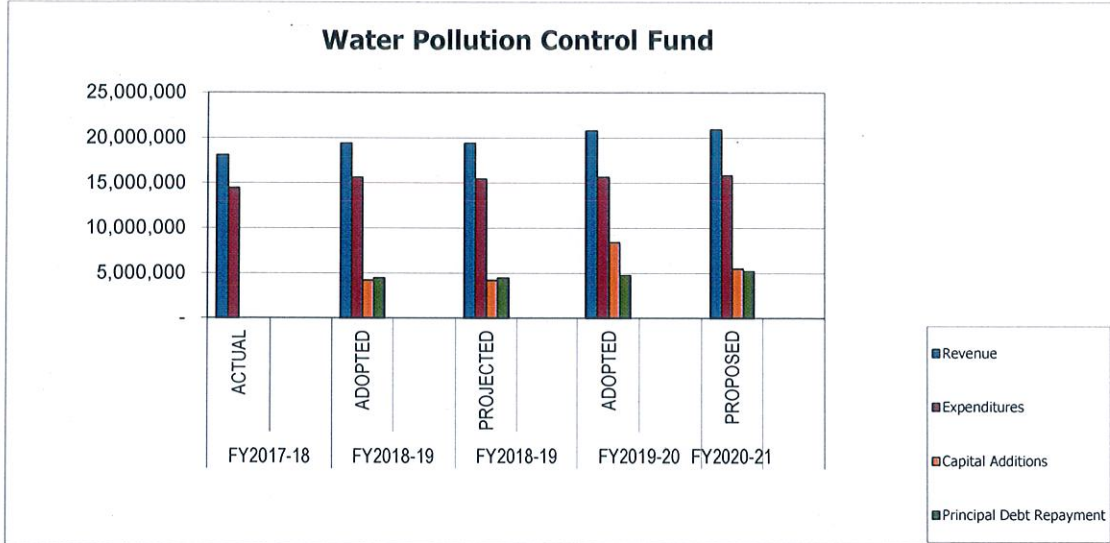
**City of Newport, Rhode Island
Summary Budget Information
FY2020 Adopted and FY2021 Proposed Budgets**



Graphic representation of actual, budgeted, estimated and proposed general fund revenues and expenditures in summary format

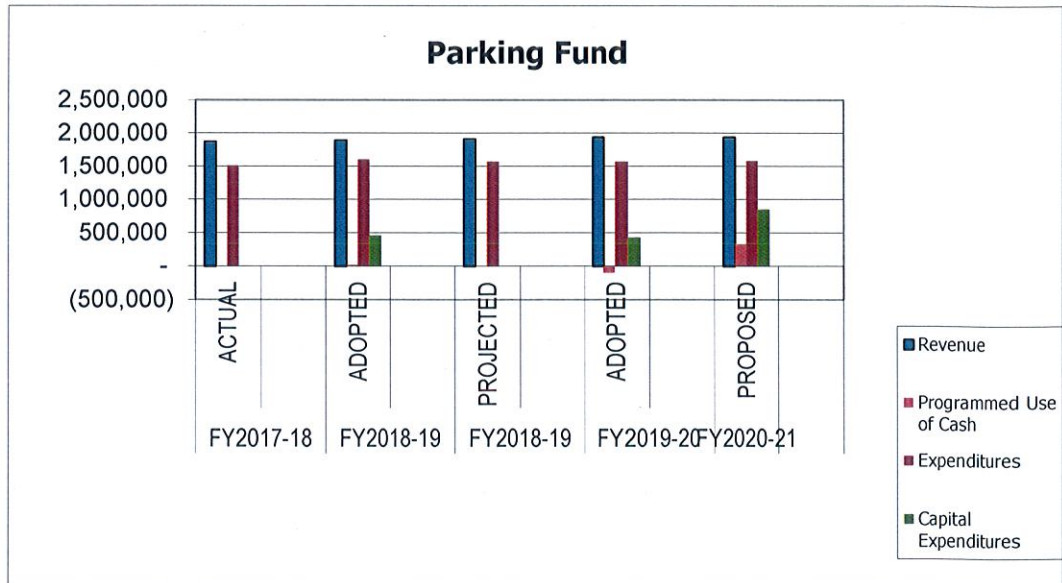
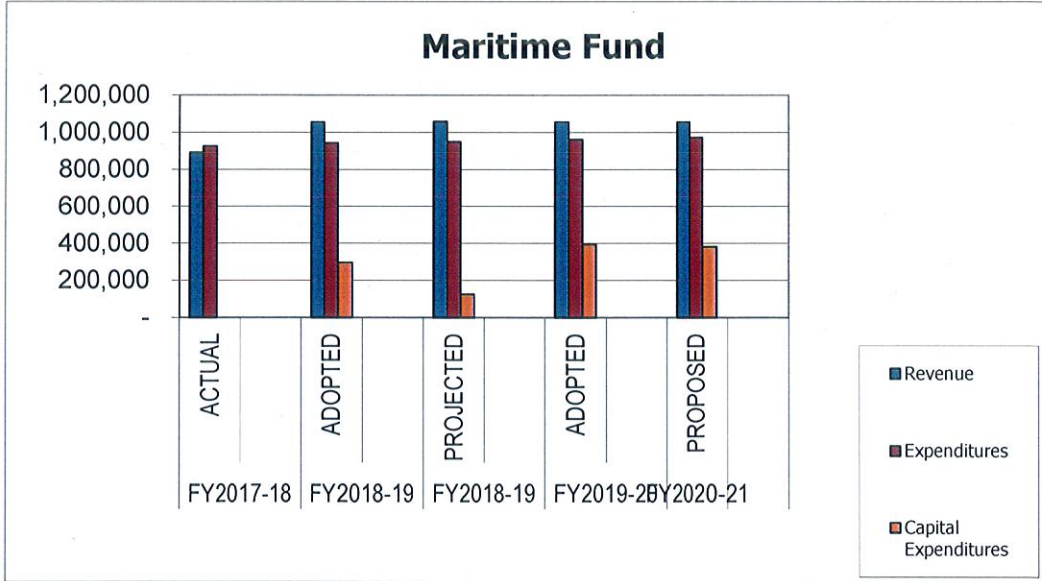


**City of Newport, Rhode Island
Summary Budget Information
FY2020 Adopted and FY2021 Proposed Budgets**



Graphic representation of actual, budgeted, estimated and adopted revenues and expenditures in summary format

**City of Newport, Rhode Island
Summary Budget Information
FY2020 Adopted and FY2021 Proposed Budgets**

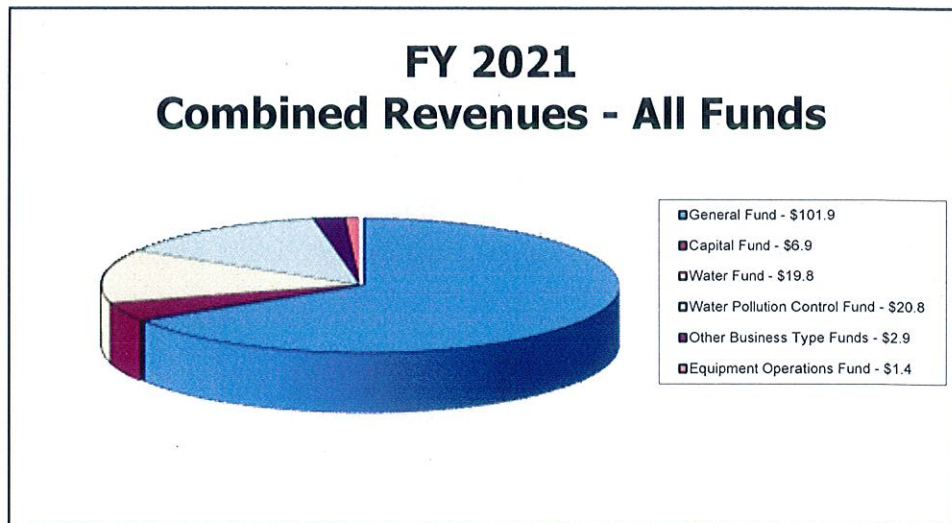
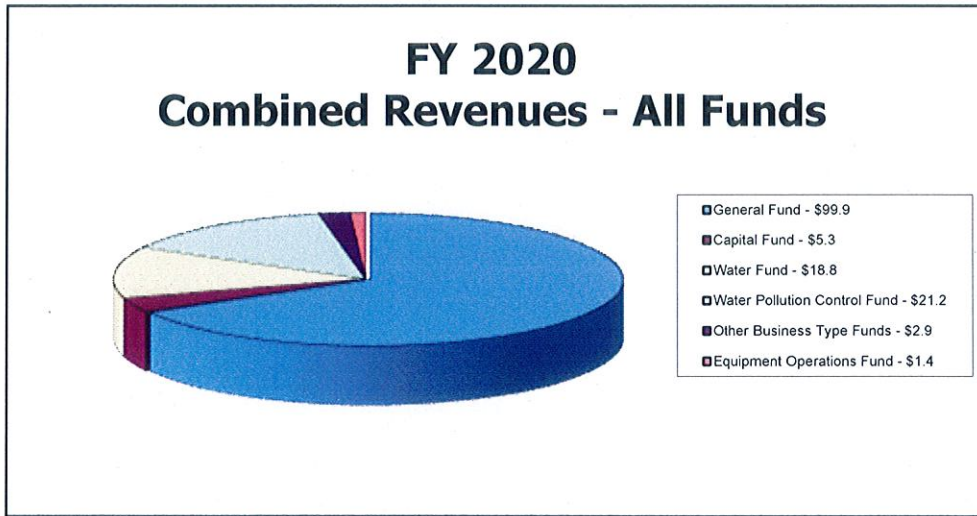


Graphic representation of actual, budgeted, estimated and adopted revenues and expenditures in summary format

CITY OF NEWPORT, RHODE ISLAND

COMBINED REVENUES – ALL BUDGETED FUNDS

The City of Newport has adopted combined revenues of \$149,836,695 for Fiscal Year 2020 and proposed combined revenues of \$154,060,106 for Fiscal Year 2021 budgeted funds.



Combined revenues for all funds are adopted at an increase of 6.24% over the next two fiscal years from last year.

Combined Revenues – All Budgeted Funds – continued

The City of Newport General Fund Revenues are adopted at an increase of \$9,046,008 (6.24%) over the next two years. Meals and Beverage tax and Hotel tax revenues are projected to increase by \$203,000 due to an increased number of sailing events. Property taxes are adopted showing an increase of 6.16% over the same two-year period.

The City continues to see improvement in the real estate market and construction activity. The City expects that redevelopment and renovation efforts will pick up in the next couple of years as land becomes available in the north end.

Due to the closing of Newport Grand, we expect to lose all \$241,681 in VRT revenue in FY2020.

More specific information on individual revenues is presented in the next sections.

Utility fund revenues have increased over the last many years due to large, federally mandated, capital improvements. However, neither Water nor Water Pollution Control rates are adopted with an increase in FY2020. Water Pollution Control rates are not adopted with an increase in FY2021. Water rates are anticipated to increase in FY2021. A water rate filing was submitted to the Rhode Island Public Utilities Commission (RIPUC) on February 13, 2019. It will take approximately 14 months for the rate process before any decisions will be made by RIPUC on rates. The Adopted FY2021 Budget includes the amounts for revenues and operating and maintenance expenses as submitted in the rate filing.

DESCRIPTION OF GENERAL FUND REVENUES

45101 – Current Year Real Estate Tax – Real property taxes are valued in a full reassessment every 9 years, with a statistical update performed every 3rd year. The FY2020 and FY2021 budget includes numbers from the recent statistical update. A full revaluation is scheduled for FY2021. The revaluation and statistical updates equalize the assessed value of property, but do not increase total tax revenue to the City. The City must, by state law, equalize taxes. This is done by reducing or increasing the tax rate for changes in property value. A law adopted by the State legislature in the FY2007 session changed the tax cap levy amount and evaluation for municipalities in the State of Rhode Island. The tax cap was reduced one-quarter percent every year from 5.5% in FY2007 to 4.00% in FY2013. The tax cap reached its legal threshold of 4.00% in FY2013. The tax cap applies to the total levy of real and personal property taxes (including motor vehicle). This has several implications for the municipality including that any growth to the tax base does not mean additional tax revenue will be realized. It also means that the municipality will no longer be able to set a tax rate but must determine the increase in levy and back into the tax rates. The City puts a separate line into the budget for abatements. The municipality must stay within the tax cap unless they receive permission to exceed the cap from the State Office of Municipal Affairs or the State Auditor General. Such exceptions are only granted under certain limited circumstances. Therefore, anticipated revenues from real and personal property taxes can only increase by 4.00% or \$3,084,376 in FY2020 and \$3,187,280 in FY2021.

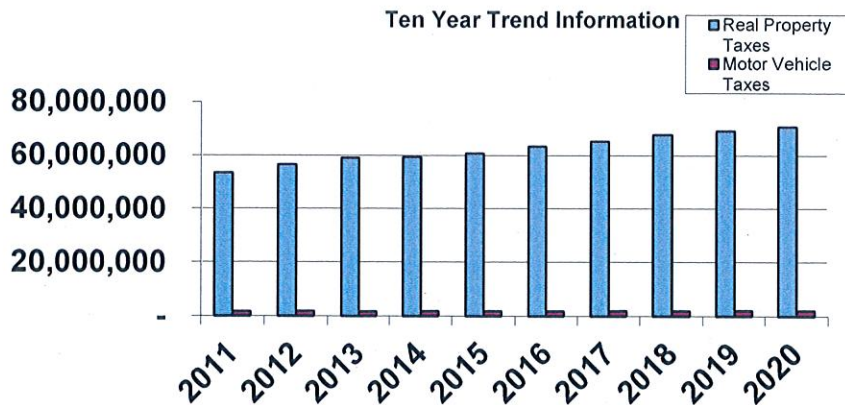
**PRINCIPAL PROPERTY TAX PAYERS
LAST YEAR and TEN YEARS AGO**

	2018			2009		
	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value	Taxable Assessed Value	Rank	Percent of Total City Taxable Assessed Value
Mass Mutual Life (Marriott)	\$ 74,621,000.00	1	1.09%	\$ 57,591,799	1	0.95%
Newport Restoration Foundation	\$ 61,222,100.00	2	0.89%	53,675,153	3	
GINRI Assets, LLC	\$ 60,109,600.00	3	0.88%	56,908,805	2	0.94%
LSRef3 Viking LLC	\$ 59,639,500.00	4	0.87%	44,700,376	4	0.74%
Shaner Newport Harbour LLC	\$ 33,138,500.00	5	0.48%	24,864,678	6	
RK Newport, LLC	\$ 31,036,300.00	6	0.45%	32,227,500	5	0.53%
Narraganset Gas	\$ 30,426,936.00	7	0.44%			
Eastern Resorts Company	\$ 29,361,900.00	8	0.43%			
Narraganset Electric	\$ 21,763,146.00	9	0.32%	17,965,557	10	0.30%
Admiral Newport LLC	\$ 20,132,000.00	10	0.29%			
New York Yacht Club				23,490,031	7	
Newport Jai Alai, LLC				22,921,700	8	0.38%
Eastern Resorts Company				22,450,300	9	0.37%
Total	\$ 421,450,982		6.15%	\$ 356,795,899		5.90%

Source: City of Newport Tax Assessor

Description of Revenues – continued

45103 – Current Assessments Motor Vehicle –The City’s tax rate is and has been fixed at \$23.45 per \$1,000 of value. The City provides an annual exemption to motor vehicle property owners of the first \$6,000 of value of their vehicle. The State has adopted a new phase-out plan that is intended to phase out the motor vehicle tax excise in total within 5 years. The State intends to replace the lost motor vehicle revenue by providing reimbursement to the municipalities. The budgeted revenue is estimated based upon the value of motor vehicles calculated in March of each year, reduced by a certain percentage as determined in the annual State budget process. As noted above, the motor vehicle levy must be included with the real property levy when determining the tax cap. At the time the FY2020 Biennial Budget is adopted, the State had yet to make its decision on which formula will be used in FY2020 to reduce the automobile tax.



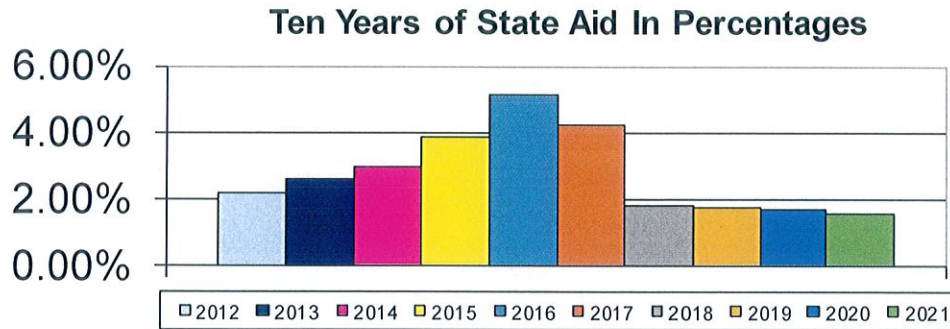
45323 – Public Service Corporation Aid – This is the amount that the State gives to the City for the taxable value of utilities in the City. The budgeted amount is estimated based on the prior year and information from the Governor’s Budget Release and Message.

45328 – PILOT – Payments in Lieu of Taxes – represents the amount that the State pays the City for State tax-exempt properties located in the City. The State pays up to a maximum of 27% of what the tax would be if the property were taxable. The percentage is determined annually by the State legislature in their budget process. The budgeted amount is estimated based on information from the Governor’s Budget Release and Message.

Description of Revenues – continued

45326 & 45329 – School Housing Aid & State Aid – Library Project –

These are the amounts the State gives the City to assist with debt service related to School Capital Improvements and the Library renovation project. It is a formula based on debt service.



45505 – Police and Fire Special Detail – The City bills companies, individuals and others for private services provided by police and fire personnel. The officer or firefighter who performed the service receives the billed amounts. The rate is calculated based on labor contract language, fringe benefits and equipment used to perform the service. This revenue is offset by matching expenditures in the public safety budget except for a small nominal amount used to offset administrative fees.

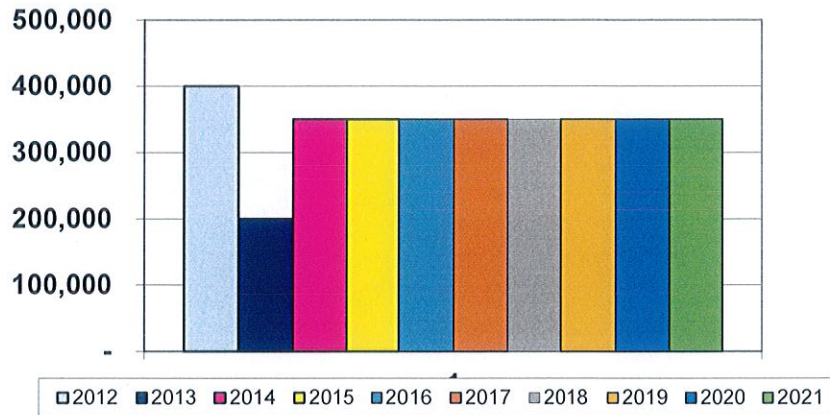
45540 – Management Services – the fees charged to other funds to reimburse for the time spent on administrative and management functions in those funds. This is based on actual costs or allocated costs. Costs are allocated based on a written Cost Allocation Manual that uses a variety of methods to determine the percentage of time spent on that particular fund. Examples include counting checks, purchase orders, by timesheets or as a percentage of the total budget.

45700 – Rental of Property – primarily revenues from the rental of tower space for telecommunications. Revenues are estimated based on contracts.

45701 – Investment Interest – amounts earned on cash deposits. This revenue is budgeted after reviewing financial management and investment literature to determine a reasonable interest earned rate. The interest earned rate is applied to the monthly cash flow analysis and rounded off for the budgeted revenue number.

Description of Revenues – continued

Ten Year Trend of Interest Income



45116 – Hotel Occupancy Tax and 45115 – Meals & Beverage Tax –

these two taxes are collected in order to support tourism efforts in the State and to help offset service and infrastructure costs related to the tourism trade in the City of Newport. The Hotel Occupancy Tax started at 5% in June 2001. Proceeds are distributed 47% to the Discover Newport, 25% to the City of Newport, 7% to the Greater Providence/Warwick Convention and Visitors Bureau and 21% to the Rhode Island Commerce Corporation. The collection rate increased to 6% effective January 2005 with the City of Newport retaining the additional 1%. The Meals and Beverage Tax increased by 1% in August 2004 with the additional 1% of revenue going to the municipality in which the revenue was generated. The State keeps the rest of the tax.

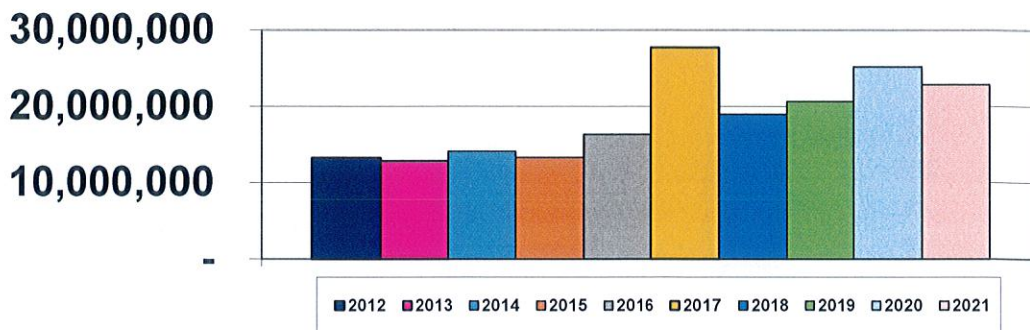
	Hotel Occupancy Tax		Meals & Beverage Tax		Combined
	Dollars Received	Percent Change	Dollars Received	Percent Change	Percent of Total Revenues
FY2021	2,570,000	0.00%	2,570,000	0.00%	5.01%
FY2020	2,570,000	2.80%	2,570,000	7.08%	5.15%
FY2019	2,500,000	2.20%	2,400,000	-8.63%	5.05%
FY2018	2,446,072	3.85%	2,626,679	16.75%	5.36%
FY2017	2,355,313	1.58%	2,249,844	-0.72%	5.00%
FY2016	2,318,568	19.40%	2,266,128	9.53%	5.15%
FY2015	1,941,837	5.76%	2,069,020	11.78%	4.53%
FY2014	1,836,029	3.25%	1,850,957	-3.21%	4.36%
FY2013	1,778,251	4.24%	1,912,423	4.29%	4.42%
FY2012	1,705,873	8.81%	1,833,841	10.12%	4.52%

DESCRIPTION OF OTHER FUND REVENUES

The Water Fund is regulated by the Rhode Island Public Utilities Commission (RIPUC). All user rates must be approved by the RIPUC. The City of Newport starts with the cost of service for a test year. A cost of service rate model is then developed for the proposed rate year. The rate request is filed with the RIPUC who, along with eligible intervenors, can request additional information. A settlement may be reached and approved by the RIPUC or the request may go to a full hearing. The approved rates control all Water Fund revenues with the exception of investment income and miscellaneous revenue.

Rates are set by the City Council for the Water Pollution Control Fund. Sewer rates are based on the amount of water that is used. Rates are adopted as level for both FY2020 and FY2021. The fixed rate fee based on the connection size remains the same. That amount is restricted for Combined Sewer Overflow (CSO) capital needs. Capital costs related to the EPA consent decree drive the costs. Significant capital needs have and will continue to impact the rates.

Water Pollution Control Revenue



**City of Newport
Combined City and School
Consolidated Debt Service Requirements - Actual
All Funds**

Year Ending June 30	GENERAL FUND		WPC FUND		WATER FUND		Total Requirement
	Principal	Interest	Principal	Interest	Principal	Interest	
2020	4,080,637	1,339,278	4,519,583	1,822,655	4,330,817	2,463,537	18,556,507
2021	4,141,248	1,156,849	4,631,150	1,717,680	4,437,924	2,347,891	18,432,742
2022	4,147,000	978,200	4,754,446	1,605,007	4,558,228	2,222,334	18,265,215
2023	2,775,000	831,417	4,884,450	1,484,092	4,688,330	2,087,901	16,751,190
2024	2,803,000	723,197	4,128,716	1,363,730	4,833,463	1,942,020	15,794,126
2025	2,842,000	612,815	4,241,071	1,244,559	4,982,257	1,785,423	15,708,125
2026	1,780,000	516,050	4,365,275	1,117,915	5,141,450	1,617,480	14,538,170
2027	1,435,000	444,850	4,496,376	983,171	5,318,474	1,438,670	14,116,541
2028	1,435,000	387,450	3,670,220	860,644	5,505,294	1,249,948	13,108,556
2029	1,435,000	315,700	3,639,915	752,547	4,930,581	1,069,193	12,142,936
2030	1,435,000	243,950	3,750,853	639,769	5,104,905	891,838	12,066,315
2031	1,435,000	172,200	3,476,417	529,112	4,857,050	711,686	11,181,465
2032	1,435,000	114,800	2,927,568	433,318	4,847,733	537,103	10,295,522
2033	1,435,000	57,400	2,789,604	350,260	5,023,960	356,775	10,012,999
2034			2,870,146	268,406	5,203,947	163,946	8,506,445
2035			2,950,688	183,433	1,911,729	31,830	5,077,680
2036			2,666,021	101,310			2,767,331
2037			2,126,508	31,260			2,157,768
	<u>\$ 32,613,885</u>	<u>\$ 7,894,156</u>	<u>\$ 66,889,007</u>	<u>\$ 15,488,867</u>	<u>\$ 75,676,142</u>	<u>\$ 20,917,575</u>	<u>\$ 219,479,633</u>

Governmental bonds include bonds and refunding bonds issued for library renovations, school roof repairs, middle school renovations, road and facilities improvements and a new elementary school. Interest rates range from 0.55% to 5.0%.

Water Pollution Control Fund Bonds include revenue bonds issued for a moat ultraviolet treatment system, combined sewer overflow (CSO) improvements, wastewater treatment plant improvements, and sewer improvements. Interest rates range from 1.9% to 4.5%. The City receives a subsidized interest rate on sewer improvement bonds issued through Rhode Island Infrastructure Bank.

Water Fund Bonds include revenue bonds issued for water improvements and pipeline construction. The City issued revenue bonds for \$53.1 million in FY2012 and \$31.0 million in FY2013 for a new water treatment plant and long-term improvements to the second water treatment plant. Interest rates range from 2.0% to 3.5%. The City receives a subsidized interest rate on revenue bonds issued through the Rhode Island Infrastructure Bank.

See individual funds for debt service by project.

**City of Newport, Rhode Island
Debt Ratios**

Year	Net Bonded Debt (1)	Population	Assessed Value	Debt Per Capita	% of Debt To Assessed Value	Direct Debt Service	GF Expend	Debt Service as a % of General Fund Expenditures
2004	20,980,000	25,879	3,464,271,121	810.70	0.61%	2,367,252	68,210,050	3.47%
2005	19,950,218	25,879	3,478,880,394	770.90	0.57%	2,187,004	68,988,369	3.17%
2006	18,757,747	25,879	3,512,230,080	724.83	0.53%	2,165,448	71,018,944	3.05%
2007	17,565,277	25,879	6,164,832,536	678.75	0.28%	2,137,183	74,357,978	2.87%
2008	16,377,852	25,879	6,015,352,876	632.86	0.27%	1,943,082	73,666,150	2.64%
2009	15,153,587	25,879	6,052,309,572	585.56	0.25%	2,169,746	76,683,476	2.83%
2010	18,951,472	25,879	5,777,055,863	732.31	0.33%	2,037,041	76,451,469	2.66%
2011	19,763,292	25,879	5,756,738,569	763.68	0.34%	1,851,677	76,424,833	2.42%
2012	18,589,693	24,672	5,781,826,885	753.47	0.32%	2,490,368	78,768,266	3.16%
2013	16,700,372	24,672	5,435,506,203	676.90	0.31%	2,409,956	83,415,150	2.89%
2014	14,834,330	24,672	5,216,185,069	601.26	0.28%	2,431,615	84,604,109	2.87%
2015	40,396,220	24,672	5,237,678,266	1,637.33	0.77%	4,782,285	88,545,139	5.40%
2016	47,588,531	24,672	5,985,006,478	1,928.85	0.80%	5,528,383	89,371,595	6.19%
2017	40,000,000	24,672	6,014,314,527	1,621.27	0.67%	4,744,609	90,984,275	5.21%
2018	36,211,000	24,672	6,028,719,479	1,467.70	0.60%	3,789,000	93,752,187	4.04%
2019	32,613,885	24,672	6,848,183,901	1,321.90	0.48%	3,836,000	96,959,422	3.96%
2020	28,533,248	24,672	6,848,183,901	1,156.50	0.42%	3,963,000	99,981,982	3.96%
2021	24,513,248	24,672	6,848,183,901	993.57	0.36%	4,020,000	101,970,504	3.94%

(1) Net bonded debt does not include bonded debt from enterprise funds.

Rhode Island General Laws cap the amount of each municipality's general obligation bonds that may be outstanding to 3% of its assessed property values. Exceptions apply to bonds financed from non-tax revenues and special exemptions are granted for other purposes as well. The assessed value of Newport properties is \$6,848,183,901 at December 31, 2018 (tax roll date). This limits the amount of outstanding non-excepted obligation bonds to \$205,445,517. Bonds of \$32,613,885 at June 30, 2019 are general obligations and subject to statutory limitations. The City of Newport is well below the maximum allowed by state law.

The City of Newport debt policy states that annual debt service expenditures shall be less than 9% of annual expenditures. The City is well below this at 3.96% of annual expenditures in FY2020 and 3.94% of annual expenditures in FY2021.

**CITY OF NEWPORT, RHODE ISLAND
ESTIMATED FUND BALANCE
GOVERNMENTAL FUNDS**

FUND	FY2020		FY2021	
	GENERAL	CAPITAL	GENERAL	CAPITAL
Fund Balance - June 30, Previous Year	\$ 15,652,034	\$ 9,871,789	\$ 16,159,835	11,971,341
Revenues (Estimated, Current Year)	97,467,223	1,402,666	99,981,982	5,300,886
Expenditures (Estimated, Current Year)	(94,190,870)	(6,427,552)	(95,942,696)	(4,984,286)
Transfers to Capital Projects Fund	(2,768,552)	2,768,552	(4,039,286)	4,039,286
Fund Balance - Estimated at June 30	\$ 16,159,835	\$ 7,615,455	\$ 16,159,835	16,327,227
Revenues (Proposed)	99,981,982	5,300,886	101,970,504	6,068,476
Expenditures (Proposed)	(95,942,696)	(4,984,286)	(97,163,628)	(6,432,876)
Transfers to Capital Projects Fund	(4,039,286)	4,039,286	(4,806,876)	4,806,876
Fund Balance - Estimated June 30	\$ 16,159,835	\$11,971,341	\$ 16,159,835	4,806,876
Reserve at 10% of Budgeted Expenditure	9,998,198	-	10,197,050	-

**CITY OF NEWPORT, RHODE ISLAND
ESTIMATED NET ASSETS AND CASH BALANCES
BUSINESS-TYPE FUNDS**

	FY2019		FY2020		FY2021	
	NET ASSETS	CASH BASIS	NET ASSETS	CASH BASIS	NET ASSETS	CASH BASIS
Water Fund at June 30, Prior Year (PY)	\$ 55,922,762	\$ 14,032,825	\$ 59,213,987	\$ 12,586,474	\$ 62,985,882	\$ 12,443,710
Projected Results of Fiscal Year Operations	3,291,225	(1,446,351)	3,771,895	(142,764)	4,092,586	(5,475)
Water Fund at June 30, End of Year (EOY)	<u>\$ 59,213,987</u>	<u>\$ 12,586,474</u>	<u>\$ 62,985,882</u>	<u>\$ 12,443,710</u>	<u>\$ 67,078,468</u>	<u>\$ 12,438,235</u>
Water Pollution Control Fund at June 30, PY	\$ 73,493,681	\$ 14,033,493	\$ 77,705,935	\$ 12,966,249	\$ 83,270,471	\$ 13,000,711
Projected Results of Fiscal Year Operations	4,212,254	(1,067,244)	5,564,536	34,462	5,058,260	3,491
Water Pollution Control Fund at June 30, EOY	<u>\$ 77,705,935</u>	<u>\$ 12,966,249</u>	<u>\$ 83,270,471</u>	<u>\$ 13,000,711</u>	<u>\$ 88,328,731</u>	<u>\$ 13,004,202</u>
Maritime Fund at June 30, PY	\$ 4,921,376	\$ 1,958,957	\$ 5,030,381	\$ 2,048,015	\$ 5,124,734	\$ 1,893,868
Projected Results of Fiscal Year Operations	109,005	89,058	94,353	(154,147)	71,911	(143,230)
Maritime Fund at June 30, EOY	<u>\$ 5,030,381</u>	<u>\$ 2,048,015</u>	<u>\$ 5,124,734</u>	<u>\$ 1,893,868</u>	<u>\$ 5,196,645</u>	<u>\$ 1,750,638</u>
Parking Fund at June 30, PY	\$ 6,028,883	\$ 4,700,790	\$ 6,369,430	\$ 5,170,849	\$ 6,739,006	\$ 5,267,485
Projected Results of Fiscal Year Operations	340,547	470,059	369,576	96,636	357,617	(335,443)
Parking Fund at June 30, EOY	<u>\$ 6,369,430</u>	<u>\$ 5,170,849</u>	<u>\$ 6,739,006</u>	<u>\$ 5,267,485</u>	<u>\$ 7,096,623</u>	<u>\$ 4,932,042</u>

Business-type funds are budgeted showing both a GAAP basis summary and a cash basis summary. The net assets number reflects the GAAP basis and the cash the cash basis. Revenues and other sources of funds are budgeted to meet cash needs. Therefore a balanced budget where revenues equal expenditures should show zero for the projected results unless there is a programmed use of cash.

The Water Fund is regulated by the RIPUC and is required to raise additional revenues in order to fund restricted cash accounts. There are several restricted accounts including one for debt service, capital expenses, electricity, and chemicals. Payments can only be made out of these accounts for the specific purpose identified in the rate filing.

The Water Pollution Control Fund anticipates significant capital improvements in the next few years, some of which will be funded with bond proceeds.

**CITY OF NEWPORT, RHODE ISLAND
FISCAL YEAR 2020 ADOPTED & FISCAL YEAR 2021 PROPOSED BUDGETS
GENERAL FUND REVENUES**

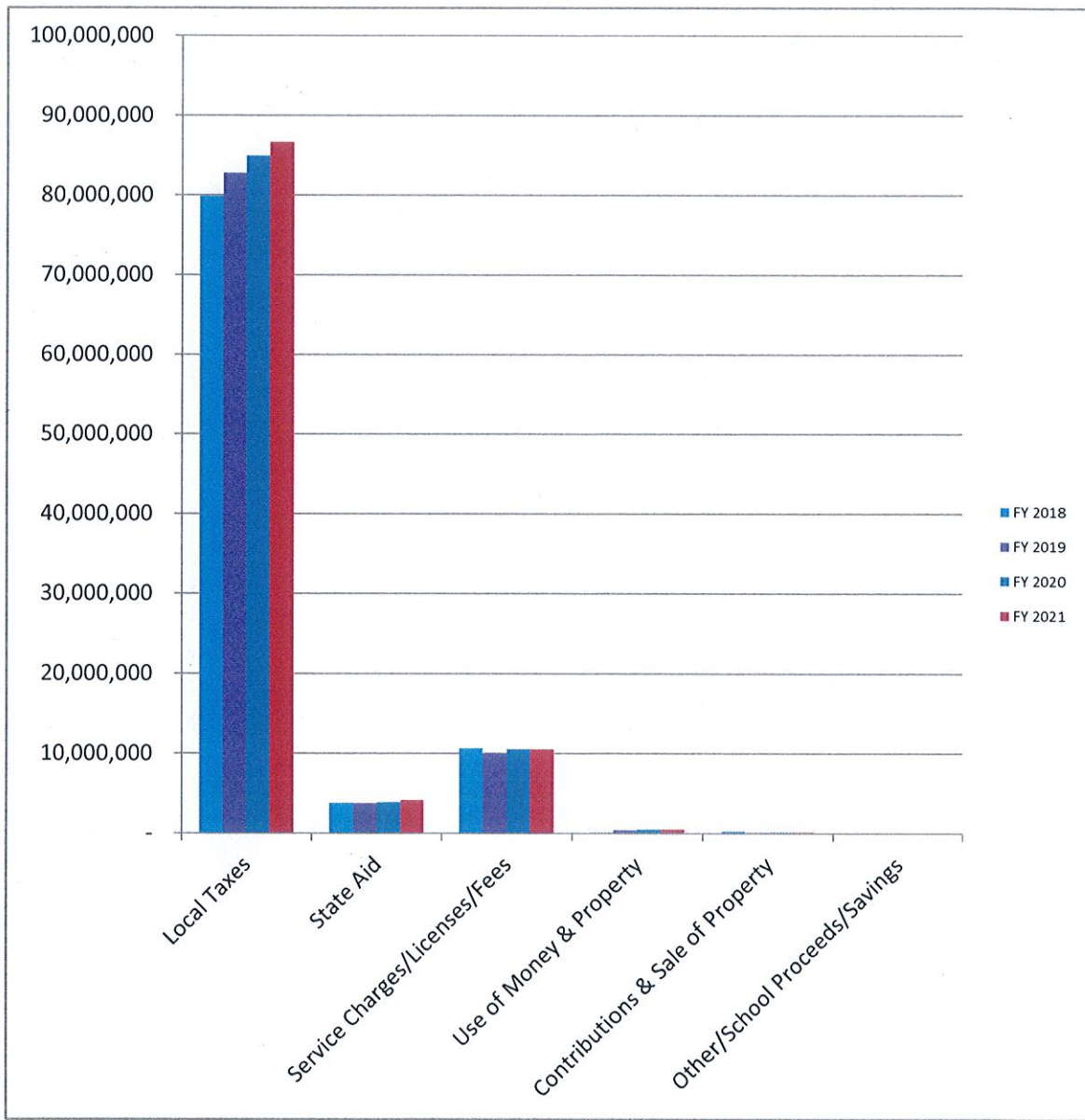
<u>DESCRIPTION</u>	2018 ACTUALS	FY2019 ADOPTED	FY2019 PROJECTED	FY2020 ADOPTED	Dollar Change	FY2021 PROPOSED	Dollar Change
Local Taxes							
45101 Current Year Real Estate Tax	\$ 71,485,159	\$ 75,482,243	\$ 74,677,065	\$ 77,569,313	\$ 2,087,070	\$ 79,610,094	\$ 2,040,781
45103 Current Assessments - MV	1,923,697	1,830,000	1,841,236	1,703,443	(126,557)	1,403,443	(300,000)
45105 Real Estate Delinquent	976,827	1,200,000	975,000	1,100,000	(100,000)	1,000,000	(100,000)
45107 Motor Vehicle Delinquent	84,789	95,000	95,000	95,000	-	95,000	-
45110 Penalties	290,587	325,000	300,000	325,000	-	325,000	-
45111 Tax Liens	20,603	25,000	25,000	25,000	-	25,000	-
45112 Abatements/Refunds	2,351	(1,200,000)	-	(1,000,000)	200,000	(1,000,000)	-
45115 Meals & Beverage Tax	2,626,679	2,500,000	2,545,000	2,570,000	70,000	2,570,000	-
45116 Hotel Occupancy Tax	2,446,072	2,500,000	2,533,000	2,530,000	30,000	2,630,000	100,000
Total Local Taxes	79,856,764	82,757,243	82,991,301	84,917,756	2,160,513	86,658,537	1,740,781
State and Federal Aid							
45323 Public Service Corporation Aid	305,570	305,570	310,103	310,103	4,533	310,103	-
45325 MV Tax Phase Out	263,311	362,207	382,434	500,000	137,793	800,000	300,000
45326 School Housing Aid	1,564,530	1,505,885	1,505,885	1,506,784	899	1,464,525	(42,259)
45328 PILOT From State	1,405,248	1,431,152	1,431,152	1,408,819	(22,333)	1,408,819	-
45329 State Aid - Library Project (Const)	179,128	162,000	162,000	160,000	(2,000)	150,000	(10,000)
45330 Statistical Update Reimbursement	86,036	-	-	-	-	-	-
45345 Federal/State Grants	-	-	-	-	-	-	-
Total State and Federal Aid	3,803,823	3,766,814	3,791,574	3,885,706	118,892	4,133,447	247,741
Charges for Services							
45117 Tourism Marketing Administration	-	-	8,500	8,500	8,500	8,500	-
45501 Newport Hospital Service Charge	-	-	40,000	40,000	40,000	40,000	-
45502 Balfour Beatty Contract Service Charge	361,975	360,000	361,975	361,975	1,975	361,975	-
45503 Hope VI Project Service Charge	201,763	250,000	202,000	202,000	(48,000)	202,000	-
45504 Salve Regina Service Charge	6,902	6,902	6,902	6,902	-	6,902	-
45505 Special Detail	1,722,925	1,900,000	1,700,000	1,700,000	(200,000)	1,700,000	-
45515 Document Prep and Handling	59,105	65,000	65,000	65,000	-	65,000	-
45516 Planning Services	904	900	900	900	-	900	-
45517 Solid Waste Hauler Fees	3,500	4,500	3,500	3,500	(1,000)	3,500	-
45540 Management Services	830,436	832,750	830,436	905,436	72,686	905,436	-
45545 Fire Alarm Assessments	157,200	158,000	158,000	158,000	-	158,000	-
45547 Bulky Waste Sticker Program	24,640	25,000	25,000	25,000	-	25,000	-
45548 HR Regional Testing	-	3,500	-	-	(3,500)	-	-
45603 Parking Tickets	960,643	900,000	900,000	1,339,807	439,807	1,339,807	-
45605 Recording Fees	273,601	300,000	300,000	300,000	-	300,000	-
45606 Real Estate Conveyance	972,498	900,000	900,000	900,000	-	900,000	-
45607 Probate Fees	41,422	50,000	50,000	50,000	-	50,000	-
45608 Rescue Fees	916,780	800,000	900,000	900,000	100,000	900,000	-
45609 Archival Trust Revenue	92,729	-	-	-	-	-	-
45610 General Business	95,685	95,000	95,000	95,000	-	95,000	-
45611 Parking Fund Revenue Share	-	-	-	300,000	300,000	300,000	-
45612 Hotel Registration Fees	17,400	10,000	10,000	10,000	-	10,000	-
45614 Entertainment	28,890	25,000	25,000	25,000	-	25,000	-
45616 Liquor	190,435	190,000	190,000	190,000	-	190,000	-
45618 Mech Amusement	9,800	12,000	12,000	12,000	-	12,000	-
45620 Sunday Selling	24,173	25,000	25,000	25,000	-	25,000	-
45624 Victualing	57,200	56,000	56,000	56,000	-	56,000	-
45626 Animal	4,171	4,000	4,000	4,000	-	4,000	-
45628 Marriage	5,888	5,000	5,000	5,000	-	5,000	-
45640 Building	1,004,377	810,000	810,000	1,000,000	190,000	1,000,000	-
45642 Plumbing	72,462	60,000	60,000	60,000	-	60,000	-
45644 Mechanical	207,187	170,000	170,000	170,000	-	170,000	-
45646 Electrical	128,303	150,000	150,000	150,000	-	150,000	-
45648 Board of Appeals	44,012	20,000	20,000	20,000	-	20,000	-
45650 HDC Application Fee	16,650	12,000	12,000	12,000	-	12,000	-
45652 Road Opening	36,174	35,000	35,000	35,000	-	35,000	-
45654 Fire Inspection & Permit Fees	69,316	80,000	80,000	80,000	-	80,000	-
45656 Fire-Sundry	21,690	20,000	20,000	20,000	-	20,000	-
45658 Police-Sundry	10,360	10,000	10,000	10,000	-	10,000	-
45660 Municipal Court Cost Assessment	131,325	120,000	120,000	120,000	-	120,000	-

**CITY OF NEWPORT, RHODE ISLAND
FISCAL YEAR 2020 ADOPTED & FISCAL YEAR 2021 PROPOSED BUDGETS
GENERAL FUND REVENUES**

<u>DESCRIPTION</u>	2018 ACTUALS	FY2019 ADOPTED	FY2019 PROJECTED	FY2020 ADOPTED	Dollar Change	FY2021 PROPOSED	Dollar Change
45662 Payphone Commissions	220	-	-	-	-	-	-
45664 Vendor Rights	145	-	-	-	-	-	-
45666 Newport Grand	477,135	241,681	71,635	-	(241,681)	-	-
45695 Miscellaneous Revenues	110,852	100,000	100,000	100,000	-	100,000	-
45699 Misc. Revenues, Easton's	5,062	1,000	1,000	1,000	-	1,000	-
45808 Parking Fund Salary Reimbursement	100,000	100,000	100,000	-	(100,000)	-	-
45820 Beach Bounce Fees	28,306	20,000	20,000	20,000	-	20,000	-
45821 Newport Beach Bathhouses	52,995	50,000	50,000	50,000	-	50,000	-
45822 Rotunda Rentals	113,267	125,000	125,000	125,000	-	125,000	-
45823 Carousel Income	16,371	15,000	15,000	15,000	-	15,000	-
45824 Beach Bounce Food	597	-	-	-	-	-	-
45825 Food Service Concessions	52,325	48,000	48,000	48,000	-	48,000	-
45826 Outside Vendor Commissions	21,264	6,000	20,000	20,000	14,000	20,000	-
45827 Newport Beach Parking	644,280	610,000	610,000	610,000	-	610,000	-
45828 Beach Store Funds	3,746	20,000	-	-	(20,000)	-	-
45829 Beach Parking Meters	43,042	37,500	42,000	42,000	4,500	42,000	-
45926 Recreation Scholarship Revenue	3,400	-	-	-	-	-	-
45928 Recreation Program Revenue	151,070	120,000	120,000	120,000	-	120,000	-
Total Service Charges/Fees	10,626,598	9,987,733	9,683,848	10,517,020	529,287	10,517,020	-
<u>Use of Money and Property</u>							
45700 Rental of Property	106,850	100,000	110,000	110,000	10,000	110,000	-
45700 Gateway Center Rental	-	-	-	30,000	30,000	30,000	-
45701 Investment Interest	44,381	350,000	200,000	350,000	-	350,000	-
Total Use of Money and Property	151,231	450,000	310,000	490,000	40,000	490,000	-
<u>Contributions & Sale of Property</u>							
45920 Trust Fund Donations	81,500	81,500	81,500	81,500	-	81,500	-
45811 Contributions	52,112	-	-	-	-	-	-
45811 Fireworks Donations	-	-	-	30,000	30,000	30,000	-
45929 Surplus Equipment Sales	88,126	10,000	10,000	10,000	-	10,000	-
45940 Public Donations	50,000	50,000	50,000	50,000	-	50,000	-
Total Contributions & Sale of Property	271,738	141,500	141,500	171,500	30,000	171,500	-
TOTAL	94,710,154	97,103,290	96,918,223	99,981,982	2,878,692	101,970,504	1,988,522
OTHER SOURCES (USES) OF FUNDS:							
46002 Operating transfers in	30,887	-	-	-	-	-	-
48002 Transfers From Other Funds	-	-	549,000	-	-	-	-
TOTAL	\$ 94,741,041	\$ 97,103,290	\$ 97,467,223	\$ 99,981,982	\$ 2,878,692	\$ 101,970,504	\$ 1,988,522

Comparative Revenues

FY 2017-18 Actual ~ \$94,741,041
FY 2018-19 Adopted ~ \$97,103,290
FY 2019-20 ADOPTED ~ \$99,981,982
FY 2020-21 PROPOSED ~ \$101,970,504



**CITY OF NEWPORT, RHODE ISLAND
FISCAL YEAR 2020 ADOPTED & 2021 PROPOSED BUDGETS
PROPERTY TAX LEVY AND TAX RATE - FY2020**

	FY 18-19 ADOPTED	DOLLAR CHANGE	PERCENT CHANGE	FY 19-20 ADOPTED	FY 20-21 PROPOSED
Proposed General Fund Budget:					
General Fund Services	\$ 13,341,780	\$ 239,721	1.80%	\$ 13,581,501	\$ 13,793,772
Benefits other than Police & Fire Pensions	11,805,295	(461,777)	-3.91%	11,343,518	11,563,085
Salaries, Overtime and Holiday Pay	24,788,857	1,636,844	6.60%	26,425,701	27,191,611
Transfer to Equipment Replacement	1,402,666	(141,066)	-10.06%	1,261,600	1,261,600
Contribution to Police & Fire Pensions	11,031,009	(133,076)	-1.21%	10,897,933	10,897,933
Transfer for School Budget	25,968,779	1,038,751	4.00%	27,007,530	27,007,530
Debt Service	5,452,352	(27,439)	-0.50%	5,424,913	5,448,097
Capital Budget Transfers	3,212,552	826,734	25.73%	4,039,286	4,806,876
Total General Fund Budget	\$ 97,003,290	\$ 2,978,692	3.07%	\$ 99,981,982	\$ 101,970,504
Less Revenues:					
All Revenues Other Than Property Tax	22,011,047	401,622	1.82%	22,412,669	22,360,410
Balance to be Raised by Property Tax Levy	74,992,243	2,577,070	3.44%	77,569,313	79,610,094
Motor Vehicle Levy	1,830,000	(126,557)	-6.92%	1,703,443	1,403,443
Final Tax Roll Adjustments	287,158	(287,158)		-	-
Actual Final Levy	\$ 77,109,401	\$ 2,163,355	2.81%	\$ 79,272,756	81,013,537
Maximum Allowed By State Law		\$ 3,084,376	4.00%	\$ 80,193,777	\$ 83,364,687

	FISCAL YEAR 2020			FISCAL YEAR 2021	
Residential Assessed Valuation (in thousands)					
Commercial Assessed Valuation (in thousands)					
Personal Property Tangible (in thousands)					
Residential Tax Rate	\$ 9.99	0.290	2.90%	\$ 10.28	\$ 10.65
Commercial Tax Rate	\$ 14.98	0.440	2.94%	\$ 15.42	\$ 15.98

Estimated Property Tax Rate - Please note that under the new tax cap law, the actual levy is adopted and the rate is subject to change based on any additional changes to the taxable assessed value prior to certification of the tax roll.

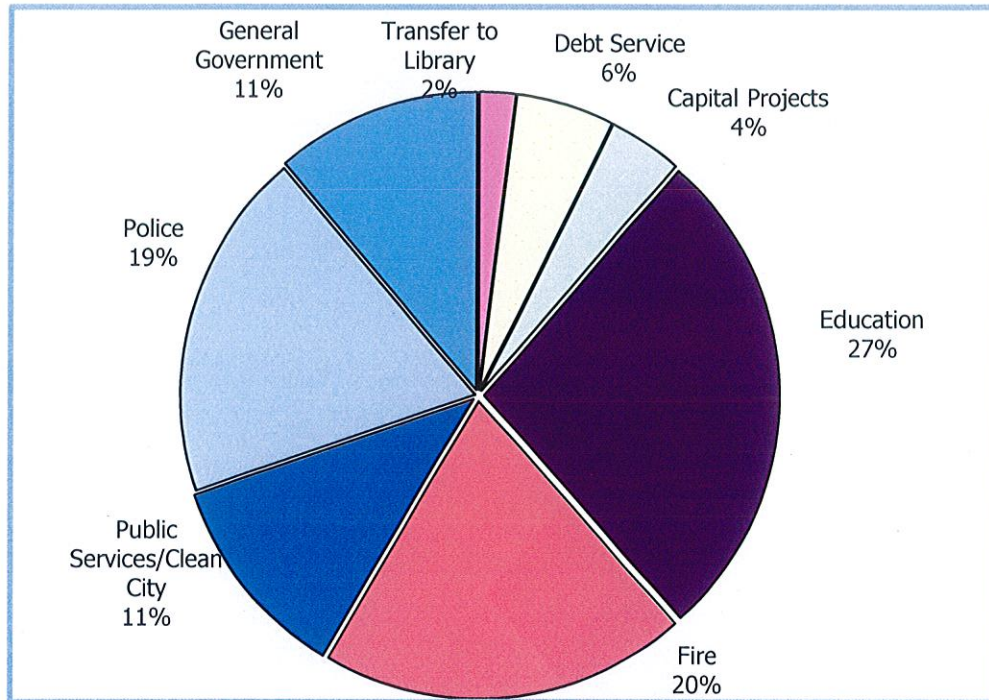
	Assessed Value (in thousands)	20 Tax Rate	Tax Levy
Calculation of Levy			
Residential Assessed Valuation	5,259,886	10.28	54,071,628
Commercial Assessed Valuation	1,391,845	15.42	21,462,250
Adjustments to Balance			
Personal Property Tangible	130,177	15.42	2,007,329
Tax Levy			<u>77,541,207</u>

**CITY OF NEWPORT, RHODE ISLAND
FY2018 and FY2019 GENERAL FUND BUDGET
EXPENDITURE SUMMARY BY PROGRAM**

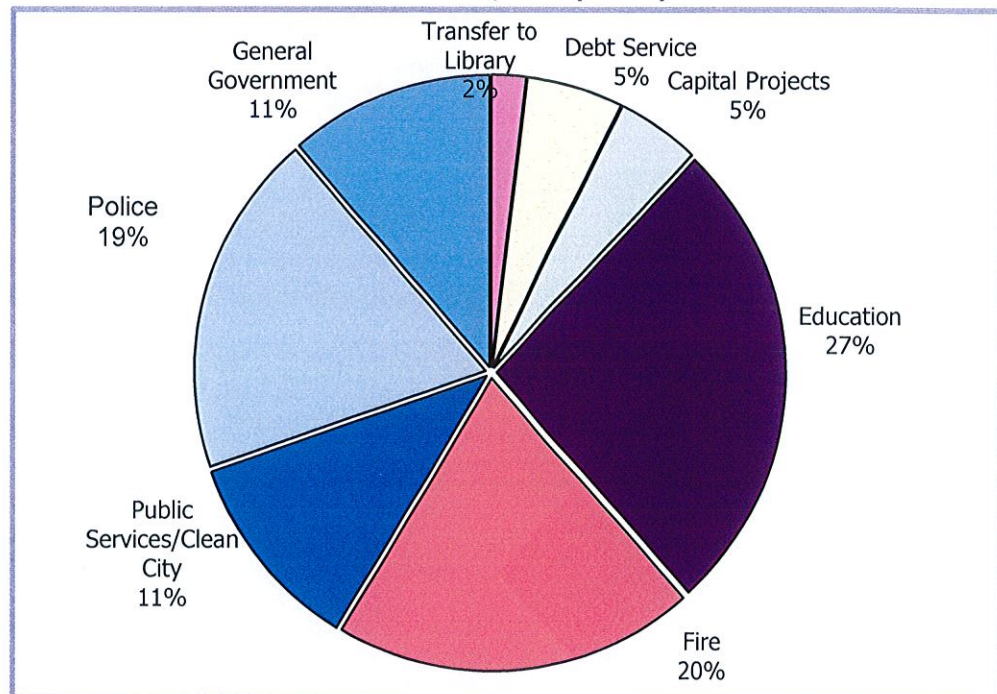
	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED BUDGET	2020 PROPOSED BUDGET	2021 PROPOSED BUDGET
Public School Operations	26,185,004	25,968,779	25,968,779	27,007,530	27,007,530
Newport Public Library Support	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
Independent Audit/Stat. Update	209,163	80,000	102,231	81,250	243,000
Pension & Retiree Expense	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250
Debt Service	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
Reserves	962,731	840,000	1,353,320	934,300	943,786
Civic Support	118,450	118,450	118,450	145,450	145,450
City Council	96,770	118,457	97,212	185,660	160,660
City Manager	974,959	967,112	966,989	1,117,050	1,132,381
City Solicitor	481,607	543,449	534,342	537,911	547,438
Canvassing	217,427	302,512	283,582	229,068	276,993
City Clerk	620,578	545,354	531,335	582,108	594,858
Finance	3,899,520	4,400,533	4,385,875	4,323,365	4,337,450
Police Department	18,024,053	18,434,446	18,286,021	19,012,577	19,348,152
Fire Department	19,390,165	19,700,521	19,642,455	20,050,254	20,467,156
Public Services	9,586,826	11,237,362	11,502,941	11,262,846	11,371,420
Planning & Economic Development	239,188	335,325	236,386	430,108	441,620
Building, Zoning & Inspections	1,071,244	1,162,850	1,149,039	1,039,348	1,053,749
Transfer to Capital Fund	2,816,286	3,212,552	2,768,552	4,039,286	4,806,876
Transfer to Other Funds	5,035	-	-	-	-
Total General Fund Expenditures	\$93,826,687	\$97,003,290	\$96,959,422	\$99,981,982	101,970,504

General Fund Expenditures

FY 2020 ~ \$99,981,982



FY 2021 ~ \$101,970,504



CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-150-7210-50575	Public School Operations	25,585,004	25,968,779	25,968,779	27,007,530	1,038,751	27,007,530	-
	School Technology	600,000		800,000				
	Total School	26,185,004	25,968,779	25,968,779	27,007,530	1,038,751	27,007,530	-
11-150-7100-50577	Public Library Operation	1,868,017	1,896,037	1,896,037	1,933,958	37,921	1,972,637	38,679
11-150-8130-50225	Independent Audit	74,500	80,000	79,294	81,250	1,250	83,000	1,750
11-150-8130-50229	Statistical Update/Revaluation	134,663		22,937			160,000	160,000
	Audit/Statistical Reval	209,163	80,000	102,231	81,250	1,250	243,000	161,750
11-150-8520-50051	Pension Expenses - Monthly	-	17,200			(17,200)		-
11-150-8520-50103	Pension Retired Insur Cover	470,742	550,000	481,124	525,000	(25,000)	551,250	26,250
11-150-8520-50155	Contribution to OPEB Trust	720,000	820,000	820,000	820,000	-	820,000	-
11-150-8520-50520	Severance Benefits	318,677	300,000	350,000	300,000	-	300,000	-
	Pensions	1,509,419	1,687,200	1,651,124	1,645,000	(42,200)	1,671,250	26,250
	TOTAL FIDUCIARY ACCOUNTS	29,771,603	29,632,016	29,618,171	30,667,738	1,035,722	30,894,417	226,679
11-160-8540-50220	Debt Service Advisory Service	350	5,000	37,400	5,000	-	150,000	145,000
11-160-8540-50452	Bond Interest	1,650,162	1,497,219	1,497,219	1,339,276	(157,943)	1,156,849	(182,427)
11-160-8540-50552	Bond Principal	3,899,733	3,950,133	3,950,133	4,080,637	130,504	4,141,248	60,611
	Debt Service	5,550,245	5,452,352	5,484,752	5,424,913	(27,439)	5,448,097	23,184
	TOTAL DEBT SERVICE	5,550,245	5,452,352	5,484,752	5,424,913	(27,439)	5,448,097	23,184
11-170-8560-50105	Insurance - W/C	407,431	365,000	465,000	474,300	109,300	483,786	9,486
11-170-8560-50505	Self Insurance	97,311	200,000	200,000	200,000	-	200,000	-
11-170-8560-50510	Unemployment	53,876	75,000	60,000	60,000	(15,000)	60,000	-
	Insurance Reserves	558,618	640,000	725,000	734,300	94,300	743,786	9,486
11-170-8565-50175	Annual Leave Sell Back	371,392	400,000	400,000	400,000	-	400,000	-
11-170-8565-50220	Consultants/Studies	32,071	-	3,320	-	-	-	-
11-170-8565-50501	Salary Adjustment	-	-	200,000	-	-	-	-
11-170-8565-50502	Salary Vacancy Factor	-	(300,000)	-	(300,000)	-	(300,000)	-
	General Fund Reserve	-	-	-	-	-	-	-
11-170-8565-50515	General Contingency	-	100,000	25,000	100,000	-	100,000	-
11-170-8565-50571	Hospital Insurance Pol & Fire	650	-	-	-	-	-	-
	TOTAL RESERVE ACCOUNTS	962,731	840,000	1,353,320	934,300	94,300	943,786	9,486
11-830-2111-50760	AIPC	18,000	18,000	18,000	18,000	-	18,000	-
11-830-2111-50860	Visiting Nurse	10,000	10,000	10,000	10,000	-	10,000	-
11-830-2111-50861	NPT Cty Community Mental Heal	10,500	10,500	10,500	10,500	-	10,500	-
11-830-2111-50865	Newport Partnership for Families	2,000	2,000	2,000	2,000	-	2,000	-
11-830-2111-50867	New Visions (EBCAP)	15,500	15,500	15,500	15,500	-	15,500	-
11-830-2111-50869	Lucy's Hearth	1,500	1,500	1,500	1,500	-	1,500	-
11-830-2111-50870	Seaman's Church	1,050	1,050	1,050	1,050	-	1,050	-
11-830-2111-50872	The Samaritans	250	250	250	250	-	250	-
11-830-2111-50878	Women's Resource	3,250	3,250	3,250	3,250	-	3,250	-
11-830-2111-50879	Newport In Bloom	1,500	1,500	1,500	3,500	2,000	3,500	-
11-830-2111-50881	Edward King Sr Center	20,000	20,000	20,000	20,000	-	20,000	-
11-830-2111-50882	Park Holm Sr Center	1,700	1,700	1,700	1,700	-	1,700	-
11-830-2111-50883	American Red Cross	500	500	500	500	-	500	-
11-830-2111-50884	Boys & Girls Club	7,750	7,750	7,750	7,750	-	7,750	-
11-830-2111-50886	Newport Artillery	1,250	1,250	1,250	1,250	-	1,250	-
11-830-2111-50887	Lions Club	750	750	750	750	-	750	-
11-830-2111-50889	Little League	6,000	6,000	6,000	6,000	-	6,000	-
11-830-2111-50890	Martin Luther King Ctr	7,500	7,500	7,500	7,500	-	7,500	-
11-830-2111-50891	Pop Warner Football	1,000	1,000	1,000	1,000	-	1,000	-
11-830-2111-50896	RI Arts Foundation	500	500	500	500	-	500	-
11-830-2111-50898	Friends of Ballard Park	1,000	1,000	1,000	-	(1,000)	-	-
11-830-2111-50857	Clagett Regatta	-	-	-	500	500	500	-
11-830-2111-50858	Island Moving Company	-	-	-	500	500	500	-
11-830-2111-50859	Chamber of Eco. Dev.-Greater C	-	-	-	25,000	25,000	25,000	-
11-830-2111-51100	Newport Housing Hotline	4,450	4,450	4,450	4,450	-	4,450	-
11-830-2111-51860	Public Education Found	500	500	500	500	-	500	-
11-830-2111-51862	Clean Ocean Access	2,000	2,000	2,000	2,000	-	2,000	-
	Total Donations	118,450	118,450	118,450	145,450	27,000	145,450	-

CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-010-8110-50004	Temp. Services	-	2,400	-	-	(2,400)	-	-
11-010-8110-50051	Council Salaries	16,190	16,000	16,000	16,000	-	16,000	-
11-010-8110-50100-1	Health Insurance	-	-	31,512	30,781	30,781	30,781	-
11-010-8110-50100-2	Dental Insurance	-	-	3,163	2,270	2,270	2,270	-
11-010-8110-50100-4	Payroll Taxes	-	-	1,224	1,224	1,224	1,224	-
11-010-8110-50100-5	MERS Defined Benefit	-	-	1,318	1,320	1,320	1,320	-
11-010-8110-50100-6	MERS Defined Contribution	-	-	20	20	20	20	-
11-010-8110-50104	Employee Benefits	35,965	36,012	-	-	(36,012)	-	-
11-010-8110-50210	Dues & Subscript	18,415	18,815	18,815	18,815	-	18,815	-
11-010-8110-50225	Contract Services	-	15,000	-	25,000	10,000	-	(25,000)
11-010-8110-50278	Council Expense	23,183	25,070	20,000	25,070	-	25,070	-
11-010-8110-50285	Navy Affairs Expense	342	910	910	910	-	910	-
11-010-8110-50361	Office Supplies	1,905	2,000	2,000	2,000	-	2,000	-
11-010-8110-50366	Sister City Expense	-	-	-	30,000	30,000	30,000	-
11-010-8110-50365	FireWorks	-	-	-	30,000	30,000	30,000	-
11-010-8110-50866	Bd Tenant Affairs	770	2,250	2,250	2,250	-	2,250	-
	City Council	96,770	118,457	97,212	185,660	67,203	160,660	(25,000)
11-020-8200-50001	City Manager Salaries	336,473	342,476	342,476	445,174	102,698	452,777	7,603
11-020-8200-50004	Temp & Seasonal	1,667	1,000	1,003	1,000	-	1,000	-
11-020-8200-50100	Employee Benefits	136,669	142,238	-	-	(142,238)	-	-
11-020-8200-50100-1	Health Insurance	-	-	36,104	53,177	53,177	53,177	-
11-020-8200-50100-2	Dental Insurance	-	-	3,597	4,640	4,640	4,640	-
11-020-8200-50100-3	Life Insurance	-	-	249	500	500	500	-
11-020-8200-50100-4	Payroll Taxes	-	-	26,199	34,056	34,056	34,599	543
11-020-8200-50100-5	MERS Defined Benefit	-	-	74,154	96,882	96,882	98,445	1,563
11-020-8200-50100-6	MERS Defined Contribution	-	-	2,723	2,970	2,970	3,049	79
11-020-8200-50205	Copying and Binding	-	100	-	-	(100)	-	-
11-020-8200-50205	Annual Report	-	2,500	1,000	1,000	(1,500)	1,000	-
11-020-8200-50210	Dues & Subscriptions	2,253	2,000	3,000	2,000	-	2,000	-
11-020-8200-50212	Conferences & Training	6,166	4,500	2,500	4,500	-	4,500	-
11-020-8200-50225	Contract Services	80,000	60,500	60,000	30,500	(30,000)	30,500	-
11-020-8200-50251	Telephone & Comm	-	500	-	500	-	500	-
11-020-8200-50271	Gasoline & Vehicle Maint.	1,001	2,500	1,200	1,307	(1,193)	1,308	1
11-020-8200-50282	Office Expense	530	1,100	100	1,100	-	1,100	-
11-020-8200-50361	Office Supplies	755	1,500	800	1,500	-	1,500	-
	City Manager	565,514	560,914	555,105	680,806	119,892	690,595	9,789
11-020-8210-50001	Human Resources Salaries	200,417	197,594	197,594	201,545	3,951	205,576	4,031
11-020-8210-50004	Temp & Seasonal	7,697	13,600	5,900	13,900	300	13,900	-
11-020-8210-50100-1	Health Insurance	-	-	37,198	36,161	36,161	36,161	-
11-020-8210-50100-2	Dental Insurance	-	-	2,398	2,320	2,320	2,320	-
11-020-8210-50100-3	Life Insurance	-	-	166	250	250	250	-
11-020-8210-50100-4	Payroll Taxes	-	-	15,116	15,418	15,418	15,727	309
11-020-8210-50100-5	MERS Defined Benefit	-	-	43,392	44,340	44,340	45,227	887
11-020-8210-50100-6	MERS Defined Contribution	-	-	2,670	750	750	765	15
11-020-8210-50100	Employee Benefits	93,389	99,004	-	-	(99,004)	-	-
11-020-8210-50205	Copying & Binding	-	200	400	400	200	400	-
11-020-8210-50210	Dues & Subscriptions	599	600	600	600	-	600	-
11-020-8210-50212	Conferences & Training	2,272	3,000	2,250	3,000	-	3,000	-
11-020-8210-50214	Tuition Reimbursement	-	-	4,000	10,000	10,000	10,000	-
11-020-8210-50215	Recruitment	25,727	25,000	25,000	25,000	-	25,000	-
11-020-8210-50225	Contract Services	8,059	8,500	6,100	8,500	-	8,500	-
11-020-8210-50311	Operating Supplies	6,902	5,200	5,200	5,200	-	5,200	-
11-020-8210-50361	Office Supplies	2,290	3,200	2,400	3,860	660	3,860	-
	Human Resources	347,352	355,898	350,384	371,244	15,346	376,486	5,242
11-020-8220-50002	Overtime	61,853	50,000	61,500	65,000	15,000	65,000	-
11-020-8220-50100	Employee Benefits	-	-	-	-	-	-	-
11-020-8220-50260	Rental - Equip & Facilities	240	300	-	300	-	300	-
	Special Events	62,093	50,300	61,500	65,000	14,700	65,300	300
	TOTAL CITY MANAGER	974,959	967,112	966,989	1,117,050	149,938	1,132,381	15,331
11-030-8310-50001	City Solicitor Salaries	312,605	329,886	329,886	336,276	6,390	343,701	7,425
11-050-8310-50004	Seasonal & Temp	-	-	1,693	-	-	-	-
11-050-8310-50100-1	Health Insurance	-	-	92,993	79,807	79,807	79,807	-
11-050-8310-50100-2	Dental Insurance	-	-	5,996	5,010	5,010	5,010	-
11-050-8310-50100-3	Life Insurance	-	-	415	625	625	625	-
11-050-8310-50100-4	Payroll Taxes	-	-	25,236	25,725	25,725	26,293	568
11-050-8310-50100-5	MERS Defined Benefit	-	-	51,319	52,818	52,818	54,303	1,485
11-050-8310-50100-6	MERS Defined Contribution	-	-	1,454	1,500	1,500	1,549	49
11-030-8310-50100	Employee Benefits	150,820	177,413	-	-	(177,413)	-	-
11-030-8310-50210	Dues & Subscriptions	4,022	15,000	9,200	14,000	(1,000)	14,000	-
11-030-8310-50212	Conferences & Training	300	2,000	2,000	2,000	-	2,000	-
11-030-8310-50225	Contract Services	11,158	7,000	7,000	8,000	1,000	8,000	-
11-030-8310-50247	Labor Relations	825	10,000	5,000	10,000	-	10,000	-
11-030-8310-50268	Mileage Reimbursement	203	300	300	300	-	300	-
11-030-8310-50361	Office Supplies	1,674	1,850	1,850	1,850	-	1,850	-
	City Solicitor	481,607	543,449	534,342	537,911	(5,538)	547,438	9,527

CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018	2019	2019	2020		2021	
		ACTUAL RESULTS	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET	Dollar Change	PROPOSED BUDGET	Dollar Change
11-050-8120-50001	Canvassing Salaries	113,493	115,648	115,648	117,992	2,344	119,298	1,306
11-050-8120-50002	Overtime	859	1,700	800	850	(850)	1,150	300
11-050-8120-50004	Seasonal & Temp	12,520	35,000	35,000	12,380	(22,620)	38,250	25,870
11-050-8120-50051	Monthly Salaries	3,584	4,100	4,100	4,140	40	4,140	-
11-050-8120-50100-1	Health Insurance			37,198	36,161	36,161	36,161	-
11-050-8120-50100-2	Dental Insurance			2,398	2,320	2,320	2,320	-
11-050-8120-50100-3	Life Insurance			166	250	250	250	-
11-050-8120-50100-4	Payroll Taxes			8,847	9,026	9,026	9,126	100
11-050-8120-50100-5	MERS Defined Benefit			25,396	25,958	25,958	26,246	288
11-050-8120-50100-6	MERS Defined Contribution			629	643	643	655	12
11-050-8120-50100	Employee Benefits	72,100	74,634	-	-	(74,634)	-	-
11-050-8120-50205	Copying & Binding	1,482	2,000	1,984	1,385	(615)	2,729	1,344
11-050-8120-50207	Legal Advertising	1,353	3,500	2,500	1,500	(2,000)	3,500	2,000
11-050-8120-50210	Dues & Subscriptions	150	280	225	280	-	280	-
11-050-8120-50212	Conferences & Training	365	880	505	1,303	423	1,388	85
11-050-8120-50225	Contract Services	8,517	60,000	44,874	10,000	(50,000)	25,000	15,000
11-050-8120-50260	Equipment Rental	1,076	2,300	1,625	2,680	380	3,500	820
11-050-8120-50268	Mileage Reimbursement	609	650	903	1,000	350	1,200	200
11-050-8120-50361	Office Supplies	1,319	1,820	784	1,200	(620)	1,800	600
	Canvassing	217,427	302,512	283,582	229,068	(73,444)	276,993	47,925
11-060-8325-50001	City Clerk/Probate Salaries	310,960	317,983	303,963	332,040	14,057	341,798	9,758
11-060-8325-50100-1	Health Insurance			86,428	103,828	103,828	103,828	-
11-060-8325-50100-2	Dental Insurance			5,561	6,170	6,170	6,170	-
11-060-8325-50100-3	Life Insurance			498	750	750	750	-
11-060-8325-50100-4	Payroll Taxes			24,326	25,401	25,401	26,148	747
11-060-8325-50100-5	MERS Defined Benefit			69,829	73,049	73,049	75,196	2,147
11-060-8325-50100-6	MERS Defined Contribution			3,180	3,320	3,320	3,418	98
11-060-8325-50100	Employee Benefits	186,269	189,821	-	-	(189,821)	-	-
11-060-8325-50207	Legal Advertising	8,661	13,000	13,000	9,500	(3,500)	9,500	-
11-060-8325-50210	Dues & Subscriptions	400	500	500	500	-	500	-
11-060-8325-50212	Conferences & Training	760	500	500	500	-	500	-
11-060-8325-50225	Contract Services	107,211	16,000	16,000	22,000	6,000	22,000	-
11-060-8325-50251	Communication	432	550	550	-	(550)	-	-
11-060-8325-50361	Office Supplies	5,885	7,000	7,000	5,050	(1,950)	5,050	-
	City Clerk/Probate	620,578	545,354	531,335	582,108	36,754	594,858	12,750
Department of Finance								
11-100-8320-50001	Finance Admin Salaries	326,939	327,238	327,238	340,906	13,668	353,017	12,111
11-100-8320-50100-1	Health Insurance			37,912	38,159	38,159	38,159	-
11-100-8320-50100-2	Dental Insurance			2,780	2,690	2,690	2,690	-
11-100-8320-50100-3	Life Insurance			249	333	333	333	-
11-100-8320-50100-4	Payroll Taxes			25,034	26,079	26,079	27,006	927
11-100-8320-50100-5	MERS Defined Benefit			71,861	74,999	74,999	77,664	2,665
11-100-8320-50100-6	MERS Defined Contribution			3,504	3,655	3,655	3,786	131
11-100-8320-50100	Employee Benefits	132,082	141,340	-	-	(141,340)	-	-
11-100-8320-50120	Bank Fees	-	-	100	100	-	100	-
11-100-8320-50205	Copying & Binding	4,356	5,000	5,000	5,000	-	5,000	-
11-100-8320-50207	Legal Advertising	14,124	15,000	15,000	15,000	-	15,000	-
11-100-8320-50210	Dues & Subscriptions	5,504	5,000	5,500	5,600	600	5,600	-
11-100-8320-50212	Conferences & Training	6,809	8,000	4,500	7,500	(500)	7,500	-
11-100-8320-50225	Contract Services	40,648	-	-	-	-	-	-
11-100-8320-50361	Office Supplies	3,511	3,500	5,000	4,000	500	4,000	-
	Administration	533,973	505,078	503,678	524,021	18,943	539,855	15,834
11-100-8315-50001	Municipal Court Salaries	52,015	54,817	54,817	57,596	2,779	60,476	2,880
11-100-8315-50002	Overtime	125	3,000	1,000	3,000	-	3,000	-
11-100-8315-50100-1	Health Insurance			17,409	19,975	19,975	19,975	-
11-100-8315-50100-2	Dental Insurance			1,199	1,160	1,160	1,160	-
11-100-8315-50100-3	Life Insurance			83	83	83	83	-
11-100-8315-50100-4	Payroll Taxes			4,193	4,406	4,406	4,626	220
11-100-8315-50100-5	MERS Defined Benefit			12,038	12,671	12,671	13,305	634
11-100-8315-50100-6	MERS Defined Contribution			548	576	576	605	29
11-100-8315-50100	Employee Benefits	35,187	35,470	-	-	(35,470)	-	-
11-100-8315-50225	Contract Services	775	350	775	775	425	775	-
11-100-8315-50361	Office Supplies	-	1,000	500	500	(500)	500	-
	Municipal Court	88,102	94,637	92,562	100,742	6,105	104,505	3,763

CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-100-8328-50001	Info & Technology Salaries	201,197	406,252	396,252	311,353	(94,899)	323,728	12,375
11-100-8328-50004	Temporary Seasonal	8,227	15,000	-	15,000	-	15,000	-
11-100-8328-50100-1	Health Insurance	-	-	79,221	66,472	66,472	66,472	-
11-100-8328-50100-2	Dental Insurance	-	-	5,179	3,850	3,850	3,850	-
11-100-8328-50100-3	Life Insurance	-	-	415	374	374	374	-
11-100-8328-50100-4	Payroll Taxes	-	-	25,000	23,818	23,818	24,765	947
11-100-8328-50100-5	MERS Defined Benefit	-	-	70,000	68,498	68,498	71,220	2,722
11-100-8328-50100-6	MERS Defined Contribution	-	-	3,500	3,303	3,303	3,431	128
11-100-8328-50100	Employee Benefits	82,373	209,355	-	-	(209,355)	-	-
11-100-8328-50212	Technical Training	100	5,000	-	5,000	-	7,000	2,000
11-100-8328-50225	Contract Services	512,053	-	-	-	-	-	-
11-100-8328-50226	Contracted Operations	231,698	406,667	406,667	460,000	53,333	432,000	(28,000)
11-100-8328-50227	Hosted Services	10,468	370,000	370,000	314,193	(55,807)	325,580	11,387
11-100-8328-50228	Licensing and Maintenance	265,839	315,000	315,000	331,575	16,575	291,225	(40,350)
11-100-8328-50238	Postage	56,418	44,460	60,000	44,890	430	45,390	500
11-100-8328-50251	Telephone & Comm	289,868	366,050	366,050	313,930	(52,120)	313,930	-
11-100-8328-50311	Operating Supplies	14,434	35,000	35,000	23,700	(11,300)	23,700	-
11-100-8328-50361	Office Supplies	5,074	6,200	6,200	6,200	-	7,000	800
11-100-8328-50420	MIS Equipment	64,317	25,000	65,000	57,500	32,500	57,500	-
	Info & Technology	1,742,066	2,203,984	2,203,484	2,049,656	(154,328)	2,012,165	(37,491)
11-100-8371-50001	Assessment Salaries	98,100	103,399	97,399	109,590	6,191	114,165	4,575
11-100-8371-50002	Overtime	254	-	250	250	250	250	-
11-100-8371-50100-1	Health Insurance	-	-	34,817	19,975	19,975	19,975	-
11-100-8371-50100-2	Dental Insurance	-	-	2,398	1,160	1,160	1,160	-
11-100-8371-50100-3	Life Insurance	-	-	166	208	208	208	-
11-100-8371-50100-4	Payroll Taxes	-	-	7,176	7,609	7,609	7,838	229
11-100-8371-50100-5	MERS Defined Benefit	-	-	22,706	24,110	24,110	25,116	1,006
11-100-8371-50100-6	MERS Defined Contribution	-	-	938	995	995	1,025	30
11-100-8371-50100	Employee Benefits	49,435	68,202	-	-	(68,202)	-	-
11-100-8371-50205	Copying & Binding	521	750	600	600	(150)	600	-
11-100-8371-50210	Dues & Subscriptions	1,050	1,200	1,200	1,200	-	1,200	-
11-100-8371-50212	Conferences & Training	460	1,200	500	500	(700)	500	-
11-100-8371-50225	Contract Services	41,605	60,000	55,000	60,000	-	60,000	-
11-100-8371-50311	Hard Copy of Tax Rolls	3,962	4,500	4,500	4,500	-	4,500	-
11-100-8371-50361	Office Supplies	131	3,500	2,000	2,500	(1,000)	2,500	-
	Assessment	195,518	242,751	229,650	233,197	(9,554)	239,037	5,840
11-100-8372-50001	Collections Salaries	222,442	230,702	230,702	240,407	9,705	245,706	5,299
11-100-8372-50002	Overtime	7,784	9,000	7,500	9,000	-	9,000	-
11-100-8372-50004	Temp and Seasonal	300	7,000	7,000	500	(6,500)	500	-
11-100-8372-50100-1	Health Insurance	-	-	70,824	77,405	77,405	77,405	-
11-100-8372-50100-2	Dental Insurance	-	-	4,796	4,640	4,640	4,640	-
11-100-8372-50100-3	Life Insurance	-	-	332	500	500	500	-
11-100-8372-50100-4	Payroll Taxes	-	-	17,649	18,391	18,391	18,796	405
11-100-8372-50100-5	MERS Defined Benefit	-	-	50,662	52,889	52,889	54,055	1,166
11-100-8372-50100-6	MERS Defined Contribution	-	-	2,307	2,404	2,404	2,457	53
11-100-8372-50100	Employee Benefits	142,549	146,571	-	-	(146,571)	-	-
11-100-8372-50205	Copying & Binding	18,261	30,000	20,000	25,000	(5,000)	25,000	-
11-100-8372-50210	Dues & Subscriptions	30	100	100	100	-	100	-
11-100-8372-50212	Conferences & Training	-	500	-	250	(250)	250	-
11-100-8372-50225	Contract Services	250	-	250	250	250	250	-
11-100-8372-50268	Mileage Reimb	197	300	250	300	-	300	-
11-100-8372-50361	Office Supplies	2,760	3,900	2,500	3,200	(700)	3,200	-
	Billing and Collections	394,573	428,073	414,872	435,236	7,163	442,159	6,923
11-100-8373-50001	Accounting Salaries	547,390	401,043	401,043	409,759	8,716	418,604	8,845
11-100-8373-50002	Overtime	24,774	1,000	5,000	7,500	6,500	7,500	-
11-100-8373-50100-1	Health Insurance	-	-	70,824	77,405	77,405	77,405	-
11-100-8373-50100-2	Dental Insurance	-	-	5,938	5,800	5,800	5,800	-
11-100-8373-50100-3	Life Insurance	-	-	498	750	750	750	-
11-100-8373-50100-4	Payroll Taxes	-	-	30,680	31,347	31,347	32,023	676
11-100-8373-50100-5	MERS Defined Benefit	-	-	88,069	90,147	90,147	92,093	1,946
11-100-8373-50100-6	MERS Defined Contribution	-	-	4,457	4,553	4,553	4,642	89
11-100-8373-50100	Employee Benefits	275,942	200,466	-	-	(200,466)	-	-
11-100-8373-50205	Copying & Binding	-	2,500	-	-	(2,500)	-	-
11-100-8373-50210	Dues & Subscriptions	924	1,500	1,500	1,500	-	1,500	-
11-100-8373-50212	Conferences & Training	1,809	7,500	2,500	4,000	(3,500)	4,000	-
11-100-8373-50225	Contract Services	83,434	10,000	10,000	11,000	1,000	12,000	1,000
11-100-8373-50361	Check Stock & Envelopes	11,015	3,000	5,000	5,000	2,000	5,000	-
11-100-8373-50730	Electronic Payment Rebate	-	(15,000)	-	-	15,000	-	-
	Accounting	945,288	612,009	625,509	648,761	36,752	661,317	12,556
11-100-8374-50001	School Accounting Salaries	-	189,881	195,000	202,459	12,578	207,552	5,093
11-100-8374-50002	Overtime	-	-	500	500	500	500	-
11-100-8374-50100-1	Health Insurance	-	-	53,416	57,630	57,630	57,630	-
11-100-8374-50100-2	Dental Insurance	-	-	3,597	3,480	3,480	3,480	-
11-100-8374-50100-3	Life Insurance	-	-	249	375	375	375	-
11-100-8374-50100-4	Payroll Taxes	-	-	14,526	15,488	15,488	15,878	390
11-100-8374-50100-5	MERS Defined Benefit	-	-	41,698	44,541	44,541	45,661	1,120
11-100-8374-50100-6	MERS Defined Contribution	-	-	2,134	2,279	2,279	2,336	57
11-100-8374-50100	Employee Benefits	-	115,620	-	-	(115,620)	-	-
11-100-8374-50210	Dues & Subscriptions	-	3,000	2,000	2,000	(1,000)	2,000	-
11-100-8374-50212	Conferences & Training	-	3,000	1,500	1,500	(1,500)	1,500	-
11-100-8374-50361	Office Supplies	-	2,500	1,500	1,500	(1,000)	1,500	-

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ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
	School Accounting & PR		314,001	316,120	331,752	17,751	338,412	6,660
TOTAL FINANCE DEPARTMENT		3,899,520	4,400,533	4,385,875	4,323,365	(77,168)	4,337,450	14,085
11-200-1100-50001	Police Admin Salaries	1,549,340	1,280,837	1,280,837	1,400,166	119,329	1,422,172	22,006
11-200-1100-50002	Overtime	71,222	75,000	59,000	75,000	-	75,000	-
11-200-1100-50003	Holiday Pay	55,048	57,591	57,591	57,591	-	57,591	-
11-200-1100-50004	Temp & Seasonal	53,857	63,444	33,444	63,444	-	63,444	-
11-200-1100-50007	Fitness Incentive Pay	1,246	2,500	2,500	2,500	-	2,500	-
11-200-1100-50100-1	Health Insurance			264,038	315,870	315,870	315,620	(250)
11-200-1100-50100-2	Dental Insurance			17,664	17,880	17,880	17,880	-
11-200-1100-50100-3	Life Insurance			1,619	2,332	2,332	2,332	-
11-200-1100-50100-4	Payroll Taxes			65,187	68,228	68,228	68,844	616
11-200-1100-50100-5	MERS Defined Benefit			165,106	170,060	170,060	171,110	1,050
11-200-1100-50100-6	MERS Defined Contribution			6,763	6,958	6,958	7,006	48
11-200-1100-50100	Employee Benefits	582,368	520,375	-	-	(520,375)	-	-
11-200-1100-50120	Bank Fees	-	-	1,000	1,000	1,000	1,000	-
11-200-1100-50205	Copying & Binding	711	2,000	2,000	2,000	-	2,000	-
11-200-1100-50210	Dues & Subscriptions	2,056	2,444	2,444	2,444	-	2,444	-
11-200-1100-50212	Conferences & Training	17,835	18,000	18,000	18,500	500	19,000	500
11-200-1100-50214	Tuition Reimbursement	22,015	25,000	15,000	25,000	-	25,000	-
11-200-1100-50225	Contract Services	41,669	44,328	44,328	44,328	-	44,328	-
11-200-1100-50235	Laundry Services	115	1,000	1,000	1,000	-	1,000	-
11-200-1100-50239	Liability Insurance	103,759	110,000	117,754	129,529	19,529	142,482	12,953
11-200-1100-50251	Telephone & Comm	25,758	30,717	30,717	30,717	-	30,717	-
11-200-1100-50256	Refuse Disposal	3,542	4,000	4,000	4,000	-	4,000	-
11-200-1100-50271	Gasoline & Vehicle Maint	5,578	8,000	8,000	7,282	(718)	7,289	7
11-200-1100-50274	Repairs and Maint of Buildings	41,587	33,400	33,400	33,400	-	33,400	-
11-200-1100-50275	Repair & Maint of Equip	12,462	28,000	23,000	28,000	-	28,000	-
11-200-1100-50305	Water Charges	7,815	10,000	10,000	10,000	-	10,000	-
11-200-1100-50306	Electricity	47,946	60,000	60,000	60,000	-	60,000	-
11-200-1100-50307	Natural Gas	12,866	15,450	15,450	15,450	-	15,450	-
11-200-1100-50311	Operating Supplies	39,222	47,473	47,473	48,973	1,500	49,973	1,000
11-200-1100-50320	Uniforms & Protective Gear	12,343	15,645	15,645	15,645	-	15,645	-
11-200-1100-50361	Office Supplies	16,351	17,080	12,080	17,080	-	17,080	-
	Police Admin	2,726,711	2,472,284	2,415,040	2,674,377	202,093	2,712,307	37,930
11-200-1111-50001	Uniform Station Salaries	3,884,995	4,196,835	4,134,059	4,250,741	53,906	4,441,717	190,976
11-200-1111-50001	Overfill	-	126,702	126,702	131,028	4,326	131,028	-
11-200-1111-50002	Overtime	426,343	542,718	496,718	542,718	-	542,718	-
11-200-1111-50003	Holiday Pay	178,090	180,000	176,878	180,000	-	180,000	-
11-200-1111-50015	Directed Enforcement	19,637	20,000	20,000	20,000	-	20,000	-
11-200-1111-50100-1	Health Insurance			727,351	810,132	810,132	805,782	(4,350)
11-200-1111-50100-2	Dental Insurance			53,592	48,370	48,370	48,370	-
11-200-1111-50100-3	Life Insurance			4,897	4,773	4,773	4,773	-
11-200-1111-50100-4	Payroll Taxes			64,406	65,327	65,327	68,107	2,780
11-200-1111-50100-5	MERS Defined Benefit			95,250	124,997	124,997	135,501	10,504
11-200-1111-50100-6	MERS Defined Contribution			33,163	38,441	38,441	41,983	3,542
11-200-1111-50100	Employee Benefits	1,004,823	994,540	-	-	(994,540)	-	-
11-200-1111-50104	Retiree Benefits	1,318,534	1,350,000	1,300,000	1,304,919	(45,081)	1,355,764	50,845
11-200-1111-50225	Contract Services	1,850	8,165	8,165	8,165	-	8,165	-
11-200-1111-50246	Potter League Contract	92,411	92,411	92,411	97,028	4,617	101,879	4,851
11-200-1111-50271	Gasoline & Vehicle Maint.	246,899	290,000	290,000	322,311	32,311	322,649	338
11-200-1111-50275	Repair & Maintenance of Equip.	-	-	-	-	-	-	-
11-200-1111-50304	Heating Fuel	666	1,347	1,347	1,347	-	1,347	-
11-200-1111-50306	Electricity	1,852	3,560	3,560	3,560	-	3,560	-
11-200-1111-50311	Operating Supplies	17,944	20,500	17,500	20,500	-	20,500	-
11-200-1111-50320	Uniforms & Protective Gear	88,788	105,300	105,300	105,300	-	105,300	-
11-200-1111-50851	Transfer to Equip Replacement	150,000	125,000	125,000	125,000	-	125,000	-
	Uniform Patrol	7,432,832	8,057,078	7,876,299	8,204,657	147,579	8,464,143	259,486

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ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-200-1130-50001	Police General Assign	1,604,567	1,635,961	1,635,961	1,654,335	18,374	1,693,268	38,933
11-200-1130-50002	Overtime	126,152	95,214	84,214	95,214	-	95,214	-
11-200-1130-50003	Holiday Pay	72,557	51,799	51,799	51,799	-	51,799	-
11-200-1130-50100-1	Health Insurance			286,960	308,577	308,577	307,127	(1,450)
11-200-1130-50100-2	Dental Insurance			19,081	18,460	18,460	18,460	-
11-200-1130-50100-3	Life Insurance			1,660	1,702	1,702	1,702	-
11-200-1130-50100-4	Payroll Taxes			27,240	27,576	27,576	28,142	566
11-200-1130-50100-5	MERS Defined Benefit			12,463	12,731	12,731	12,736	5
11-200-1130-50100-6	MERS Defined Contribution		600	600	-	-	-	-
11-200-1130-50100	Employee Benefits	344,905	347,405	-	-	(347,405)	-	-
11-200-1130-50271	Gasoline & Vehicle Maint.	77,001	90,000	90,000	100,520	10,520	100,625	105
11-200-1130-50311	Operating Supplies	10,206	10,400	10,400	10,400	-	10,400	-
11-200-1130-50320	Uniforms & Protective Gear	26,244	26,731	26,731	26,731	-	26,731	-
	Criminal Invest Services	2,261,632	2,257,510	2,247,109	2,308,045	50,535	2,346,204	38,159
11-200-1150-50004	Temporary & Seasonal				110,231	110,231	110,231	-
11-200-1150-50225	Contract Services				106,500	106,500	106,500	-
11-200-1150-50271	Vehicle Maintenance				19,076	19,076	19,076	-
11-200-1150-50320	Uniforms & Protective Gear				4,000	4,000	4,000	-
	Parking & Ticket Enforce				239,807	239,807	239,807	-
	SUBTOTAL POLICE - OPERATING	12,421,175	12,786,872	12,538,448	13,426,886	640,014	13,762,461	335,575
11-200-1111-50010	Special Detail Pay	1,206,593	1,000,000	1,100,000	1,100,000	100,000	1,100,000	-
11-200-1111-50150	Contribution to Pension	4,396,285	4,647,573	4,647,573	4,485,691	(161,882)	4,485,691	-
	TOTAL POLICE	18,024,053	18,434,445	18,286,021	19,012,577	578,132	19,348,152	335,575
11-300-1300-50001	Fire Admin Salaries	211,535	216,889	212,787	223,466	6,577	231,094	7,628
11-300-1300-50003	Holiday Pay	4,658	4,302	4,102	4,386	84	4,386	-
11-300-1300-50100-1	Health Insurance			25,806	26,422	26,422	26,422	-
11-300-1300-50100-2	Dental Insurance			1,581	1,530	1,530	1,530	-
11-300-1300-50100-3	Life Insurance			334	334	334	334	-
11-300-1300-50100-4	Payroll Taxes			3,145	3,240	3,240	3,351	111
11-300-1300-50100	Employee Benefits	39,816	30,866	-	-	(30,866)	-	-
11-300-1300-50205	Copying & Binding	632	500	100	500	-	500	-
11-300-1300-50210	Dues & Subscriptions	414	500	474	800	300	800	-
11-300-1300-50238	Postage	222	500	215	500	-	500	-
11-300-1300-50239	Liability Insurance	2,830	3,000	3,212	3,533	533	3,887	353
11-300-1300-50251	Phone & Comm	8,003	11,250	9,336	11,250	-	11,250	-
11-300-1300-50271	Gasoline & Vehicle Maint.	103,865	120,000	100,050	135,589	15,589	135,732	143
11-300-1300-50274	Repair & Maint Buildings	2,324	22,000	15,000	22,000	-	22,000	-
11-300-1300-50275	Repair & Maint Equip	17,071	31,000	17,000	26,000	(5,000)	26,000	-
11-300-1300-50305	Water	11,491	12,475	12,000	13,200	725	13,200	-
11-300-1300-50306	Electricity	30,013	41,000	33,300	41,000	-	41,000	-
11-300-1300-50307	Natural Gas	14,882	17,000	10,800	17,000	-	17,000	-
11-300-1300-50311	Operating Supplies	1,336	5,000	2,100	5,000	-	5,000	-
11-300-1300-50320	Uniforms & Protective Gear	3,200	3,300	3,200	3,200	(100)	3,200	-
11-300-1300-50361	Office Supplies	4,726	10,000	4,700	10,625	625	10,625	-
11-300-1300-50851	Transfer to Equip Replacement	575,000	575,000	575,000	575,000	-	575,000	-
	Fire Admin	1,032,018	1,104,582	1,034,242	1,124,575	19,993	1,132,811	8,235
11-300-1301-50001	Salaries	456,193	463,154	455,995	474,579	11,425	486,273	11,694
11-300-1301-50002	Overtime	29,928	47,988	14,988	48,948	960	49,927	979
11-300-1301-50003	Holiday Pay	21,764	22,155	20,350	21,904	(251)	22,444	540
11-300-1301-50100-1	Health Insurance			76,841	87,442	87,442	87,442	-
11-300-1301-50100-2	Dental Insurance			5,179	5,010	5,010	5,010	-
11-300-1301-50100-3	Life Insurance			834	834	834	834	-
11-300-1301-50100-4	Payroll Taxes			6,716	6,881	6,881	7,051	170
11-300-1301-50100	Employee Benefits	92,103	89,570	-	-	(89,570)	-	-
11-300-1301-50205	Copying & Binding	211	400	-	550	150	550	-
11-300-1301-50210	Dues & Subscriptions	1,002	1,400	1,285	4,145	2,745	1,455	(2,690)
11-300-1301-50212	Conferences & Training	1,300	6,000	2,900	6,250	250	6,250	-
11-300-1301-50275	Repair & Maint Equip	3,635	10,300	2,200	16,050	5,750	14,050	(2,000)
11-300-1301-50311	Operating Supplies	1,794	6,500	2,600	3,900	(2,600)	3,700	(200)
11-300-1301-50320	Uniforms & Protective Gear	8,000	8,250	8,000	2,500	(5,750)	1,000	(1,500)
11-300-1301-50350	Equipment Parts	269	2,000	1,750	3,600	1,600	2,000	(1,600)
	Fire Prevention	616,199	657,717	599,638	682,593	24,876	687,986	5,393

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ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-300-1320-50001	Salaries	6,126,293	6,315,950	6,130,541	6,436,901	120,951	6,689,764	252,863
11-300-1320-50002	Overtime	942,686	803,098	1,211,000	819,160	16,062	835,543	16,383
11-300-1320-50003	Holiday Pay	287,859	290,000	269,200	296,250	6,250	307,732	11,482
11-300-1320-50013	Instructor's Salary	9,389	8,500	7,500	10,050	1,550	10,050	-
11-300-1320-50014	EMT Certificate Pay	116,475	123,000	115,725	121,000	(2,000)	123,000	2,000
11-300-1320-50100-1	Health Insurance			1,330,694	1,501,488	1,501,488	1,501,488	-
11-300-1320-50100-2	Dental Insurance			91,686	87,910	87,910	87,910	-
11-300-1320-50100-3	Life Insurance			14,685	14,852	14,852	14,852	-
11-300-1320-50100-4	Payroll Taxes			91,581	93,335	93,335	97,002	3,667
11-300-1320-50100	Employee Benefits	1,570,448	1,528,645			(1,528,645)		-
11-300-1320-50104	Retiree Benefits	1,126,298	1,200,000	1,150,000	1,047,413	(152,587)	1,099,783	52,370
11-300-1320-50212	Conferences & Training	30,967	62,500	33,300	52,600	(9,900)	52,600	-
11-300-1320-50214	Tuition Reimb	36,597	30,000	25,000	25,000	(5,000)	25,000	-
11-300-1320-50225	Contract Services	14,265	25,000	22,180	33,000	8,000	33,000	-
11-300-1320-50239	Liability Insurance	108,475	110,000	117,754	129,529	19,529	142,482	12,953
11-300-1320-50275	Repairs & Maint Equip	9,965	20,000	15,100	18,000	(2,000)	18,000	-
11-300-1320-50311	Operating Supplies	19,085	20,000	18,400	19,000	(1,000)	19,000	-
11-300-1320-50313	Medical Supplies	23,841	27,000	27,000	33,000	6,000	33,000	-
11-300-1320-50320	Uniform Allowance	138,657	141,900	137,600	138,500	(3,400)	138,500	-
11-300-1320-50321	Protective Gear	21,526	30,000	27,500	30,000	-	30,000	-
11-300-1320-50350	Equipment Parts	21,512	30,000	24,500	30,000	-	30,000	-
	Firefighting & EMS	10,604,338	10,765,593	10,860,946	10,936,988	171,395	11,288,706	351,718
	SUBTOTAL FIRE - OPERATING	12,252,555	12,527,892	12,494,826	12,744,156	216,264	13,109,503	365,346
11-300-1300-50260	Hydrant Rental	589,193	589,193	589,193	743,856	154,663	795,411	51,555
11-300-1320-50010	Special Detail Pay	405,840	200,000	175,000	150,000	(50,000)	150,000	-
11-300-1320-50150	Contribution to Pension	6,142,577	6,383,436	6,383,436	6,412,242	28,806	6,412,242	-
	TOTAL FIRE	19,390,165	19,700,521	19,642,455	20,050,254	349,733	20,467,156	416,901
	DEPARTMENT OF PUBLIC SERVICES							
11-400-1400-50001	Public Services Salaries	407,817	208,910	208,910	214,438	5,528	220,063	5,625
11-400-1400-50100-1	Health Insurance			26,297	25,566	25,566	25,566	-
11-400-1400-50100-2	Dental Insurance			1,581	1,530	1,530	1,530	-
11-400-1400-50100-3	Life Insurance			166	250	250	250	-
11-400-1400-50100-4	Payroll Taxes			15,982	16,405	16,405	16,835	430
11-400-1400-50100-5	MERS Defined Benefit			45,877	47,176	47,176	48,414	1,238
11-400-1400-50100-6	MERS Defined Contribution			642	668	668	695	27
11-400-1400-50100	Employee Benefits	199,190	90,544			(90,544)		-
11-400-1400-50210	Dues & Subscriptions	1,259	1,250	1,250	1,250	-	1,250	-
11-400-1400-50212	Conf. & Training	3,705	2,500	2,500	2,500	-	2,500	-
11-400-1400-50225	Contract Services	682	1,000	1,000	1,000	-	1,000	-
11-400-1400-50251	Phone & Comm	8,131	7,000	10,000	7,000	-	7,000	-
11-400-1400-50271	Gasoline & Vehicle Maint.	2,296	2,456	2,456	2,997	541	3,000	3
11-400-1400-50361	Office Supplies	1,242	4,000	4,000	4,000	-	4,000	-
11-400-1400-50527	Personnel Shifts	-	-	-	-	-	-	-
11-400-1400-50851	Transfer to Equip Replacement	504,930	650,000	650,000	550,000	(100,000)	550,000	-
	PS Administration	1,129,252	967,660	970,661	874,780	(92,880)	882,103	7,323
11-400-1450-50001	Engineering Salaries	118,560	350,055	300,055	311,817	(38,238)	319,725	7,908
11-400-1450-50002	Overtime	16	1,500	1,500	1,500	-	1,500	-
11-400-1450-50004	Temp and Seasonal	25,775	30,000	30,000	30,000	-	30,000	-
11-400-1450-50100-1	Health Insurance			64,423	65,116	65,116	65,116	-
11-400-1450-50100-2	Dental Insurance			5,995	3,850	3,850	3,850	-
11-400-1450-50100-3	Life Insurance			332	500	500	500	-
11-400-1450-50100-4	Payroll Taxes			26,779	23,854	23,854	24,459	605
11-400-1450-50100-5	MERS Defined Benefit			76,872	68,600	68,600	70,340	1,740
11-400-1450-50100-6	MERS Defined Contribution			1,700	1,929	1,929	1,984	55
11-400-1450-50100	Employee Benefits	44,476	201,102			(201,102)		-
11-400-1450-50212	Conferences & Training	2,546	2,500	2,500	2,500	-	2,500	-
11-400-1450-50225	Road /Trench Repair	329,505	740,000	1,200,000	740,000	-	740,000	-
11-400-1450-50268	Mileage Reimbursement	818	2,000	2,000	2,000	-	2,000	-
11-400-1450-50271	Gasoline & Vehicle Maint.	5,261	7,500	8,034	6,868	(632)	6,875	7
11-400-1450-50311	Operating Supplies	1,025	1,500	1,500	1,500	-	1,500	-
11-400-1450-50361	Office Supplies	3,954	5,000	5,000	5,000	-	5,000	-
	Engineering Services	531,936	1,341,157	1,726,690	1,265,034	(76,123)	1,275,349	10,315

CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-1470-50001	Public Works Salaries	401,359	532,184	482,184	530,347	(1,837)	544,612	14,265
11-400-1470-50002	Overtime	6,437	2,500	2,500	2,500	-	2,500	-
11-400-1470-50004	Temp/Seasonal Wages	50,973	48,000	40,000	40,000	(8,000)	40,000	-
11-400-1470-50100-1	Health Insurance	-	-	143,818	132,692	132,692	132,692	-
11-400-1470-50100-2	Dental Insurance	-	-	9,678	7,413	7,413	7,413	-
11-400-1470-50100-3	Life Insurance	-	-	783	1,133	1,133	1,133	-
11-400-1470-50100-4	Payroll Taxes	-	-	40,712	40,572	40,572	41,663	1,091
11-400-1470-50100-5	MERS Defined Benefit	-	-	116,868	116,676	116,676	119,815	3,139
11-400-1470-50100-6	MERS Defined Contribution	-	-	-	4,527	4,527	4,654	127
11-400-1470-50100	Employee Benefits	218,641	316,264	-	-	(316,264)	-	-
11-400-1470-50210	Dues & Subscriptions	581	500	500	500	-	500	-
11-400-1470-50212	Conferences & Training	-	1,500	1,500	1,500	-	1,500	-
11-400-1470-50225	Contract Services	237	300	300	300	-	300	-
11-400-1470-50271	Gasoline & Vehicle Maint.	164,114	160,000	160,000	214,241	54,241	214,465	224
11-400-1470-50311	Operating Supplies	3,793	5,000	5,000	5,000	-	5,000	-
11-400-1470-50313	Medical Supplies	121	500	500	500	-	500	-
11-400-1470-50320	Uniforms & Protective Gear	933	2,000	2,000	2,000	-	2,000	-
11-400-1470-50340	Road Supplies	34,331	35,000	35,000	35,000	-	35,000	-
11-400-1470-50341	Sidewalk Supplies	20,295	15,000	15,000	15,000	-	15,000	-
11-400-1470-50345	Building Materials	22	1,000	1,000	1,000	-	1,000	-
11-400-1470-50361	Office Supplies	1,259	2,500	2,500	2,500	-	2,500	-
	Public Works	903,096	1,122,248	1,059,843	1,153,401	31,153	1,172,247	18,846
11-400-1480-50001	Traffic Salaries	79,825	102,336	80,000	91,071	(11,265)	95,624	4,553
11-400-1480-50002	Overtime	4,427	3,500	3,500	3,500	-	3,500	-
11-400-1480-50100-1	Health Insurance	-	-	34,817	39,550	39,550	39,550	-
11-400-1480-50100-2	Dental Insurance	-	-	2,398	2,320	2,320	2,320	-
11-400-1480-50100-3	Life Insurance	-	-	166	250	250	250	-
11-400-1480-50100-4	Payroll Taxes	-	-	7,829	6,967	6,967	7,315	348
11-400-1480-50100-5	MERS Defined Benefit	-	-	22,473	20,036	20,036	21,037	1,001
11-400-1480-50100-6	MERS Defined Contribution	-	-	1,023	911	911	956	45
11-400-1480-50100	Employee Benefits	54,000	68,706	-	-	(68,706)	-	-
11-400-1480-50271	Gasoline & Vehicle Maint.	7,462	10,000	8,500	9,741	(259)	9,751	10
11-400-1480-50275	Repair & Maint. Equipment	2,358	8,000	8,000	8,000	-	8,000	-
11-400-1480-50311	Operating Supplies	27,702	48,000	48,000	48,000	-	48,000	-
11-400-1480-50320	Uniform & Protective Gear	453	500	500	500	-	500	-
11-400-1480-50345	Building Materials	-	8,000	8,000	8,000	-	8,000	-
	Traffic Control	176,227	249,042	225,206	238,846	(10,196)	244,803	5,957
11-400-1490-50002	Overtime	44,995	40,000	40,000	40,000	-	40,000	-
11-400-1490-50100	Employee Benefits	-	-	1,400	-	-	-	-
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	-	(1,000)	-	-
11-400-1490-50305	Water Charges	1,773	2,000	2,000	2,000	-	2,000	-
11-400-1490-50306	Electricity	150	3,000	2,000	2,000	(1,000)	2,000	-
11-400-1490-50311	Operating Supplies	2,316	5,000	5,000	5,000	-	5,000	-
11-400-1490-50340	Road Supplies	119,682	120,000	120,000	120,000	-	120,000	-
11-400-1490-50350	Equipment Parts	453	1,500	1,500	1,500	-	1,500	-
	Snow Removal	169,369	172,500	172,900	170,500	(2,000)	170,500	-
11-400-1505-50001	Facilities Salaries	1,042,602	576,622	551,622	606,003	29,381	623,489	17,486
11-400-1505-50002	Overtime	27,994	17,500	17,500	17,500	-	17,500	-
11-400-1505-50003	Holiday Pay	149	1,750	1,750	1,750	-	1,750	-
11-400-1505-50004	Temp/Seasonal Wages	84,298	37,500	65,000	37,500	-	37,500	-
11-400-1505-50100-1	Health Insurance	-	-	146,168	143,527	143,527	143,527	-
11-400-1505-50100-2	Dental Insurance	-	-	10,957	9,440	9,440	9,440	-
11-400-1505-50100-3	Life Insurance	-	-	830	1,313	1,313	1,313	-
11-400-1505-50100-4	Payroll Taxes	-	-	44,112	46,359	46,359	47,697	1,338
11-400-1505-50100-5	MERS Defined Benefit	-	-	126,626	133,321	133,321	137,167	3,846
11-400-1505-50100-6	MERS Defined Contribution	-	-	5,405	5,702	5,702	5,870	168
11-400-1505-50100	Employee Benefits	551,816	334,139	-	-	(334,139)	-	-
11-400-1505-50210	Dues & Subscriptions	1,346	1,000	1,000	1,000	-	1,000	-
11-400-1505-50212	Conf. & Training	(55)	2,500	2,500	2,500	-	2,500	-
11-400-1505-50225	Contract Services	81,094	32,500	32,500	32,500	-	32,500	-
11-400-1505-50239	Liability Insurance	165,069	175,000	187,335	206,069	31,069	226,675	20,607
11-400-1505-50271	Gasoline & Vehicle Maint	143,197	80,000	80,000	93,468	13,468	93,566	98
11-400-1505-50275	Repair & Maint., Fac/Equip	25,879	50,000	50,000	75,000	25,000	75,000	-
11-400-1505-50304	Heating Oil	565	10,000	10,000	1,000	(9,000)	1,000	-
11-400-1505-50305	Water Charge	9,577	20,000	10,000	12,000	(8,000)	12,000	-
11-400-1505-50306	Electricity	52,107	75,000	75,000	75,000	-	75,000	-
11-400-1505-50307	Natural Gas	21,640	15,000	22,000	24,000	9,000	24,000	-
11-400-1505-50311	Operating Supplies	37,230	17,500	17,500	17,500	-	17,500	-
11-400-1505-50320	Uniforms and Protective Gear	3,464	2,000	2,000	2,000	-	2,000	-
11-400-1505-50330	Landscape Supplies	5,598	-	-	-	-	-	-
11-400-1505-50335	Chemicals	1,392	-	-	-	-	-	-
11-400-1505-50345	Building Materials	36,324	17,500	17,500	23,000	5,500	23,000	-
11-400-1505-50347	Grounds Maintenance Supplies	-	1,850	-	-	-	-	-
11-400-1505-50350	Equipment Parts	9,934	-	-	-	-	-	-
11-400-1505-50361	Office Supplies	1,344	1,500	1,500	1,500	-	1,500	-
11-400-1505-50370	Mutt Mitt Supplies	15,468	-	-	-	-	-	-
	Facilities Management	2,319,882	1,467,011	1,478,805	1,568,952	101,941	1,612,494	43,543

CITY OF NEWPORT, RHODE ISLAND
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GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-1515-50001	Parks,Grounds, Forestry Salaries		702,907	652,907	664,012	(38,895)	685,355	21,343
11-400-1515-50002	Overtime		17,500	17,500	17,500	-	17,500	-
11-400-1515-50003	Holiday Pay		1,750	1,750	1,750	-	1,750	-
11-400-1515-50004	Temp/Seasonal Wages		37,500	37,500	75,000	37,500	67,500	(7,500)
11-400-1515-50100-1	Health Insurance			179,840	189,619	189,619	189,619	-
11-400-1515-50100-2	Dental Insurance			11,721	12,130	12,130	12,130	-
11-400-1515-50100-3	Life Insurance			1,079	1,563	1,563	1,563	-
11-400-1515-50100-4	Payroll Taxes			53,772	56,797	56,797	58,430	1,633
11-400-1515-50100-5	MERS Defined Benefit			154,358	146,083	146,083	150,778	4,695
11-400-1515-50100-6	MERS Defined Contribution			7,486	7,591	7,591	7,824	233
11-400-1515-50100	Employee Benefits		406,857	-	-	(406,857)	-	-
11-400-1515-50210	Dues & Subscriptions		1,000	1,000	1,000	-	1,000	-
11-400-1515-50212	Conf. & Training		2,500	2,500	2,500	-	2,500	-
11-400-1515-50225	Contract Services		32,500	32,500	32,500	-	32,500	-
11-400-1515-50271	Gasoline & Vehicle Maint		80,000	80,000	93,467	13,467	93,565	98
11-400-1515-50275	Repair & Maint., Fac/Equip		50,000	50,000	23,000	(27,000)	23,000	-
11-400-1515-50311	Operating Supplies		17,500	17,500	17,500	-	17,500	-
11-400-1515-50320	Uniforms and Protective Gear		2,000	2,000	2,000	-	2,000	-
11-400-1515-50330	Landscape Supplies		6,000	6,000	6,000	-	6,000	-
11-400-1515-50335	Chemicals		1,400	1,400	1,400	-	1,400	-
11-400-1515-50345	Building Materials		17,500	17,500	12,000	(5,500)	12,000	-
11-400-1515-50347	Grounds Maintenance Supplies		2,000	2,000	2,000	-	2,000	-
11-400-1515-50353	Field Repairs				25,000	25,000		
11-400-1515-50350	Equipment Parts		10,000	10,000	10,000	-	10,000	-
11-400-1515-50361	Office Supplies		1,500	1,500	1,500	-	1,500	-
11-400-1515-50370	Mutt Mitt Supplies		15,500	15,500	17,500	2,000	17,500	-
	Parks, Grounds, Forestry Grc	-	1,405,914	1,357,313	1,419,412	13,498	1,414,914	(4,498)
11-400-1530-50275	Repair & Maint., Equipment	58,043	60,000	60,000	60,000	-	60,000	-
11-400-1530-50306	Electricity	733,542	700,000	700,000	700,000	-	700,000	-
11-400-1530-50307	Natural Gas	21,212	22,000	22,000	22,000	-	22,000	-
	Street Lighting	812,797	782,000	782,000	782,000	-	782,000	-
11-400-1540-50001	Street Cleaning Salaries	107,887	108,693	108,693	110,952	2,259	113,301	2,349
11-400-1540-50002	Overtime	3,358	2,000	2,000	2,000	-	2,000	-
11-400-1540-50003	Holiday Pay	2,498	2,400	2,400	2,400	-	2,400	-
11-400-1540-50100-1	Health Insurance			34,817	39,550	39,550	39,550	-
11-400-1540-50100-2	Dental Insurance			2,398	2,320	2,320	2,320	-
11-400-1540-50100-3	Life Insurance			166	250	250	250	-
11-400-1540-50100-4	Payroll Taxes			8,315	8,488	8,488	8,668	180
11-400-1540-50100-5	MERS Defined Benefit			23,869	24,409	24,409	24,926	517
11-400-1540-50100-6	MERS Defined Contribution			536	548	548	560	12
11-400-1540-50100	Employee Benefits	70,833	70,101	-	-	(70,101)	-	-
11-400-1540-50225	Sweep Disposal	5,491	10,000	10,000	10,000	-	10,000	-
11-400-1540-50271	Gasoline & Vehicle Maint.	26,623	28,000	28,000	34,755	6,755	34,791	36
11-400-1540-50311	Operating Supplies	2,729	2,500	2,500	2,500	-	2,500	-
11-400-1540-50320	Uniforms & Protective Gear	444	500	500	500	-	500	-
	Street Cleaning	219,863	224,194	224,194	238,672	14,478	241,766	3,094
11-400-1550-50001	Solid Waste Salaries	17,491	43,997	18,997	45,567	1,570	46,940	1,373
11-400-1550-50002	Overtime	1,683	1,500	1,500	1,500	-	1,500	-
11-400-1550-50004	Temp/Seasonal Wages	17,896	28,000	28,000	25,416	(2,584)	28,000	2,584
11-400-1550-50100-1	Health Insurance			14,507	16,579	16,579	16,579	-
11-400-1550-50100-2	Dental Insurance			999	967	967	967	-
11-400-1550-50100-3	Life Insurance			70	84	84	84	-
11-400-1550-50100-4	Payroll Taxes			3,366	3,486	3,486	3,591	105
11-400-1550-50100-5	MERS Defined Benefit			9,662	10,025	10,025	10,327	302
11-400-1550-50100-6	MERS Defined Contribution			440	456	456	469	13
11-400-1550-50100	Employee Benefits	7,582	29,042	-	-	(29,042)	-	-
11-400-1550-50205	Copying & Binding	281	1,000	1,000	1,000	-	1,000	-
11-400-1550-50207	Legal Advertisement	-	300	300	300	-	300	-
11-400-1550-50210	Dues & Subscriptions	-	300	300	300	-	300	-
11-400-1550-50212	Conferences & Training	25	500	500	500	-	500	-
11-400-1550-50250	City Street/Park Barrels	216,111	230,000	230,000	230,000	-	230,000	-
11-400-1550-50253	Yard Waste Composting	219,928	235,000	235,000	235,000	-	235,000	-
11-400-1550-50256	Refuse Collection	619,556	670,000	670,000	670,000	-	670,000	-
11-400-1550-50257	Refuse Disposal	214,479	285,000	285,000	285,000	-	285,000	-
11-400-1550-50258	Recycling - Collection	596,518	630,000	630,000	630,000	-	630,000	-
11-400-1550-50259	Bulky Waste Disposal	17,117	20,000	20,000	20,000	-	20,000	-
11-400-1550-50271	Gasoline & Vehicle Maint.	6,623	15,000	15,000	8,646	(6,354)	8,655	9
11-400-1550-50311	Operating Supplies	6,435	9,000	9,000	9,000	-	9,000	-
11-400-1550-50320	Uniforms & Protective Gear	-	500	500	500	-	500	-
11-400-1550-50361	Office Supplies	325	500	500	500	-	500	-
11-400-1550-50374	Graffiti Mitigation	908	3,000	3,000	3,000	-	3,000	-
	Solid Waste Collect/Disp	1,942,958	2,202,639	2,177,641	2,197,826	(4,813)	2,202,212	4,386

CITY OF NEWPORT, RHODE ISLAND
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GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-400-3102-50001	Recreation Salaries	194,082	263,450	262,502	274,674	11,224	287,446	12,772
11-400-3102-50002	Overtime	4,033	2,600	5,000	4,000	1,400	4,000	-
11-400-3102-50004	Temp/Seasonal	70,811	100,000	90,000	85,000	(15,000)	85,000	-
11-400-3102-50100-1	Health Insurance			70,824	65,272	65,272	65,272	-
11-400-3102-50100-2	Dental Insurance			4,796	3,850	3,850	3,850	-
11-400-3102-50100-3	Life Insurance			332	416	416	416	-
11-400-3102-50100-4	Payroll Taxes			30,154	28,013	28,013	28,990	977
11-400-3102-50100-5	MERS Defined Benefit			57,854	60,428	60,428	63,238	2,810
11-400-3102-50100-6	MERS Defined Contribution			2,356	2,456	2,456	2,579	123
11-400-3102-50100	Employee Benefits	118,844	156,316	-	-	(156,316)	-	-
11-400-3102-50120	Bank Fees	165	3,500	7,500	10,000	6,500	10,000	-
11-400-3102-50210	Dues & Subscriptions	727	1,000	1,000	1,000	-	1,000	-
11-400-3102-50212	Conf. & Training	30	2,000	2,000	2,000	-	2,000	-
11-400-3102-50225	Contract Services	1,335	2,600	3,000	3,000	400	3,000	-
11-400-3102-50226	Software Maintenance Fee	2,124	4,000	2,500	2,500	(1,500)	2,500	-
11-400-3102-50239	Liability Insurance	2,735	2,900	3,104	3,414	514	3,756	341
11-400-3102-50260	Rental - Equip. & Facilities	-	7,500	-	-	(7,500)	-	-
11-400-3102-50271	Gasoline & Vehicle Maint.	5,187	7,931	5,000	6,771	(1,160)	6,778	7
11-400-3102-50275	Repair & Maintenance of Equipm	-	-	-	-	-	-	-
11-400-3102-50305	Water Charge	17,953	25,000	30,000	30,900	5,900	30,900	-
11-400-3102-50306	Electricity	16,544	20,000	16,000	20,000	-	20,000	-
11-400-3102-50307	Natural Gas	11,476	11,000	12,000	12,000	1,000	12,000	-
11-400-3102-50309	Household Supplies	3,290	3,500	6,000	5,000	1,500	5,000	-
11-400-3102-50311	Operating Supplies	5,079	4,500	5,000	5,000	500	5,000	-
11-400-3102-50334	Rec reation Programs	60,122	55,000	65,000	65,000	10,000	65,000	-
11-400-3102-50350	Equipment Parts	2,385	2,000	4,000	5,000	3,000	5,000	-
11-400-3102-50361	Office Supplies	3,519	6,000	1,000	1,000	(5,000)	1,000	-
	Recreation	520,441	680,797	686,922	696,694	15,897	713,725	17,030
11-400-5300-50001	Salaries	109,047	-	536	-	-	-	-
11-400-5300-50002	Overtime	17,333	17,500	15,000	15,000	(2,500)	15,000	-
11-400-5300-50003	Holiday Pay	-	500	-	-	(500)	-	-
11-400-5300-50004	Temp/Seasonal Wages	388,591	350,000	380,000	380,000	30,000	380,000	-
11-400-5300-50010	Special Detail Pay	8,772	8,000	8,000	8,000	-	8,000	-
11-400-5300-50100-4	Payroll Taxes			30,000	32,000		33,000	1,000
11-400-5300-50100	Employee Benefits	88,256	15,000	-	-	(15,000)	-	-
11-400-5300-50120	Bank Fees	-	3,000	1,500	10,000	7,000	10,000	-
11-400-5300-50205	Copying & Binding	48	250	100	250	-	250	-
11-400-5300-50207	Legal Advertisement	7,866	8,000	6,500	8,000	-	8,000	-
11-400-5300-50212	Conferences & Training	507	1,750	250	1,750	-	1,750	-
11-400-5300-50223	Carousel	19,812	7,500	7,500	7,500	-	7,500	-
11-400-5300-50224	Rotunda Expense	9,291	7,500	7,500	7,500	-	7,500	-
11-400-5300-50225	Contract Services	57,864	50,000	40,000	35,000	(15,000)	35,000	-
11-400-5300-50226	Software Maintenance Fees	2,124	3,000	2,500	2,500	(500)	2,500	-
11-400-5300-50231	Seaweed Removal	703	5,000	2,000	2,500	(2,500)	2,500	-
11-400-5300-50239	Liability Insurance	12,451	13,200	14,130	15,543	2,343	17,097	1,554
11-400-5300-50260	Rental Equip & Facilities	5,447	5,000	3,500	5,000	-	5,000	-
11-400-5300-50271	Gasoline & Vehicle Maintenance	17,072	25,000	25,000	22,286	(2,714)	22,310	24
11-400-5300-50275	Repair & Maintenance of Propert	34,101	40,000	37,500	35,000	(5,000)	35,000	-
11-400-5300-50305	Water Charge	29,490	30,000	30,000	30,900	900	30,900	-
11-400-5300-50306	Electricity	2,930	10,000	3,000	10,000	-	10,000	-
11-400-5300-50307	Natural Gas	7,124	5,000	6,000	5,000	-	5,000	-
11-400-5300-50309	Household Supplies	6,597	5,500	7,500	7,500	2,000	7,500	-
11-400-5300-50311	Operating Supplies	14,663	-	7,500	7,500	7,500	7,500	-
11-400-5300-50313	Medical Supplies	996	1,250	1,000	1,000	(250)	1,000	-
11-400-5300-50320	Uniforms & Protective Gear	3,606	3,500	2,500	3,500	-	3,500	-
11-400-5300-50328	Beach Store Expense	15,000	-	-	-	-	-	-
11-400-5300-50330	Landscaping Supplies	380	250	250	500	250	500	-
11-400-5300-50345	Building Materials	-	5,000	1,000	2,000	(3,000)	2,000	-
11-400-5300-50361	Office Supplies	934	1,500	500	1,000	(500)	1,000	-
	Easton's Beach	861,005	622,200	640,766	656,729	34,529	659,307	2,578
TOTAL PUBLIC SERVICES		9,586,826	11,237,362	11,502,941	11,262,846	25,484	11,371,420	108,575

CITY OF NEWPORT, RHODE ISLAND
FISCAL YEARS 2020 ADOPTED & 2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	Dollar Change	2021 PROPOSED BUDGET	Dollar Change
11-600-3120-50001	Plan & Eco Dev. Salaries	136,930	202,330	125,000	242,712	40,382	251,523	8,811
11-600-3120-50002	Overtime	45	-	-	-	-	-	-
11-600-3120-50100-1	Health Insurance	-	-	30,000	56,136	56,136	56,136	-
11-600-3120-50100-2	Dental Insurance	-	-	1,220	3,480	3,480	3,480	-
11-600-3120-50100-3	Life Insurance	-	-	166	333	333	333	-
11-600-3120-50100-4	Payroll Taxes	-	-	13,000	18,567	18,567	19,242	675
11-600-3120-50100-5	MERS Defined Benefit	-	-	25,000	53,397	53,397	55,335	1,938
11-600-3120-50100-6	MERS Defined Contribution	-	-	1,000	2,427	2,427	2,515	88
11-600-3120-50100	Employee Benefits	61,527	101,695	-	-	(101,695)	-	-
11-600-3120-50207	Legal Advertising	574	500	500	10,000	9,500	10,000	-
11-600-3120-50210	Dues & Subscriptions	552	1,000	1,000	1,000	-	1,000	-
11-600-3120-50212	Conf. & Training	7,190	15,000	1,500	2,000	(13,000)	2,000	-
11-600-3120-50225	Contract Services	25,541	-	30,000	30,000	30,000	30,000	-
11-600-3120-50251	Phones and Communications	509	1,300	500	1,300	-	1,300	-
11-600-3120-50268	Mileage Reimb.	540	800	800	800	-	800	-
11-600-3120-50271	Gasoline & Vehicle Maint.	2,494	8,000	3,000	3,256	(4,744)	3,256	-
11-600-3120-50361	Office Supplies	486	1,500	500	1,500	-	1,500	-
11-600-3120-50851	Transfer to Equip Replace	2,800	3,200	3,200	3,200	-	3,200	-
	Planning & Eco Dev.	239,188	335,325	236,386	430,108	94,783	441,620	11,512
11-650-3121-50001	Zoning Salaries	340,410	356,348	354,348	210,899	(145,449)	214,223	3,324
11-650-3121-50004	Temp/Seasonal Wages	8,374	11,500	11,500	11,500	-	11,500	-
11-650-3121-50100-1	Health Insurance	-	-	39,029	16,784	16,784	16,784	-
11-650-3121-50100-2	Dental Insurance	-	-	2,545	1,939	1,939	1,939	-
11-650-3121-50100-3	Life Insurance	-	-	415	333	333	333	-
11-650-3121-50100-4	Payroll Taxes	-	-	27,261	16,134	16,134	16,388	254
11-650-3121-50100-5	MERS Defined Benefit	-	-	78,254	46,398	46,398	47,129	731
11-650-3121-50100-6	MERS Defined Contribution	-	-	2,628	1,155	1,155	1,169	14
11-650-3121-50100	Employee Benefits	129,842	151,131	-	-	(151,131)	-	-
11-650-3121-50207	Legal Advertisement	22,736	17,000	15,000	17,000	-	17,000	-
11-650-3121-50212	Conf. & Training	4,729	2,000	1,000	2,000	-	2,000	-
11-650-3121-50225	Contract Services	18,195	17,500	17,500	17,500	-	17,500	-
11-650-3121-50251	Phones & Communication	1,276	1,900	1,900	1,900	-	1,900	-
11-650-3121-50268	Mileage Reimbursement	-	1,000	400	1,000	-	1,000	-
11-650-3121-50311	Operating Supplies	1,651	1,800	1,300	1,800	-	1,800	-
11-650-3121-50361	Office Supplies	1,560	3,000	2,000	3,000	-	3,000	-
11-650-3121-50851	Transfer to Equip Replacement	8,400	49,466	49,466	8,400	(41,066)	8,400	-
	Zoning Enforce	537,173	612,645	604,546	357,742	(254,903)	362,065	4,323
11-650-3122-50001	Building & Inspections Salaries	317,392	321,169	321,169	406,596	85,427	414,658	8,062
11-650-3122-50002	Overtime	-	1,000	500	1,000	-	1,000	-
11-650-3122-50004	Temp/Seasonal Wages	23,887	27,000	27,000	27,000	-	27,000	-
11-650-3122-50100-1	Health Insurance	-	-	59,432	76,564	76,564	76,109	(455)
11-650-3122-50100-2	Dental Insurance	-	-	5,179	5,380	5,380	5,380	-
11-650-3122-50100-3	Life Insurance	-	-	415	708	708	708	-
11-650-3122-50100-4	Payroll Taxes	-	-	24,569	31,105	31,105	31,721	616
11-650-3122-50100-5	MERS Defined Benefit	-	-	70,529	89,451	89,451	91,225	1,774
11-650-3122-50100-6	MERS Defined Contribution	-	-	2,000	4,066	4,066	4,147	81
11-650-3122-50100	Employee Benefits	162,413	163,336	-	-	(163,336)	-	-
11-650-3122-50210	Dues & Subscriptions	700	700	700	700	-	700	-
11-650-3122-50212	Conf. & Training	1,322	2,000	1,000	2,000	-	2,000	-
11-650-3122-50251	Phones & Communication	2,243	4,000	4,000	3,500	(500)	3,500	-
11-650-3122-50268	Mileage Reimbursement	2,236	4,000	3,000	3,000	(1,000)	3,000	-
11-650-3122-50271	Gasoline & Vehicle Maint.	19,561	22,000	22,000	25,536	3,536	25,536	-
11-650-3122-50311	Equipment for E-permitting	704	1,000	1,000	1,000	-	1,000	-
11-650-3122-50361	Office Supplies	3,613	4,000	2,000	4,000	-	4,000	-
	Building and Inspections	534,071	550,205	544,493	681,606	131,401	691,684	10,078
TOTAL DEPT. OF PLANNING, ZONING & INSPECTION		1,071,244	1,162,850	1,149,039	1,039,348	(123,502)	1,053,749	14,401
Parking Services								
Transfer to Capital Improvement Fund		2,816,286	3,212,552	2,768,552	4,039,286	826,734	4,806,876	767,590
Transfer to Infrastructure Fund NEW		-	-	-	-	-	-	-
Transfer to Library Capital Account		-	-	-	-	-	-	-
Transfer to Other Funds		5,035	-	-	-	-	-	-
	Subtotal Transfers	2,821,321	3,212,552	2,768,552	4,039,286	826,734	4,806,876	767,590
TOTAL GENERAL FUND		\$ 93,826,687	\$ 97,003,290	\$ 96,959,422	\$ 99,981,982	\$ 2,978,692	\$ 101,970,504	\$ 1,988,521

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CITY COUNCIL

City Council Vision Statement:

"Newport is the most livable, diverse, and year-round community in New England; an innovative place to live, work, play, learn, and raise families."

City Council Mission Statement:

To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage;

to ensure that Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

to exercise the prudent financial planning and management needed to achieve our strategic goals;

to achieve excellence in everything we do, invest in the future of our community, especially the education of our children, and work closely with our businesses and institutions to sustain a healthy economic and tourism climate for residents and visitors;

to promote and foster outstanding customer service for all who come in contact with the City;

to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that results in the highest achievable levels of customer satisfaction;

to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model; and

to collaborate with the Newport School Department to achieve academic excellence.

City Council Strategic Goals:

- 1. Promote business-friendly practices to create a thriving, year-round, diversified economy.*
- 2. Provide a comprehensive, well-managed public infrastructure*
- 3. Encourage and promote multi-modal transportation alternatives (bus, trolley, harbor shuttle, light rail, bicycles and walking paths) within the City and improve connections to the region.*
- 4. Provide effective, transparent, two-way communication with the community.*

CITY COUNCIL

FY 2019 Short-term goals and measures:

Goal #1: Hold annual Council strategy action planning retreat to update priority action and work plans

Measure: Number of sessions held during the fiscal year to updated identification of priorities

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
A. Continuous improvement analysis on action plan implementations	60%	75%	75%	75%	75%
B. Number of quarterly update/review meetings	-	2	1	-	1

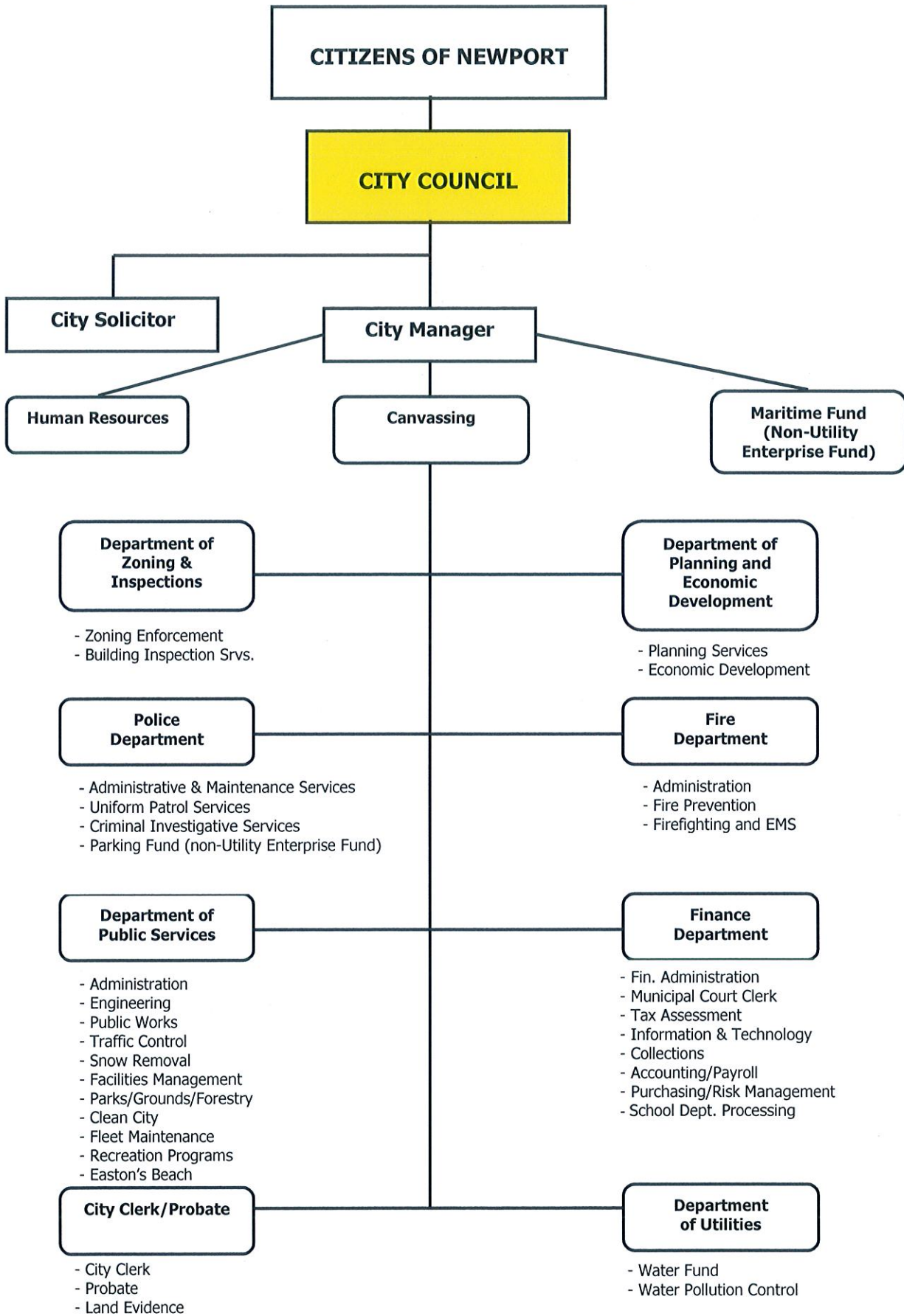
Associated Council Objectives:



To provide leadership, direction and governance that continuously improves our community

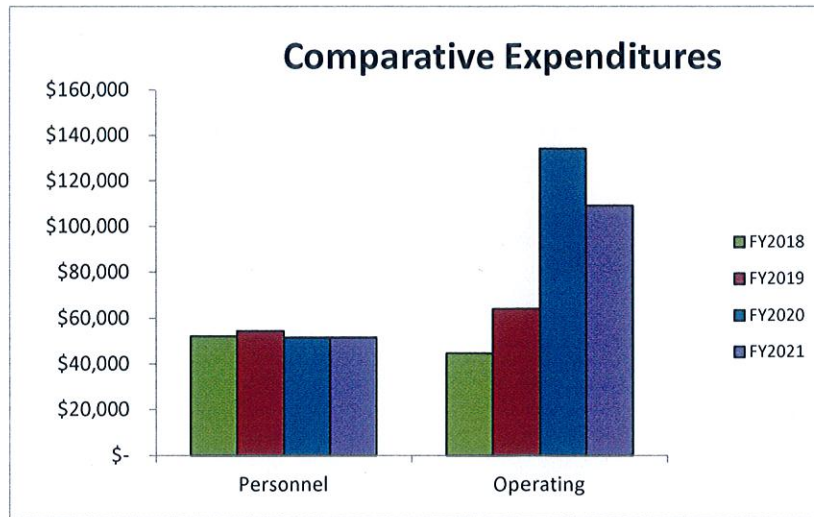
**Goal #1 and its Measure for FY2019 continue to apply
There are no new goals or measures for FY2020 and 2021**

THE CITY OF NEWPORT, RI



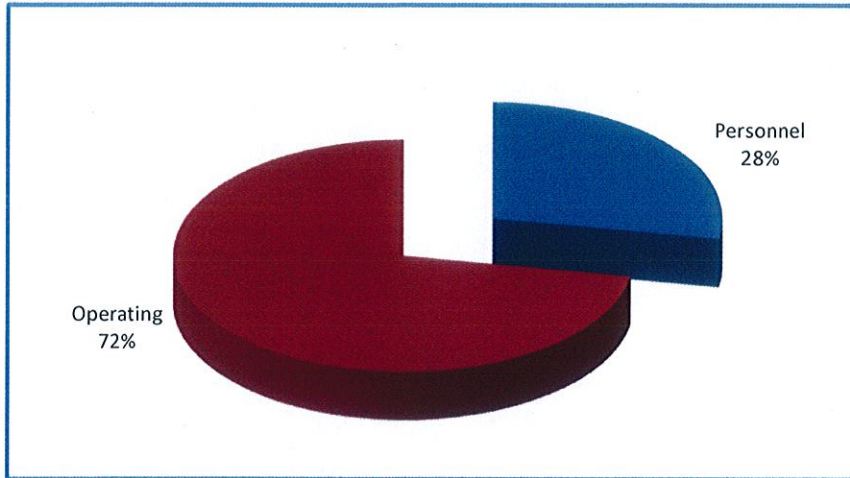
**CITY COUNCIL
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
<u>EXPENDITURES</u>					
SALARIES	\$ 16,190	\$ 18,400	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	35,965	36,012	37,237	35,615	35,615
PURCHASED SERVICES	-	15,000	-	25,000	-
OTHER CHARGES	42,710	47,045	41,975	107,045	107,045
SUPPLIES & MATERIALS	1,905	2,000	2,000	2,000	2,000
TOTAL	\$ 96,770	\$ 118,457	\$ 97,212	\$ 185,660	\$ 160,660

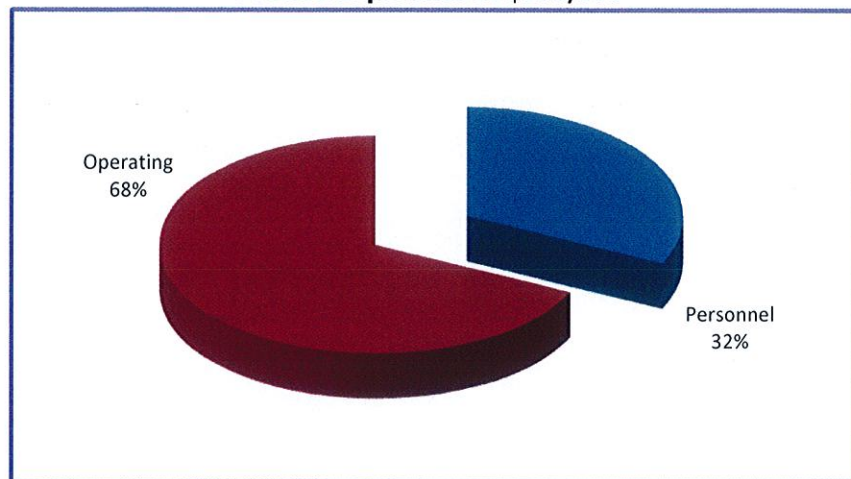


City Council

FY 2020 Expenditures \$185,660



FY2021 Expenditures \$160,660



FUNCTION: Legislative
DEPARTMENT: Mayor and City Council
DIVISION OR ACTIVITY: City Council

BUDGET COMMENTS:

This division has increased by \$67,203 (35.63%) over the two-year (FY2020 & FY2021) budget period, due, for the most part, to the transfer of Sister City expense and fire works expense, each at \$30,000, being moved into this division and \$25,000 designated for a citizen survey. Offsetting decreases include temporary services at \$2,400 (-100%) and contract services at \$15,000 (-100%).

PROGRAM:

This program provides funds for the salaries and operating expenses of the Mayor and six Council Members. One councilor is elected from each of the three wards of the City and four from the City at-large. The Council chooses one of its at-large members to serve as Chair and another to serve as Vice Chair. The Chair has the title of Mayor and presides at all meetings of the Council and is recognized as the official head of the City for all ceremonial purposes.

GOALS:

Through enactment of appropriate legislation, to establish official City policy on all matters; and to lend support to various civic causes, thereby shaping the future of Newport for the citizens.

COST CENTER 11-010-8110: CITY COUNCIL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 16,190	\$ 18,400	\$ 16,000	\$ 16,000	\$ 16,000
FRINGE BENEFITS	35,965	36,012	37,237	35,615	35,615
PURCHASED SERVICES	-	15,000	-	25,000	-
OTHER CHARGES	42,710	47,045	41,975	107,045	107,045
SUPPLIES & MATERIALS	1,905	2,000	2,000	2,000	2,000
COST CENTER TOTAL	\$ 96,770	\$ 118,457	\$ 97,212	\$ 185,660	\$ 160,660

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Councilors-at-large		4.0	4.0	4.0	4.0	4.0
First Ward Councilor		1.0	1.0	1.0	1.0	1.0
Second Ward Councilor		1.0	1.0	1.0	1.0	1.0
Third Ward Councilor		1.0	1.0	1.0	1.0	1.0
Total Positions		7.0	7.0	7.0	7.0	7.0

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percent Change
11-010-8110-50004	Temp. Services	-	2,400	-	-	-	(2,400)	-100.00%
11-010-8110-50051	Council Salaries	16,190	16,000	16,000	16,000	16,000	-	0.00%
11-010-8110-50100-1	Health Insurance			31,512	30,781	30,781	30,781	100.00%
11-010-8110-50100-2	Dental Insurance			3,163	2,270	2,270	2,270	100.00%
11-010-8110-50100-4	Payroll Taxes			1,224	1,224	1,224	1,224	100.00%
11-010-8110-50100-5	MERS Defined Benefit			1,318	1,320	1,320	1,320	100.00%
11-010-8110-50100-6	MERS Defined Contribution			20	20	20	20	100.00%
11-010-8110-50104	Employee Benefits	35,965	36,012	-	-	-	(36,012)	-100.00%
11-010-8110-50210	Dues & Subscript	18,415	18,815	18,815	18,815	18,815	-	0.00%
11-010-8110-50225	Contract Services	-	15,000		25,000	-	(15,000)	-100.00%
11-010-8110-50278	Council Expense	23,183	25,070	20,000	25,070	25,070	-	0.00%
11-010-8110-50285	Navy Affairs Expense	342	910	910	910	910	-	0.00%
11-010-8110-50361	Office Supplies	1,905	2,000	2,000	2,000	2,000	-	0.00%
11-010-8110-50366	Sister City Expense			-	30,000	30,000	30,000	100.00%
11-010-8110-50365	FireWorks			-	30,000	30,000	30,000	100.00%
11-010-8110-50866	Bd Tenant Affairs	770	2,250	2,250	2,250	2,250	-	0.00%
	City Council	96,770	118,457	97,212	185,660	160,660	42,203	35.63%

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CITY MANAGER'S OFFICE

The Mission of the City Manager's Office is to provide a full range of municipal services to its residents, businesses, institutions and visitors. This includes all elements of public safety, transportation, recreation, land use control and sanitation. Newport is a major tourism destination in southern New England and has a significant military presence.

As a direct service supplier the City of Newport uses a skilled work force and proven service industry technology to provide services, and protect the City's nationally significant natural and historic resources.

The following divisions and functions fall under the City Manager:

The City Manager - appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City. The City Manager carries out the policies and goals of the City Council and performs the administrative functions of City government. He provides guidance to departments in developing goals for achieving their mission and for use of resources necessary to successfully attain those goals.

The City Manager's Division utilizes 0.68% (0.58 FY19; 0.67% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.59.

Human Resources Division – Provides personnel and labor relations support as a division of the City Manager's Office. Responsibilities include employee information; safety and skills training programs; compliance with the provisions of various labor contracts; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and ensures adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions.

The Human Resources Division 0.37% (0.37% FY19; 0.37% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$15.05.

Special Events – This is a section set up to track costs related to special events such as parades, fireworks, Tall Ships and others.

CITY MANAGER'S OFFICE

FY 2019 Short-term goals and measures:

Goal 1: To achieve a high rate of responsiveness regarding intergovernmental relations.

Measure 1: Provide response back to Council or citizen with an initial plan of action on 95% of their inquiries within 7 working days.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of responses back to Council/citizen with initial plan of action within 7 working da	95%	95%	95%	95%	95%



Associated Council Mission: to promote and foster outstanding customer service for all who come in contact with the City.

Goal 2: To have all (1,658) former personnel employment records manually scanned in house and stored digitally over a five year period.

Measure 1: One hundred percent completion within ten years.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of former personnel employment records scanr	817	961	1133	1133	1312
Total Number of former personnel employment records	1502	1502	1658	1660	1712
Percent former personnel employment records scanned & stored digitally over 10 years	54%	64%	68%	68%	77%



Associated Council Mission: to achieve excellence in everything we do

Goal 3: Management of projects and infrastructure improvements within identified parameters (on time, within budget) and in conformance with identified phases and manage the various projects to completion.

Measure 1: Develop 5 and 10 year strategic goals for major capital improvement projects with cost and time lines.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of identified annual General Fund CIP projects funded through Adopted Budget	72%	71%	39%	72%	85.68%

CITY MANAGER’S OFFICE
FY 2019 Short-term goals and measures (continued):

Measure 2: Mature the operation of Innovate Newport project initiative

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Innovate Newport	70%	95%	97%	98%	99%

Goal 4: To continue to work and implement ideas to improve external communication to the public

Measure 1: Improve digital communication systems in City government.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of informational postings to the City's website homepage	310	322	320	346	300

Associated Council Objectives:



to support the use of defined processes and continuous improvement and public participation as key components of our service delivery model.

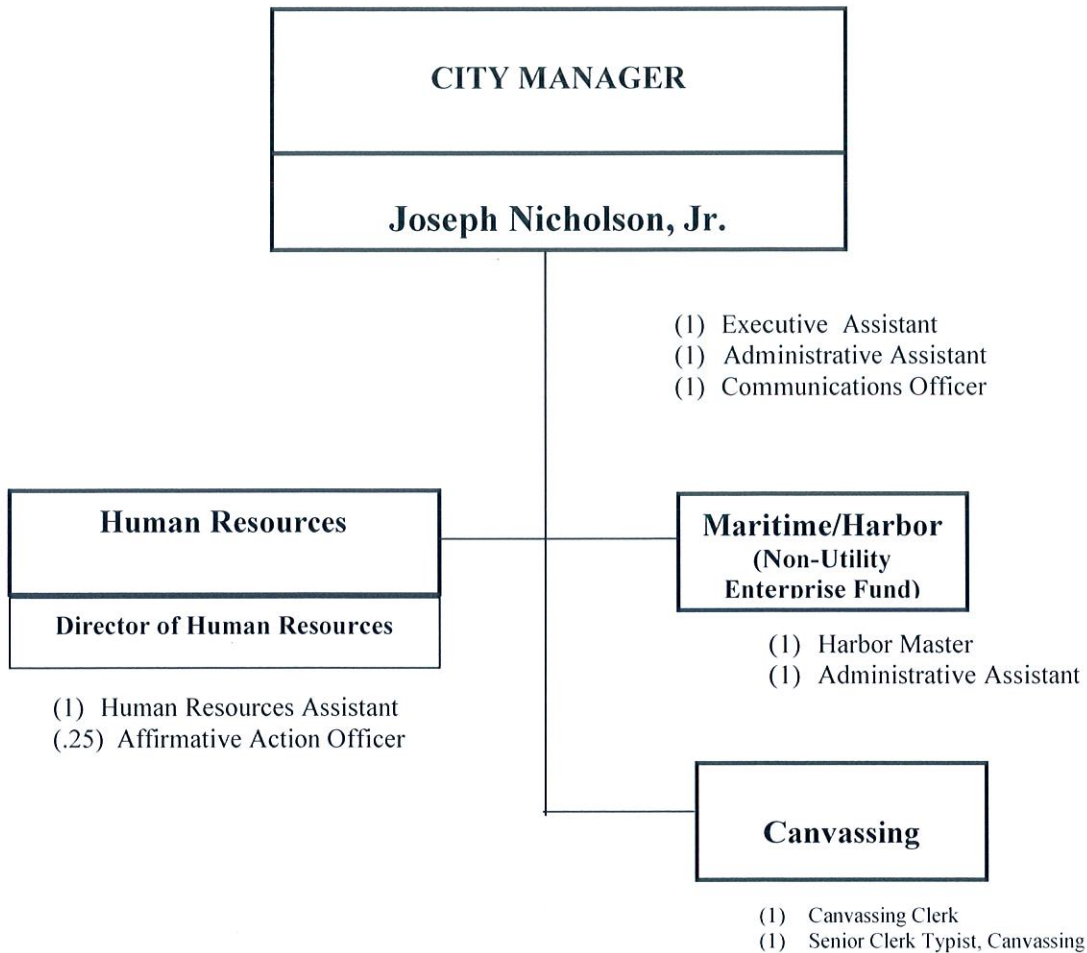
Associated Council Tactical Area:



to provide a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community.

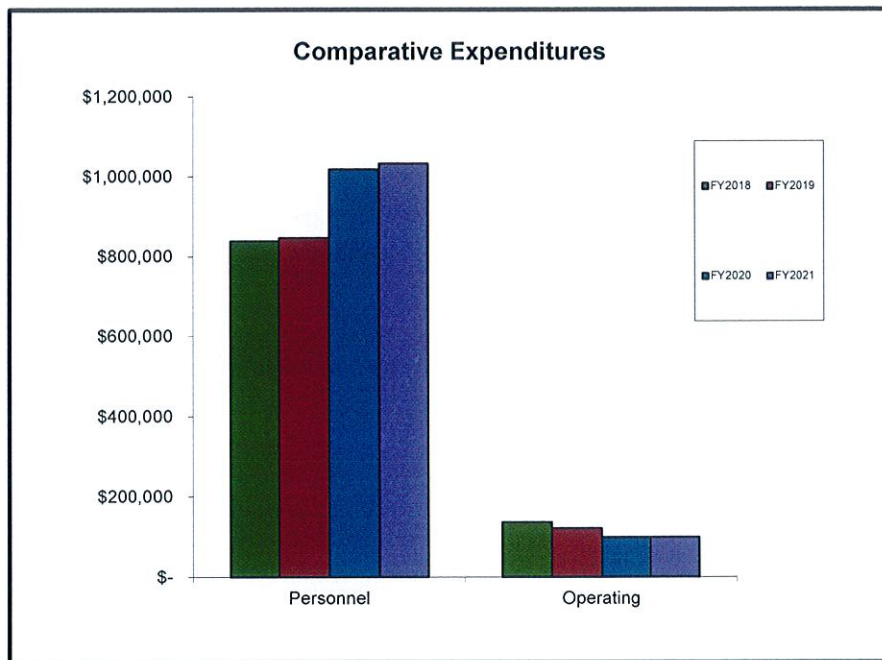
Goals and Measures FY 2019 continue to apply
There are no new Goals or Measures for FY2020 or FY2021

CITY MANAGER



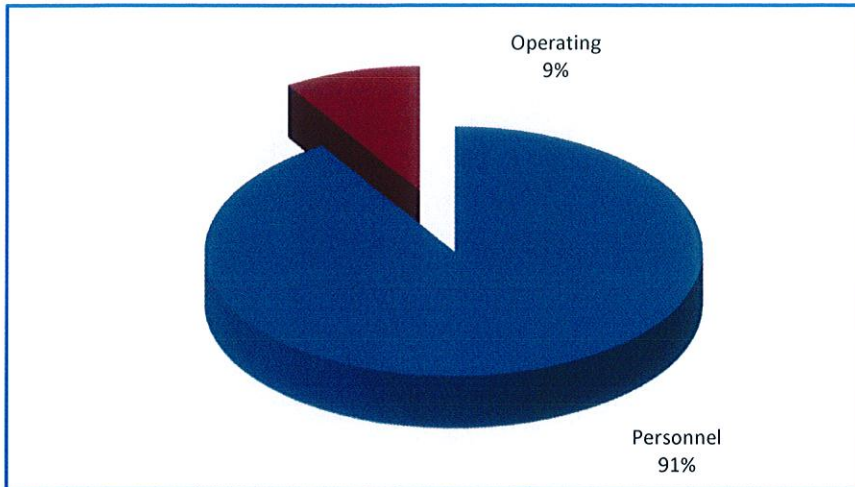
**CITY MANAGER
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
EXPENDITURES					
SALARIES	\$ 608,107	\$ 604,670	\$ 608,473	\$ 726,319	\$ 738,253
FRINGE BENEFITS	230,058	241,242	243,966	291,464	294,860
PURCHASED SERVICES	96,497	77,000	70,850	47,000	47,000
INTERNAL SERVICES	1,001	2,500	1,200	1,307	1,308
SUPPLIES & MATERIALS	12,799	15,300	13,400	14,560	14,560
OPERATING EXPENSES	26,257	26,100	29,100	36,100	36,100
REPAIRS & MAINTENANCE	240	300	-	300	300
TOTAL	\$ 974,959	\$ 967,112	\$ 966,989	\$ 1,117,050	\$ 1,132,381

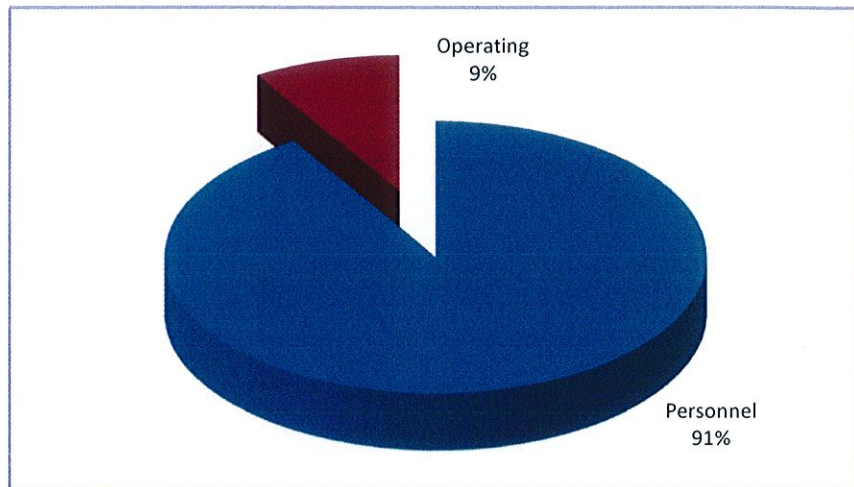


City Manager

FY 2020 Expenditures \$1,117,050



FY 2021 Expenditures \$1,132,381



FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: City Manager

BUDGET COMMENTS:

Costs in this division are primarily for salaries and benefits. Costs have increased \$129,681 (23.12%) over the two-year (FY2020 & FY2021) budget period due, almost entirely, to the transfer of the City's Communication Officer from the Finance Dept. to this division. Offsetting biennial decreases include \$30,000 (-50%) in contract services and \$1,500 (-60%) in the annual report.

PROGRAM:

This program provides funds for the operation of the City Manager's Office. The City Manager is appointed by the Council, and, by Charter, is the Chief Administrative Officer of the City.

OBJECTIVES:

To carry out the policies and goals of the City Council and to perform the administrative functions of City government; to provide the guidance each department needs in developing goals to achieve its mission and to furnish the resources necessary to successfully attain those goals; to formulate, direct and supervise all public information and external affairs initiatives to promote and enhance efforts of the City of Newport.

SERVICES AND PRODUCTS:

- Annual operating and capital budget
- Special projects and reports
- Citizen relations
- Data and information analyses
- Responses to Council/citizen inquiries
- Public information

COST CENTER 11-020-8200: CITY MANAGER

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 338,140	343,476	343,479	446,174	453,777
FRINGE BENEFITS	136,669	142,238	143,026	192,225	194,410
PURCHASED SERVICES	86,166	65,500	62,500	35,500	35,500
INTERNAL SERVICES	1,001	2,500	1,200	1,307	1,308
SUPPLIES & MATERIALS	3,008	6,100	4,800	4,500	4,500
OPERATING EXPENSES	530	1,100	100	1,100	1,100
COST CENTER TOTAL	\$ 565,514	560,914	555,105	680,806	690,595

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
City Manager	C	1.0	1.0	1.0	1.0	1.0
Communications Officer	S10	0.0	1.0	1.0	1.0	1.0
Executive Assistant	S05	1.0	1.0	1.0	1.0	1.0
Admin. Assistant	S04	1.0	1.0	1.0	1.0	1.0
Total Positions		3.0	4.0	4.0	4.0	4.0

FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Human Resources

BUDGET COMMENTS:

This cost center is adopted at an increase of \$20,588 (5.785%) over the two-year budget period. Increases include \$9,728 (3.14%) in personnel costs and \$10,000 (100%) in tuition reimbursement. Recruitment costs of \$25,000 remain a significant expense for this cost center.

PROGRAM:

The Office of Human Resources is a direct staff support function to the City Manager. Responsibilities include employee relations; safety and other training programs; compliance with the provisions of various labor contracts; benefits administration; municipal recruitment and selection; promotional and entry-level civil service testing procedures and implementation; supervisory and union employee counselor on applicable policies and practices; updates and adherence to local, state and federal labor laws; administration of Workers' Compensation and Return-To-Work programs; certification of employment records and payroll functions; and the representative to 375 active FTE, 319 retired employees and 150 seasonal municipal employees and their dependents.

OBJECTIVES:

The objective of the Human Resources Office is to assist all City departments attract, motivate, retain, manage, and develop qualified and productive employees while ensuring the highest quality of customer service is provided to employees and their dependents, as well as the general public, in an efficient, effective and compassionate manner.

SERVICES AND PRODUCTS:

- Job classification, compensation, evaluation systems and salary surveys
- Recruitment and hiring and employee orientation
- Employee activities - award breakfast, health fair, wellness clinic
- Personnel records
- Training
- Tuition aid reimbursement
- Benefits
- Employee relations assistance

COST CENTER 11-020-8210: HUMAN RESOURCES

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 208,114	\$ 211,194	\$ 203,494	\$ 215,445	\$ 219,476
FRINGE BENEFITS	93,389	99,004	100,940	99,239	100,450
PURCHASED SERVICES	10,331	11,500	8,350	11,500	11,500
SUPPLIES & MATERIALS	9,791	9,200	8,600	10,060	10,060
OPERATING EXPENSES	25,727	25,000	29,000	35,000	35,000
COST CENTER TOTAL	\$ 347,352	\$ 355,898	\$ 350,384	\$ 371,244	\$ 376,486

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Dir. of Human Resources	S11	1.0	1.0	1.0	1.0	1.0
Human Resources Assistant	S04	1.0	1.0	1.0	1.0	1.0
Affirmative Action Officer	N/A	0.25	0.25	0.25	0.25	0.25
Total Positions		2.25	2.25	2.25	2.25	2.25

FUNCTION: City Manager
DEPARTMENT: City Manager's Office
DIVISION OR ACTIVITY: Special Events

BUDGET COMMENTS:

Many of the Special Events held in Newport are self supported. Others are supported, in part, by City personnel during the regular course of employment, with no additional cost to the taxpayer. This cost center captures Special Event expenses that are subsidized by taxes. The objective of the Special Events Budget is to remove these unusual costs from individual Department budgets, thereby providing a more meaningful comparison among budget years. A total of \$65,000 and \$65,300 is adopted in FY 2020 and FY 2021, respectively, with the greatest amount reflecting expenses for the St. Patrick's Day Parade.

SPECIAL EVENTS SUBSIDIZED

- Polar Bear Plunge
- St. Patrick's Day Parade
- Police Parade
- Fourth of July Fireworks
- Misc. Festivals

COST CENTER 11-020-8220: SPECIAL EVENTS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 61,853	\$ 50,000	\$ 61,500	\$ 64,700	\$ 65,000
EMPLOYEE BENEFITS					
REPAIRS & MAINTENANCE	240	300	-	300	300
COST CENTER TOTAL	\$ 62,093	\$ 50,300	\$ 61,500	\$ 65,000	\$ 65,300

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018	2019	2019	2020	2021	2-Year	2-Year
		ACTUAL EXPEND	ADOPTED BUDGET	PROJECTED BUDGET	ADOPTED BUDGET	PROPOSED BUDGET	Dollar Change	Percent Change
11-020-8200-50001	City Manager Salaries	336,473	342,476	342,476	445,174	452,777	110,301	32.21%
11-020-8200-50004	Temp & Seasonal	1,667	1,000	1,003	1,000	1,000	-	0.00%
11-020-8200-50100	Employee Benefits	136,669	142,238	-	-	-	(142,238)	-100.00%
11-020-8200-50100-1	Health Insurance			36,104	53,177	53,177	53,177	100.00%
11-020-8200-50100-2	Dental Insurance			3,597	4,640	4,640	4,640	100.00%
11-020-8200-50100-3	Life Insurance			249	500	500	500	100.00%
11-020-8200-50100-4	Payroll Taxes			26,199	34,056	34,599	34,599	100.00%
11-020-8200-50100-5	MERS Defined Benefit			74,154	96,882	98,445	98,445	100.00%
11-020-8200-50100-6	MERS Defined Contribution			2,723	2,970	3,049	3,049	100.00%
11-020-8200-50205	Copying and Binding	-	100	-	-	-	(100)	-100.00%
11-020-8200-50205	Annual Report	-	2,500	1,000	1,000	1,000	(1,500)	-60.00%
11-020-8200-50210	Dues & Subscriptions	2,253	2,000	3,000	2,000	2,000	-	0.00%
11-020-8200-50212	Conferences & Training	6,166	4,500	2,500	4,500	4,500	-	0.00%
11-020-8200-50225	Contract Services	80,000	60,500	60,000	30,500	30,500	(30,000)	-49.59%
11-020-8200-50251	Telephone & Comm	-	500	-	500	500	-	0.00%
11-020-8200-50271	Gasoline & Vehicle Maint.	1,001	2,500	1,200	1,307	1,308	(1,192)	-47.68%
11-020-8200-50282	Official Expense	530	1,100	100	1,100	1,100	-	0.00%
11-020-8200-50361	Office Supplies	755	1,500	800	1,500	1,500	-	0.00%
	City Manager	565,514	560,914	555,105	680,806	690,595	129,681	23.12%
11-020-8210-50001	Human Resources Salaries	200,417	197,594	197,594	201,545	205,576	7,982	4.04%
11-020-8210-50004	Temp & Seasonal	7,697	13,600	5,900	13,900	13,900	300	2.21%
11-020-8210-50100-1	Health Insurance			37,198	36,161	36,161	36,161	100.00%
11-020-8210-50100-2	Dental Insurance			2,398	2,320	2,320	2,320	100.00%
11-020-8210-50100-3	Life Insurance			166	250	250	250	100.00%
11-020-8210-50100-4	Payroll Taxes			15,116	15,418	15,727	15,727	100.00%
11-020-8210-50100-5	MERS Defined Benefit			43,392	44,340	45,227	45,227	100.00%
11-020-8210-50100-6	MERS Defined Contribution			2,670	750	765	765	100.00%
11-020-8210-50100	Employee Benefits	93,389	99,004	-	-	-	(99,004)	-100.00%
11-020-8210-50205	Copying & Binding	-	200	400	400	400	200	100.00%
11-020-8210-50210	Dues & Subscriptions	599	600	600	600	600	-	0.00%
11-020-8210-50212	Conferences & Training	2,272	3,000	2,250	3,000	3,000	-	0.00%
11-020-8210-50214	Tuition Reimbursement			4,000	10,000	10,000	10,000	100.00%
11-020-8210-50215	Recruitment	25,727	25,000	25,000	25,000	25,000	-	0.00%
11-020-8210-50225	Contract Services	8,059	8,500	6,100	8,500	8,500	-	0.00%
11-020-8210-50311	Operating Supplies	6,902	5,200	5,200	5,200	5,200	-	0.00%
11-020-8210-50361	Office Supplies	2,290	3,200	2,400	3,860	3,860	660	20.63%
	Human Resources	347,352	355,898	350,384	371,244	\$ 376,486	20,588	5.78%
11-020-8220-50002	Overtime	61,853	50,000	\$ 61,500	\$ 64,700	\$ 65,000	15,000	30.00%
11-020-8220-50100	Employee Benefits	-	-	-	-	-	-	-
11-020-8220-50260	Rental - Equip & Facilities	240	300	-	300	300	-	0.00%
	Special Events	\$ 62,093	\$ 50,600	\$ 61,500	\$ 65,000	\$ 65,300	14,700	29.05%
TOTAL CITY MANAGER		\$ 974,959	\$ 967,412	\$ 966,989	\$ 1,117,050	\$ 1,132,381	\$ 164,969	17.05%

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DEPARTMENT OF LAW

The following division and functions fall under the Department of Law:

The City Solicitor serves for a term concurrent with the term of office of the City Council. He provides expert legal advice and advocacy to and on behalf of the City Council, City Manager, Boards and Commissions, Bureaus, and all City Departments thereof, in matters relating to their official powers and duties

In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

The Department of Law utilizes 0.54% (0.56% FY19; 0.57% FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.80.

DEPARTMENT OF LAW

FY 2019 Short-term goal and measure:

Goal: Prosecute and defend all legal actions involving the City, including workers' compensation matters.

Measure: Resolve at least 50 percent of cases by pre-trial evaluation and /or non-binding arbitration

Settle at least 30 percent of pre-litigation claims

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Minimum % pre-litigation claims settled	30%	30%	50%	50%	50%

Associated Council Mission:

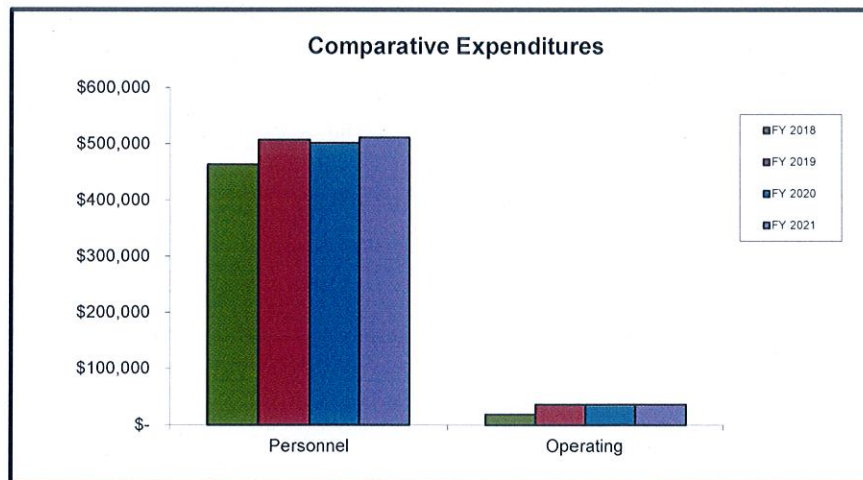


to achieve excellence in everything we do

**Goal and measure for FY 2019 continues to apply.
There are no new Goals or Measures for FY2020 or FY2021**

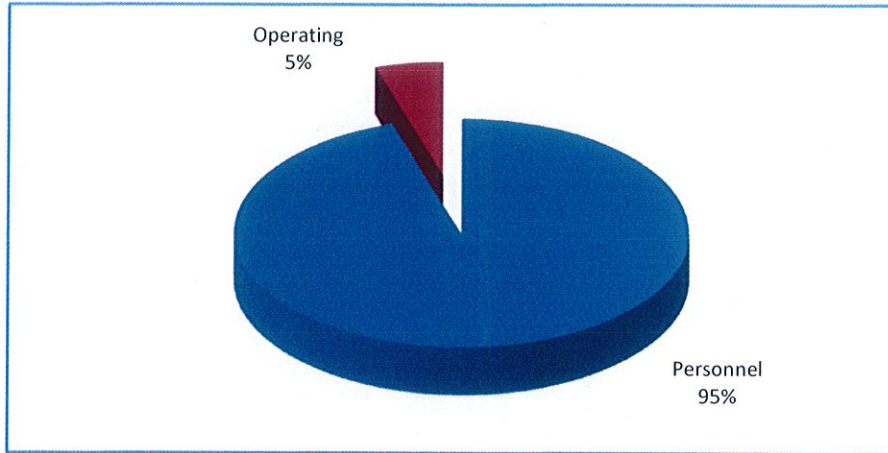
**CITY SOLICITOR
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
<u>EXPENDITURES</u>					
SALARIES	\$ 312,605	\$ 329,886	\$ 331,579	\$ 336,276	\$ 343,701
FRINGE BENEFITS	150,820	177,413	177,413	165,485	167,587
PURCHASED SERVICES	12,283	19,000	14,000	20,000	20,000
SUPPLIES & MATERIALS	5,899	17,150	11,350	16,150	16,150
TOTAL	\$ 481,607	\$ 543,449	\$ 534,342	\$ 537,911	\$ 547,438

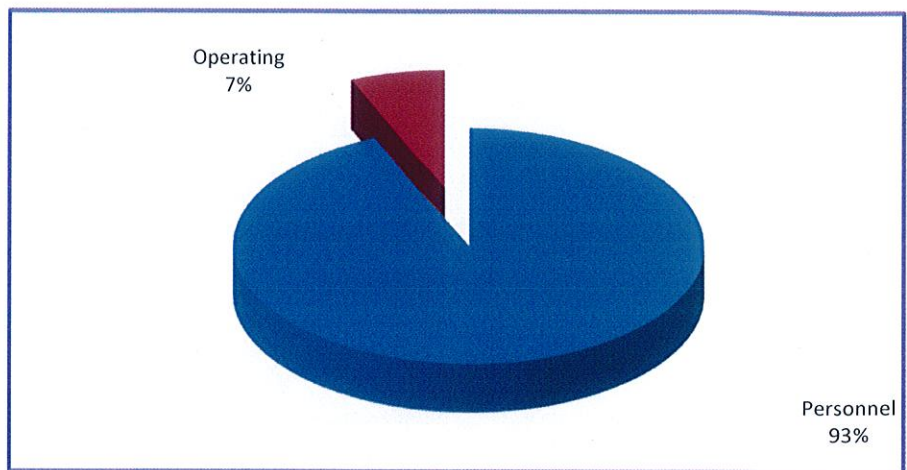


City Solicitor

FY 2020 Expenditures \$537,911



FY 2020 Expenditures \$547,438



FUNCTION: Law
DEPARTMENT: Law
DIVISION OR ACTIVITY: City Solicitor

BUDGET COMMENTS:

This cost center has increased \$3,989 (0.73%) over the two-year budget period. Increases include \$3,989 (0.73%) in personnel and \$1,000 (14.29%) in contract services. The only offsetting decrease is \$1,000 (-6.67%) in dues & subscriptions.

PROGRAM:

This program provides funds for the operation of the City Solicitor's Office. The City Solicitor serves for a term concurrent with the term of office of the City Council. He is legal advisor to and attorney and counsel for the City and all boards, commissions, bureaus and offices thereof, in matters relating to their official powers and duties. In carrying out these functions he is aided by two assistant City Solicitors, one who deals with cases involving civil litigation and another who represents the City as a prosecutor for law enforcement matters.

OBJECTIVES:

To protect the interests of the City of Newport by serving as legal advisor to the City Council, the City Manager, Boards and Commissions and staff members.

SERVICES AND PRODUCTS:

- Legal advice
- Ordinances
- Legal representation
- Prosecution in City Court

COST CENTER 11-030-8310: CITY SOLICITOR

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 312,605	\$ 329,886	\$ 331,579	\$ 336,276	\$ 343,701
FRINGE BENEFITS	150,820	177,413	177,413	165,485	167,587
PURCHASED SERVICES	12,283	19,000	14,000	20,000	20,000
SUPPLIES & MATERIALS	5,899	17,150	11,350	16,150	16,150
COST CENTER TOTAL	\$ 481,607	\$ 543,449	\$ 534,342	\$ 537,911	\$ 547,438

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
City Solicitor	n/a	0.5	0.5	0.5	0.5	0.5
Asst. City Solicitor (Civil Lit)	n/a	0.5	0.5	0.5	0.5	0.5
Asst. City Sol (Law Enforce)	n/a	0.5	0.5	0.5	0.5	0.5
Legal Assistant	S05	1.0	1.0	1.0	1.0	1.0
Municipal Court Judge	n/a	0.5	0.5	0.5	0.5	0.5
Probate Court Judge	n/a	0.5	0.5	0.5	0.5	0.5
Total Positions		3.5	3.5	3.5	3.5	3.5

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2018	2019	2019	2020	2021	2-Year Dollar Change	2-Year Percent Change
		<u>ACTUAL EXPEND</u>	<u>ADOPTED BUDGET</u>	<u>PROJECTED BUDGET</u>	<u>ADOPTED BUDGET</u>	<u>PROPOSED BUDGET</u>		
11-030-8310-50001	City Solicitor Salaries	\$ 312,605	\$ 329,886	\$ 329,886	\$ 336,276	\$ 343,701	\$ 13,815	4.19%
11-050-8310-50004	Seasonal & Temp	-		1,693	-	-	-	#DIV/0!
11-050-8310-50100-1	Health Insurance			92,993	79,807	79,807	79,807	#DIV/0!
11-050-8310-50100-2	Dental Insurance			5,996	5,010	5,010	5,010	100.00%
11-050-8310-50100-3	Life Insurance			415	625	625	625	100.00%
11-050-8310-50100-4	Payroll Taxes			25,236	25,725	26,293	26,293	100.00%
11-050-8310-50100-5	MERS Defined Benefit			51,319	52,818	54,303	54,303	100.00%
11-050-8310-50100-6	MERS Defined Contribution			1,454	1,500	1,549	1,549	100.00%
11-030-8310-50100	Employee Benefits	150,820	177,413	-	-	-	(177,413)	100.00%
11-030-8310-50210	Dues & Subscriptions	4,022	15,000	9,200	14,000	14,000	(1,000)	-6.67%
11-030-8310-50212	Conferences & Training	300	2,000	2,000	2,000	2,000	-	0.00%
11-030-8310-50225	Contract Services	11,158	7,000	7,000	8,000	8,000	1,000	14.29%
11-030-8310-50247	Labor Relations	825	10,000	5,000	10,000	10,000	-	0.00%
11-030-8310-50268	Mileage Reimbursement	203	300	300	300	300	-	0.00%
11-030-8310-50361	Office Supplies	1,674	1,850	1,850	1,850	1,850	-	0.00%
	City Solicitor	\$ 481,607	\$ 543,449	\$ 534,342	\$ 537,911	\$ 547,438	\$ 3,989	0.73%
TOTAL CITY SOLICITOR		\$ 481,607	\$ 543,449	\$ 534,342	\$ 537,911	\$ 547,438	\$ 3,989	0.73%

CANVASSING AUTHORITY

The Mission of the Canvassing Authority is to conduct all elections in the City of Newport.

The Canvassing Authority is authorized under Rhode Island General Law 17-8-1. The legislative body (City Council) appoints a bipartisan canvassing authority of three (3) qualified electors of the City, not more than two (2) of whom shall belong to the same political party, along with two (2) alternates. The Mayor nominates the members of the canvassing authority from lists of party voters submitted by the respective chairpersons of the City's political committees.

The Canvassing Authority is responsible for maintaining an accurate list of registered voters and is responsible for administering elections fairly and efficiently in an open, transparent, and equitable manner. Upon request, the Canvassing Authority also assists with elections for entities such as the Housing Authority and the Newport City Personnel Appeals Board.

The Help America Vote Act of 2002 (HAVA) under section 303 required the state to implement, "in a uniform and non-discriminatory manner, a single, uniform, official, centralized, interactive computerized statewide voter registration list...that contains the name and registration information of every legally registered voter in the state and assigns a unique identifier to each legally registered voter in the state." This list now serves as the official voter registration list for the conduct of elections in the state, and must be coordinated with the databases of other state agencies.

The purpose of this list is to have a central source of voter registration for state and local election officials; therefore, any election official in the state shall be able to obtain immediate electronic access to the information contained in the computerized list. Information obtained by local election officials is electronically entered on an "expedited basis" and is available to the public on the city website: www.cityofnewport.com

In order to maintain up to date and accurate data, the appropriate state or local election official must perform regular maintenance on the list. Removal of an individual from this list must be done in accordance to the National Voter Registration Act of 1993 (NVRA). The state must coordinate with other agencies for the purposes of cross-referencing death and felony records against the registration list. Maintenance must be performed to ensure that the names of registered voters appear on the list correctly, the names of ineligible voters are removed, and that duplicate names are deleted. A system of file maintenance is in place so that voters who have not responded to a notice and have not voted in two consecutive federal elections are removed from the list. Safeguards are in place so that eligible voters are not removed in error.

The Canvassing Authority utilizes 0.23% (0.31% FY19; 0.23 FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.28.

CANVASSING AUTHORITY

FY 2019 Short-term goals, performance measures and status

Goal # 1: To continuing working with the Secretary of State Elections Division and the Board of Elections to implement the next phase of the National Change of Address (NCOA) process.

Measure: Review all registration records for accuracy and make the necessary changes in order to be in compliance with election standards.
This is a continual process in compliance with election standards.



Associated Council Tactical Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #2: To recruit and train new poll workers from high school, college and from diverse multi-cultural groups.

Measure: Have up to 10% of our pool of poll workers under age of 30.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of poll workers under age of 30	15%	15%	3%	2%	2%



Associated Council Tactical Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #3: To clean and reorganize the files of voter registration cards

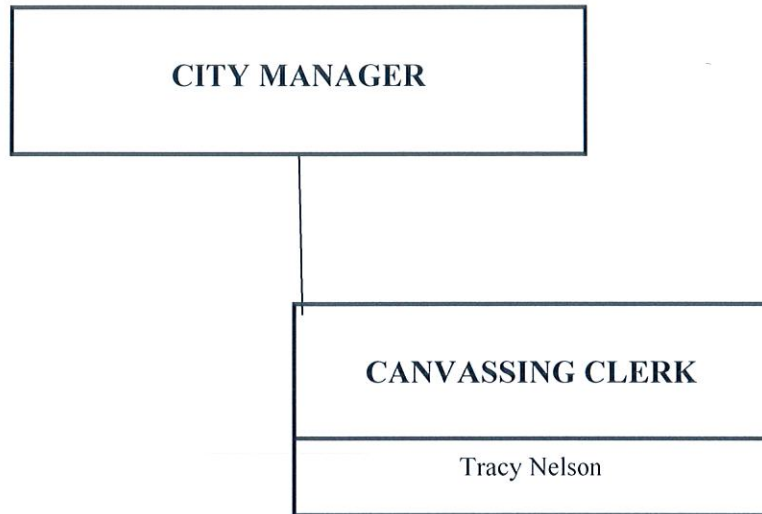
Measure: To remove voter registration cards of cancelled and deceased voters in accordance with the RI State Archives retention schedule

PERFORMANCE MEASURES	FY2019 ACTUAL
Percent of voter registration cards of cancelled and deceased voters removed	60%

This is a new goal & measure for FY2019

**Goals and Measures for FY2019 continue to apply.
There are no new Goals or Measures for FY2020 or FY2021**

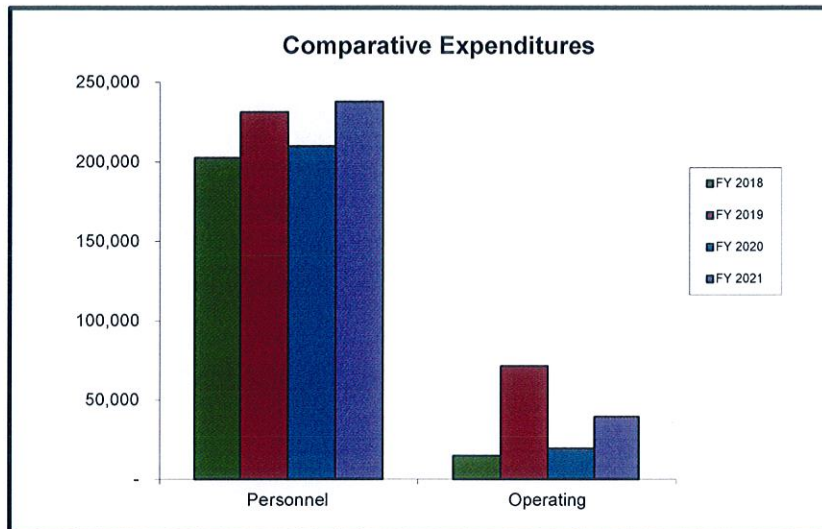
CANVASSING AUTHORITY



(1) Senior Clerk Typist, Canvassing

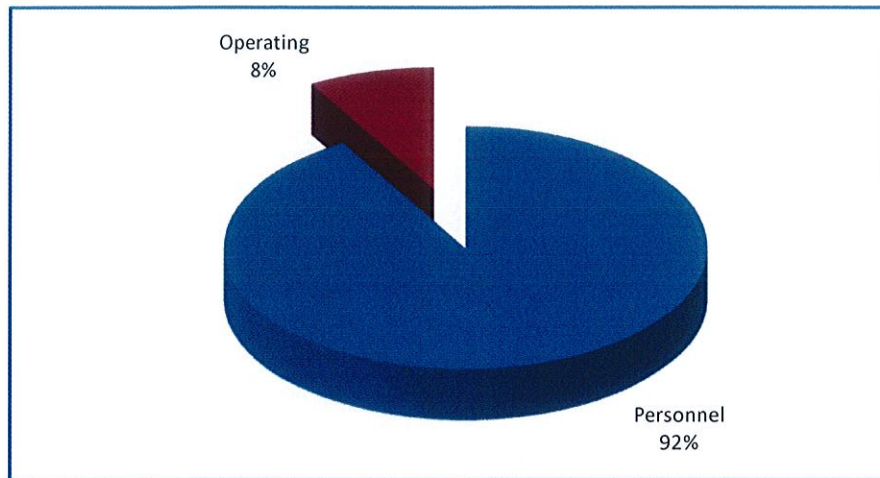
**CANVASSING AUTHORITY
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
<u>EXPENDITURES</u>					
SALARIES	\$ 130,456	\$ 156,448	\$ 155,548	\$ 135,362	\$ 162,838
FRINGE BENEFITS	72,100	74,634	74,634	74,358	74,758
PURCHASED SERVICES	10,235	64,380	47,879	12,803	29,888
OTHER CHARGES	609	650	903	1,000	1,200
SUPPLIES & MATERIALS	2,951	4,100	2,993	2,865	4,809
REPAIRS & MAINTENANCE	1,076	2,300	1,625	2,680	3,500
TOTAL	\$ 217,427	\$ 302,512	\$ 283,582	\$ 229,068	\$ 276,993

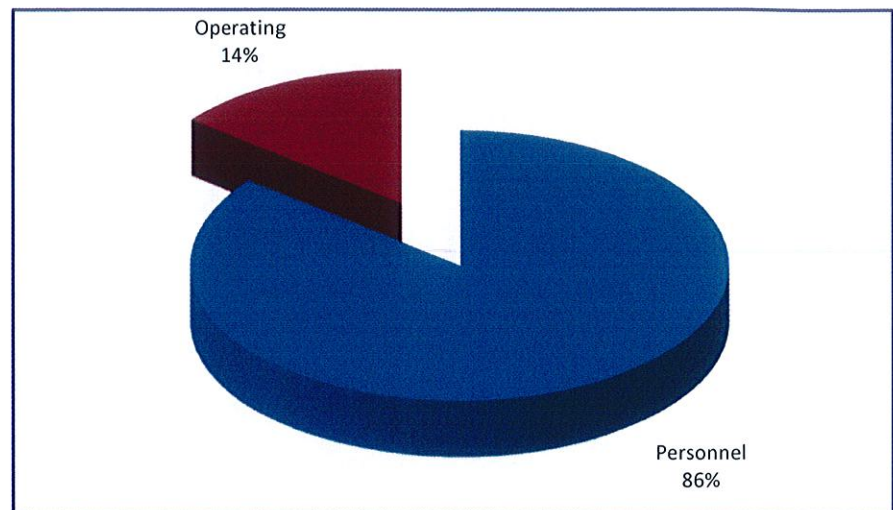


Canvassing Authority

FY2020 Expenditures \$229,068



FY2021 Expenditures \$276,993



FUNCTION: Canvassing
DEPARTMENT: Canvassing Authority
DIVISION OR ACTIVITY: Canvassing/General Registrar

BUDGET COMMENTS:

This cost center has decreased \$25,519 (-8.44%) over the two-year budget period, with fluctuation driven by elections. The only overall increase is \$6,514 (2.82%) in personnel.

PROGRAM:

This program provides funds for the operation of the Canvassing Authority, which is responsible for conducting all elections held in the City of Newport. The Authority is comprised of three bi-partisan members appointed by the City Council. Under direction of the State Board of Elections, and in cooperation with the Secretary of State, the Authority is involved in all phases of the electoral process, from voter registration to tallying the votes after the polls close on Election Day. There are approximately 15,551 registered voters in the City of Newport.

OBJECTIVES:

To ensure the will of the majority of the City's citizens is accurately voiced in each Municipal, State, and General Election; and to serve the City Council and the citizens of Newport by registering as many new voters as possible and encouraging all citizens to vote.

SERVICES AND PRODUCTS:

- Provide voter registration for all eligible community members
- Provide absentee voting for those who cannot go to the polls
- Maintain accurate voter registration rolls
- Ensure the maintenance and integrity of electronic voting machines
- Encourage all citizens to vote
- Update the list of eligible voters
- Draft and publish legal notices, as required, advising the public of upcoming elections
- Recruit and train competent election workers

COST CENTER 11-050-8120: CANVASSING AUTHORITY

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 130,456	\$ 156,448	\$ 155,548	\$ 135,362	\$ 162,838
FRINGE BENEFITS	72,100	74,634	74,634	74,358	74,758
PURCHASED SERVICES	10,235	64,380	47,879	12,803	29,888
OTHER CHARGES	609	650	903	1,000	1,200
SUPPLIES & MATERIALS	2,951	4,100	2,993	2,865	4,809
REPAIRS & MAINTENANCE	1,076	2,300	1,625	2,680	3,500
COST CENTER TOTAL	\$ 217,427	\$ 302,512	\$ 283,582	\$ 229,068	\$ 276,993

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Canvassing Clerk	S02	1.0	1.0	1.0	1.0	1.0
Senior Clerk Typist	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2018 ACTUAL EXPEND</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 PROJECTED RESULTS</u>	<u>2020 ADOPTED BUDGET</u>	<u>2021 PROPOSED BUDGET</u>	<u>2-Year Dollar Change</u>	<u>2-Year% Percent Change</u>
11-050-8120-50001	Canvassing Salaries	\$ 113,493	\$ 115,648	\$ 115,648	\$ 117,992	\$ 119,298	\$ 3,650	3.16%
11-050-8120-50002	Overtime	859	1,700	800	850	1,150	(550)	-32.35%
11-050-8120-50004	Seasonal & Temp	12,520	35,000	35,000	12,380	38,250	3,250	9.29%
11-050-8120-50051	Monthly Salaries	3,584	4,100	4,100	4,140	4,140	40	0.98%
11-050-8120-50100-1	Health Insurance			37,198	36,161	36,161	36,161	100.00%
11-050-8120-50100-2	Dental Insurance			2,398	2,320	2,320	2,320	100.00%
11-050-8120-50100-3	Life Insurance			166	250	250	250	100.00%
11-050-8120-50100-4	Payroll Taxes			8,847	9,026	9,126	9,126	100.00%
11-050-8120-50100-5	MERS Defined Benefit			25,396	25,958	26,246	26,246	100.00%
11-050-8120-50100-6	MERS Defined Contribution			629	643	655	655	0.00%
11-050-8120-50100	Employee Benefits	72,100	74,634	-	-	-	(74,634)	-100.00%
11-050-8120-50205	Copying & Binding	1,482	2,000	1,984	1,385	2,729	729	36.45%
11-050-8120-50207	Legal Advertising	1,353	3,500	2,500	1,500	3,500	-	0.00%
11-050-8120-50210	Dues & Subscriptions	150	280	225	280	280	-	0.00%
11-050-8120-50212	Conferences & Training	365	880	505	1,303	1,388	508	57.73%
11-050-8120-50225	Contract Services	8,517	60,000	44,874	10,000	25,000	(35,000)	-58.33%
11-050-8120-50260	Equipment Rental	1,076	2,300	1,625	2,680	3,500	1,200	52.17%
11-050-8120-50268	Mileage Reimbursement	609	650	903	1,000	1,200	550	84.62%
11-050-8120-50361	Office Supplies	1,319	1,820	784	1,200	1,800	(20)	-1.10%
	Canvassing	\$ 217,427	\$ 302,512	\$ 283,582	\$ 229,068	\$ 276,993	(25,519)	-8.44%

DEPARTMENT OF THE CITY CLERK

The Mission of the Department of City Clerk is to serve as the recorder of deeds; registrar of births, marriages and deaths, clerk of the probate court and clerk of the City Council.

City Clerk– serves as Clerk of the Council, Clerk of the Board of License Commissioners, Probate Clerk, Registrar of Vital Statistics, Recorder of Deeds and Clerk for other State-mandated functions. The clerk gives notice of the meetings of the Council, keeps a journal of its proceedings, and certifies by signature all actions of the Council.

Probate Court- supports the operation of the Probate Court. The Probate Judge holds regular sessions twice each month, and special sessions, as the need arises. The Deputy City Clerk assists the judge at court sessions, swears witnesses, and records all judges' decrees. It is the responsibility of the Deputy Clerk to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties.

Land Evidence- responsible for recording all deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

The Department of the City Clerk utilizes 0.58% (0.56% FY19; 0.56% FY18) of the FY 20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$23.59.


DEPARTMENT OF CITY CLERK

FY 2019 Short-term goals, measures & status

Goal #1: To enable the Council to make decisions by delivering complete Council agenda packets at least five days before meeting.

Measure: One hundred percent of Council packets delivered at least five days before each Council Meeting throughout the fiscal year.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Percent of Council packets delivered at least five days prior to meeting	100%	100%	100%	100%	100%


Associated Council Tactical Area:  to provide effective 2-way communication with the community through a unified council operating as a team and interacting with City staff productively

Goal #2: To go paperless with Council agendas.

Measure: Council Members will be provided copies of dockets and back-up paperwork via a laptop or I-pad, for use at home and during council meetings. Purchase of the equipment can be funded through the Archival Trust account.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Council members provided laptops or I-pads for Council purposes	0%	0%	29%	43%	43%

As evidenced by implementation of the Legislative Program through Granicus, and the purchase of two tablets for use by the City Council members. The office currently has a total of three, the first one provided by the IT Department.

Associated Council Tactical Area:  to provide effective 2-way communication with the community through a unified council operating as a team and interacting with City staff productively

Goal #3: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to the City Clerk’s office.

	FY2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of City Clerk citizen satisfaction cards complete	15	42	47	16	5
Percent scoring Excellent in all six areas of satisfaction	86.67%	88.10%	91.49%	93.75%	100%

Measure:

DEPARTMENT OF CITY CLERK

FY 2019 Short-term goals, measures & status (continued)

Associated Council Tactical Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

Goal #4: Provide video archiving/live streaming of council meetings on the City's website.

Measure: The public will be provided with access to the City Council meetings on the city's website and purchase of these services can be funded through the Archival Trust Account.

PERFORMANCE MEASURES	FY 2016	FY2017	FY2018	FY2019
	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Percent of Council Meetings posted on City's website within 48 hours of the meeting	90%	100%	100%	100%

Associated Council Tactical Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

DEPARTMENT OF CITY CLERK

FY 2019 Short-term goals, measures & status (continued)

Goal #5: Online processing of applications, forms and vital record requests which includes the ability to process payments for the City Clerk’s Office.

Measures The public will be provided with the opportunity to process all applications for the City Clerk’s Department through an online portal on the City’s website by June 30, 2019.

PERFORMANCE MEASURES	FY 2017 TARGET	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of applications available for processing through an online portal of the City’s website.	100%	10%	20%	50%

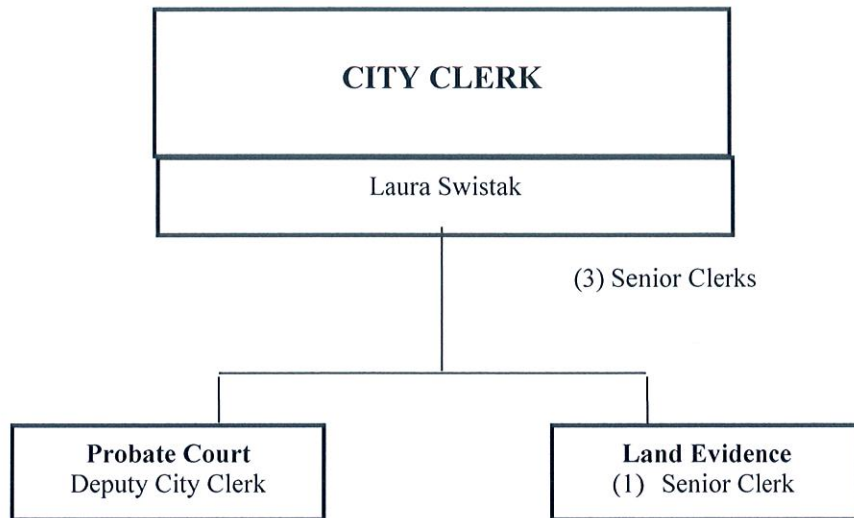
Online processing of vital records (birth, death and marriage) implemented October 2018

Associated Council Tactical Area:  Instill quality, efficiency and effectiveness into every aspect of the City’s performance

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

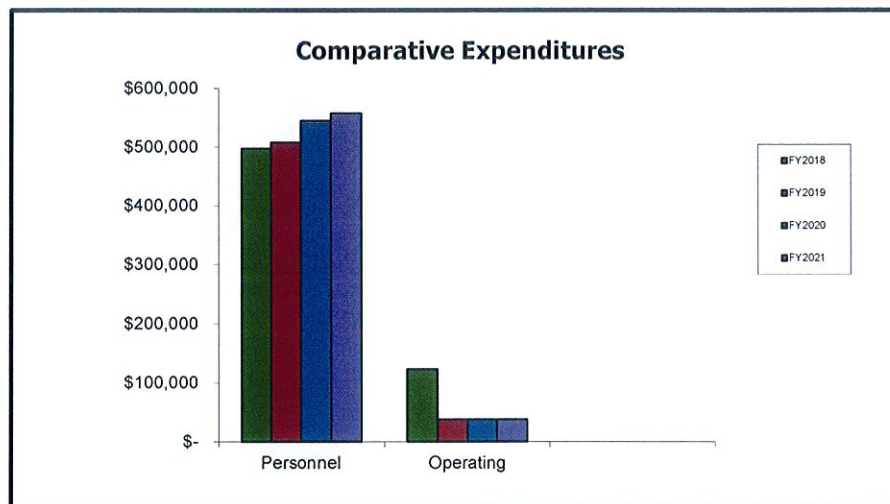
**Goals and Measures for FY2019 continue to apply
There are no new Goals or Measures for FY2020 or FY2021**

CITY CLERK



**CITY CLERK/PROBATE/LAND EVIDENCE
BUDGET SUMMARY**

EXPENDITURES	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 310,960	\$ 317,983	\$ 303,963	\$ 332,040	\$ 341,798
FRINGE BENEFITS	186,269	189,821	189,822	212,518	215,510
PURCHASED SERVICES	117,064	30,050	30,050	32,000	32,000
UTILITIES	-	-	-	-	-
OTHER CHARGES	-	-	-	-	-
SUPPLIES & MATERIALS	6,285	7,500	7,500	5,550	5,550
TOTAL	\$ 620,578	\$ 545,354	\$ 531,335	\$ 582,108	\$ 594,858

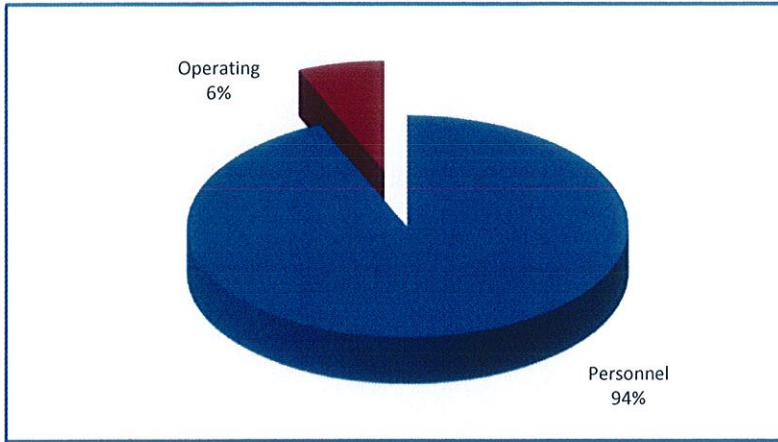


REVENUES

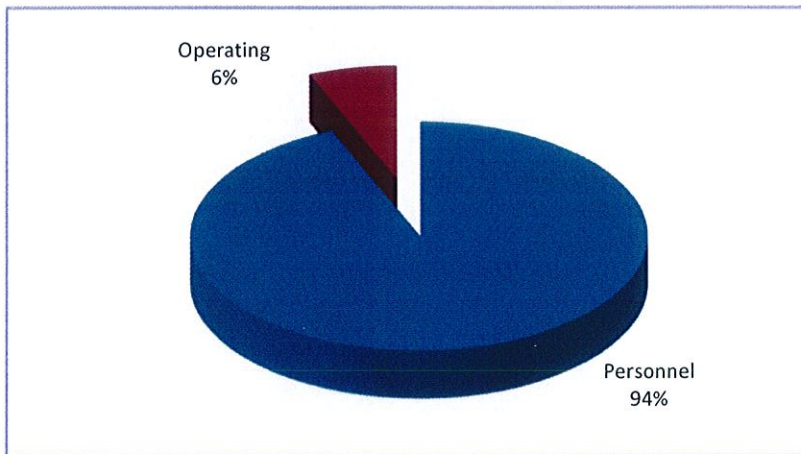
ACCT NO.	ACCT TITLE					
45605	Recording Fees	273,601	300,000	300,000	300,000	300,000
45607	Probate Fees	41,422	50,000	50,000	50,000	50,000
45610	General Business	95,685	95,000	95,000	95,000	95,000
45612	Hotel Registration Fees	17,400	10,000	10,000	10,000	10,000
45614	Entertainment	28,890	25,000	25,000	25,000	25,000
45616	Liquor	190,435	190,000	190,000	190,000	190,000
45618	Mech. Amusement	9,800	12,000	12,000	12,000	12,000
45620	Sunday Selling	24,173	25,000	25,000	25,000	25,000
45624	Victualing	57,200	56,000	56,000	56,000	56,000
45626	Animal	4,171	4,000	4,000	4,000	4,000
45628	Marriage	5,888	5,000	5,000	5,000	5,000
TOTAL		\$ 748,665	\$ 772,000	\$ 772,000	\$ 772,000	\$ 772,000
BALANCE		\$ (128,087)	\$ (226,646)	\$ (240,665)	\$ (189,892)	\$ (177,142)

City Clerk/Probate/Land Evidence

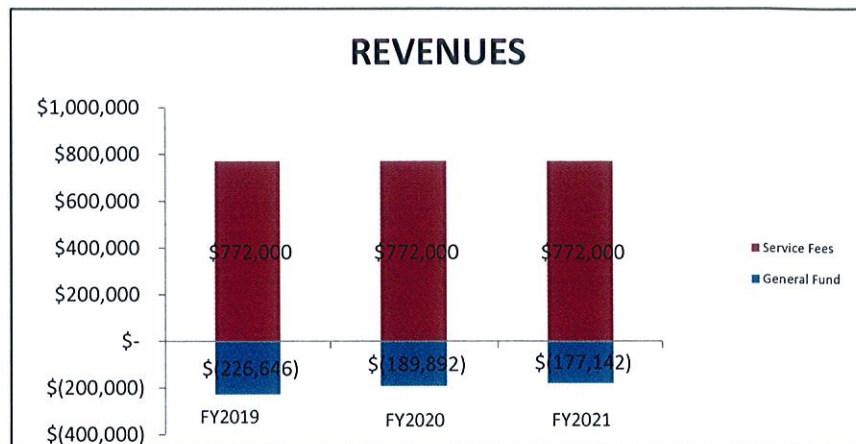
FY2020 Expenditures \$582,108



FY2021 Expenditures \$594,858



REVENUES



FUNCTION: Legislative
DEPARTMENT: Public Records
DIVISION OR ACTIVITY: City Clerk

BUDGET COMMENTS:

This cost center is adopted with an increase of \$49,504 (9.08%) over the two-year budget period due exclusively to personnel costs. The only other increase is \$6,000 (37.50%) in contract services, which is offset by a decrease of \$9,500 (-26.92%) in legal advertising, \$550 (-100%) in communications, and \$1,950 (-27.86%) in office supplies.

PROGRAM:

This program provides funds for the operation of the City Clerk's Office. The City Clerk serves as Clerk of the Council Clerk of the Board of License Commissioners, Registrar of Vital Statistics, and Clerk for other State-mandated functions. This program also provides funds for the operation of the Probate Court. The Probate Judge holds regular sessions twice a month, and special sessions as the need arises. The Deputy City Clerk, who serves as Probate Clerk, assists the judge at court sessions, swears witnesses, and records all judge's decrees. It is the responsibility of the Clerk of Probate to assign hearing dates, advertise petitions brought before the court, and send notices to all interested parties. This program also provided fund for the operation of the Land Evidence Office, which is responsible for recording deeds, mortgages, leases, affidavits, condominium declarations, quitclaim deeds, certified copies of documents, and other similar instruments.

OBJECTIVES:

To maximize the quality of service provided to the general public with the timely completion of minutes of council meetings; To prepare all dockets for all regular and special Council meetings; To prepare all dockets for regular and special Board of Licensing Committee (BLC) meetings; Recording and issuance of vital records, including birth, marriage, and death certificates; the timely processing of requests for licenses in the most convenient manner possible; the proper dissemination of information in accordance with the requirements of State Law; and the preservation of some temporary and all permanent records.

To maintain a smooth flow of documents into the filed estates, including wills, administrations, guardianships, and adult name changes; record all proceedings, including advertising for notice of hearings; maintain computerized ledger files; work closely with members of the bar, and to minimize an estate's costs through facilitation of its satisfaction of legal obligations to decedents, executors, administrators, heirs, and other administrative and judicial parties.

SERVICES AND PRODUCTS:

- Process all City licenses and registrations
- Record vital records of the City
- Provide copies of vital records to residents and others
- Issue marriage licenses to Newport residents and to those from out of state desiring to get married in Newport
- Provide dockets and copies of minutes of all official meetings
- Staff Probate Court and record all proceedings of hearings
- Maintain computerized ledger files of all estates
- Record all land transactions in a timely manner
- Maintain updated indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

COST CENTER 11-060-8325: CITY CLERK/PROBATE/LAND EVIDENCE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 310,960	\$ 317,983	\$ 303,963	\$ 332,040	\$ 341,798
FRINGE BENEFITS	186,269	189,821	189,822	212,518	215,510
PURCHASED SERVICES	117,064	30,050	30,050	32,000	32,000
UTILITIES	-	-	-	-	-
OTHER CHARGES	-	-	-	-	-
SUPPLIES & MATERIALS	6,285	7,500	7,500	5,550	5,550
COST CENTER TOTAL	\$ 620,578	\$ 545,354	\$ 531,335	\$ 582,108	\$ 594,858

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
City Clerk	S09	1.0	1.0	1.0	1.0	1.0
Deputy City Clerk	S04	1.0	1.0	1.0	1.0	1.0
Senior Clerk	U1/U2	3.0	4.0	4.0	4.0	4.0
Total Positions		5.0	6.0	6.0	6.0	6.0

CITY OF NEWPORT, RHODE ISLAND
 FISCAL YEARS 2020 ADOPTED and 2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-060-8325-50001	City Clerk/Probate Salaries	310,960	317,983	303,963	332,040	341,798	23,815	7.49%
11-060-8325-50100-1	Health Insurance			86,428	103,828	103,828	103,828	100.00%
11-060-8325-50100-2	Dental Insurance			5,561	6,170	6,170	6,170	#DIV/0!
11-060-8325-50100-3	Life Insurance			498	750	750	750	100.00%
11-060-8325-50100-4	Payroll Taxes			24,326	25,401	26,148	26,148	100.00%
11-060-8325-50100-5	MERS Defined Benefit			69,829	73,049	75,196	75,196	100.00%
11-060-8325-50100-6	MERS Defined Contribution			3,180	3,320	3,418	3,418	100.00%
11-060-8325-50100	Employee Benefits	186,269	189,821	-	-	-	(189,821)	-100.00%
11-060-8325-50207	Legal Advertising	8,661	13,000	13,000	9,500	9,500	(3,500)	-26.92%
11-060-8325-50210	Dues & Subscriptions	400	500	500	500	500	-	0.00%
11-060-8325-50212	Conferences & Training	760	500	500	500	500	-	0.00%
11-060-8325-50225	Contract Services	107,211	16,000	16,000	22,000	22,000	6,000	37.50%
11-060-8325-50251	Communication	432	550	550	-	-	(550)	-100.00%
11-060-8325-50361	Office Supplies	5,885	7,000	7,000	5,050	5,050	(1,950)	-27.86%
TOTAL CITY CLERK		620,578	545,354	531,335	582,108	594,858	49,504	9.08%

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DEPARTMENT OF FINANCE

The Mission of the Finance Administration Division is to provide City officials with the accurate and timely financial reporting that is necessary for informed decision-making. It also provides effective administrative support, leadership, and coordination of the Finance Department activities. The Finance Administration Division develops and implements the City's financial policies and procedures, and responds to public inquiries concerning financial operations.

The following divisions and functions fall under the Department of Finance:

Finance Administration - Public and departmental reporting functions – provides accurate and timely financial information for informed decision-making and to comply with various federal, state and local regulations; prepares workpapers and financial statements for annual audit.

Budget functions - preparation of capital and operating budgets under the direction of the City Manager. Monitors budget on a regular basis.

Treasury functions – Oversight of investment of all City funds, including those managed by the Trust and Investment Commission. Ensures that cash and financing is available to provide services and support initiatives.

Purchasing – responsible for carrying out the requirements of the City's purchasing manual to ensure that the City will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

The Finance Administration Division utilizes 0.52% (0.52% FY19; 0.50% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$21.24.

Municipal Court Clerk Division- provides administrative staffing to the Municipal Court.

The Municipal Court Division utilizes 0.10% (0.10% FY19; 0.08% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$4.08.

Information and Technology (IT) – provides support and oversight of school financial and all City computer hardware, software and communications equipment. This department also ensures that users are properly trained in use of computer software and applications. Develops and implements a multi-year technology plan to promote goals of efficiency and enhanced residential access to City information.

DEPARTMENT OF FINANCE (continued)

The IT Division utilizes 2.05% (2.27% in FY19; 1.86% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$83.08.

Assessment Division – responsible for distributing the total tax burden in an equitable manner through the use of acceptable valuation methods; is also responsible for processing and approving tax exemptions in accordance with federal, state and city regulations

The Assessment Division utilizes 0.23% (0.25% in FY19; 0.28% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.45.

The Billings and Collections Division – collects taxes, licenses, fees, utility charges, fines and other revenues for the City; is also responsible for issuing various municipal permits.

The Billings and Collections Division utilizes 0.44% (0.44% FY19; 0.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$17.64.

School Accounting and Payroll – Responsible for timely processing of School Department vendor payments; processing and issuing payroll checks for School employees.

The School Accounting Division utilizes 0.33% (0.32% FY19) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$13.45.

Accounting Division – Responsible for timely processing of City vendor payments; processing and issuing payroll checks for City employees; preparing regulatory reports for the City and School District. Maintains the City's general ledger and subsidiary ledgers; also responsible for the day-to-day monitoring of the annual budget to ensure proper recording of revenues and expenditures and amounts are properly appropriated and authorized.

The Accounting Division utilizes 0.65% (0.63% FY19; 0.72% FY18) of the FY19 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$26.30.

DEPARTMENT OF FINANCE

FY 2019 Short-term goals, measures & status:

Goal #1: To provide the highest levels of financial communication to our citizenry through timely and accurate financial and operational reporting and disclosure.

Measure #1: The Annual CAFR is awarded the Government Finance Officers Association’s Certificate of Achievement for Excellence in Financial Reporting.

GFOA's Cert. of Achievement for Excellence in Financial Reporting		
Fiscal Year	Date Submitted	Award Received
2018	12/30/2018	Yes
2017	12/30/2017	Yes
2016	12/30/2016	Yes
2015	12/31/2015	Yes
2014	12/31/2014	Yes
2013	12/30/2013	Yes
2012	12/31/2012	Yes
2011	12/29/2011	Yes
2010	12/28/2010	Yes
2009	12/28/2009	Yes
2008	1/13/2009	Yes
2007	12/27/2007	Yes
2006	12/18/2006	Yes
2005	12/28/2005	Yes

Measure #2: The Comprehensive Annual Audited Financial Report (CAFR) is completed and posted to the City’s website within 6 months following year end.

CAFR Posted to City's Website		
Fiscal Year	Date Trans. to Council	Date Posted
2018	1/15/2019	1/15/2019
2017	12/15/2017	12/20/2017
2016	1/18/2017	1/19/2017
2015	1/6/2016	1/7/2016
2014	1/14/2015	1/15/2015
2013	1/9/2014	1/10/2014
2012	1/16/2013	1/17/2013
2011	1/11/2012	12/28/2011
2010	12/16/2010	1/28/2011
2009	12/30/2009	1/25/2010
2008	12/11/2008	1/6/2009
2007	11/21/2007	2/20/2008
2006	12/1/2006	2/20/2008

DEPARTMENT OF FINANCE

FY 2019 Short-term goals, measures & status (continued)

Measure #3: Adopted Budget is awarded the Government Finance Officers Association's (GFOA) Distinguished Budget Presentation Award

GFOA's Distinguished Budget Presentation			
Fiscal Year	Date Council Approved	Date Submitted	Award Received
2020 & 2021	6/12/2019		
2018 & 2019	6/28/2017	9/22/2017	Yes
2016 & 2017	6/24/2015	9/24/2015	Yes
2015	6/25/2014	9/24/2014	Yes
2014	6/26/2013	9/25/2013	Yes
2013	6/27/2012	9/26/2012	Yes
2012	6/08/2011	9/07/2011	Yes
2011	6/23/2010	9/21/2010	Yes
2010	6/24/2009	8/24/2009	Yes
2009	6/25/2008	9/25/2008	Yes
2008	6/13/2007	9/10/2007	Yes
2007	6/14/2006	9/8/2006	Yes
2006	6/22/2005	9/19/2005	Yes

Measure #4: Adopted Budget is posted to the City's website within 90 days following the budget approval;

Adopted Budget Posted to City's Website		
Fiscal Year	Date Council Approved	Date Posted
2020 & 2019	6/12/2019	
2019 (Amend)	6/27/2018	7/13/2018
2018 & 2019	6/28/2017	9/22/2017
2017 (Amend)	6/22/2016	7/30/2016
2016 & 2017	6/24/2015	9/25/2015
2015	6/25/2014	9/24/2014
2014	6/26/2013	9/26/2013
2013	6/27/2012	9/27/2012
2012	6/08/2011	9/09/2011
2011	6/23/2010	9/23/2010
2010	6/24/2009	8/31/2009
2009	6/25/2008	9/25/2008
2008	6/13/2007	9/13/2007
2007	6/14/2006	9/1/2006
2006	6/22/2005	9/9/2005

DEPARTMENT OF FINANCE

FY 2019 Short-term goals, measures & status (continued)

Measure #5: Popular Annual Finance Report (PAFR) is awarded the Government Finance Officers Association’s (GFOA) Award for Outstanding Achievement in Popular Annual Financial Reporting

GFOA's Cert. of Achievement for Outstanding Achievement in Popular Financial Reporting		
Fiscal Year	Date Submitted	Award Received
2018	1/28/2019	Unknown
2017	2/9/2018	Yes
2016	1/25/2017	Yes
2015	1/29/2016	Yes
2014	1/29/2015	Yes

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City’s performance

Assoc. Council Mission Statement:



to exercise the prudent financial planning and management needed to achieve our strategic goals

Goal #2: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall to pay city taxes and fees or inquire on financial issues.

Measures: Cards in Offices of Collections Dept. and Assessment Dept.
This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of Collections citizen satisfaction cards completed at fiscal	5	1	4	4	1
Percent scoring Excellent in all six areas of satisfaction	36%	50%	100%	75%	100%

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of Assessing citizen satisfaction cards completed at fiscal	5	1	6	9	3
Percent scoring Excellent in all six areas of satisfaction	100%	100%	100%	100%	100%

DEPARTMENT OF FINANCE

FY 2019 Short-term goals, measures & status (continued)

Associated Council Tactical Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

Goal #3: Administer grant funding in full compliance with funding source requirements.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of compliance achieved with requirements for grants received from the State and Federal governments as per Single Audit	100%	100%	100%	100%	100%

Assoc. Council Mission Statement:  to exercise the prudent financial planning and management needed to achieve our strategic goals

Goal #4 To prevent threat actors from exploiting vulnerabilities in the City of Newport's network by minimizing the risk through vigilant monitoring of the City's systems.

Measure #1 The Rhode Island State Police performs a weekly vulnerability scan against the City of Newport's network. Any vulnerabilities are ranked by Security Risk and Business Risk (High, Medium, or Low). For any identified risk, a full description of the threat and how to mitigate the threat is provided.

PERFORMANCE MEASURES	FY2019 ACTUAL
Number of vulnerabilities	0
Security Threat	None
Business Risk	None
Remediation Plan in place	N/A

Measure #2 To maintain a monthly log of any successful virus activity that may have penetrated the network.

DEPARTMENT OF FINANCE

FY 2019 Short-term goals, measures & status (continued)

PERFORMANCE MEASURES	FY2019 ACTUAL
Number of virus events that have penetrated the network	0

Measure #3 To maintain a monthly log of any Disaster Recovery (DR) events. A DR event would represent a major failure in the City’s network and/or 3rd party provider that is so severe that it was necessary to reroute all data processing to the City’s remote DR location.

PERFORMANCE MEASURES	FY2019 ACTUAL
Number of Disaster Recovery (DR) events reported	0

Measure #4 To scan firewall logs for any number or Intrusion Detection and Prevention events. Generally, an Intrusion event is one of millions of automated programs (Bots) that attempt to penetrate the network.

PERFORMANCE MEASURES	FY2019 ACTUAL
Number of Intrusion Attacks attempted	143M
Number of Successful Intrusions	0

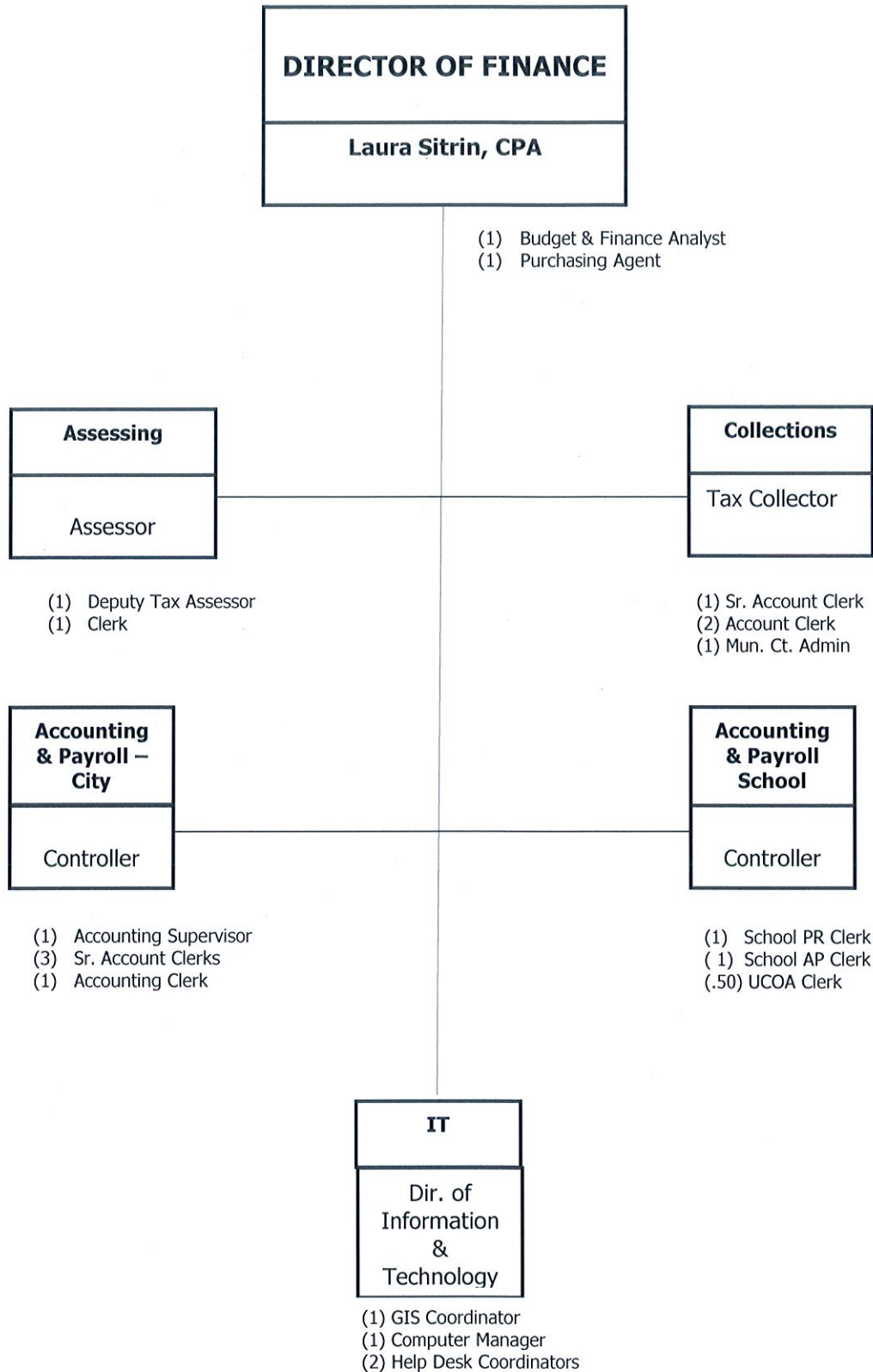
Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

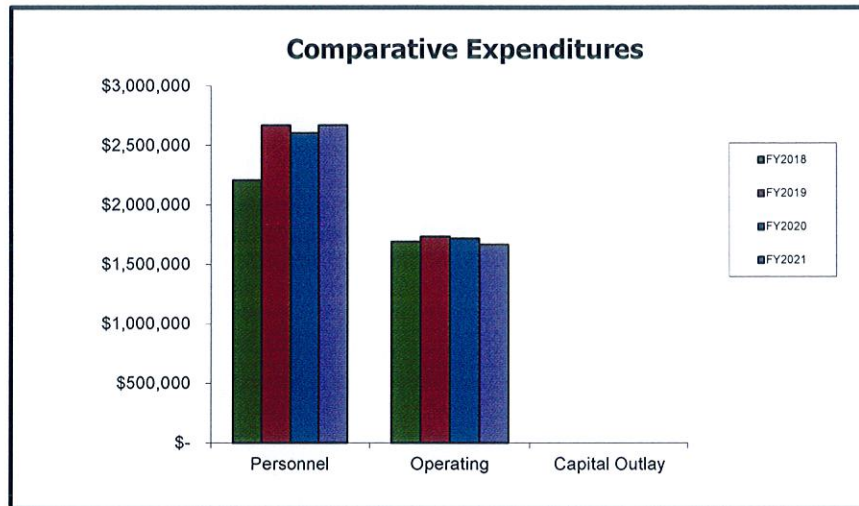
**Goals and Measures for FY 2019 continue to apply
There are no new Goals or Measures for FY2020 or 2021**

DEPARTMENT OF FINANCE



**FINANCE DEPARTMENT
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
EXPENDITURES					
SALARIES	\$ 1,489,547	\$ 1,748,332	\$ 1,723,701	\$ 1,707,820	\$ 1,758,998
FRINGE BENEFITS	717,568	917,024	890,982	895,182	910,752
PURCHASED SERVICES	1,499,940	1,568,267	1,547,742	1,525,473	1,471,510
SUPPLIES & MATERIALS	192,268	181,610	223,200	194,590	195,890
OTHER	197	300	250	300	300
OPERATING EXPENSES	-	(15,000)	-	-	-
TOTAL	\$ 3,899,520	\$ 4,400,533	\$ 4,385,875	\$ 4,323,365	\$ 4,337,450

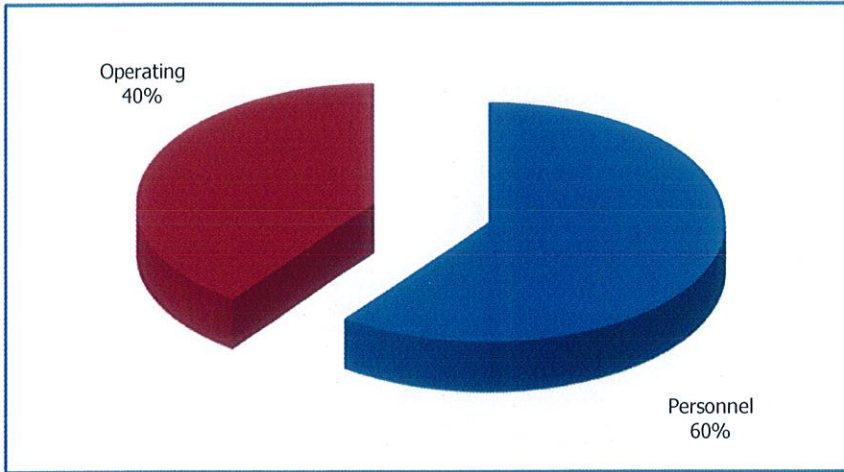


REVENUES

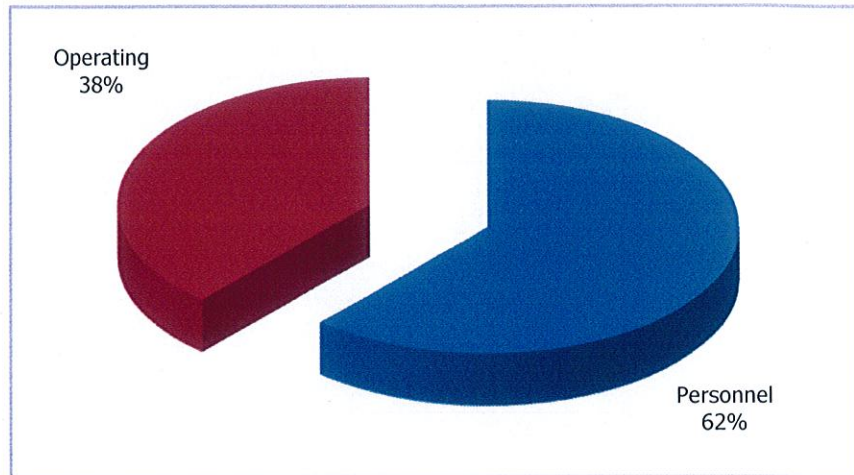
ACCT NO.	ACCT TITLE					
45540	Management Services	\$ 830,436	\$ 832,750	\$ 830,436	\$ 905,436	\$ 905,436
45660	Mun. Ct. Cost Assessment	131,325	120,000	120,000	120,000	120,000
45701	Investment Interest	44,381	350,000	200,000	350,000	350,000
	TOTAL	\$ 1,006,142	\$ 1,302,750	\$ 1,150,436	\$ 1,375,436	\$ 1,375,436
	BALANCE	\$ 2,893,378	\$ 3,097,783	\$ 3,235,439	\$ 2,947,929	\$ 2,962,014

Finance Department

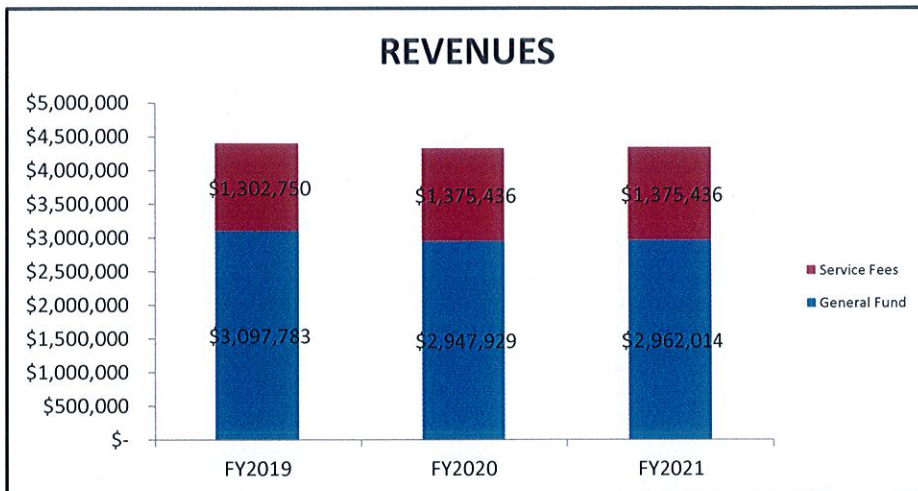
FY2020 Expenditures \$4,323,365



FY2021 Expenditures \$4,337,450



REVENUES



FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Municipal Court Clerk

BUDGET COMMENTS:

This cost center is adopted at an overall increase of \$9,868 (10.43%) over the two-year budget period. Increases are due solely to personnel costs.

PROGRAM:

This program provides for the operation of the Municipal Court, which was established in 1988 and has jurisdiction over cases arising from violations of City ordinances. It also has jurisdiction over certain motor vehicle moving violations, as described in the State Municipal Court Compact, which became effective January 1, 1993. In addition, the Court assists in the collection of parking ticket fines and provides an opportunity for hearings.

OBJECTIVES:

To establish a positive liaison among the Police Department, Municipal Court personnel, and defendants while providing service to those involved in the Municipal Court system.

COST CENTER 11-100-8315: MUNICIPAL COURT CLERK

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 52,140	\$ 57,817	\$ 55,817	\$ 60,596	\$ 63,476
FRINGE BENEFITS	35,187	35,470	35,470	38,871	39,754
PURCHASED SERVICES	775	350	775	775	775
SUPPLIES & MATERIALS	-	1,000	500	500	500
COST CENTER TOTAL	\$ 88,102	\$ 94,637	\$ 92,562	\$ 100,742	\$ 104,505

PERSONNEL CLASSIFICATION	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Municipal Ct. Administrator N02	1.0	1.0	1.0	1.0	1.0
Total Positions	1.0	1.0	1.0	1.0	1.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Finance Administration

BUDGET COMMENTS:

The increase of \$34,777 (6.89%) over the two-year budget period is due almost exclusively to personnel, which increased \$34,077 (7.27%). The only significant cost other than personnel is for legal advertising costs of \$15,000 related to the purchasing function.

PROGRAM:

This program provides funds for the operation of the Office of the Director of Finance which is responsible for the overall administration of the Finance Department and provision of support services to all other City Departments. Responsibilities include the review and analysis of all Departmental budget requests, the preparation of the operating budget, monitoring of expenditures during the course of the year, oversight of investment of all City funds, including those managed by the Trust and Investment Commission, and financial reporting for all Departments.

In addition, this division is responsible for carrying out the requirements of the City's purchasing manual to ensure that the City and Schools will obtain quality goods and services from the lowest responsible bidders. The Purchasing Agent is also responsible for the timely submission of insurance claims to the Rhode Island Interlocal Risk Management Trust for damages incurred to City property, as well as handling the direction of all other types of claims for and against the City.

OBJECTIVES

To provide City officials with accurate and timely financial reporting necessary for informed decision-making; to provide effective administration and coordination of City-wide support services, including budgeting, management information systems, collections, and assessment; to provide administrative support, leadership and coordination of Finance Department activities to facilitate the satisfactory completion of division goals and objectives.

To minimize taxpayer and service-user costs by procuring goods and services through appropriate means at the lowest possible cost; at the lowest possible cost; to process claims as quickly as possible, to collect reimbursements as soon as possible; to process claims against the City in a timely manner, and to monitor contracts.

SERVICES AND PRODUCTS

- Work with Department heads and finance department staff in the development of the operating budget and to insure timely submission of the budget to the City Manager and City Council.
- Insure that all current regulations and standards related to payroll, accounting, cash management and financial reporting are properly applied and in a timely manner.
- Staff the Trust and Investment Commission including coordination with investment advisors.
- Prudently manage all City assets, including short- and long-term investments.
- Oversee the procurement process
- Procure goods and services needed by the City in a timely manner
- When required by State statute and City Ordinance, to prepare and solicit bids for goods and services including specifications, advertising, follow-up with vendors and preparation of recommendation on vendor selection to the City Manager and City Council.

COST CENTER 11-100-8320: FINANCE ADMINISTRATION

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 326,939	\$ 327,238	\$ 327,238	\$ 340,906	\$ 353,017
FRINGE BENEFITS	132,082	141,340	141,340	145,915	149,638
PURCHASED SERVICES	61,581	23,000	19,500	22,500	22,500
SUPPLIES & MATERIALS	13,371	13,500	15,600	14,700	14,700
COST CENTER TOTAL	\$ 533,973	\$ 505,078	\$ 503,678	\$ 524,021	\$ 539,855

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Director of Finance	S15	1.0	1.0	1.0	1.0	1.0
Budget & Finance Analyst	S08	1.0	1.0	1.0	1.0	1.0
Purchasing Agent	N03	1.0	1.0	1.0	1.0	1.0
Total Positions		3.0	3.0	3.0	3.0	3.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Information & Technology

BUDGET COMMENTS:

All departmental requests for technology hardware, software, and support are charged to this cost center. The adopted budget has decreased by \$191,819 (-8.70%) over the two-year budget period due to a shift in personnel from this division to the City Manager's department. Other decreases include \$55,807 (-15.08%) in hosted services, \$52,120 (-14.24%) in telephone & communications, and \$11,300 (-32.29%) in operating supplies. Offsetting increases in FY2020 include \$53,333 (13.11%) in contracted operations and \$32,500 (130.00%) in IT equipment. This division pays for all postage (\$44,890) for the City except for the Water Fund. Another major expense is \$313,930 for telephone & communication expenses for the City. All copier, computer paper and related supplies for the City are also charged to this division.

PROGRAM:

This program provides funds for the operation and maintenance of the City's centralized data processing center. This includes all applicable computer hardware and software, networking and all other tele-communications equipment. All Municipal application software modules - general ledger, payroll, purchasing, budgeting, tax assessment, tax collections, Municipal Court, voter registration, property records, human resources, building permits, and utility bills - are supported on various computer systems that are the responsibility of the MIS staff. In addition to overseeing these applications and the operations associated with these modules and the network, the MIS staff trains and assists over 200 users spanning all Departments.

OBJECTIVES:

To both maximize the quality and minimize the cost of service provided to the general public and user departments through the use of sophisticated computer and telephone systems, use of World Wide Web and various other computer-related systems, and to assist all departments in their use of Information Technology so that they can enhance the efficiency and effectiveness of City operations.

SERVICES AND PRODUCTS:

- Provide support to City employees in the use of new computerized systems.
- Update and support city-wide information systems.
- Ensure that phone and computer communication systems are operating at full capacity at all times.

COST CENTER 11-100-8328: INFORMATION & TECHNOLOGY

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 209,424	\$ 421,252	\$ 396,252	\$ 326,353	\$ 338,728
FRINGE BENEFITS	82,373	209,355	183,315	166,315	170,112
PURCHASED SERVICES	1,310,026	1,462,717	1,457,717	1,424,698	1,369,735
SUPPLIES & MATERIALS	140,243	110,660	166,200	132,290	133,590
COST CENTER TOTAL	\$ 1,742,066	\$ 2,203,984	\$ 2,203,484	\$ 2,049,656	\$ 2,012,165

PERSONNEL CLASSIFICATION	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Dir. of Information & Techn S11	1.0	1.0	1.0	1.0	1.0
Communications Officer S10	1.0	1.0	1.0	0.0	0.0
GIS Coordinator N03	0.0	1.0	1.0	1.0	1.0
Computer Manager N02	0.0	1.0	1.0	1.0	1.0
Help Desk Coordinator N02	0.5	1.0	2.0	2.0	2.0
Total Positions	2.5	5.0	6.0	5.0	5.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Assessment

BUDGET COMMENTS:

This cost center is adopted at a decrease of \$3,714 (-1.53%) over the two-year budget period. Decreases include \$1,864 (-1.09%) in personnel, \$1,000 (-28.57% in office supplies, and \$700 (-58.33%) in conferences & training. There are no offsetting decreases.

PROGRAM:

This program provides funds for the operation of the Tax Assessor's/Land Evidence Office, which has the responsibility to discover, list and assess the ratable property in the City, produce and maintain the tax roll, and prepare tax notices. In addition, this office also provides staff assistance, as required, to other Departments and Divisions in matters relating to property tax administration. This office is also responsible for recording of all deeds, mortgages, quitclaim deeds, certified copies of documents, and other similar instruments.

OBJECTIVES:

Through acceptable valuation methods, to minimize the costs of municipal services to taxpayers by distributing the total tax burden in as equitable a manner possible and to preserve that equality by continuous monitoring of the value of properties throughout the City via the application of comparable sales data; To maximize the quality of service provided to the general public by timely recording, preserving, and retrieving legal documents.

SERVICES AND PRODUCTS

- Property inspections to update real estate records based on improvements as noted in building permits.
- Maintain all real estate information on a real-time basis on the Computer Assisted Mass Appraisal (CAMA) system to make assessment data more accurate and accessible.
- Revise property values as appropriate.
- Review appeals to and exemptions of property value.
- Annually review and update all motor vehicle assessments.
- Prepare and certify the tax roll.
- Respond to inquiries from the public.
- Record all land transactions in a timely manner
- Maintain updated indices for record retrieval
- Instruct the public user in record retrieval
- Provide updated information to the Tax Assessor

COST CENTER 11-100-8371: ASSESSMENT

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 98,354	\$ 103,399	\$ 97,649	\$ 109,840	\$ 114,415
FRINGE BENEFITS	49,435	68,202	68,201	54,057	55,322
PURCHASED SERVICES	42,065	61,200	55,500	60,500	60,500
SUPPLIES & MATERIALS	5,664	9,950	8,300	8,800	8,800
COST CENTER TOTAL	\$ 195,518	\$ 242,751	\$ 229,650	\$ 233,197	\$ 239,037

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Assessor	S08	0.0	0.0	0.0	0.0	0.0
Deputy Tax Assessor	N03	1.0	1.0	1.0	1.0	1.0
Account Clerk	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Billing and Collection

BUDGET COMMENTS:

This cost center is adopted at an overall increase of \$14,086 (3.29%), due exclusively to personnel. A major expense in this division is \$25,000 for property tax billing.

PROGRAM:

This program provides funds for the operation of the Division Customer Services, which is charged with assisting residents, businesses and visitors to City Hall in the functions of license applications, the collection of taxes, license fees, water and sewer charges, fines for municipal parking infractions and violation of City ordinances, vital records, and all other revenues and receipts of the City, its departments and agencies. The Division is also responsible for the issuance of various municipal permits as well as verification and deposit of funds received by other departments.

OBJECTIVES:

To provide customer service to residents, businesses and visitors to City Hall.

SERVICES AND PRODUCTS:

- Maintain or improve the real estate and motor vehicle tax collection rates.
- Provide a high level of service to City customers when responding to inquiries, and providing assistance, when needed, while ensuring equal application of all relevant laws, statutes and ordinances.

COST CENTER 11-100-8372: BILLING & COLLECTIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 230,526	\$ 246,702	\$ 245,202	\$ 249,907	\$ 255,206
FRINGE BENEFITS	142,549	146,571	146,570	156,229	157,853
PURCHASED SERVICES	250	500	250	500	500
SUPPLIES & MATERIALS	21,051	34,000	22,600	28,300	28,300
OTHER	197	300	250	300	300
COST CENTER TOTAL	\$ 394,573	\$ 428,073	\$ 414,872	\$ 435,236	\$ 442,159

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Tax Collector	S08	1.0	1.0	1.0	1.0	1.0
Sr. Account Clerk	U4	1.0	1.0	1.0	1.0	1.0
Account Clerk	U1	2.0	2.0	2.0	2.0	2.0
Total Positions		4.0	4.0	4.0	4.0	4.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: Accounting

BUDGET COMMENTS:

This cost center is adopted at an overall increase of \$49,308 (8.06%) due almost exclusively to personnel, which have increased \$36,308 (6.03%). Other increases include the removal of \$30,000 (200%) in electronic payment rebate. The only offsetting decreases are \$3,500 (-46.67%) in conferences & training, and \$2,500 (-100%) in copying & binding.

PROGRAM:

This program provides funds for the operation of the Division of Accounting, which is responsible for the timely processing of City vendor payments, City payroll checks; W-2's, preparation of various reports for City Departments and the Federal and State governments; accounting for State and Federal grants; and the accounting of all revenues and expenditures.

OBJECTIVES:

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

SERVICES AND PRODUCTS:

- Timely processing of all payrolls
- Timely payment to vendors
- Federal, state and local payroll reports
- Administration of deferred compensation program
- Administration, processing and reporting for Police and Fire Pension Plans
- Weekly finance reports to departments

COST CENTER 11-100-8373: ACCOUNTING

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 572,164	\$ 402,043	\$ 406,043	\$ 417,259	\$ 426,104
FRINGE BENEFITS	275,942	200,466	200,466	210,002	212,713
PURCHASED SERVICES	85,243	17,500	12,500	15,000	16,000
SUPPLIES & MATERIALS	11,939	7,000	6,500	6,500	6,500
OPERATING EXPENSE	-	(15,000)	-	-	-
COST CENTER TOTAL	\$ 945,288	\$ 612,009	\$ 625,509	\$ 648,761	\$ 661,317

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Controller	S08	1.0	1.0	1.0	1.0	1.0
Accounting Supervisor	S07	1.0	1.0	1.0	1.0	1.0
Senior Account Clerk	U4	3.0	3.0	3.0	3.0	3.0
Accounting Clerk	U4	1.0	1.0	1.0	1.0	1.0
Total Positions		6.0	6.0	6.0	6.0	6.0

FUNCTION: Finance
DEPARTMENT: Finance
DIVISION OR ACTIVITY: School Accounting & Payroll

BUDGET COMMENTS:

This cost center is adopted at an overall increase of \$24,411 (7.77%) over the two-year budget period due entirely to personnel costs, which increased \$22,292 (7.17%). Offsetting decreases include \$1,000 (-33.33%) in dues & subscriptions, \$1,500 (-50%) in conferences & training, and \$1,000 (-40.00%) in office supplies.

PROGRAM:

This program provides funds for the operation of the Division of School Accounting, which is responsible for the timely processing School vendor payments, School payroll checks, and the accounting of all revenues and expenditures.

OBJECTIVES:

To minimize the cost to taxpayers of City operations through the cost-effective use and management of tax revenues for their intended purpose by maintaining a system of internal controls which safeguard those resources and preserves their accountability.

SERVICES AND PRODUCTS:

- Timely processing of all school payrolls
- Timely payment to vendors

COST CENTER 11-100-8374: SCHOOL ACCOUNTING & PAYROLL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ -	\$ 189,881	\$ 195,500	\$ 202,959	\$ 208,052
FRINGE BENEFITS	-	115,620	115,620	123,793	125,360
PURCHASED SERVICES	-	3,000	1,500	1,500	1,500
SUPPLIES & MATERIALS	-	5,500	3,500	3,500	3,500
OPERATING EXPENSE	-	-	-	-	-
COST CENTER TOTAL	\$ -	\$ 314,001	\$ 316,120	\$ 331,752	\$ 338,412

PERSONNEL CLASSIFICATION		AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
School Controller	S08	0.0	1.0	1.0	1.0	1.0
School PR Clerk	U4	0.0	1.0	1.0	1.0	1.0
School AP Clerk	U4	0.0	1.0	1.0	1.0	1.0
Total Positions		0.0	3.0	3.0	3.0	3.0

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percent Change
11-100-8320-50001	Finance Admin Salaries	326,939	327,238	327,238	340,906	353,017	25,779	7.88%
11-100-8320-50100-1	Health Insurance	-	-	37,912	38,159	38,159	38,159	100.00%
11-100-8320-50100-2	Dental Insurance	-	-	2,780	2,690	2,690	2,690	100.00%
11-100-8320-50100-3	Life Insurance	-	-	249	333	333	333	100.00%
11-100-8320-50100-4	Payroll Taxes	-	-	25,034	26,079	27,006	27,006	100.00%
11-100-8320-50100-5	MERS Defined Benefit	-	-	71,861	74,999	77,664	77,664	100.00%
11-100-8320-50100-6	MERS Defined Contribution	-	-	3,504	3,655	3,786	3,786	100.00%
11-100-8320-50100	Employee Benefits	132,082	141,340	-	-	-	(141,340)	-100.00%
11-100-8320-50120	Bank Fees	-	-	100	100	100	100	100.00%
11-100-8320-50205	Copying & Binding	4,356	5,000	5,000	5,000	5,000	-	0.00%
11-100-8320-50207	Legal Advertising	14,124	15,000	15,000	15,000	15,000	-	0.00%
11-100-8320-50210	Dues & Subscriptions	5,504	5,000	5,500	5,600	5,600	600	12.00%
11-100-8320-50212	Conferences & Training	6,809	8,000	4,500	7,500	7,500	(500)	-6.25%
11-100-8320-50225	Contract Services	40,648	-	-	-	-	-	0.00%
11-100-8320-50361	Office Supplies	3,511	3,500	5,000	4,000	4,000	500	14.29%
	Administration	533,973	505,078	503,678	524,021	539,855	34,777	6.89%
11-100-8315-50001	Municipal Court Salaries	52,015	54,817	54,817	57,596	60,476	5,659	10.32%
11-100-8315-50002	Overtime	125	3,000	1,000	3,000	3,000	-	0.00%
11-100-8315-50100-1	Health Insurance	-	-	17,409	19,975	19,975	19,975	100.00%
11-100-8315-50100-2	Dental Insurance	-	-	1,199	1,160	1,160	1,160	100.00%
11-100-8315-50100-3	Life Insurance	-	-	83	83	83	83	100.00%
11-100-8315-50100-4	Payroll Taxes	-	-	4,193	4,406	4,626	4,626	100.00%
11-100-8315-50100-5	MERS Defined Benefit	-	-	12,038	12,671	13,305	13,305	100.00%
11-100-8315-50100-6	MERS Defined Contribution	-	-	548	576	605	605	100.00%
11-100-8315-50100	Employee Benefits	35,187	35,470	-	-	-	(35,470)	-100.00%
11-100-8315-50225	Contract Services	775	350	775	775	775	425	121.43%
11-100-8315-50361	Office Supplies	-	1,000	500	500	500	(500)	-50.00%
	Municipal Court	88,102	94,637	92,562	100,742	104,505	9,868	10.43%
11-100-8328-50001	Info & Technology Salaries	201,197	406,252	396,252	311,353	323,728	(82,524)	-20.31%
11-100-8328-50004	Temporary Seasonal	8,227	15,000	-	15,000	15,000	-	0.00%
11-100-8328-50100-1	Health Insurance	-	-	79,221	66,472	66,472	66,472	100.00%
11-100-8328-50100-2	Dental Insurance	-	-	5,179	3,850	3,850	3,850	100.00%
11-100-8328-50100-3	Life Insurance	-	-	415	374	374	374	100.00%
11-100-8328-50100-4	Payroll Taxes	-	-	25,000	23,818	24,765	24,765	100.00%
11-100-8328-50100-5	MERS Defined Benefit	-	-	70,000	68,498	71,220	71,220	100.00%
11-100-8328-50100-6	MERS Defined Contribution	-	-	3,500	3,303	3,431	3,431	100.00%
11-100-8328-50100	Employee Benefits	82,373	209,355	-	-	-	(209,355)	-100.00%
11-100-8328-50212	Technical Training	100	5,000	-	5,000	7,000	2,000	40.00%
11-100-8328-50225	Contract Services	512,053	-	-	-	-	-	0.00%
11-100-8328-50226	Contracted Operations	231,698	406,667	406,667	460,000	432,000	25,333	6.23%
11-100-8328-50227	Hosted Services	10,468	370,000	370,000	314,193	325,580	(44,420)	-12.01%
11-100-8328-50228	Licensing and Maintenance	265,839	315,000	315,000	331,575	291,225	(23,775)	-7.55%
11-100-8328-50238	Postage	56,418	44,460	60,000	44,890	45,390	930	2.09%
11-100-8328-50251	Telephone & Comm	289,868	366,050	366,050	313,930	313,930	(52,120)	-14.24%
11-100-8328-50311	Operating Supplies	14,434	35,000	35,000	23,700	23,700	(11,300)	-32.29%
11-100-8328-50361	Office Supplies	5,074	6,200	6,200	6,200	7,000	800	12.90%
11-100-8328-50420	MIS Equipment	64,317	25,000	65,000	57,500	57,500	32,500	130.00%
	Info & Technology	1,742,066	2,203,984	2,203,484	2,049,656	2,012,165	(191,819)	-8.70%
11-100-8371-50001	Assessment Salaries	98,100	103,399	97,399	109,590	114,165	10,766	10.41%
11-100-8371-50002	Overtime	254	-	250	250	250	250	100.00%
11-100-8371-50100-1	Health Insurance	-	-	34,817	19,975	19,975	19,975	100.00%
11-100-8371-50100-2	Dental Insurance	-	-	2,398	1,160	1,160	1,160	100.00%
11-100-8371-50100-3	Life Insurance	-	-	166	208	208	208	100.00%
11-100-8371-50100-4	Payroll Taxes	-	-	7,176	7,609	7,838	7,838	100.00%
11-100-8371-50100-5	MERS Defined Benefit	-	-	22,706	24,110	25,116	25,116	100.00%
11-100-8371-50100-6	MERS Defined Contribution	-	-	938	995	1,025	1,025	100.00%
11-100-8371-50100	Employee Benefits	49,435	68,202	-	-	-	(68,202)	-100.00%
11-100-8371-50205	Copying & Binding	521	750	600	600	600	(150)	-20.00%
11-100-8371-50210	Dues & Subscriptions	1,050	1,200	1,200	1,200	1,200	-	0.00%
11-100-8371-50212	Conferences & Training	460	1,200	500	500	500	(700)	-58.33%
11-100-8371-50225	Contract Services	41,605	60,000	55,000	60,000	60,000	-	0.00%
11-100-8371-50311	Hard Copy of Tax Rolls	3,962	4,500	4,500	4,500	4,500	-	0.00%
11-100-8371-50361	Office Supplies	131	3,500	2,000	2,500	2,500	(1,000)	-28.57%
	Assessment	195,518	242,751	229,650	233,197	239,037	(3,714)	-1.53%
11-100-8372-50001	Collections Salaries	222,442	230,702	230,702	240,407	245,706	15,004	6.50%
11-100-8372-50002	Overtime	7,784	9,000	7,500	9,000	9,000	-	0.00%
11-100-8372-50004	Temp and Seasonal	300	7,000	7,000	500	500	(6,500)	-92.86%
11-100-8372-50100-1	Health Insurance	-	-	70,824	77,405	77,405	77,405	100.00%
11-100-8372-50100-2	Dental Insurance	-	-	4,796	4,640	4,640	4,640	100.00%
11-100-8372-50100-3	Life Insurance	-	-	332	500	500	500	100.00%
11-100-8372-50100-4	Payroll Taxes	-	-	17,649	18,391	18,796	18,796	100.00%
11-100-8372-50100-5	MERS Defined Benefit	-	-	50,662	52,889	54,055	54,055	100.00%
11-100-8372-50100-6	MERS Defined Contribution	-	-	2,307	2,404	2,457	2,457	100.00%
11-100-8372-50100	Employee Benefits	142,549	146,571	-	-	-	(146,571)	-100.00%
11-100-8372-50205	Copying & Binding	18,261	30,000	20,000	25,000	25,000	(5,000)	-16.67%
11-100-8372-50210	Dues & Subscriptions	30	100	100	100	100	-	0.00%
11-100-8372-50212	Conferences & Training	-	500	-	250	250	(250)	-50.00%

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percent Change
11-100-8372-50225	Contract Services	250		250	250	250	250	100.00%
11-100-8372-50268	Mileage Reimb	197	300	250	300	300	-	0.00%
11-100-8372-50361	Office Supplies	2,760	3,900	2,500	3,200	3,200	(700)	-17.95%
	Billing and Collections	394,573	428,073	414,872	435,236	442,159	14,086	3.29%
11-100-8373-50001	Accounting Salaries	547,390	401,043	401,043	409,759	418,604	17,561	4.38%
11-100-8373-50002	Overtime	24,774	1,000	5,000	7,500	7,500	6,500	650.00%
11-100-8373-50100-1	Health Insurance	-	-	70,824	77,405	77,405	77,405	100.00%
11-100-8373-50100-2	Dental Insurance	-	-	5,938	5,800	5,800	5,800	100.00%
11-100-8373-50100-3	Life Insurance	-	-	498	750	750	750	100.00%
11-100-8373-50100-4	Payroll Taxes	-	-	30,680	31,347	32,023	32,023	100.00%
11-100-8373-50100-5	MERS Defined Benefit	-	-	88,069	90,147	92,093	92,093	100.00%
11-100-8373-50100-6	MERS Defined Contribution	-	-	4,457	4,553	4,642	4,642	100.00%
11-100-8373-50100	Employee Benefits	275,942	200,466	-	-	-	(200,466)	-100.00%
11-100-8373-50205	Copying & Binding	-	2,500	-	-	-	(2,500)	-100.00%
11-100-8373-50210	Dues & Subscriptions	924	1,500	1,500	1,500	1,500	-	0.00%
11-100-8373-50212	Conferences & Training	1,809	7,500	2,500	4,000	4,000	(3,500)	-46.67%
11-100-8373-50225	Contract Services	83,434	10,000	10,000	11,000	12,000	2,000	20.00%
11-100-8373-50361	Check Stock & Envelopes	11,015	3,000	5,000	5,000	5,000	2,000	66.67%
11-100-8373-50730	Electronic Payment Rebate	-	(15,000)	-	-	-	15,000	-100.00%
	Accounting	945,288	612,009	625,509	648,761	661,317	49,308	8.06%
11-100-8374-50001	School Accounting Salaries		189,881	195,000	202,459	207,552	17,671	9.31%
11-100-8374-50002	Overtime		-	500	500	500	500	100.00%
11-100-8374-50100-1	Health Insurance		-	53,416	57,630	57,630	57,630	100.00%
11-100-8374-50100-2	Dental Insurance		-	3,597	3,480	3,480	3,480	100.00%
11-100-8374-50100-3	Life Insurance		-	249	375	375	375	100.00%
11-100-8374-50100-4	Payroll Taxes		-	14,526	15,488	15,878	15,878	100.00%
11-100-8374-50100-5	MERS Defined Benefit		-	41,698	44,541	45,661	45,661	100.00%
11-100-8374-50100-6	MERS Defined Contribution		-	2,134	2,279	2,336	2,336	100.00%
11-100-8374-50100	Employee Benefits		115,620	-	-	-	(115,620)	-100.00%
11-100-8374-50210	Dues & Subscriptions		3,000	2,000	2,000	2,000	(1,000)	-33.33%
11-100-8374-50212	Conferences & Training		3,000	1,500	1,500	1,500	(1,500)	-50.00%
11-100-8374-50361	Office Supplies		2,500	1,500	1,500	1,500	(1,000)	-40.00%
	School Accounting & PR		314,001	316,120	331,752	338,412	24,411	7.77%
TOTAL FINANCE DEPARTMENT		3,899,520	4,400,533	4,385,875	4,323,365	4,337,450	(63,083)	-1.43%

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POLICE DEPARTMENT

The Mission of the Newport Police Department is to provide excellence in police service. This is accomplished by forging a partnership with the citizenry of Newport: to enhance the quality of life, reduce the fear of crime, preserve the peace, and impartially enforce the law.

The following divisions and functions fall under the Police Department:

Administrative Services Division – responsible for achieving excellence in the delivery of municipal police services through progressive management and utilization of personnel and other Department resources.

The Administrative Services Division utilizes 2.68% (2.55% FY19; 3.02% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$108.40.

Uniform Patrol Division – most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

The Uniform Patrol Division utilizes 13.81% (14.13% FY19; 13.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$558.95.

Criminal Investigation Division – The General Assignment, Juvenile, Court and Vice Enforcement sections, within this division, provide investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of the general investigative process.

The Criminal Investigation Division utilizes 2.31% (2.33% FY19; 2.43% FY18) of the FY20 city services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$93.55.

POLICE DEPARTMENT

FY 2019 Short-term goals & measures:

Goal #1: Foster a diverse organization that promotes continual learning and improvement.

Measure #1: Provide a minimum of 40 hours of training for sworn personnel.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Hours of training for sworn personnel	36.75	64	54	52.5	68.4

Measure #2: Provide training for supervisory staff.

Subject matter included, but not limited to, legal updates, policies and procedures, fair and impartial policing, race data collection, rules and regulations, cultural diversity, risk management, amber alert, breathalyzer recertification, firearms qualification, school safety, street survival tactics, records management system software, Miranda Rights refresher, undercover and covert drug operations, jurisdictional threats and hazards, emergency medical technician, critical asset risk management, Clery Act, school safety, safe cities, active shooter instructor, street survival tactics, use of force conference, new supervisor training, officer safety, legal updates, incident command system, firearms qualification, mental health response, ethics, explosive devices, accreditation, search and seizure, stop and frisk, drug evidence, taser, body worn camera, outlaw motorcycle gangs, domestic extremism, tactical operations, police vehicle inspections, tactical medical trauma, new officer field training program, criminal investigations, interview and interrogation techniques, advanced roadside impaired driving enforcement.

Measure #3: Provide a variety of organizational experiences for sworn supervisors.

These organizational experiences are core competencies and continue to apply on an ongoing basis annually: Supervisors at all levels and positions continue to be exposed to areas outside their normal duties and responsibilities. Exposure has been offered to personnel in the topic areas of the budget process, grant application and management process, emergency preparedness, special project research and management, special event planning and management, new employee applicant background investigation and interviews, police department liability assessment, line personnel performing staff functions, serving in the next higher level of command, partnership with private organizations, networking with other City Departments, policy research and preparation, goal setting and status updates, management of labor issues, participation in community meetings. All continue to apply towards enhancement efforts regarding succession planning of personnel, professional development of personnel, professional customer service initiatives, community policing practices, and fair and impartial policing practices.

POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

Goal #2: Improve traffic safety and enhance traffic flow.


Measure #1: Traffic Unit will attend and/or hold a minimum of 40 meetings.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of meetings attended/held by Traffic Unit	109	124	122	104	118

Measure #2: Conduct a minimum of 140 supplemental enforcement details that focus on accident reduction, detection, and deterrence of drunk driving and other traffic violations.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of supplemental enforcement details	432	456	463	413	488

Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life;

Goal #3: Foster a diverse organization that promotes continual learning and improvement for all personnel.

POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

Measure: Number of training hours for all employees, both sworn and non-sworn. This includes types of career development seminars, exposure to different responsibilities within the organization.

Subject matter included, but not limited to, legal updates, policies and procedures, fair and impartial policing, race data collection, rules and regulations, cultural diversity, risk management, use of force, taser, physical fitness assessment, police bicycle operations, off-duty employment, school safety, firearms qualification, tactical medical operations, street survival tactics, records management system software, amber alert, crime scene operations, safe cities, motor vehicle stop instructor, accreditation process, undercover and covert drug operations, breathalyzer recertification, defensive driving, probationary officer orientation, jurisdictional threats and hazards, emergency medical technician, critical asset risk management, criminalistics, asp baton instructor, Clery Act, patrol rifle instructor, crisis negotiations, arrest tactics, interview and interrogation techniques, police candidate background investigations, active shooter instructor, drug recognition expert courtroom testimony, emergency vehicle operation instructor, wildland navigation and search techniques, law enforcement active diffusion strategies, advanced roadside impaired driving operations, officer safety, incident command system, firearms qualification, mental health response, ethics, explosive devices, accreditation, search and seizure, marijuana legal updates, stop and frisk, drug evidence, body worn camera, outlaw motorcycle gangs, domestic extremism, tactical operations, police vehicle inspections, tactical medical trauma, new officer field training program, criminal investigations, interview and interrogation techniques, advanced roadside impaired driving enforcement.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of Training Hours	57	41	47	45.7	54.71



Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City’s performance



Assoc. Council Mission Statement: to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life


Goal #4: Continue the efforts of the Community and Traffic Services Unit in identification of neighborhood problems and concerns.

Measure: Community Police Officers will hold a minimum of 200 meetings.

POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of meetings held by Community Policing Unit	418	500	494	204	214

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #5: Research and implement best policies and practices to enhance risk management and liability reduction.

Measure #1: Implement web-based systems that permit efficient and effective updating of police policies, and an enhanced process of distribution to personnel for review that is methodical and documented.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Annual percentage of implementation of web-based systems permitting efficient and effective updating of police policies	25%	25%	75%
Total percentage of implementation of web-based systems permitting efficient and effective updating of police policies	N/A	25%	100%

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Annual percentage of enhanced processes of distribution to personnel for review that is methodical and documented	15%	0%	100%
Total percentage of enhanced processes of distribution to personnel for review that is methodical and documented	N/A	0%	100%

Measure #2: Identify and demonstrate the level and scope of training needs that may require revisions.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Annual percentage of identified and demonstrated levels and scopes of training needs that may require revisions	70%	70%	30%
Total percentage of identified and demonstrated levels and scopes of training needs that may require revisions	N/A	70%	100%

Measure #3: Initiate the in-state accreditation program for law enforcement, which enhances police operations by compliance to established professional standards. This is a multi-year process endorsed by the Rhode Island Interlocal Risk Management Trust and the Rhode Island Police Chiefs' Association.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Annual percentage of in-state accreditation program initiated.	25%	25%	75%
Total percentage of in-state accreditation program initiated	25%	25%	100%

POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

Measure #4: Implementation of a body-worn video and audio camera system program for sworn officers.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Annual % of sworn officers for whom body-worn video & audio cameras has been implemented	25%	0%	40%
Total % of sworn officers for whom body-worn video & audio cameras has been implemented	25%	0%	40%



Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance



Assoc. Council Mission Statement: to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #6: Continue the successful community outreach efforts of the Community Policing Unit.

Measure #1: Types of successful youth programs developed and implemented, and enhance participation in local area youth programs.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Number of different types of successful youth programs developed and implemented	10	26	9

Including Head Start reading story time; Pell Elementary Scholl reading story time; Pell Elementary School Walking School-bus; DARE Day activities; interaction with residential group home youths.

Measure #2: Continue initiatives regarding tobacco sales to minors, and enforcement of underage drinking laws.

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Number of initiatives regarding tobacco sales to minors	2	2	2

PERFORMANCE MEASURES	FY2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Number of initiatives regarding underage drinking	4	8	5

POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

Measure #3: Continue initiatives with the Good Neighbor Program, a process of performing follow-up to calls for service and quality of life aspects that involved interaction between local college and university students and the community. This effort aims to reduce the percentage of follow-up actions.

PERFORMANCE MEASURES	FY2018 ACTUAL	FY2019 ACTUAL
Number of Good Neighbor Program initiatives	14	69



Assoc. Council Tactical Priority Area: Instill quality, efficiency and effectiveness into every aspect of the City's performance



Assoc. Council Mission Statement: to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #7: THIS IS A NEW GOAL BEGINNING FY2020: Maintain the in-state Rhode Island Police Accreditation Commission program, which enhances police operations by compliance to established professional standards. This multi-year process has been endorsed by the Rhode Island Inter-local Risk Management Trust, the Rhode Island Police Chiefs' Association, and the Rhode Island League of Cities and Towns. The accreditation process is an effort to minimize police department and municipality liability and enhance risk management. Accreditation is currently achieved incrementally in three year cycles. This cycle of accreditation is anticipated for July 2022 reaccreditation.

Measure #1: Maintain the web-based PowerDMS computer software system to monitor progress, maintain tracking, and streamline the process for all department personnel.

PERFORMANCE MEASURES	FY2020 TARGET	FY2020 ACTUAL	FY2021 TARGET	FY2021 ACTUAL
Percentage of policies Reviewed and proof of compliance with State-specific standards	33%		33%	

Measure #2: Continuous and on-going trainings that are specific to accreditation compliance.

PERFORMANCE MEASURES	FY2020 TARGET	FY2020 ACTUAL	FY2021 TARGET	FY2021 ACTUAL
Percentage of specific trainings with proof of compliance	100%		100%	


POLICE DEPARTMENT

FY 2019 Short-term goals & measures (continued):

Measure #3: Continue efforts to equip all sworn members of the Uniform Patrol Division with body-worn audio and video cameras.

PERFORMANCE MEASURES	FY2020 TARGET	FY2020 ACTUAL	FY2021 TARGET	FY2021 ACTUAL
Number of Uniform Patrol Division personnel equipped with body worn audio and video cameras	30%		40%	

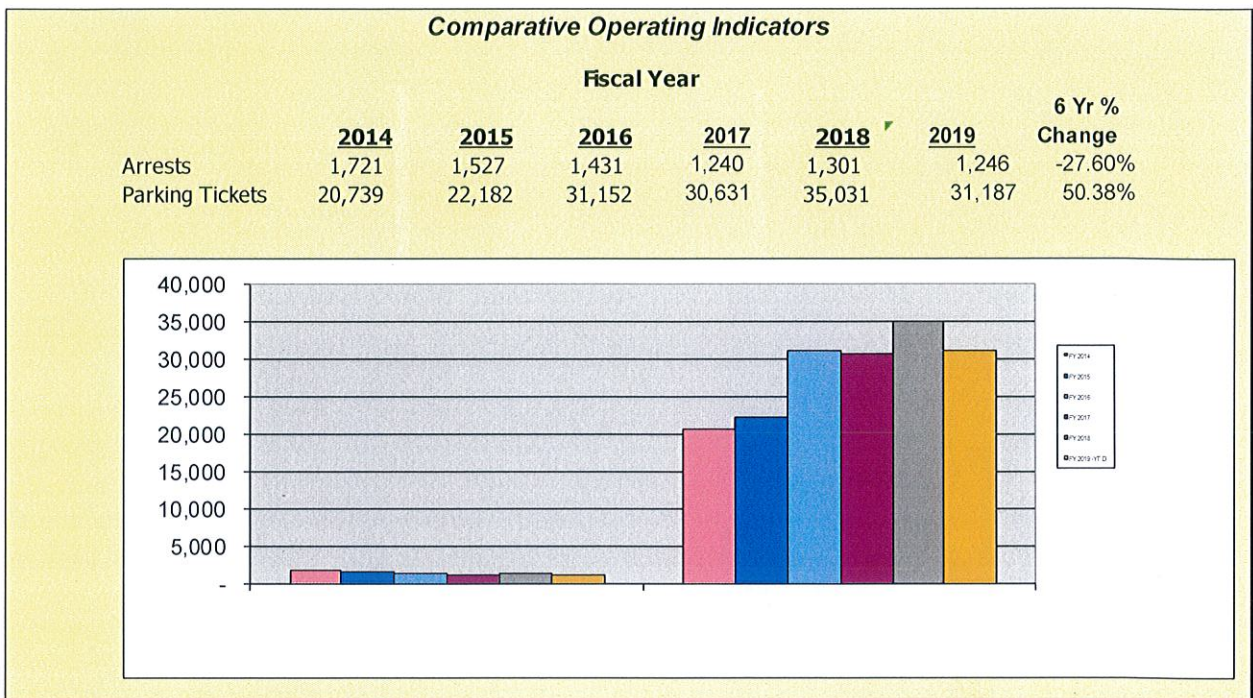
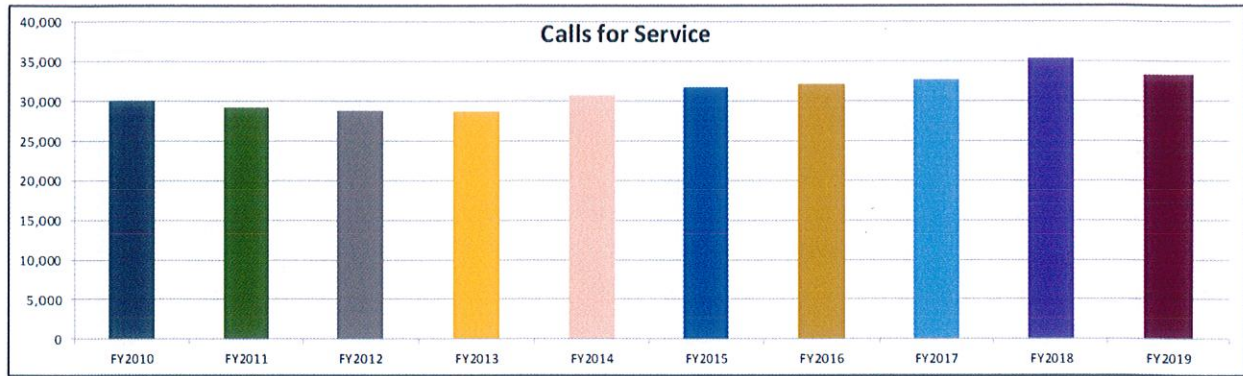
Assoc. Council Tactical Priority Area:  Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:  to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

**Goals and Measures #1-4 for FY 2019 continue to apply
New Goal & Measures #7 will replace Goal #5 and its Measures in
FY2020 & FY2021**

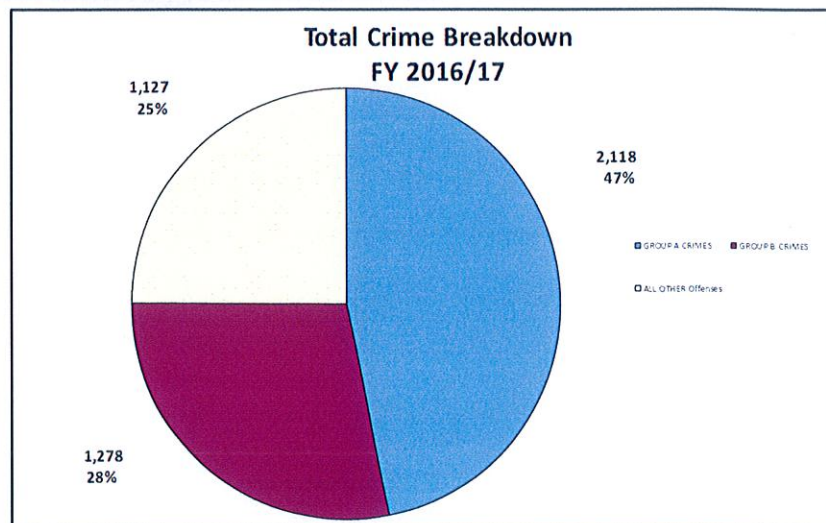
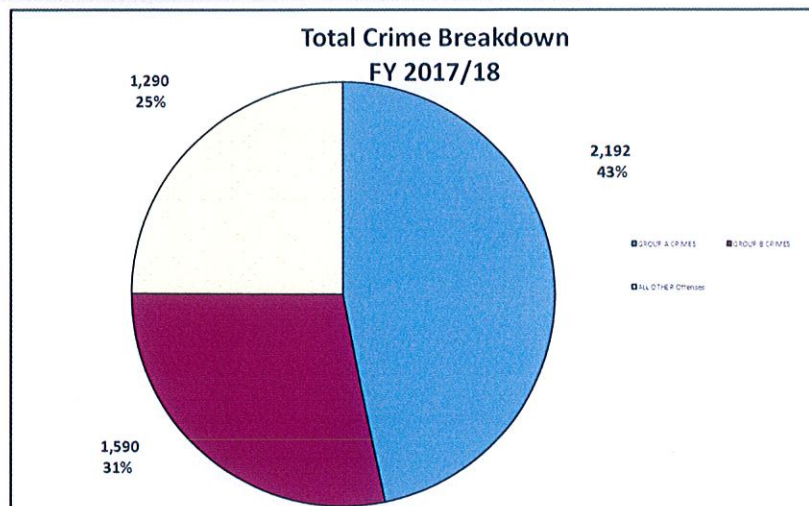
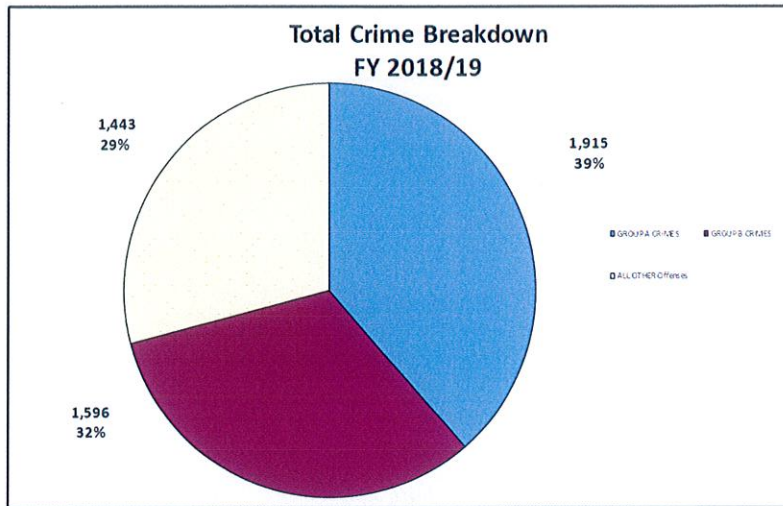
POLICE DEPARTMENT

Police Department Statistics

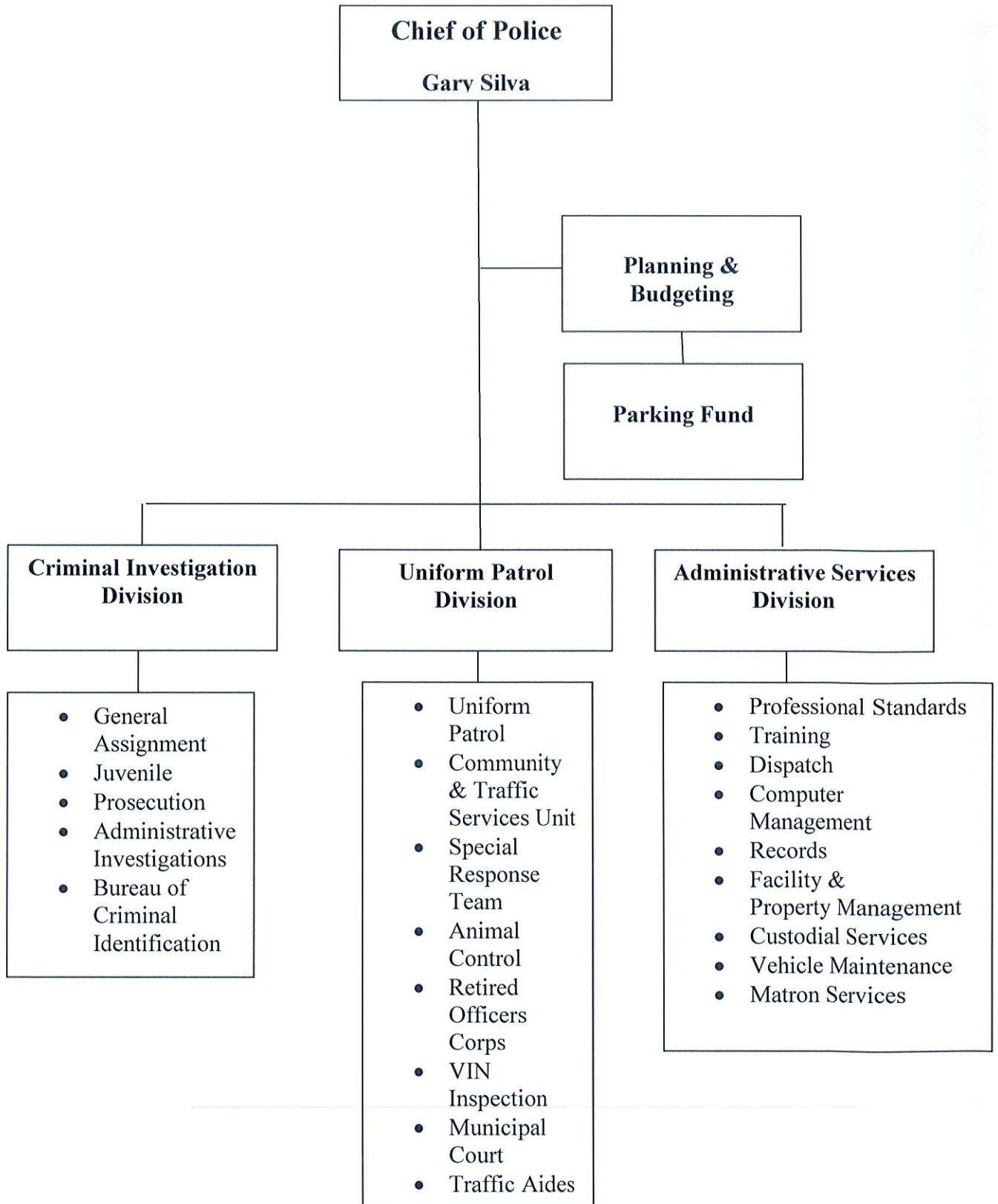


POLICE DEPARTMENT

Police Department Statistics (continued):

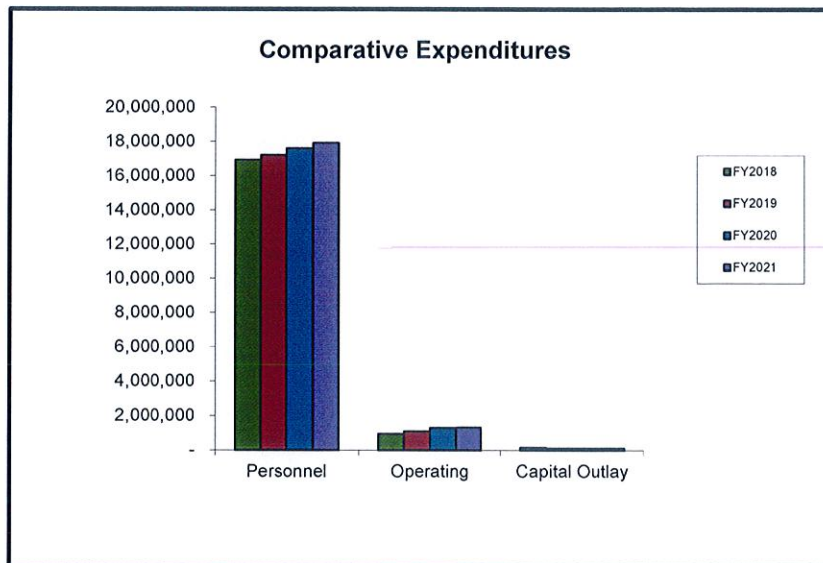


POLICE DEPARTMENT



**POLICE DEPARTMENT
BUDGET SUMMARY**

EXPENDITURES	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 9,249,647	\$ 9,328,601	\$ 9,259,703	\$ 9,734,767	\$ 9,986,682
FRINGE BENEFITS	7,668,930	7,884,893	7,809,613	7,858,024	7,921,930
PURCHASED SERVICES	286,939	308,621	316,375	439,767	458,071
UTILITIES	71,145	90,357	90,357	90,357	90,357
INTERNAL SERVICES	329,478	388,000	388,000	449,189	449,639
SUPPLIES & MATERIALS	213,865	247,573	240,573	254,073	255,073
REPAIRS & MAINTENANCE	54,049	61,400	56,400	61,400	61,400
CAPITAL OUTLAY	150,000	125,000	125,000	125,000	125,000
TOTAL POLICE	\$ 18,024,053	\$ 18,434,445	\$ 18,286,021	\$ 19,012,577	\$ 19,348,152

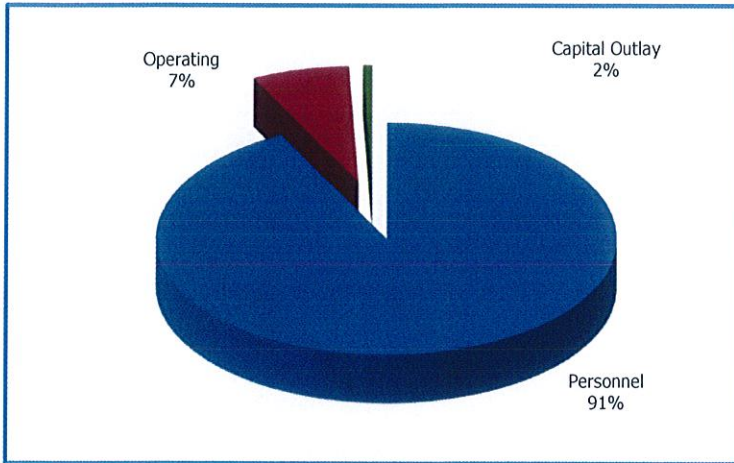


REVENUES

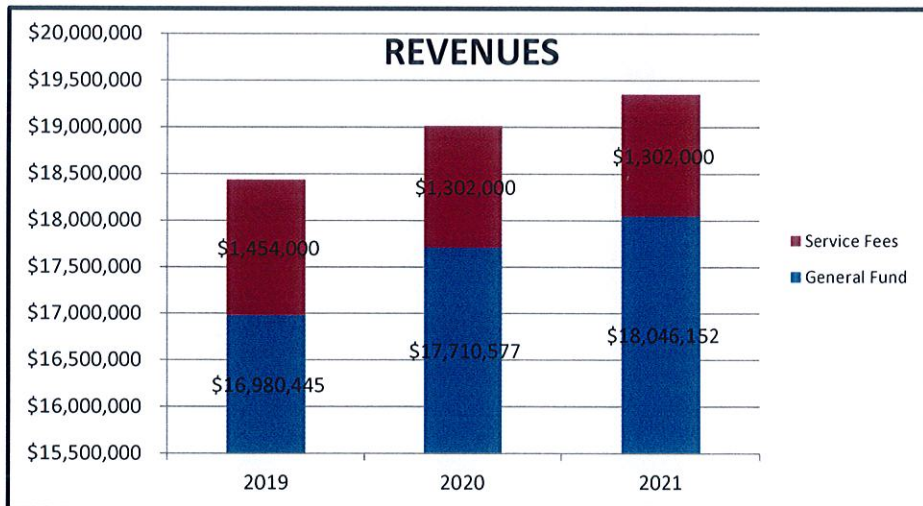
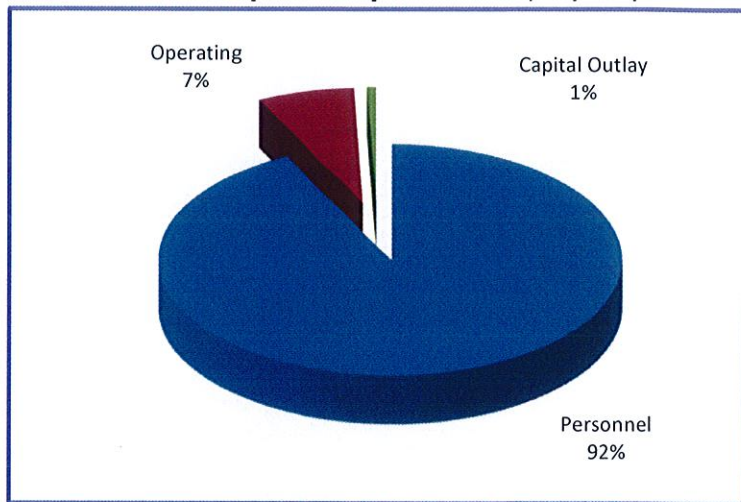
ACCT NO.	ACCT TITLE					
45505	Special Detail	\$ 1,309,423	\$ 1,444,000	\$ 1,292,000	\$ 1,292,000	\$ 1,292,000
45658	Sundry	10,360	10,000	10,000	10,000	10,000
TOTAL		\$ 1,319,783	\$ 1,454,000	\$ 1,302,000	\$ 1,302,000	\$ 1,302,000
BALANCE		\$ 16,704,270	\$ 16,980,445	\$ 16,984,021	\$ 17,710,577	\$ 18,046,152

Police Department

FY2020 Adopted Expenditures \$19,012,577



FY2021 Proposed Expenditures \$19,348,152



FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Administrative and Support Services

BUDGET COMMENTS:

This cost center is adopted at an increase of \$240,023 (9.71%). Increases include \$203,752 (10.19%) in personnel, due, in part, to the transfer of a Sergeant from the Uniform Patrol Division, to this division, and \$32,482 (29.53%) in liability insurance. There are no offsetting decreases. The three vacant positions of an Executive Secretary and two Clerk Typists continue to be unfunded.

DEPARTMENT GOAL:

To protect persons and property in the City of Newport through the fair and impartial enforcement of the laws of the State of Rhode Island and Providence Plantations and the City of Newport.

PROGRAM:

The mission statement for this budget program parallels the overall mission for the Police Department, which is to deliver to the citizenry a total complement of professional municipal law enforcement services in an efficient and effective manner, ensuring a desirable level of public safety and community security.

OBJECTIVES:

To provide managerial direction of the police department, which includes administrative and budgetary support for all organizational entities within the department.

SERVICES AND PRODUCTS:

- Management and coordination of all police functions
- Protect persons and property in the City of Newport

COST CENTER 11-200-1100: POLICE ADMINISTRATIVE & SUPPORT SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 1,730,713	\$ 1,479,372	\$ 1,433,372	\$ 1,598,701	\$ 1,620,707
FRINGE BENEFITS	604,383	545,375	535,377	606,328	607,792
PURCHASED SERVICES	192,678	208,045	215,799	228,074	241,527
UTILITIES	68,627	85,450	85,450	85,450	85,450
INTERNAL SERVICES	5,578	8,000	8,000	7,282	7,289
SUPPLIES & MATERIALS	70,683	84,642	80,642	87,142	88,142
REPAIRS & MAINTENANCE	54,049	61,400	56,400	61,400	61,400
CAPITAL OUTLAY	-	-	-	-	-
COST CENTER TOTAL	\$ 2,726,711	\$ 2,472,284	\$ 2,415,040	\$ 2,674,377	\$ 2,712,307

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Police Chief	S13	1.0	1.0	1.0	1.0	1.0
Captain	P05	1.0	1.0	1.0	1.0	1.0
R & D Administrator	N4	1.0	0.5	0.5	0.5	0.5
Planning & Budget Assist	N4	1.0	0.0	0.0	0.0	0.0
Sergeant	P03	2.0	1.0	1.0	2.0	2.0
Lieutenant	P04	3.0	2.0	2.0	2.0	2.0
Police Officer	P01	1.0	0.0	0.0	0.0	0.0
Computer Manager	N2	1.0	0.0	0.0	0.0	0.0
Helpdesk Coordinator	N2	1.0	0.5	0.5	0.0	0.0
PD Prin. Rcrds/PR Acct Clk	U4	1.0	1.0	1.0	1.0	1.0
Police Clerk Typist	U1	5.0	5.0	5.0	5.0	5.0
Custodian	U1	1.0	1.0	1.0	1.0	1.0
Public Safety Dispatchers	U3	9.0	9.0	9.0	9.0	9.0
Property Mgmt Aide		0.5	0.5	0.5	0.5	0.5
Executive Secretary	N1	1.0	1.0	1.0	1.0	1.0
Matrons (Part-time, FTE)		0.5	0.5	0.5	0.5	0.5
Total Positions		30.0	24.0	24.0	24.5	24.5

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Uniform Patrol Division

BUDGET COMMENTS:

This cost center has an overall increase of \$407,065 (5.05%) in its operating budget. This increase is due almost entirely to personnel costs, which increased \$365,948 (4.92%). Other increases include \$32,649 (11.26%) in gasoline and vehicle maintenance and \$9,468 (10.25%) in the Potter League Contract. This division includes two overlapping FTEs in order to better align the training of new officers with anticipated retirements. There are no offsetting decreases.

PROGRAM:

The Uniform Patrol Division is the most visible component of Police Department operations. The Division is responsible for the performance of all uniform line activities. The principal functions of the Uniform Patrol Division are to prevent crime and delinquency, protect life and property, preserve the public peace, and regulate traffic.

OBJECTIVES:

To ensure a high degree of citizen security from criminal activity by providing timely and appropriate response to citizens' calls for service.

SERVICES AND PRODUCTS:

- Apprehension of criminal offenders
- Emergency communication services
- Property/evidence security and control
- Citizen Report/Incident information dissemination
- Animal control services

COST CENTER 11-200-1111: UNIFORM PATROL

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 5,715,658	\$ 6,066,255	\$ 6,054,357	\$ 6,224,487	\$ 6,415,463
FRINGE BENEFITS	6,719,642	6,992,113	6,926,232	6,882,650	6,945,971
PURCHASED SERVICES	94,261	100,576	100,576	105,193	110,044
UTILITIES	2,518	4,907	4,907	4,907	4,907
INTERNAL SERVICES	246,899	290,000	290,000	322,311	322,649
SUPPLIES & MATERIALS	106,732	125,800	122,800	125,800	125,800
REPAIRS & MAINTENANCE	-	-	-	-	-
CAPITAL OUTLAY	150,000	125,000	125,000	125,000	125,000
COST CENTER TOTAL	\$ 13,035,710	\$ 13,704,651	\$ 13,623,872	\$ 13,790,348	\$ 14,049,834

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Police Captain	P05	1.0	1.0	1.0	1.0	1.0
Police Lieutenant	P04	2.0	3.0	3.0	4.0	4.0
Police Sergeant	P03	10.0	12.0	12.0	10.0	10.0
Police Officer	P09	35.0	38.0	38.0	37.0	37.0
Sr. Principal Clerk	U3	1.0	1.0	1.0	1.0	1.0
Animal Control Officer	U4	1.0	1.0	1.0	1.0	1.0
Community Police Officers	P06	4.0	4.0	4.0	4.0	4.0
Total Positions		54.0	60.0	60.0	58.0	58.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Criminal Investigative Services

BUDGET COMMENTS:

This Division is adopted at an increase of \$88,694 (3.93%) over the two-year period, due almost exclusively to personnel, which has increased \$78,069 (3.66%). The only other increase is \$10,625 (11.81%) in gasoline and vehicle maintenance. There are no offsetting decreases.

PROGRAM:

The Juvenile, Court and Vice Enforcement Division provides investigative and prosecutorial services for all adult and juvenile offenses occurring within the City of Newport. The Division is responsible for follow-up work on criminal offenses reported to the Department, as well as initiating investigative work on other offenses discovered in the course of general investigative work.

OBJECTIVES:

To maximize successful criminal case resolution through investigative follow-up and through examination of reported incidents; To successfully prosecute adult offenders in District, Superior and Municipal Court; To minimize juvenile criminal activity by identifying environments which support criminal behavior, investigating criminal incidents, and prosecuting cases in a manner which maximizes future deterrence; To minimize the occurrence of crime involving narcotics and other illicit activity through an investigative and prosecutorial presence.

SERVICES AND PRODUCTS:

Adult crime control and investigation
Juvenile Crime control and investigation
Family Court referrals
Internal disposition of juvenile cases

COST CENTER 11-200-1130: CRIMINAL INVESTIGATIVE SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 1,803,276	\$ 1,782,974	\$ 1,771,974	\$ 1,801,348	\$ 1,840,281
FRINGE BENEFITS	344,905	347,405	348,004	369,046	368,167
PURCHASED SERVICES	-	-	-	-	-
UTILITIES	-	-	-	-	-
INTERNAL SERVICES	77,001	90,000	90,000	100,520	100,625
SUPPLIES & MATERIALS	36,450	37,131	37,131	37,131	37,131
REPAIRS & MAINTENANCE	-	-	-	-	-
CAPITAL OUTLAY	-	-	-	-	-
COST CENTER TOTAL	\$ 2,261,632	\$ 2,257,510	\$ 2,247,109	\$ 2,308,045	\$ 2,346,204

PERSONNEL CLASSIFICATION	GRAI	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Captain	P05	2.0	1.0	1.0	1.0	1.0
Lieutenant	P04	2.0	2.0	2.0	1.0	1.0
Investigator	P02	12.0	15.0	15.0	14.0	14.0
Sergeant	P03	2.0	1.0	1.0	2.0	2.0
BCI Officer	P08	1.0	1.0	1.0	1.0	1.0
Senior Principal Clerk	U3	1.0	1.0	1.0	1.0	1.0
Total Positions		20.0	21.0	21.0	20.0	20.0

FUNCTION: Public Safety
DEPARTMENT: Police
DIVISION OR ACTIVITY: Parking & Ticket Enforcement

BUDGET COMMENTS:

This newly defined Division has been established to better capture expenses related to parking tickets in the General Fund, where corresponding revenues are reported.

PROGRAM:

The Parking and Ticket Enforcement Division coordinates the parking meter program, its contract and supports the parking aides.

OBJECTIVES:

To maximize accessibility for each resident, business, and attraction with the increased availability of parking and decreased congestion by controlling parking eligibility and providing public fee parking. To help provide tourists and residents with a positive experience during the tourist season.

SERVICES AND PRODUCTS:

Written warning issuance
Parking ticket issuance
Vehicle towing

COST CENTER 11-200-1150: PARKING and TICKET ENFORCEMENT

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES				\$ 110,231	\$ 110,231
FRINGE BENEFITS				-	-
PURCHASED SERVICES				106,500	106,500
UTILITIES				-	-
INTERNAL SERVICES				19,076	19,076
SUPPLIES & MATERIALS				4,000	4,000
REPAIRS & MAINTENANCE				-	-
CAPITAL OUTLAY				-	-
COST CENTER TOTAL				\$ 239,807	\$ 239,807

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL EXPEND	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percent Change
Police Administration & Support Services								
11-200-1100-50001	Police Admin Salaries	1,549,340	1,280,837	1,280,837	1,400,166	1,422,172	141,335	11.03%
11-200-1100-50002	Overtime	71,222	75,000	59,000	75,000	75,000	-	0.00%
11-200-1100-50003	Holiday Pay	55,048	57,591	57,591	57,591	57,591	-	0.00%
11-200-1100-50004	Temp & Seasonal	53,857	63,444	33,444	63,444	63,444	-	0.00%
11-200-1100-50007	Fitness Incentive Pay	1,246	2,500	2,500	2,500	2,500	-	0.00%
11-200-1100-50100-1	Health Insurance	-	-	264,038	315,870	315,620	315,620	100.00%
11-200-1100-50100-2	Dental Insurance	-	-	17,664	17,880	17,880	17,880	100.00%
11-200-1100-50100-3	Life Insurance	-	-	1,619	2,332	2,332	2,332	100.00%
11-200-1100-50100-4	Payroll Taxes	-	-	65,187	68,228	68,844	68,844	100.00%
11-200-1100-50100-5	MERS Defined Benefit	-	-	165,106	170,060	171,110	171,110	100.00%
11-200-1100-50100-6	MERS Defined Contribution	-	-	6,763	6,958	7,006	7,006	100.00%
11-200-1100-50100	Employee Benefits	582,368	520,375	-	-	-	(520,375)	-100.00%
11-200-1100-50120	Bank Fees	-	-	1,000	1,000	1,000	1,000	100.00%
11-200-1100-50205	Copying & Binding	711	2,000	2,000	2,000	2,000	-	0.00%
11-200-1100-50210	Dues & Subscriptions	2,056	2,444	2,444	2,444	2,444	-	0.00%
11-200-1100-50212	Conferences & Training	17,835	18,000	18,000	18,500	19,000	1,000	5.56%
11-200-1100-50214	Tuition Reimbursement	22,015	25,000	15,000	25,000	25,000	-	0.00%
11-200-1100-50225	Contract Services	41,669	44,328	44,328	44,328	44,328	-	0.00%
11-200-1100-50235	Laundry Services	115	1,000	1,000	1,000	1,000	-	0.00%
11-200-1100-50239	Liability Insurance	103,759	110,000	117,754	129,529	142,482	32,482	29.53%
11-200-1100-50251	Telephone & Comm	25,758	30,717	30,717	30,717	30,717	-	0.00%
11-200-1100-50256	Refuse Disposal	3,542	4,000	4,000	4,000	4,000	-	0.00%
11-200-1100-50271	Gasoline & Vehicle Maint	5,578	8,000	8,000	7,282	7,289	(711)	-8.89%
11-200-1100-50274	Repairs and Maint of Building	41,587	33,400	33,400	33,400	33,400	-	0.00%
11-200-1100-50275	Repair & Maint of Equip	12,462	28,000	23,000	28,000	28,000	-	0.00%
11-200-1100-50305	Water Charges	7,815	10,000	10,000	10,000	10,000	-	0.00%
11-200-1100-50306	Electricity	47,946	60,000	60,000	60,000	60,000	-	0.00%
11-200-1100-50307	Natural Gas	12,866	15,450	15,450	15,450	15,450	-	0.00%
11-200-1100-50311	Operating Supplies	39,222	47,473	47,473	48,973	49,973	2,500	5.27%
11-200-1100-50320	Uniforms & Protective Gear	12,343	15,645	15,645	15,645	15,645	-	0.00%
11-200-1100-50361	Office Supplies	16,351	17,080	12,080	17,080	17,080	-	0.00%
	Police Admin	2,726,711	2,472,284	2,415,040	2,674,377	2,712,307	240,023	9.71%
Uniform Station Salaries								
11-200-1111-50001	Uniform Station Salaries	3,884,995	4,196,835	4,134,059	4,250,741	4,441,717	244,882	5.83%
11-200-1111-50001	Overfill	-	126,702	126,702	131,028	131,028	4,326	3.41%
11-200-1111-50002	Overtime	426,343	542,718	496,718	542,718	542,718	-	0.00%
11-200-1111-50003	Holiday Pay	178,090	180,000	176,878	180,000	180,000	-	0.00%
11-200-1111-50015	Directed Enforcement	19,637	20,000	20,000	20,000	20,000	-	0.00%
11-200-1111-50100-1	Health Insurance	-	-	727,351	810,132	805,782	805,782	100.00%
11-200-1111-50100-2	Dental Insurance	-	-	53,592	48,370	48,370	48,370	100.00%
11-200-1111-50100-3	Life Insurance	-	-	4,897	4,773	4,773	4,773	100.00%
11-200-1111-50100-4	Payroll Taxes	-	-	64,406	65,327	68,107	68,107	100.00%
11-200-1111-50100-5	MERS Defined Benefit	-	-	95,250	124,997	135,501	135,501	100.00%
11-200-1111-50100-6	MERS Defined Contribution	-	-	33,163	38,441	41,983	41,983	100.00%
11-200-1111-50100	Employee Benefits	1,004,823	994,540	-	-	-	(994,540)	-100.00%
11-200-1111-50104	Retiree Benefits	1,318,534	1,350,000	1,300,000	1,304,919	1,355,764	5,764	0.43%
11-200-1111-50225	Contract Services	1,850	8,165	8,165	8,165	8,165	-	0.00%
11-200-1111-50246	Potter League Contract	92,411	92,411	92,411	97,028	101,879	9,468	10.25%
11-200-1111-50271	Gasoline & Vehicle Maint.	246,899	290,000	290,000	322,311	322,649	32,649	11.26%
11-200-1111-50304	Heating Fuel	666	1,347	1,347	1,347	1,347	-	0.00%
11-200-1111-50320	Uniforms & Protective Gear	88,788	105,300	105,300	105,300	105,300	-	0.00%
11-200-1111-50851	Transfer to Equip Replacemr	150,000	125,000	125,000	125,000	125,000	-	0.00%
	Uniform Patrol	7,432,832	8,057,078	7,876,299	8,204,657	8,464,143	407,065	5.05%
Police General Assign								
11-200-1130-50001	Police General Assign	1,604,567	1,635,961	1,635,961	1,654,335	1,693,268	57,307	3.50%
11-200-1130-50002	Overtime	126,152	95,214	84,214	95,214	95,214	-	0.00%
11-200-1130-50003	Holiday Pay	72,557	51,799	51,799	51,799	51,799	-	0.00%
11-200-1130-50100-1	Health Insurance	-	-	286,960	308,577	307,127	307,127	100.00%
11-200-1130-50100-2	Dental Insurance	-	-	19,081	18,460	18,460	18,460	100.00%
11-200-1130-50100-3	Life Insurance	-	-	1,660	1,702	1,702	1,702	100.00%
11-200-1130-50100-4	Payroll Taxes	-	-	27,240	27,576	28,142	28,142	100.00%
11-200-1130-50100-5	MERS Defined Benefit	-	-	12,463	12,731	12,736	12,736	100.00%
11-200-1130-50100-6	MERS Defined Contribution	-	-	600	-	-	-	0.00%
11-200-1130-50100	Employee Benefits	344,905	347,405	-	-	-	(347,405)	-100.00%
11-200-1130-50271	Gasoline & Vehicle Maint.	77,001	90,000	90,000	100,520	100,625	10,625	11.81%
11-200-1130-50311	Operating Supplies	10,206	10,400	10,400	10,400	10,400	-	0.00%
11-200-1130-50320	Uniforms & Protective Gear	26,244	26,731	26,731	26,731	26,731	-	0.00%
	Criminal Invest Services	2,261,632	2,257,510	2,247,109	2,308,045	2,346,204	88,694	3.93%
Temp & Seasonal								
11-200-1150-50004	Temp & Seasonal	-	-	-	110,231	110,231	110,231	100.00%
11-200-1150-50225	Contract Services	-	-	-	106,500	106,500	106,500	100.00%
11-200-1150-50271	Gasoline & Vehicle Maint.	-	-	-	19,076	19,076	19,076	100.00%
11-200-1150-50320	Uniforms & Protective Gear	-	-	-	4,000	4,000	4,000	100.00%
	Parking & Ticket Enforcen	-	-	-	239,807	239,807	239,807	100.00%
SUBTOTAL POLICE - OPERATING		12,421,175	12,786,872	12,538,448	13,426,886	13,762,461	975,589	7.63%
11-200-1111-50010	Special Detail Pay	1,206,593	1,000,000	1,100,000	1,100,000	1,100,000	100,000	10.00%
11-200-1111-50150	Contribution to Pension	4,396,285	4,647,573	4,647,573	4,485,691	4,485,691	(161,882)	-3.48%
	TOTAL POLICE	18,024,053	18,434,445	18,286,021	19,012,577	19,348,152	913,707	4.96%

FIRE DEPARTMENT

The Mission of the Newport Fire Department is to preserve lives and property within the community by providing services directed at the prevention and control of fires, accidents, and other emergencies, while maintaining the highest standards of professionalism, efficiency, and effectiveness.

The following divisions and functions fall under the Fire Department:

Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief of Department coordinates the activities of the individual shifts and stations, manages short and long-term planning, operational analysis, and budget coordination and management. The Chief of Department also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, and department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

The Fire Administration Division utilizes 1.87% (1.75% FY19; 1.83% FY18) of the FY 20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$75.73.

Fire Prevention Division is responsible for fire safety and education, code enforcement (inspection and plans review), and fire investigation. The Division seeks to reduce the number of fires and fire related incidents through plans review, inspection, public education, research and enforcement of fire prevention codes. The Division is also responsible for the review of fire alarm design prior to installation of systems; inspection of all fire alarm systems upon completion of installation, and preserving the operational readiness of the fire departments dispatch center and radio communications system. The latter task involves coordination of maintenance of all City of Newport owned alarm and communication equipment.

The Fire Prevention Division utilizes 0.68% (0.68% FY19; 0.67% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.67.

Firefighting & Emergency Medical Services is responsible for fire suppression, property conservation, pre-hospital emergency medical care and transportation, and the mitigation of other incidents, which potentially could cause harm to the general public and the environment. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of 21 Firefighters & 1 Firefighter Recruit Dispatcher. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies such as multi-alarm fires, minimum staffing requirements, and civic details. The rescues are staffed from within the compliment of the firefighting shift staffing. There are two rescues in the City staffed at all times. They respond from the Headquarters and the Old Fort Road Stations. Each rescue is staffed with one officer and one firefighter and provides Advanced Life Support (ALS) capabilities. In addition to the rescues, the fire engines at each station are also equipped as Advanced Life Support vehicles to assist people in need of critical medical care. Firefighters are licensed and required to deliver Advanced Life Support (ALS) services at all times.

The Firefighting & Emergency Medical Services Division utilizes 17.53% (17.88% FY19; 17.82% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$709.27.

FIRE DEPARTMENT

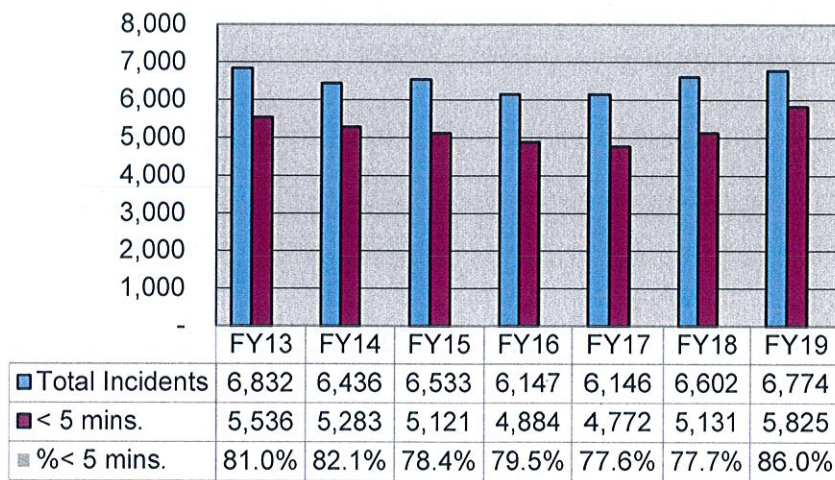
FY 2019 Short-term goals and measures:

Goal 1: Provide Exceptional Public Safety and Emergency Service

The Newport Fire Department strives to be a leading, community-focused leader in public safety and emergency services. Consistent with the Department’s mission, our primary goal is to deliver professional, efficient, and effective services through a commitment to prevention and mitigation efforts.

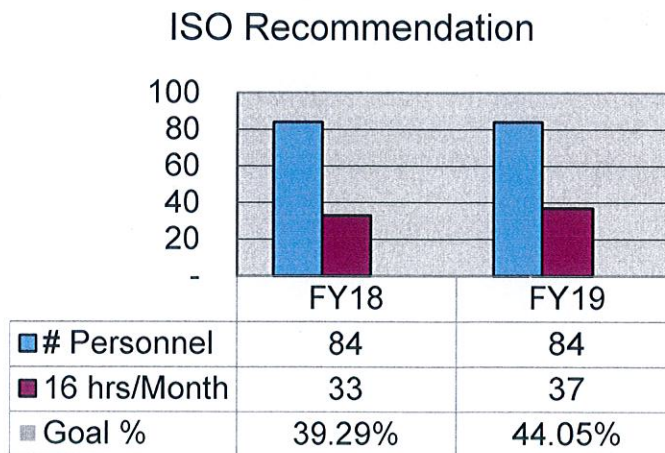
Measure #1: 90% of Fire Incident responses to arrive on-scene at or below the National Standard of five minutes or less from time of dispatch.

Response Times at or Below 5 Minute National Standard



Measure #2: Personnel to participate in 16 hours of training per month per the Insurance Service Organizations (ISO) recommendations.

16 hours Training Per Month



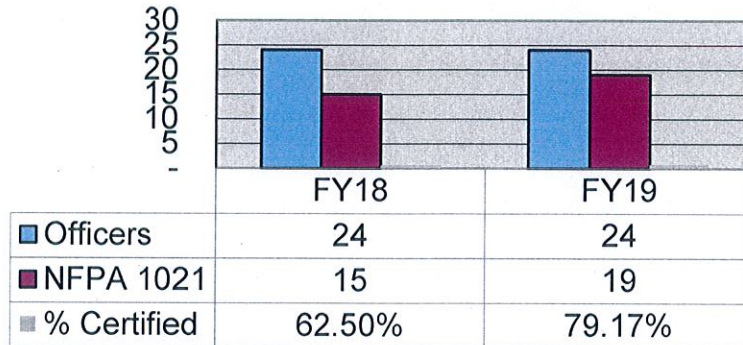
The goal has removed the Fire Administration and Fire Prevention Divisions from the computations. The new measurement reflects training provided to the Firefighting & Rescue Division.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

Measure #3: To increase to 75% the number of Line Fire Officers that have obtained the NFPA 1021 Fire Officer Professional Qualification certification (or equivalency).

NFPA 1021 Fire Officer Professional Qualification Certification or equivalency



FY 2019 has reached the goal of 79.2% of Fire Officers that have obtained their Fire Officer Professional Qualification Certification.

Measure #4: Turnout time - 80 seconds or less for 90% of Fire Incident responses

PERFORMANCE MEASURES

**FY 2020
BASE**

Number of fire incidents
Percent of fire incidents with turnout time of 80 seconds or less



Assoc. Council Mission Statement: **BEST SERVICE** to promote and foster outstanding customer service for all who come in contact with the City



Assoc. Council Mission Statement: **Health & Safety** to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #2: Initiate a firefighter wellness program.

Personnel account for approximately 90% of the department’s annual operating budget, which makes it, by far, the greatest operating expense. This initiative would raise the firefighter’s awareness of the benefits of better health through annual physicals and wellness education, and in turn the City should realize fewer days lost to sickness and injury.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

Measure #1: Implement an ongoing wellness initiative for all members of the department.

PERFORMANCE MEASURES	FY 2015 Actual	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual
Percentage of Wellness initiative for all members of the department completed	0.0%	0.0%	0.0%	0.0%	20.8%

Tracking of injuries by type has begun, however, that has not translated into a fitness program in order to avoid injuries. 20.8% (20/96 employees) have participated in a weight loss challenge. This goal and measure shall be removed in FY2020.

Measure #2: Reduce the number of man-hours lost due to injuries sustained in the line of duty

PERFORMANCE MEASURES	FY 2016 Actual	FY 2017 Actual	FY 2018 Actual	FY 2019 Actual
Decrease the Number of injuries in the Line of Duty	32	17	33	21

Injuries declined by 36% in the last Fiscal Year, however the 21 injuries is around the average injury rate as in the past. There has been a significant reduction in "Exposure" related injury reports. This goal and measure shall be removed in FY2020.

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Assoc. Council Tactical Priority Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #3: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure #1: Through inspection and follow up, bring 500 buildings into compliance with the Rhode Island Fire Safety Code. The inspections will be focused on occupancy types that have historically attributed to large loss of life from fire, buildings of increased risk as determined by the Fire Prevention Division, and complaints from the general public.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Bring 500 buildings into compliance with the Rhode Island Fire Safety Code.	559	780	599	572	501

These include guest houses, B&Bs, hotels, 1-3 family homes, assembly, business and mercantile occupancies.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life



Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #4: Streamline and expedite the plan review process, thus reducing the time contractors wait for plan approval making Newport the model community in the State for efficient fire code plan review. State Fire Code and City Ordinance allow 90 days to complete a review of plans for fire code compliance.

Measure #1: Increase the percentage of plans reviewed within 15 days to 75%.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Percentage of plan reviews completed within 15 days	79.3%	73.3%	82.0%	96.0%	65.9%

This measure should be left in place as it directly reflects customer service efforts and has not exceeded 95% for two or more consecutive years.

Measure #2: Maintain the current 100% compliance to the 90 day allowable timeframe.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Percent of current plan compliance within the 90 day allowable timeframe	100%	100%	100%	99%	99%

The processes in place to ensure this goal is met are stable and have consistently demonstrated completion within 1% of the target goal. This measure will be eliminated based on past performance in FY2020.

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life



Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #5: Provide a well-designed infrastructure of reliable Street Box Fire / Rescue Alarm boxes as a means to elicit exceptional emergency response from the Fire Department. This system would be available in times of natural, man-made, and accidental emergencies to citizens and visitors when other means of emergency communication is unlikely or unavailable.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

Measure #1: Maintain 30 Street Box Fire / Rescue Alarms at locations identified as critical in order to elicit exceptional emergency response from the Fire Department when other means of emergency communication is unlikely or unavailable.

PERFORMANCE MEASURES	FY 2019 ACTUAL
Number of existing alarms currently in service at newly designated locations	30

This is a new Goal & Measure for FY2019.

Measure #2: With the advent of FY 2019 – FY2023 capital improvement funding, purchase 30 new (six per year / five years) Signal Communications solar powered, DTX capable Street Box Fire / Rescue Alarms for distribution throughout the City. Install six new Street Box Fire / Rescue Alarms per year to supplement the existing alarms that currently make up the emergency response system at 30 locations as the existing alarms are becoming increasingly unreliable.

PERFORMANCE MEASURES	FY 2019 ACTUAL
Number of new street box fire/rescue alarms installed throughout the City	0

This measure was negatively impacted by the FY 2019 budget constraints initiated in August 2018.

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life



Assoc. Council Tactical Priority Area:

Instill quality, efficiency and effectiveness into every aspect of the City's performance

Goal #6: Provide fire safety education to juveniles, the elderly, and college students. These groups have shown through statistical data to be at an increased risk from fire.

Measure #1: Have at least 1750 educational contacts within these groups, through the use of NFD open houses, Salve RA training, Newport Night Out, elderly housing site visits, and Fire Prevention Week school visits in October.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Number of fire prevention educational contacts with at-risk citizen groups	1,138	1,556	1,507	1,303	1,371

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #7: Provide that places of public accommodation and assembly are inherently safe for the citizens of and visitors to the City of Newport, Rhode Island.

Measure #1: Ensure that all buildings required to be inspected annually by the new Rhode Island Fire Code are inspected and the owners or designated representatives of such buildings are provided with a Life Safety inspection report identifying RI Fire Code compliance or deficiencies in need of correction.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
1. Nightclubs	35%	35%	0%	13%	41%
2. Schools	100%	100%	100%	100%	100%
3. Existing apartments housing the elderly or disabled *	90%	100%	71%	on hold	on hold

A new Fire Inspector is now in place. Night club inspections begin in March in preparation for the upcoming tourist season.

Measure #2: Through the use of Building Safety Surveys ensure that all occupancies used for public accommodation are surveyed by fire department personnel to ensure that basic fire prevention "best practices" are met.

PERFORMANCE MEASURES	FY2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Number of Guest Houses/Bed & Breakfast	234	234	234	332	367
Percent of Guest Houses/Bed & Breakfast					
Homes ensured that basic fire prevention "best practices" are met	90%	85%	84%	65%	88%

The number of guest houses on record increased from 332 at the end of FY 18 to 367 at the end of FY 2019 (~10% increase). This increase is attributed to the continued popularity of websites like AirBnB, VRBO, and HomeAway.

Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

Goal #8: Provide streamlined and safeguarded Office of Fire Prevention record keeping operations by centralizing and digitizing records, reports, plans, and property information allowing Fire Prevention personnel to access necessary records in the field.

Measure #1: Convert all paper "Property File" information currently stored in multiple filing cabinets to digital format for storage, backup, and retrieval, using the Fire server.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

PERFORMANCE MEASURES	FY 2016 BASE	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Annual percentage of all paper "Property File" information converted to digital format	0%	25%	25%	50%
Total percentage of all paper "Property File" information converted to digital format		25%	50%	100%

This measure was met in large part due to the assistance of light duty personnel who were temporarily assigned to Fire Prevention.

Goal #9: Develop revenue enhancement strategies. The department recognizes the need to continually research, evaluate and implement cost-effective solutions while providing the highest level of service.

Measure #1: Identify and pursue fire-related services that are eligible for cost recovery

PERFORMANCE MEASURES	FY 2020 BASE
Number of fire-related services identified as eligible for cost recovery	
Percentage of fire-related services eligible for cost recovery pursued	

Measure #2: Collect and analyze data and begin plan development

PERFORMANCE MEASURES	FY 2020 BASE
Percentage of data collected	
Percentage of data analyzed	
Percentage of plan developed	

Measure #3: Develop an ordinance/fee schedule as determined by the assessment to implement the reimbursement program

PERFORMANCE MEASURES	FY 2020 BASE
Percentage of ordinance/fee schedule developed	

Goal #10: Provide streamlined and safeguarded Office of Fire Prevention record keeping operations by centralizing and digitizing records, reports, plans, and property information allowing Fire Prevention personnel to access necessary records in the field.

Measure #1: Convert all paper "fire investigation data" information currently stored in multiple filing cabinets to digital format for storage, backup, and retrieval, using the Fire server.

FIRE DEPARTMENT

FY 2019 Short-term goals and measures (continued):

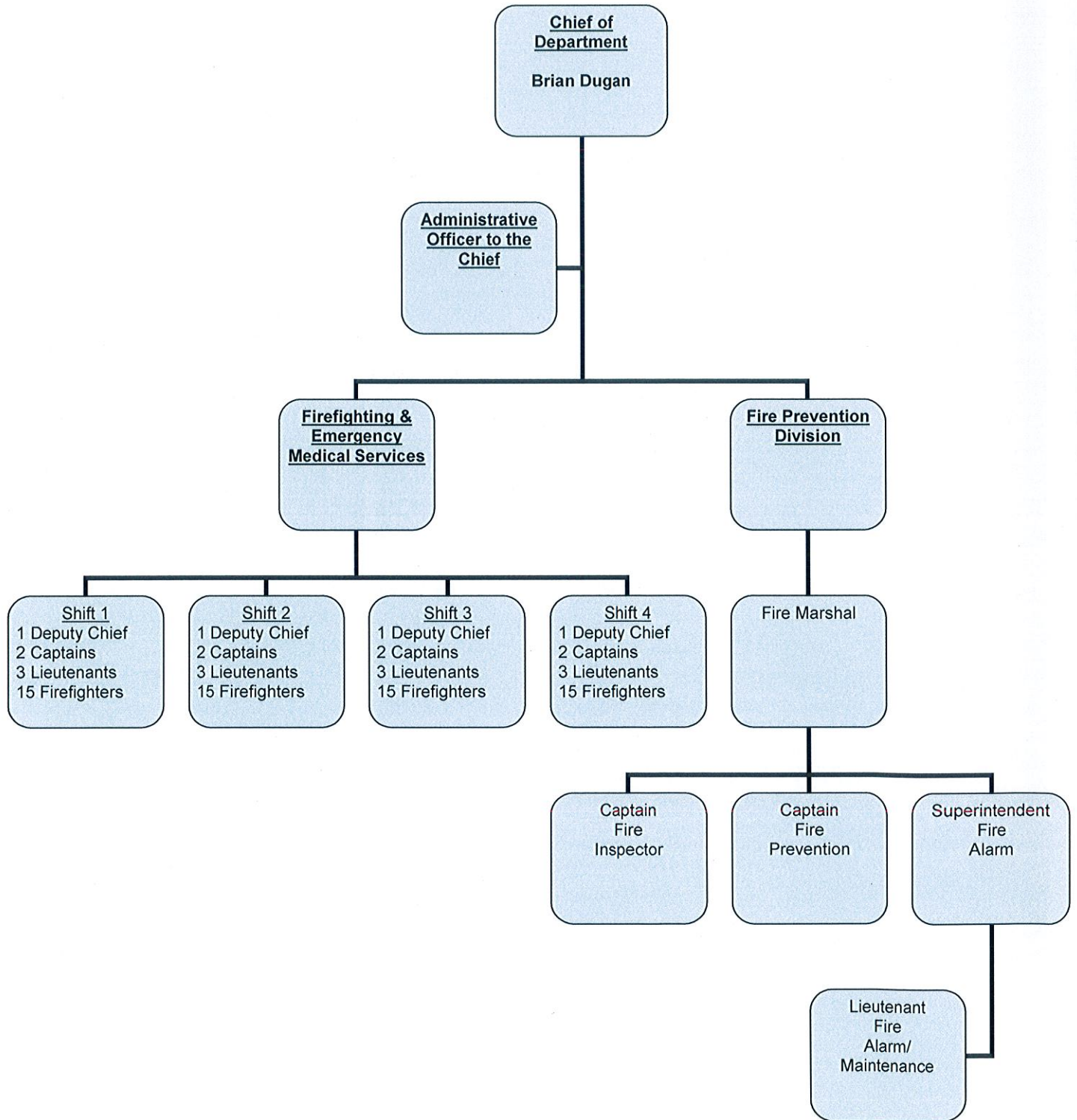
PERFORMANCE MEASURES	FY 2020 BASE
Annual percentage of all paper "fire investigation data" information converted to digital format	0%
Total percentage of all paper "fire investigation data" information converted to digital format	

**Goals (#3 - #7) & Measures for FY2019 continue to apply.
Goal #1 shall be removed in FY2020 as certification has become
common practice.**

Goals #2 & 8 shall be removed in FY2020.

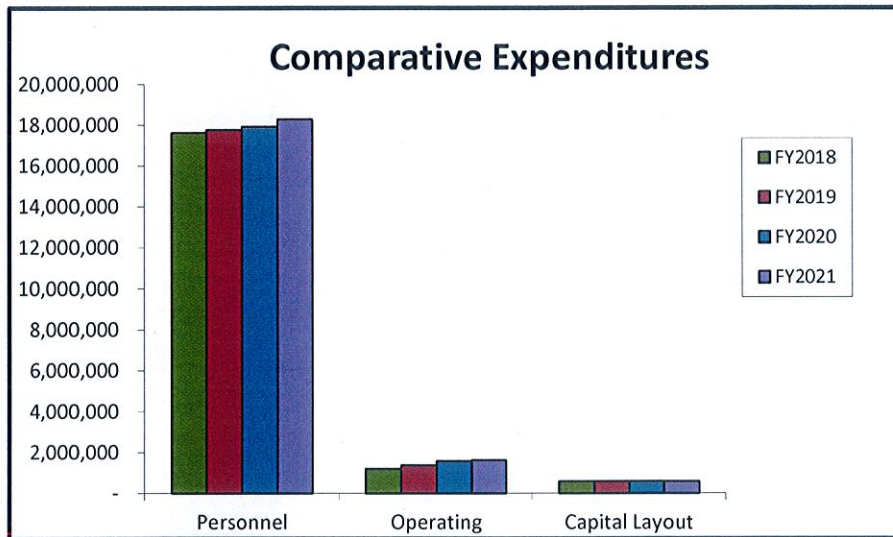
**Goals # 9 (modified #1) & #10 & their Measures are new for
FY2020 and 2021.**

Newport Fire Department



**FIRE & RESCUE
BUDGET SUMMARY**

EXPENDITURES	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 8,612,620	\$ 8,495,036	\$ 8,617,188	\$ 8,606,644	\$ 8,910,213
FRINGE BENEFITS	9,007,839	9,262,517	9,207,518	9,313,933	9,370,251
PURCHASED SERVICES	165,840	217,750	188,682	236,162	249,469
UTILITIES	56,386	70,475	56,100	71,200	71,200
INTERNAL SERVICES	103,865	120,000	100,050	135,589	135,732
SUPPLIES & MATERIALS	246,427	287,250	259,424	285,820	279,830
REPAIRS & MAINTENANCE	622,188	672,493	638,493	825,906	875,461
CAPITAL OUTLAY	575,000	575,000	575,000	575,000	575,000
SUBTOTAL	\$ 19,390,165	\$ 19,700,521	\$ 19,642,455	\$ 20,050,254	\$ 20,467,156

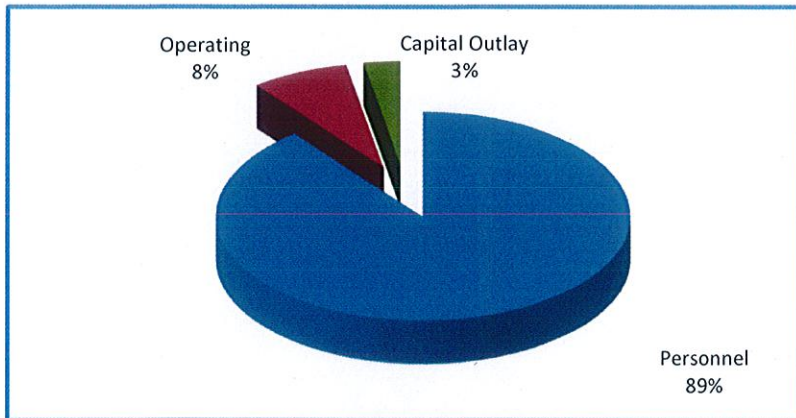


REVENUES

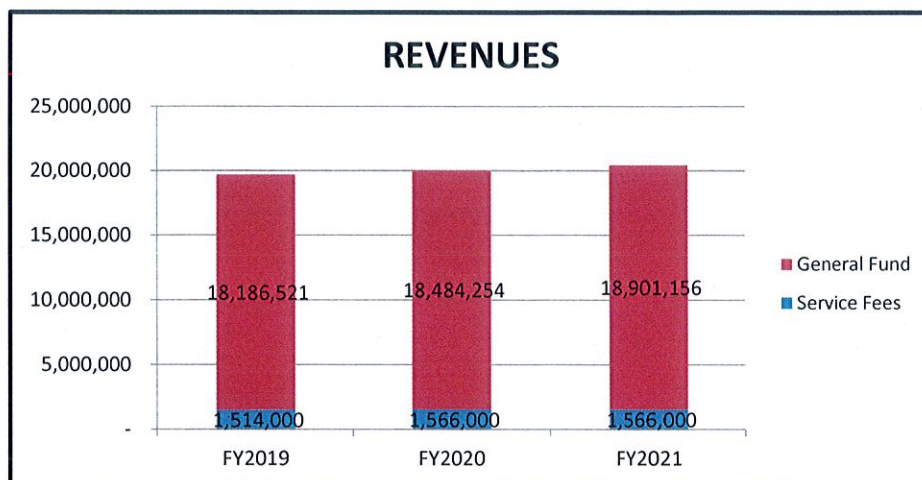
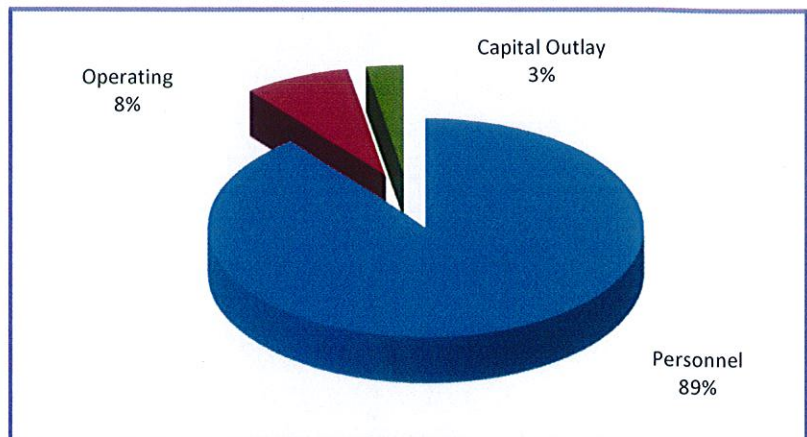
ACCT NO.	ACCT TITLE					
45505	Special Detail	413,502	456,000	408,000	408,000	408,000
45545	Fire Alarm Assessments	157,200	158,000	158,000	158,000	158,000
45608	Rescue Fees	916,780	800,000	900,000	900,000	900,000
45654	Fire Inspection/Permit Fees	69,316	80,000	80,000	80,000	80,000
45656	Fire-Sundry	21,690	20,000	20,000	20,000	20,000
	TOTAL	1,578,488	1,514,000	1,566,000	1,566,000	1,566,000
	BALANCE	17,811,677	18,186,521	18,076,455	18,484,254	18,901,156

Fire Department

FY2020 Adopted Expenditures \$20,050,254



FY2021 Proposed Expenditures \$20,467,156



FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Administrative

BUDGET COMMENTS:

This cost center has increased \$234,447 (13.84%) over the two-year budget period. Increases include \$78,069 (3.66%) in personnel and \$206,218 (35.0%) in hydrant rentals. The only offsetting decrease is \$5,000 (-16.13%) in repair and maintenance of equipment. Major expenses in this division include a transfer to the equipment replacement fund of \$575,000 as the annual "lease payment" for vehicles and equipment. The funds are set aside to pay for the replacements when needed. Gasoline and vehicle maintenance for the entire department of \$150,000 is included here.

PROGRAM:

This program provides funds for the Administration and Maintenance Divisions of the Fire Department. The Administration is responsible for the management and overall leadership of the Department. As Department Head, the Chief coordinates the activities of the individual shifts and stations, manages short- and long-term planning, operational analysis, and budget coordination and management. The Chief also serves as Emergency Management Director for the City. The Administrative Officer is responsible for daily administrative tasks including payroll, accounts payable, purchasing, department liaison to the line personnel, the public, and the media. The Administrative Officer also assists the Chief of the Department in his duties.

OBJECTIVES:

To develop and maintain a Department which fosters public safety and which is prepared for immediate rescue response; To effect response readiness through maintenance and safeguarding of facilities and equipment; To maintain and support emergency planning functions within budget; To provide strong leadership and direction to officers in order to complete department mission; To maintain effective control and maintenance of departmental resources; To maintain Newport Fire Department properties and facilities at a high level of readiness.

SERVICES AND PRODUCTS:

- Emergency field services supervision for Fire Suppression and Emergency Medical Care
- Fire Code and Building Code compliance
- Public fire and emergency medical education
- Hazardous material regulation and mitigation procedures
- City emergency operations plan

COST CENTER 11-300-1300: FIRE ADMINISTRATION

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 216,193	\$ 221,191	\$ 216,889	\$ 227,852	\$ 235,480
FRINGE BENEFITS	39,816	30,866	30,866	31,526	31,637
PURCHASED SERVICES	10,833	14,250	12,548	14,783	15,137
UTILITIES	56,386	70,475	56,100	71,200	71,200
INTERNAL SERVICES	103,865	120,000	100,050	135,589	135,732
SUPPLIES & MATERIALS	10,530	19,800	10,789	20,625	20,625
REPAIRS & MAINTENANCE	608,588	642,193	621,193	791,856	843,411
CAPITAL OUTLAY	575,000	575,000	575,000	575,000	575,000
COST CENTER TOTAL	\$ 1,621,211	\$ 1,693,775	\$ 1,623,435	\$ 1,868,431	\$ 1,928,222

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Fire Chief	S12	1.0	1.0	1.0	1.0	1.0
Cpt. Administrative Officer	F09	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Fire Prevention

BUDGET COMMENTS:

An overall two-year increase of \$30,269 (4.60%) is attributable entirely to personnel.

PROGRAM:

This program provides funding for the Fire Prevention and Fire Alarm Divisions. Fire Prevention is responsible for fire safety and education. It seeks to reduce the number of fires and fire related incidents through inspection, public education, research and enforcement of fire prevention codes.

Fire Alarm is responsible for the review of building plans for fire alarm systems, inspections of all newly installed alarm systems, and the upkeep of fire department communication systems.

OBJECTIVES:

To reduce the incident of fire loss within the community by increasing fire safety awareness, education, and enforcement of fire safe construction per code; To effect response readiness through maintenance, safeguarding and upgrade of municipal alarm systems.

SERVICES AND PRODUCTS:

- Enforce fire codes
- Review construction plans
- Upgrade facilities data base
- Insure proper compliance of the Rhode Island Safety Code
- Public education for fire safety to citizens and businesses
- Fire safety inspecitons for citizens
- Fire safety inspections for businesses

COST CENTER 11-300-1301: FIRE PREVENTION DIVISION

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 507,885	\$ 533,297	\$ 491,333	\$ 545,431	\$ 558,644
FRINGE BENEFITS	92,103	89,570	89,570	100,167	100,337
PURCHASED SERVICES	1,300	6,000	2,900	6,250	6,250
SUPPLIES & MATERIALS	11,276	18,550	13,635	14,695	8,705
REPAIRS & MAINTENANCE	3,635	10,300	2,200	16,050	14,050
CAPITAL OUTLAY	-	-	-	-	-
COST CENTER TOTAL	\$ 616,199	\$ 657,717	\$ 599,638	\$ 682,593	\$ 687,986

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Captain, Fire Inspection	F10	1.0	1.0	1.0	1.0	1.0
Fire Marshal	F06	1.0	1.0	1.0	1.0	1.0
Captain, Fire Prevention	F05	1.0	1.0	1.0	1.0	1.0
Captain/Sup. Fire Alarm	F05	1.0	1.0	1.0	1.0	1.0
Captain/Sup. Fire Suppressio	F05	1.0	1.0	1.0	1.0	1.0
Total Positions		5.0	5.0	5.0	5.0	5.0

FUNCTION: Public Safety
DEPARTMENT: Fire
DIVISION OR ACTIVITY: Firefighting & Emergency Medical Services

BUDGET COMMENTS:

This cost center has an overall two-year operating increase of \$523,113 (4.86%), due almost exclusively to personnel. Other increases include \$32,482 (29.53%) in liability insurance and \$6,000 (22.22%) in medical supplies. Offsetting decreases include \$9,900 (-15.84%) in conferences and training, \$5,000 (-16.67%) in tuition reimbursement, and \$3,400 (-2.40%) in uniform allowance.

PROGRAM:

This program provides funding for firefighting, rescue services, and the education of fire department personnel. The goal of the firefighting division is to combat, contain, and extinguish fires, while minimizing the loss of lives and property. Staffing of the firefighting division is accomplished through the use of four shifts (groups) of twenty-three firefighters. Each shift works two ten-hour days, two fourteen-hour nights, and four consecutive days off. The shifts that are on their days off are subject to recall for emergencies; multi-alarm fires, minimum staffing requirements, and civic details.

The rescue wagons are manned from within the firefighting shift staffing. There are two rescue wagons in the City manned at all times. They are stationed at Headquarters and Old Fort Road. Each rescue unit is staffed with one officer and at least one firefighter. The rescuers are licensed and required to deliver Advanced Cardiac Life Support (ACLS) services at all times.

OBJECTIVES:

To maintain a professionally trained fire-rescue team with educational curriculum designed for emergency response; To minimize response time and maximize rescue and EMS care at the incident scene and to transport to advanced care facilities; To minimize fire casualty loss through efficient response to and effective application of combative tools at the incident scene.

SERVICES AND PRODUCTS:

- Emergency field services delivery for fire suppression and hazardous materials
- Preplans developed for potential use in emergencies
- Immediate emergency medical response to injuries and illnesses
- Provide Fire Fighter I and II certification training and testing
- Provide basic officer training
- Provide special operations training
- Improve patient care by increased ALS training
- Interact with Newport Hospital EMS Quality Care Committee
- Provide response time of less than four minutes in 95% of calls
- Provide and maintain up-to-date firefighting tools and equipment to reduce fire loss of property

COST CENTER 11-300-1320: FIREFIGHTING & EMERGENCY MEDICAL SERVICES

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	7,888,542	7,740,548	7,908,966	7,833,361	8,116,089
FRINGE BENEFITS	8,875,920	9,142,081	9,087,082	9,182,240	9,238,277
PURCHASED SERVICES	153,707	197,500	173,234	215,129	228,082
SUPPLIES & MATERIALS	224,621	248,900	235,000	250,500	250,500
REPAIRS & MAINTENANCE	9,965	20,000	15,100	18,000	18,000
CAPITAL OUTLAY	-	-	-	-	-
COST CENTER TOTAL	17,152,755	17,349,029	17,419,382	17,499,230	17,850,948

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Senior Deputy Fire Chief	F08	1	1	1	1	1
Deputy Fire Chief	F07	3	3	3	3	3
Fire Captain	F04	8	8	8	8	8
Lieutenant	F02	12	12	12	12	12
Firefighter	F01	64	64	64	64	64
Firefighter Dispatcher	F01	4	4	4	4	4
Total Positions		92	92	92	92	92

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2018 ACTUAL EXPEND</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 PROJECTED BUDGET</u>	<u>2020 ADOPTED BUDGET</u>	<u>2021 PROPOSED BUDGET</u>	<u>2-Year Dollar Change</u>	<u>2-Year Percentage Change</u>
Fire Administration & Maintenance								
11-300-1300-50001	Fire Admin Salaries	211,535	216,889	212,787	223,466	231,094	14,205	6.55%
11-300-1300-50003	Holiday Pay	4,658	4,302	4,102	4,386	4,386	84	1.95%
11-300-1300-50100-1	Health Insurance	-	-	25,806	26,422	26,422	26,422	100.00%
11-300-1300-50100-2	Dental Insurance	-	-	1,581	1,530	1,530	1,530	100.00%
11-300-1300-50100-3	Life Insurance	-	-	334	334	334	334	100.00%
11-300-1300-50100-4	Payroll Taxes	-	-	3,145	3,240	3,351	3,351	100.00%
11-300-1300-50100	Employee Benefits	39,816	30,866	-	-	-	(30,866)	-100.00%
11-300-1300-50205	Copying & Binding	632	500	100	500	500	-	0.00%
11-300-1300-50210	Dues & Subscriptions	414	500	474	800	800	300	60.00%
11-300-1300-50238	Postage	222	500	215	500	500	-	0.00%
11-300-1300-50239	Liability Insurance	2,830	3,000	3,212	3,533	3,887	887	29.57%
11-300-1300-50251	Phone & Comm	8,003	11,250	9,336	11,250	11,250	-	0.00%
11-300-1300-50271	Gasoline & Vehicle Maint.	103,865	120,000	100,050	135,589	135,732	15,732	13.11%
11-300-1300-50274	Repair & Maint Buildings	2,324	22,000	15,000	22,000	22,000	-	0.00%
11-300-1300-50275	Repair & Maint Equip	17,071	31,000	17,000	26,000	26,000	(5,000)	-16.13%
11-300-1300-50305	Water	11,491	12,475	12,000	13,200	13,200	725	5.81%
11-300-1300-50306	Electricity	30,013	41,000	33,300	41,000	41,000	-	0.00%
11-300-1300-50307	Natural Gas	14,882	17,000	10,800	17,000	17,000	-	0.00%
11-300-1300-50311	Operating Supplies	1,336	5,000	2,100	5,000	5,000	-	0.00%
11-300-1300-50320	Uniforms & Protective Gear	3,200	3,300	3,200	3,200	3,200	(100)	-3.03%
11-300-1300-50361	Office Supplies	4,726	10,000	4,700	10,625	10,625	625	6.25%
11-300-1300-50851	Transfer to Equip Replacemen	575,000	575,000	575,000	575,000	575,000	-	0.00%
	Fire Admin	1,032,018	1,104,582	1,034,242	1,124,575	1,132,811	28,229	2.56%
Inspections & Alarm Services								
11-300-1301-50001	Salaries	456,193	463,154	455,995	474,579	486,273	23,119	4.99%
11-300-1301-50002	Overtime	29,928	47,988	14,988	48,948	49,927	1,939	4.04%
11-300-1301-50003	Holiday Pay	21,764	22,155	20,350	21,904	22,444	289	1.30%
11-300-1301-50100-1	Health Insurance	-	-	76,841	87,442	87,442	87,442	100.00%
11-300-1301-50100-2	Dental Insurance	-	-	5,179	5,010	5,010	5,010	100.00%
11-300-1301-50100-3	Life Insurance	-	-	834	834	834	834	100.00%
11-300-1301-50100-4	Payroll Taxes	-	-	6,716	6,881	7,051	7,051	100.00%
11-300-1301-50100	Employee Benefits	92,103	89,570	-	-	-	(89,570)	-100.00%
11-300-1301-50205	Copying & Binding	211	400	-	550	550	150	37.50%
11-300-1301-50210	Dues & Subscriptions	1,002	1,400	1,285	4,145	1,455	55	3.93%
11-300-1301-50212	Conferences & Training	1,300	6,000	2,900	6,250	6,250	250	4.17%
11-300-1301-50275	Repair & Maint Equip	3,635	10,300	2,200	16,050	14,050	3,750	36.41%
11-300-1301-50311	Operating Supplies	1,794	6,500	2,600	3,900	3,700	(2,800)	-43.08%
11-300-1301-50320	Uniforms & Protective Gear	8,000	8,250	8,000	2,500	1,000	(7,250)	-87.88%
11-300-1301-50350	Equipment Parts	269	2,000	1,750	3,600	2,000	-	0.00%
	Inspections & Alarms	616,199	657,717	599,638	682,593	687,986	30,269	4.60%
Firefighting, Rescue & Education								
11-300-1320-50001	Salaries	6,126,293	6,315,950	6,130,541	6,436,901	6,689,764	373,814	5.92%
11-300-1320-50002	Overtime	942,686	803,098	1,211,000	819,160	835,543	32,445	4.04%
11-300-1320-50003	Holiday Pay	287,859	290,000	269,200	296,250	307,732	17,732	6.11%
11-300-1320-50013	Instructor's Salary	9,389	8,500	7,500	10,050	10,050	1,550	18.24%
11-300-1320-50014	EMT Certificate Pay	116,475	123,000	115,725	121,000	123,000	-	0.00%
11-300-1320-50100-1	Health Insurance	-	-	1,330,694	1,501,488	1,501,488	1,501,488	100.00%
11-300-1320-50100-2	Dental Insurance	-	-	91,686	87,910	87,910	87,910	100.00%
11-300-1320-50100-3	Life Insurance	-	-	14,685	14,852	14,852	14,852	100.00%
11-300-1320-50100-4	Payroll Taxes	-	-	91,581	93,335	97,002	97,002	100.00%
11-300-1320-50100	Employee Benefits	1,570,448	1,528,645	-	-	-	(1,528,645)	-100.00%
11-300-1320-50104	Retiree Benefits	1,126,298	1,200,000	1,150,000	1,047,413	1,099,783	(100,217)	-8.35%
11-300-1320-50212	Conferences & Training	30,967	62,500	33,300	52,600	52,600	(9,900)	-15.84%
11-300-1320-50214	Tuition Reimb	36,597	30,000	25,000	25,000	25,000	(5,000)	-16.67%
11-300-1320-50225	Contract Services	14,265	25,000	22,180	33,000	33,000	8,000	32.00%
11-300-1320-50239	Liability Insurance	108,475	110,000	117,754	129,529	142,482	32,482	29.53%
11-300-1320-50275	Repairs & Maint Equip	9,965	20,000	15,100	18,000	18,000	(2,000)	-10.00%
11-300-1320-50311	Operating Supplies	19,085	20,000	18,400	19,000	19,000	(1,000)	-5.00%
11-300-1320-50313	Medical Supplies	23,841	27,000	27,000	33,000	33,000	6,000	22.22%
11-300-1320-50320	Uniform Allowance	138,657	141,900	137,600	138,500	138,500	(3,400)	-2.40%
11-300-1320-50321	Protective Gear	21,526	30,000	27,500	30,000	30,000	-	0.00%
11-300-1320-50350	Equipment Parts	21,512	30,000	24,500	30,000	30,000	-	0.00%
	Firefighting & Rescue	10,604,338	10,765,593	10,860,946	10,936,988	11,288,706	523,113	4.86%
	SUBTOTAL FIRE - OPERATING	12,252,555	12,527,892	12,494,826	12,744,156	13,109,503	581,611	4.64%
11-300-1300-50260	Equipment Rental	589,193	589,193	589,193	743,856	795,411	206,218	35.00%
11-300-1320-50010	Special Detail Pay	405,840	200,000	175,000	150,000	150,000	(50,000)	-25.00%
11-300-1320-50150	Contribution to Pension	6,142,577	6,383,436	6,383,436	6,412,242	6,412,242	28,806	0.45%
	TOTAL FIRE	19,390,165	19,700,521	19,642,455	20,050,254	20,467,156	766,635	3.89%

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DEPARTMENT OF PUBLIC SERVICES

The Mission of the Department of Public Services is to provide city services related to the maintenance of the physical infrastructure of the City of Newport inclusive of but not limited to the transportation network, park system, buildings, vehicle fleet, and programs such as the clean city initiative (solid waste and recycling programs), recreation programs and beach operations. Each of these tasks is performed with the unity and trust of qualified and skilled personnel in order to support economic growth and vitality while assisting other departments in protecting the health, safety and welfare of the residents, business owners and visitors to our city.

Public Services Administration – responsibilities include overall guidance and direction of work tasks and division resources, supervision of outside consultant/contractor work, development of special projects, coordination with regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services; Road & Sidewalk Maintenance and Administration; Snow Removal; Traffic Control; Street Lighting; Vehicle Fleet Maintenance; Facilities Maintenance; Parks and Grounds; and Clean City/Solid Waste and Recycling .

The Public Services Administration Division utilizes 0.88% (1.00% FY19; 1.19% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$35.46.

Engineering Services – responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and rights-of-way; maintaining records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure, including road, sidewalk, seawall and restoration projects; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

The Engineering Services Division utilizes 1.27% (0.38% FY19; 1.22% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$51.27.

Public Works – responsibilities include: directing, coordinating and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. These areas include street and sidewalk maintenance of approximately ninety six (96) miles of city roadways and their adjacent sidewalks where applicable. Functions include pavement maintenance, repair and reconstruction, concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On a weekly basis Street and Sidewalk Maintenance provides support services to one or more other departments as required. This program serves as the primary labor force for snow and ice removal, fleet management and solid waste and recycling services.

DEPT. OF PUBLIC SERVICES (continued)

The Public Works Division utilizes 1.16% (1.16% FY19) of FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$46.75.

Traffic Control – responsibilities include the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

The Traffic Control Division utilizes 0.24% (0.26% FY19; 0.26% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$9.68.

Snow Removal – responsible for clearing and removal of snow and ice from City roadways and sidewalks.

The Snow Removal Division utilizes 0.17% (0.18% FY19; 0.23% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$6.91.

Facilities Management – This division is responsible for maintaining City buildings in a manner that supports conducting operations in a warm, safe and secure manner; day-to-day maintenance and repair and cleaning of municipal facilities; oversight of service contractors; and completion of required annual inspections.

The division also provides project management and oversight of private contractors; and completion of major renovations, alterations and repairs that are classified as capital improvements.

The Facilities Management Division utilizes 1.57% (1.51% FY19; 2.45% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$63.59.

Parks, Grounds and Forestry – This division is responsible for day-to-day maintenance of 40 city parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and middle school through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program.

The Parks, Grounds and Forestry Division utilizes 1.40% (1.45% FY19) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$56.52.

DEPT. OF PUBLIC SERVICES (continued)

Street Lighting – responsible for lighting of City streets inclusive of utility costs as well as maintenance and repair of City owned decorative electric and natural gas street lights.

The Street Lighting Division utilizes 0.78% (0.81% FY19; 0.83% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$31.70.

Clean City – This division is responsible for the overall management of the City's residential refuse and recycling collection programs which includes the collection and management of the following: solid waste, recyclables, bulky waste, yard waste including holiday tree removal. Litter collection within the public rights of way and on city grounds, graffiti mitigation and street cleaning (as managed by the Supervisor of Public Works Division) are important components of the overall program to keep Newport clean.

The Clean City Division utilizes 2.20% (2.27% FY19; 2.26% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$89.08.

Recreation – responsibilities include: direction, coordination and scheduling of personnel and volunteers; long and short-term planning; budget preparation and analysis, and supervision of the activities of the Department's various functional areas. It also supports a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on inclusive activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp programs. Collaboration and community outreach are an important component as well as dealing with at-risk populations. Also, scheduling of fields, parks and "Hut" gymnasium for various athletic leagues and community events is the responsibility of recreation activities.

The Recreation Division utilizes 0.70% (0.70% FY19; 0.59% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$28.24.

The Easton's Beach program provides for the operation and maintenance of the public facilities at Easton's Beach. It includes safety oversight of swimmers by state certified Lifeguards, beach cleaning and raking, and water quality testing. It also includes the rental administration of the Rotunda ballroom and the operation of the Carousel, seasonal bathhouses, beach store, and numerous community special events. Other free public amenities such as children's playground, Skateboard Park, restrooms and showers, and picnic shelter are the responsibility of this fund as well. This Division also includes the oversight of the lease of the snack bar and vending cart concessions, and the Save the Bay aquarium and education center.

Beach Operations – responsibilities include operation and security of the City's public beach facilities at King Park and Bailey's East Beach.

Easton's Beach utilizes 0.66% (0.64% FY19; 0.90% FY18), of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$26.62.

DEPT. OF PUBLIC SERVICES (continued)

Vehicle Fleet Management – This division is responsible for the oversight and management of the maintenance and upkeep of the overall fleet of vehicles owned by the City of Newport. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administering and overseeing a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet as performed by our maintenance contract provider, First Vehicle Services, that is responsible for receiving, inspecting and providing modifications to vehicles and equipment as required by user departments, maintaining a replacement parts inventory and providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operating a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required. Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

DEPARTMENT OF PUBLIC SERVICES


FY 2019 Short-term goals, measures & status:

Goal #1: To provide an appropriate winter storm event response to ensure that any inconvenience and disruption in transportation caused by the storm is minimized.

Measure: Percentage of winter event responses that met or exceeded municipal road maintenance standards. Municipal standards are defined as performing winter control activities as soon as possible after the start of a snowstorm.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Percentage of winter event responses that met or exceeded municipal road maintenance standards	100%	100%	100%	100%	100%




Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: Provide a paved road system that has a pavement condition that meets municipal objectives.

Measure: Percentage of lane-miles rated as satisfactory condition.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Percentage of lane-miles having an acceptable PCI (>= 70)	74.4/96.8 76.8%	73.1/96.8 75.5%	73.5/96.8 75.9%	73.8/96.8 76.2%	74.2/96.8 76.7%



Assoc. Council Mission Statement:  to promote and foster outstanding customer service for all who come in contact with the City



Assoc. Council Tactical Priority Area:  to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

Goal #3: To decrease the amount of waste for which the city pays a tipping fee of \$47.00 FY19/ton at Rhode Island Resource Recovery Corporation by researching and implementing programs to increase the amount of yard waste diverted to composting.

DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures & status (continued):

Measure: Increase the amount of leaves and yard waste disposed of through a composting program by 10%, from 1100 tons diverted to composting to 1200 tons composting.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Tons of leaves and yard waste diverted to composting	1358.1	1575.4	1416.1	1356	1443

Assoc. Council Tactical Priority Area:



to instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #4: To increase number of compost bins sold to 60 each fiscal year, which would divert 30,000 pounds of food waste from the landfill.

Measure: Increase sale of compost bin sales to promote backyard composting, which diverts 500 pounds of food and yard waste per year.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of compost bins sold	140	3	29	17	11
Percent difference from previous year	324.2%	-4566.7%	89.7%	-70.6%	-54.5%

Compost Bins are offered at an affordable price with the goal of reducing landfill space. They are sold at semiannual recycling day events and during business hours at the Clean City Program office.

Goal #5 Increase the amount of recyclables collected at the curb

Measure: Percentage of recyclables to be increased from an average of 23.5 to 31% between FY 2013 and FY 2020.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Percent of recyclables collected at the curb	29.5%	30.9%	31.2%	30.9%	31.5%

DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures & status (continued):



Assoc. Council Tactical Priority Area: to instill quality, efficiency and effectiveness into every aspect of the City's performance



Assoc. Council Mission Statement: to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #6: To provide safe and attractive parks, athletic fields and playgrounds to encourage residents and visitors to enjoy the natural beauty of the community.

Measures: Increase the number of public outdoor American with Disabilities Act (ADA) compliant accessible sites or assets by three.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Increase of public outdoor ADA compliant sites	14	6	8	5	4

Installed new ADA sidewalk in MLK Jr. Park to provide access to the 2-5 yr. old playground, installed new wheel chair ramps w/ detectable warning devices around Eisenhower Park, installed ADA sidewalks at the Marlborough Street entrances to Cardines Field. Installed new Morton Park Playground with ADA compliant safety surfacing.



Assoc. Council Mission Statement: to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #7: To provide healthy and positive recreation programs and community events that will meet the leisure needs of the citizens of Newport.

Measure #1: To evaluate from year to year the variety of programs and community events offered to the various populations within the community – pre-school, youth, teens, adults and senior citizens, and revise those that do not meet the goals of inclusion, and healthy lifestyle.

	FY 2015	FY 2016	FY2017	FY 2018	FY 2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Net increase in new/expanded programs/classes since FY2013	32	26	18	16	25

DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Outreach to Community Agencies ~ Number of programs, including schools	31	32	32	43	38

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Number of "free" community special events	47	54	50	44	49

Measure #2: To increase the number of participants in programs offered for youth and adult program participants.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Number of youth recreation program participants	1,342	1,649	1,716	1,819	1,794

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY 2018 ACTUAL	FY 2019 ACTUAL
Number of adult recreation program participants	980	659	772	730	863

Assoc. Council Mission Statement:



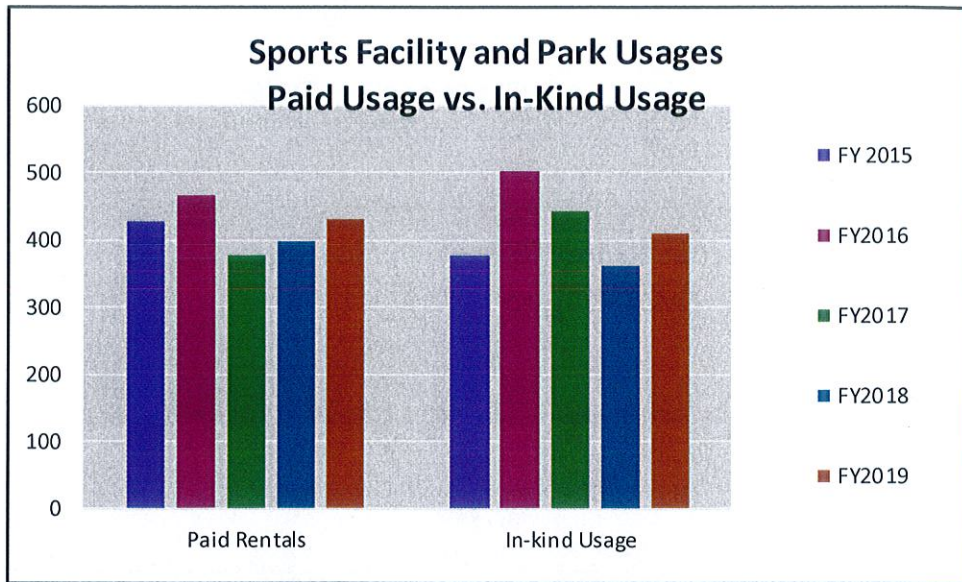
to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life.

Goal #8:

To provide oversight to the scheduling of all sports and facilities and city parks in a safe, financially sound, and responsible manner. The Recreation Department will continue to be guided by providing adequate opportunities for public use of parks and recreation facilities, while insuring the sites are safe for use by participants. All rentals of sites will be evaluated on impact to resources, and fees, or charges set accordingly. We are committed to a full range of recreational and cultural opportunities in all city facilities that will provide value to our residents and visitors alike.

DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures and status (continued):



FY2018 numbers are lower due to construction at Toppa Field July – August 2017.

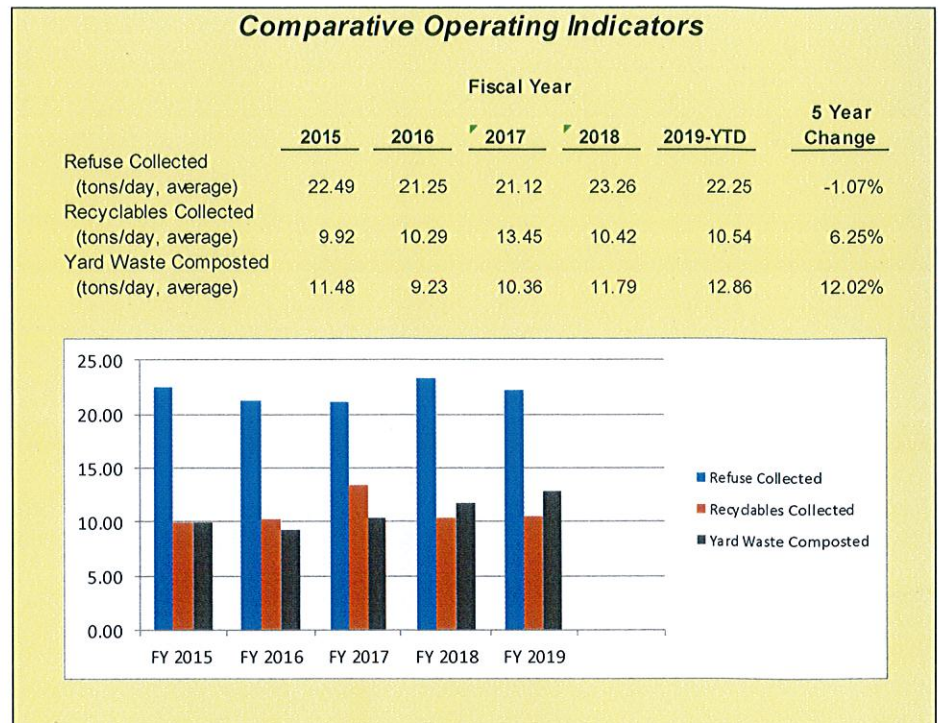
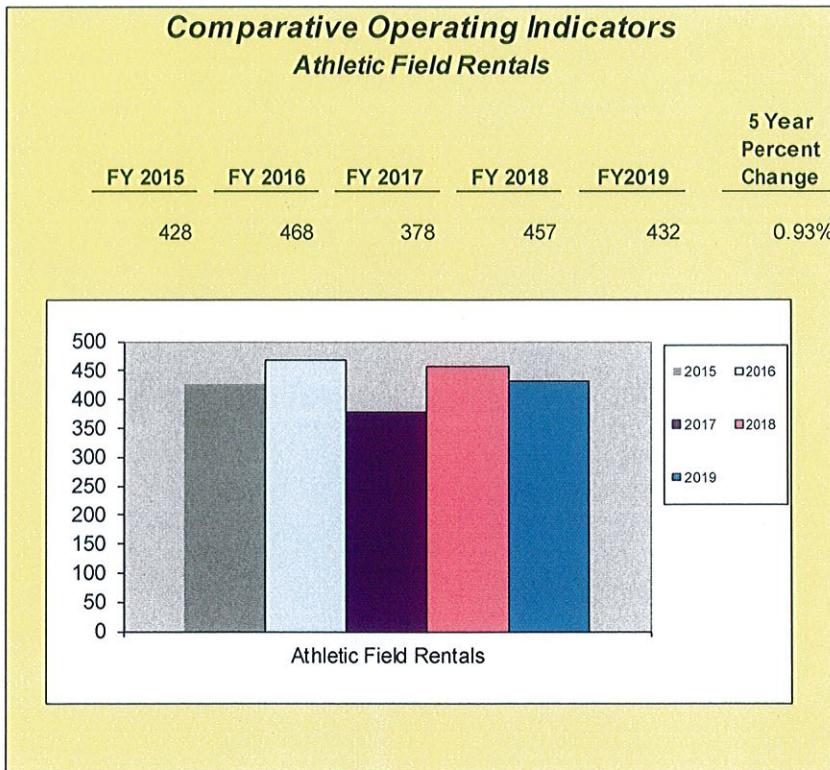
Assoc. Council Mission Statement:



to ensure Newport is a safe, clean and enjoyable place to live and work and our residents enjoy a high quality of life

DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures and status (continued):



DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures and status (continued):

Goal #9: To continue to upgrade and improve beach facilities to increase revenue at Easton’s Beach through new and repeated patron visits and to provide safe and clean facilities.

Measure #1: Increase facility rental usage of Rotunda Ballroom facility by 10%.

PERFORMANCE MEASURES	FY14 Season	FY15 Season	FY16 Season	FY17 Season	FY18 Season
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Total Number of Rotunda Ballroom facility	77	74	61	68	57
% variance of facility rentals	11.6%	-3.9%	-17.6%	11.5%	-16.2%

Measure #2: Increase season parking sticker sales by 10%.

PERFORMANCE MEASURES	FY14 Season	FY15 Season	FY16 Season	FY17 Season	FY18 Season
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Total number of season parking sticker sales	936	1034	972	1126	1180
% annual variance of season parking sticker sales	-15.5%	10.5%	-6.0%	15.8%	4.8%

Measure #3: Maintain occupancy rate at 95% for full season bathhouses rentals (213 of 225); Continue to offer daily bath house rentals, including VIP packages, for unoccupied bathhouses.

PERFORMANCE MEASURES	FY14 Season	FY15 Season	FY16 Season	FY17 Season	FY18 Season
	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of full season bathhouse rentals	132	195	190	208	202
Rate of full season bathhouse rentals	58.7%	86.7%	84.4%	92.4%	89.8%

Assoc. Council Tactical Priority Area:

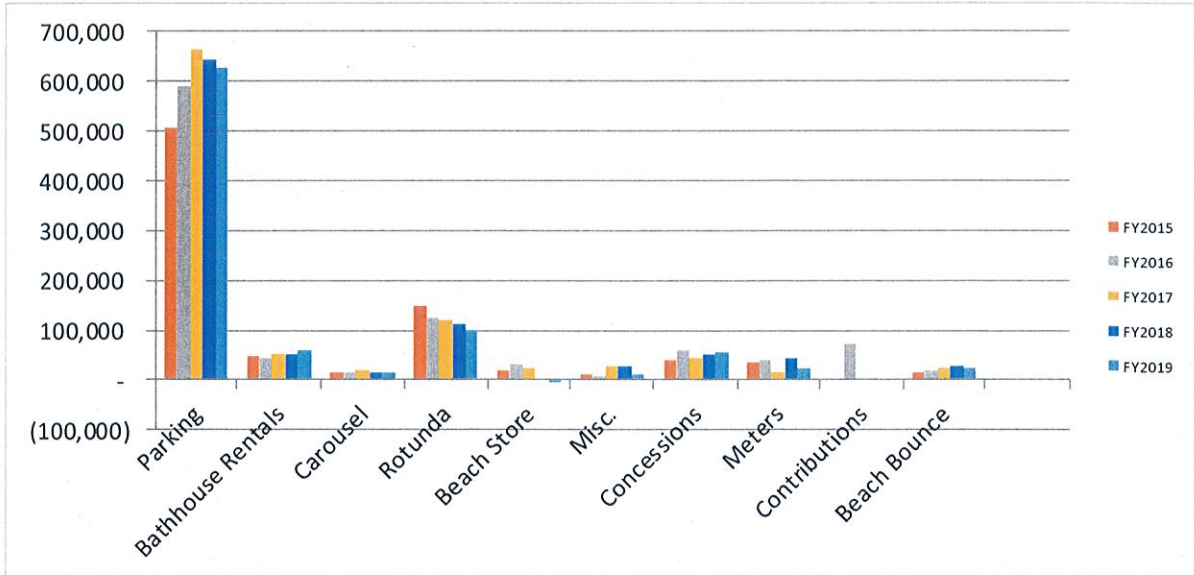


to providing a strong, well-managed public infrastructure as key to enhancing quality of life and economic stability to our community

DEPARTMENT OF PUBLIC SERVICES

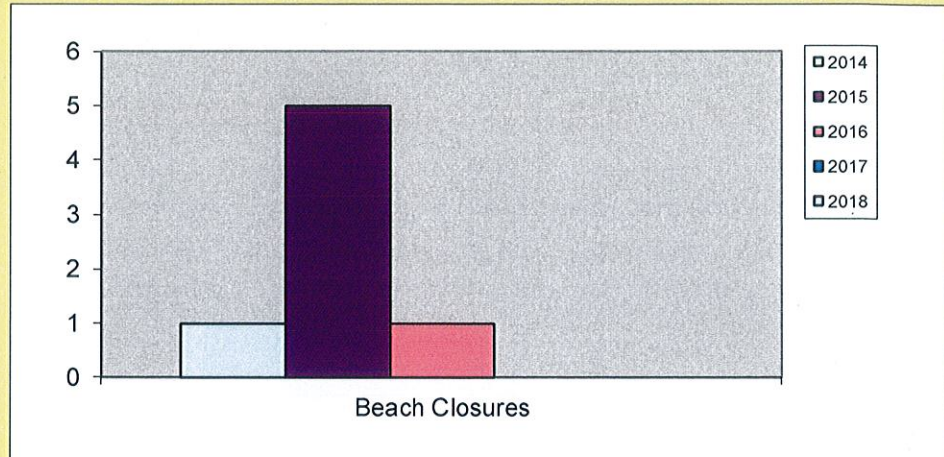
FY 2019 Short-term goals, measures and status (continued):

Easton's Beach Revenue FY2015 – 2019



Comparative Operating Indicators

Seasonal Year				
2014	2015	2016	2017	2018
1	5	1	0	0



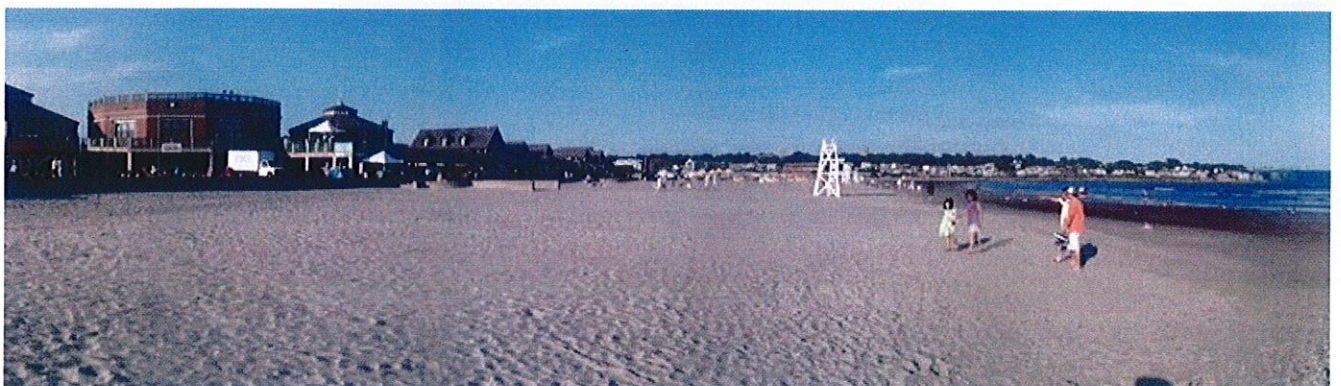
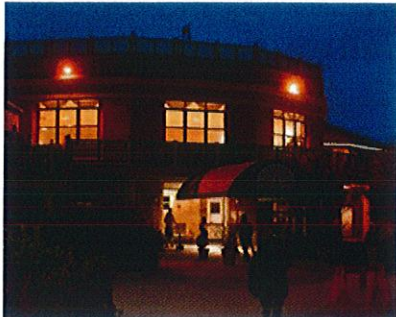
* There were no closures of Eastons Beach during summer of 2017 and 2018

Three closings in Sept., 2015 likely caused by geese-related bacteria in the moat surrounding Easton's Pond

Indicators are seasonal ~ Source: RI Department of Health

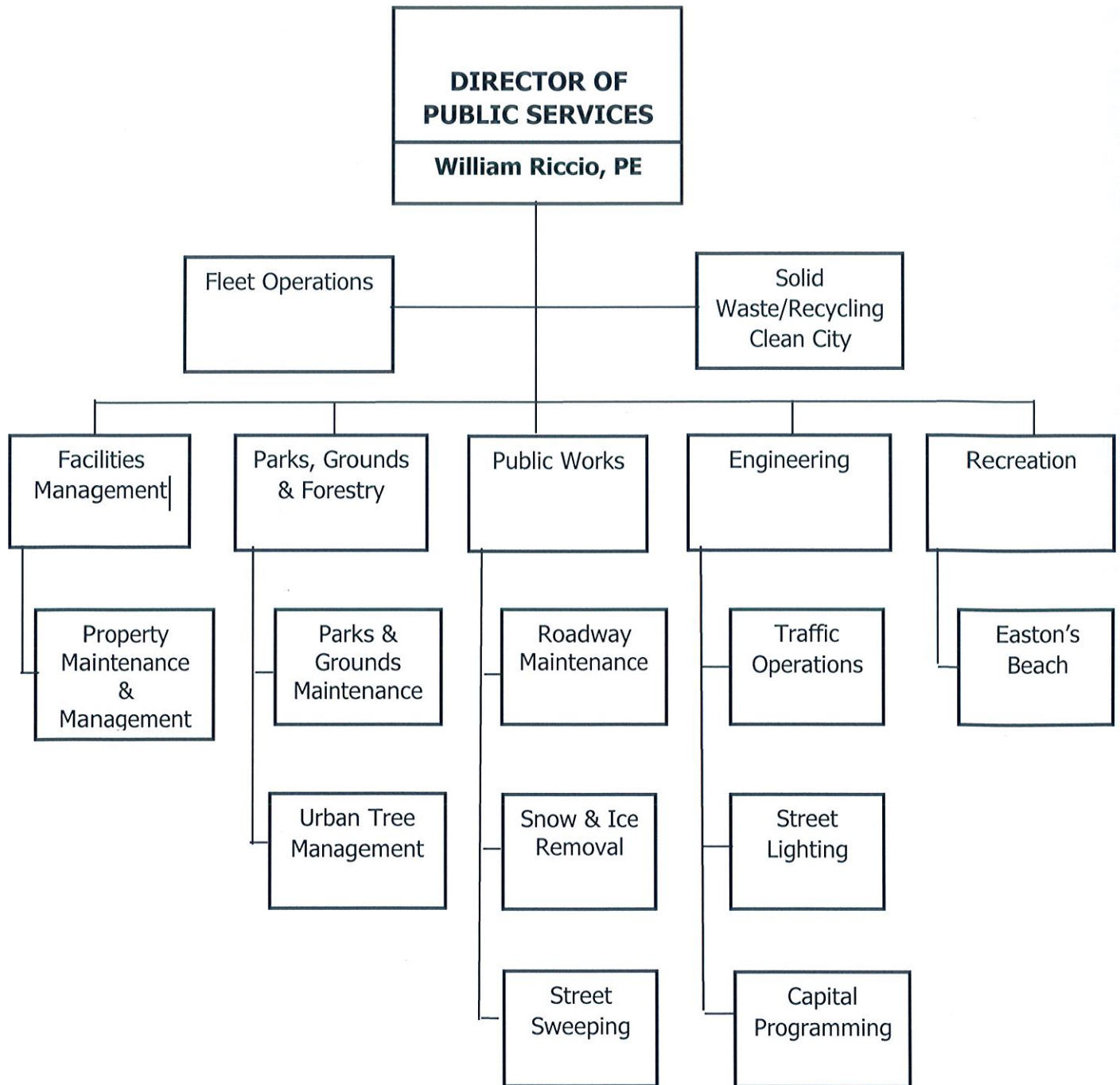
DEPARTMENT OF PUBLIC SERVICES

FY 2019 Short-term goals, measures and status (continued):



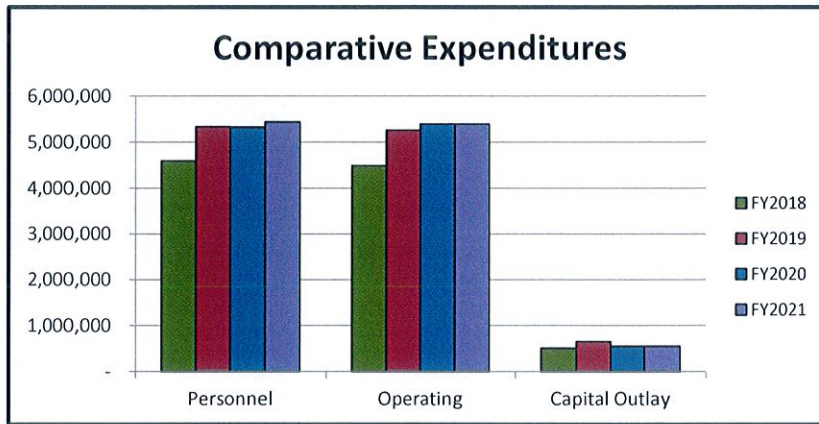
**Goals & Measures for FY2019 continue to apply.
There are no new Goals/Measures for FY2020 or 2021**

DEPARTMENT OF PUBLIC SERVICES ADMINISTRATION



**DEPARTMENT OF PUBLIC SERVICES
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
EXPENDITURES					
SALARIES	\$ 3,238,709	\$ 3,640,654	\$ 3,456,806	\$ 3,640,697	\$ 3,723,455
FRINGE BENEFITS	1,353,638	1,688,071	1,686,426	1,681,533	1,709,331
PURCHASED SERVICES	1,733,843	2,218,050	2,676,919	2,232,876	2,255,378
UTILITIES	1,760,118	1,903,000	1,895,000	1,901,800	1,901,800
INTERNAL SERVICES	377,835	415,887	411,990	493,240	493,756
SUPPLIES & MATERIALS	387,700	430,200	435,800	476,700	451,700
REPAIRS & MAINTENANCE	125,828	221,500	210,000	206,000	206,000
PROGRAM EXPENSE	60,122	55,000	65,000	65,000	65,000
OPERATING EXPENSE	44,103	15,000	15,000	15,000	15,000
CAPITAL OUTLAY	504,930	650,000	650,000	550,000	550,000
TOTAL	\$ 9,586,826	\$ 11,237,362	\$ 11,502,941	\$ 11,262,846	\$ 11,371,420

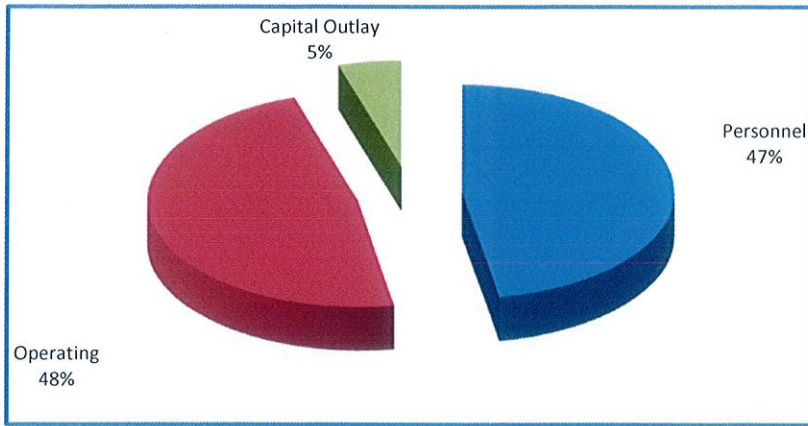


REVENUES

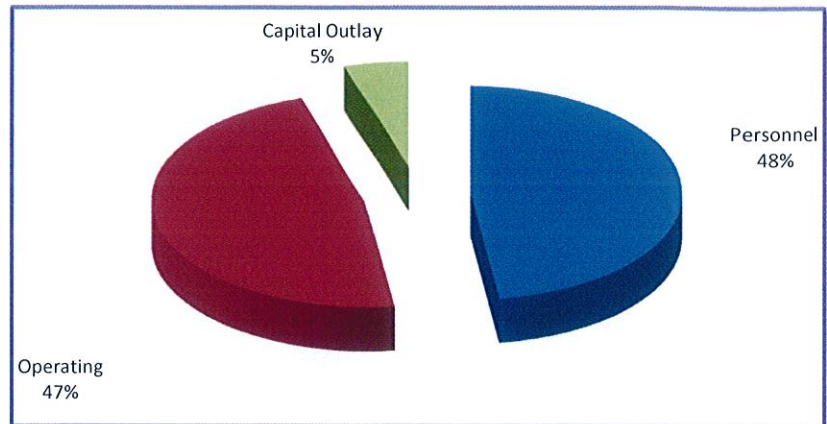
ACCT NO.	ACCT TITLE					
45652	Road Opening	36,174	35,000	35,000	35,000	35,000
45827	Newport Beach Parking	644,280	610,000	610,000	610,000	610,000
45822	Rotunda Rentals	113,267	125,000	125,000	125,000	125,000
	Easton's, Other	194,805	177,500	176,000	176,000	176,000
TOTAL		\$ 988,526	\$ 947,500	\$ 946,000	\$ 946,000	\$ 946,000
BALANCE		\$ 8,598,300	\$ 10,289,862	\$ 10,556,941	\$ 10,316,846	\$ 10,425,420

Department of Public Services

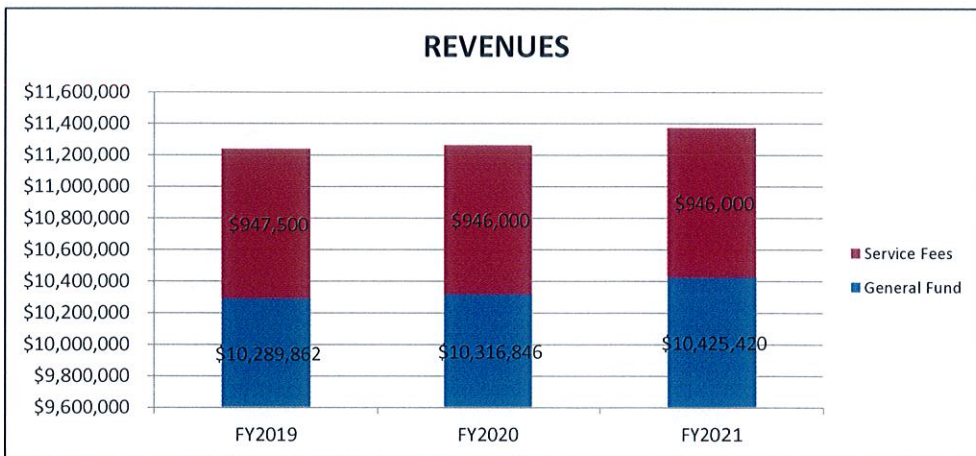
FY 2020 Proposed Expenditures \$11,262,846



FY 2021 Proposed Expenditures \$11,371,420



REVENUES



FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Operations Administration

BUDGET COMMENTS:

This cost center is adopted at a decrease of \$72,880 (-7.69%) over the two-year budget period due almost exclusively to a decrease of \$100,000 (-15.38%) in transfer to equipment replacement fund as the annual "lease payment" for vehicles and equipment. Offsetting increases include \$13,899 (4.64%) in personnel and \$544 (22.15%) in gasoline & vehicle maintenance.

PROGRAM:

This program provides funds for the administration of all the Engineering & Operations Division within the Public Works Department. Responsibilities include overall guidance and direction of work tasks and consultant/contractor work, resolution of complex public works issues, development of special projects, coordination of regional, state and federal agencies as appropriate, and the securing of funding opportunities which subsidize local public works projects. Administration covers the following programs: Engineering Services, Public Works, Traffic Control, Snow Removal, Facilities Management, Parks, Grounds, Forestry, Street Lighting, Street Cleaning, Recreation and Eastons Beach. Also included is administration of the Clean City Program.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by identifying and prioritizing the community's infrastructure needs and then efficiently coordinating resources to provide the highest levels of customer service and efficiency in achieving the Department's overall objectives.

SERVICES AND PRODUCTS:

- Oversee responses to public feedback regarding roads, sidewalks, snow plowing and snow sanding.

COST CENTER 11-400-1400: OPERATIONS ADMINISTRATION

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 407,817	\$ 208,910	\$ 208,910	\$ 214,438	\$ 220,063
FRINGE BENEFITS	199,190	90,544	90,545	91,595	93,290
PURCHASED SERVICES	12,518	10,500	13,500	10,500	10,500
INTERNAL SERVICES	2,296	2,456	2,456	2,997	3,000
SUPPLIES & MATERIALS	2,501	5,250	5,250	5,250	5,250
CAPITAL OUTLAY	504,930	650,000	650,000	550,000	550,000
COST CENTER TOTAL	\$ 1,129,252	\$ 967,660	\$ 970,661	\$ 874,780	\$ 882,103

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Director of Public Services	S13	1.0	1.0	1.0	1.0	1.0
City Engineer	S10	1.0	1.0	1.0	1.0	0.0
Senior Clerk Typist	U02	1.0	1.0	1.0	1.0	0.0
Sr. Principal Clerk	U03	1.0	1.0	1.0	1.0	0.0
Executive Assistant, Public Se	S04	1.0	1.0	1.0	1.0	1.0
Total Positions		5.0	5.0	5.0	5.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Engineering Services

BUDGET COMMENTS:

This cost center shows an overall decrease of \$65,808 (-4.91%) over the two-year budget period. Decreases include \$65,183 (-11.19%) in personnel and \$625 (-8.33%) in gasoline & vehicle maintenance. There are no offsetting increases.

PROGRAM:

This program provides funds for the operation of Engineering Services. Responsibilities include a wide range of services such as issuing appropriate Excavation/Obstruction permits for work done in City streets and right-of-ways; maintaining all records of all utilities within City right-of-way areas, including water, sanitary sewers, storm drainage and others; investigating all reports regarding City streets and sidewalks; administering the City's Sidewalk Inspection Program; preparing designs and specifications for City projects, with a focus on public transportation infrastructure; administering engineering consultant and construction contracts; and serving all City Departments in regard to their engineering needs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working in coordination with the Roadway & Sidewalk Maintenance and Traffic Control programs to identify community infrastructure needs, particularly in regards to roadways and sidewalks and then efficiently and effectively design, construct and maintain the infrastructure, along with its historic character. Also, to uphold the highest level of customer service in regards to permitting, information sharing and engineering guidance in accordance with all local, state and federal codes and standards.

SERVICES AND PRODUCTS:

- Issue permits
- Track excavations in City streets and sidewalks
- Track obstructions of City streets and sidewalks
- Road and sidewalk improvements
- Subdivision reviews
- Site work reviews

COST CENTER 11-400-1450: ENGINEERING SERVICES

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 144,351	\$ 381,555	\$ 331,555	\$ 343,317	\$ 351,225
FRINGE BENEFITS	44,476	201,102	176,101	163,849	166,249
PURCHASED SERVICES	332,051	742,500	1,202,500	742,500	742,500
INTERNAL SERVICES	5,261	7,500	8,034	6,868	6,875
SUPPLIES & MATERIALS	5,797	8,500	8,500	8,500	8,500
COST CENTER TOTAL	\$ 531,936	\$ 1,341,157	\$ 1,726,690	\$ 1,265,034	\$ 1,275,349

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
City Engineer	S10	-	1.0	1.0	1.0	1.0
Assistant City Engineer	U06	1.0	1.0	1.0	1.0	1.0
Deputy Assist City Engineer	S06	-	1.0	1.0	1.0	1.0
Engineering Technician	U05	2.0	1.0	1.0	1.0	1.0
Total Positions		3.0	4.0	4.0	4.0	4.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Public Works

BUDGET COMMENTS:

This budget has an overall increase of \$49,999 (4.46%), due exclusively to an increase of \$54,465 (34.04%) in gasoline & vehicle maintenance. Major expenses in this division include \$214,241 (\$214,465 in FY21) for gasoline and vehicle maintenance; \$50,000 for road and sidewalk materials; and \$1,000 for building materials.

PROGRAM:

This program provides funds for the maintenance of approximately ninety-five miles of City roadways and their adjacent sidewalks. Functions include pavement maintenance, repair and reconstruction; concrete sidewalk repair and replacement; curb installation; cold patch and hot mix application; and trench excavations. On occasion, Roadway and Sidewalk Maintenance also provides support services to other Departments as required. This program serves as the primary labor force for snow and ice removal.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by safely, efficiently and effectively working in coordination with Engineering Services to maintain the functional integrity and character of historic City roadways and sidewalks.

SERVICES AND OBJECTIVES:

- Maintenance of streets and sidewalks

COST CENTER 11-400-1470: PUBLIC WORKS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 458,769	\$ 582,684	\$ 524,684	\$ 572,847	\$ 587,112
FRINGE BENEFITS	218,641	316,264	311,859	303,013	307,370
PURCHASED SERVICES	237	1,800	1,800	1,800	1,800
INTERNAL SERVICES	164,114	160,000	160,000	214,241	214,465
SUPPLIES & MATERIALS	61,335	61,500	61,500	61,500	61,500
COST CENTER TOTAL	\$ 903,096	\$ 1,122,248	\$ 1,059,843	\$ 1,153,401	\$ 1,172,247

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Supervisor of Streets	N05	1.0	1.0	1.0	1.0	1.0
Head Foreman	U05	1.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	U05	1.0	1.0	1.0	1.0	1.0
Sr. Clerk Typist	U02	0.0	0.3	0.3	0.3	0.3
Superintendent of PW	S09	0.0	1.0	1.0	1.0	1.0
Assist. Super-PW	N04	0.0	0.5	0.5	0.5	0.5
Heavy Equip Op-Public Serv	U03	1.0	1.0	1.0	1.0	1.0
Maintenance Person	U03	1.0	1.0	1.0	1.0	1.0
Laborer Equipment Operator	U03	4.0	4.0	4.0	4.0	4.0
Total Positions		9.0	10.8	10.8	10.8	10.8

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Traffic Control

BUDGET COMMENTS:

This cost center has a small decrease of \$4,239 (-1.70%) over the two year period. Major expenses include \$9,741 in gasoline & vehicle maintenance and \$48,000 in operating supplies.

PROGRAM:

This program provides funds to support the Traffic Control function, which includes the installation and maintenance of all regulatory and warning signs, maintenance of traffic signals, application of pavement markings and the fabrication and installation of all street name signs.

OBJECTIVES:

To promote community health and safety and enhance the public's quality of life by working with Engineering Services to promote efficient and safe use of City rights-of-way and to accommodate vehicular and pedestrian traffic demands by mitigating hazards via appropriate control measures.

SERVICES AND PRODUCTS:

- Traffic control devices

COST CENTER 11-400-1480: TRAFFIC CONTROL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 84,252	\$ 105,836	\$ 83,500	\$ 94,571	\$ 99,124
FRINGE BENEFITS	54,000	68,706	68,706	70,034	71,428
INTERNAL SERVICES	7,462	10,000	8,500	9,741	9,751
SUPPLIES & MATERIALS	28,155	56,500	56,500	56,500	56,500
REPAIRS & MAINTENANCE	2,358	8,000	8,000	8,000	8,000
COST CENTER TOTAL	\$ 176,227	\$ 249,042	\$ 225,206	\$ 238,846	\$ 244,803

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Traffic Foreman	U05	1.0	1.0	1.0	1.0	1.0
Traffic Laborer	U01	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Snow Removal

This cost center is adopted with a decrease of \$2,000 (-1.16%) over the two-year period, due exclusively to a decrease of \$1,000 (-100%) in rental of equipment and facilities and a decrease of \$1,000 (-33.33%) in electricity. All other lines stay consistent with current funding.

PROGRAM:

This program provides funds to support clearing and removal of snow and ice from City roadways and sidewalks. Expenses include overtime for snowplow and sanding truck drivers and materials for ice abatement.

OBJECTIVES:

To maintain passable streets and sidewalks during winter storms and/or treat those routes quickly and efficiently.

SERVICES AND PRODUCTS:

- Snow removal

COST CENTER 11-400-1490: SNOW REMOVAL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 44,995	\$ 40,000	\$ 40,000	\$ 40,000	\$ 40,000
FRINGE BENEFITS	-	-	1,400	-	-
UTILITIES	1,923	5,000	4,000	4,000	4,000
SUPPLIES & MATERIALS	122,451	126,500	126,500	126,500	126,500
REPAIRS & MAINTENANCE	-	1,000	1,000	-	-
COST CENTER TOTAL	\$ 169,369	\$ 172,500	\$ 172,900	\$ 170,500	\$ 170,500

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Facilities Management

BUDGET COMMENTS:

This cost center has increased \$145,483 (9.92%) over the two year period. Increases include \$57,742 (5.97%) in personnel, \$51,675 (29.53%) in liability insurance, \$13,566 (16.96%) gasoline & vehicle maintenance, \$25,000 (50%) in repair & maintenance, facilities and equipment, in order to further accommodate on-call service contracts for preventive maintenance activities for major mechanical operating systems, and \$5,500 (31.43%) in building supplies. The only offsetting decrease is \$8,000 (-6.67%) in various utilities. One custodial position remains unfunded.

PROGRAM:

This program provides funds for the operation of the Facilities Management, Grounds Maintenance and the systematized management of Newport's urban forest. Responsibilities include maintaining the cleanliness and structural integrity of the public facilities within the City. Functions include the day-to-day maintenance and repair of properties which do not already have dedicated maintenance staff. Facilities Maintenance provides project management and other assistance when requested by other departments. In addition, responsibilities of this program include day-to-day maintenance of 40 city parks, 3 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings. Activities include: grass-cutting, clearing of brush, application of fertilizer and herbicides, litter collection, fall leaf removal, and playground maintenance. Lastly, the responsibilities of this program include, but are not limited to, pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

OBJECTIVES:

To minimize the occurrence of injury and casualty incidents by ensuring all structures are constructed and maintained in conformity to prescribed building codes and to provide an effective program of preventive maintenance for all City-owned facilities and equipment; To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

SERVICES AND PRODUCTS:

- Repairs and maintenance of city-owned buildings
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemeteries
- Urban forest management

COST CENTER 11-400-1505: FACILITIES MANAGEMENT

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 1,155,043	\$ 633,372	\$ 635,872	\$ 662,753	\$ 680,239
FRINGE BENEFITS	551,816	334,139	334,098	339,662	345,014
PURCHASED SERVICES	246,108	210,000	222,335	241,069	261,675
UTILITIES	83,889	120,000	117,000	112,000	112,000
INTERNAL SERVICES	143,197	80,000	80,000	93,468	93,566
SUPPLIES & MATERIALS	113,950	39,500	39,500	45,000	45,000
REPAIRS & MAINTENANCE	25,879	50,000	50,000	75,000	75,000
COST CENTER TOTAL	\$ 2,319,882	\$ 1,467,011	\$ 1,478,805	\$ 1,568,952	\$ 1,612,494

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Super of Facilities Managemen	S09	0.0	1.0	1.0	1.0	1.0
Building Maint. Foreman	U05	0.0	1.0	1.0	1.0	1.0
Maintenance Person	U03	0.0	2.0	2.0	1.0	1.0
Custodians	U01	0.0	5.0	5.0	5.0	5.0
Maintenance Foreman	U05	0.0	1.0	1.0	1.0	1.0
Senior Maintenance Person	U05	0.0	1.0	1.0	1.0	1.0
Sr. Principal Clerk	U03	0.0	0.5	0.5	0.5	0.5
Operator CDL	U03	0.0	0.0	0.0	1.0	1.0
School/City Plumber	U07	0.0	1.0	1.0	1.0	1.0
Total Positions		0.0	12.5	12.5	12.5	12.5

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Parks, Grounds & Forestry

BUDGET COMMENTS:

This cost center has decreased \$17,552 (-2.50%) over the two year period. Decreases include \$27,000 (-54.0%) in repair & maintenance and \$5,000 (-31.43%) in building materials. Offsetting increases include \$25,935 (2.22%) in personnel, \$13,565 (16.96%) in gasoline & vehicle maintenance, and \$2,000 (12.90%) in mutt mitt supplies. FY2020 includes \$25,000 for field repairs at Rogers High School.

PROGRAM:

This division is responsible for day-to-day maintenance of 40 City parks, 1 Dog Park, 5 historic cemeteries, roadsides, Cliff Walk, and grounds surrounding various city buildings; systematized management of Newport's urban forest. Functions include grass-cutting, clearing of brush, turf management and integrated pest control, litter collection, fall leaf removal, playground maintenance, restroom and beach maintenance. Functions also include pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.

The division also provides project management and oversight of private contractors for various property related projects and maintenance activities, preparation of athletic fields for recreation leagues and middle school through collegiate teams. Improvements to park infrastructure including benches, fountains, and playground equipment, including installation, as are upgrades to park facilities which are supported by grants. This division also provides oversight of the Tree Donation Program.

OBJECTIVES:

To provide safe and attractive parks, athletic fields, and beaches; to encourage residents and visitors to enjoy the natural beauty of the community; and to keep well maintained open space areas to deter vandalism and crime, and encourage economic benefit through tourism; To maximize the benefits to the public from the urban forest while minimizing the hazard to the public and the liability of the City by establishing a well stocked, healthy community forest that is diverse in age and in species.

SERVICES AND PRODUCTS:

- Pruning, removal, planting, fertilizing, inventory, and pest management of Newport's trees.
- Respond to work order requests in a timely manner
- Maintenance of playgrounds
- Maintenance of parks and athletic fields
- Maintenance of cemeteries
- Urban forest management

COST CENTER 11-400-1515: PARKS, GROUNDS & FORESTRY

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ -	\$ 759,657	\$ 709,657	\$ 758,262	\$ 772,105
FRINGE BENEFITS	-	406,857	408,256	413,783	420,344
PURCHASED SERVICES	-	35,000	35,000	35,000	35,000
INTERNAL SERVICES	-	80,000	80,000	93,467	93,565
SUPPLIES & MATERIALS	-	74,400	74,400	95,900	70,900
REPAIRS & MAINTENANCE	-	50,000	50,000	23,000	23,000
COST CENTER TOTAL	\$ -	\$ 1,405,914	\$ 1,357,313	\$ 1,419,412	\$ 1,414,914

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Sr. Principal Clerk	U03	0.0	0.5	0.5	0.5	0.5
CDL Laborer	U03	0.0	0.0	0.0	4.0	4.0
Maintenance Person	U03	0.0	2.0	2.0	2.0	2.0
Super of Parks, Grounds & F	S09	0.0	1.0	1.0	1.0	1.0
Maintenance Foreman	U05	0.0	1.0	1.0	1.0	1.0
Groundskeeper	U03	0.0	1.0	1.0	1.0	1.0
Laborer Equip Operator	U03	0.0	3.0	3.0	1.0	1.0
Laborer	U01	0.0	2.0	2.0	2.0	2.0
Forester	U04	0.0	1.0	1.0	1.0	1.0
Total Positions		0.0	11.5	11.5	13.5	13.5

FUNCTION: Public Services
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Lighting

BUDGET COMMENTS:

This cost center is adopted with a budget that stays consistent with current funding for both FY2020 and FY2021.

PROGRAM:

This program provides funds for all costs associated with the lighting of City streets, including energy cost (gas and electric) and the maintenance and repair of decorative natural gas and electric street light lamps. Street lighting systems commonly used throughout the City of Newport include high-pressure sodium, and mercury vapor fixtures, all of which are maintained by the Eastern Utilities/Newport Electric Corporation. A private contractor performs the repair and maintenance for approximately 185 (natural gas) and 280 (electric) decorative street lights.

OBJECTIVES:

To maximize safety and convenience to pedestrians and vehicles by providing adequate lighting to streets and sidewalks while maintaining the historic character of the lighting systems.

SERVICES AND PRODUCTS:

- Street lighting

COST CENTER 11-400-1530: STREET LIGHTING

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
UTILITIES	\$ 754,754	\$ 722,000	\$ 722,000	\$ 722,000	\$ 722,000
REPAIRS & MAINTENANCE	58,043	60,000	60,000	60,000	60,000
COST CENTER TOTAL	\$ 812,797	\$ 782,000	\$ 782,000	\$ 782,000	\$ 782,000

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Street Cleaning

BUDGET COMMENTS:

This cost center is adopted with an increase of \$17,572 (7.84%) over the next two years, due to personnel, which has increased \$10,781 (5.89%). The only other increase is \$6,791 (24.25%) in gasoline and vehicle maintenance. There are no offsetting decreases.

PROGRAM:

Two mechanical sweepers, one vacuum-type sweeper, and two sidewalk sweepers clean the business districts regularly and the residential streets on a periodic basis.

OBJECTIVES:

To maximize safety to pedestrians and vehicles and preserve the aesthetic appearance of infrastructure by removing trash from streets and public ways.

SERVICES AND PRODUCTS:

- Street cleaning

COST CENTER 11-400-1540: STREET CLEANING

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 113,743	\$ 113,093	\$ 113,093	\$ 115,352	\$ 117,701
FRINGE BENEFITS	70,833	70,101	70,101	75,565	76,274
PURCHASED SERVICES	5,491	10,000	10,000	10,000	10,000
INTERNAL SERVICES	26,623	28,000	28,000	34,755	34,791
SUPPLIES & MATERIALS	3,173	3,000	3,000	3,000	3,000
COST CENTER TOTAL	\$ 219,863	\$ 224,194	\$ 224,194	\$ 238,672	\$ 241,766

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Sweeper Operator	U03	2.0	2.0	2.0	2.0	2.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Clean City
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Solid Waste Collection and Disposal

BUDGET COMMENTS:

This cost center is adepcted with a decrease \$427 (-0.02%) in the next two fiscal years. The only decrease is for \$6,345 (-42.30%) in gasoline & vehicle maintenance. The only offsetting increase is for \$5,918 (5.77%) in personnel. All other line items remain consistent with current year's funding, including waste disposal costs at the central landfill are budgeted consistently with FY19 at \$47/ton.

PROGRAM:

This program provides for services to ensure the cleanliness of Newport streets and neighborhoods in a manner that is economically efficient, environmentally responsible and easy to access. This program element includes the traditional services of solid waste, recycling, bulky waste, yard waste and holiday trees, from buildings with up to and including four dwelling units. Funds for litter collection from city streets and sidewalks, street/park litter barrels collection, and graffiti and nuisance sticker removal are also included in this program element. Environmentally sound collection of household hazardous waste, used motor oil, and recycling and debris from city activities are now collected by the state. The Clean City Program Coordinator will continue to spearhead programs associated with the City's environmental and safety compliance.

OBJECTIVES:

To provide citizens with a solid waste program that is well managed, easy to access, and aimed at providing residents with a City free of nuisance caused by improper storage, transportation, or disposal of solid waste, at a service level that is both efficient and economical.

SERVICES AND PRODUCTS:

- Collection of all residential solid waste and recycling materials

COST CENTER 11-400-1550: SOLID WASTE COLLECTION & DISPOSAL

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 37,070	\$ 73,497	\$ 48,497	\$ 72,483	\$ 76,440
FRINGE BENEFITS	7,582	29,042	29,044	31,597	32,017
PURCHASED SERVICES	1,049,699	1,115,800	1,115,800	1,115,800	1,115,800
UTILITIES	834,035	955,000	955,000	955,000	955,000
INTERNAL SERVICES	6,623	15,000	15,000	8,646	8,655
SUPPLIES & MATERIALS	7,949	14,300	14,300	14,300	14,300
REPAIRS & MAINTENANCE	-	-	-	-	-
COST CENTER TOTAL	\$ 1,942,958	\$ 2,202,639	\$ 2,177,641	\$ 2,197,826	\$ 2,202,212

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Sr. Clerk Typist	U02	0.0	0.3	0.3	0.3	0.3
Assist. Super of PW		0.0	0.5	0.5	0.5	0.5
Clean City Program Coord.	N04	1.0	0.0	0.0	0.0	0.0
Total Positions		1.0	0.8	0.8	0.8	0.8

FUNCTION: Recreation
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Recreation

BUDGET COMMENTS:

This cost center is adopted with an increase of \$32,928 (4.84%) over the next two fiscal years. Increases include \$18,425 (3.53%) in personnel, \$6,500 (31.71%) in supplies, \$6,900 (12.32%) in utilities, and \$10,000 (18.18%) in program expenses. Offsetting decreases include \$244 (-2.12%) in supplies, \$7,500 (-100%) in rental of equipment, and \$1,153 (-14.54%) in gasoline & vehicle maintenance.

PROGRAM:

This program provides funds for the administration of support of the City's recreation activities. Administrative responsibilities include: direction, coordination and scheduling of personnel; long- and short-term planning; budget preparation and analysis, and supervision of the activities of the Department. This program provides funds for the support of a variety of recreational activities for Newport residents, from preschoolers to senior citizens. Emphasis is placed on activities which a person can learn as a child and participate in throughout a lifetime. Numerous grants and sponsorships support this division. It also supports Community-wide free and low cost special events that provide safe and fun family opportunities. A summer lunch and literacy program is built into the camp program.

OBJECTIVES:

To provide a comprehensive customer directed approach to purchasing, revenue collection, grant development and management, allocation of staff and equipment, and program planning related to recreation. In addition, to provide safe and enjoyable recreation activities to youth, adults, and families on a year-round basis; to provide nontraditional programs and introduce low cost and free instruction to reflect the diverse population; to coordinate services with police, social service agencies, schools, library and non-profit agencies.

SERVICES AND PRODUCTS:

- Administration of recreational activities
- Recreational activities for residents

COST CENTER 11-700-3102: RECREATION

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 268,926	\$ 366,050	\$ 357,502	\$ 363,674	\$ 376,446
FRINGE BENEFITS	118,844	156,316	166,316	160,435	164,345
PURCHASED SERVICES	6,224	11,500	10,604	10,914	11,256
UTILITIES	45,973	56,000	58,000	62,900	62,900
INTERNAL SERVICES	5,187	7,931	5,000	6,771	6,778
SUPPLIES & MATERIALS	15,165	20,500	24,500	27,000	27,000
REPAIRS & MAINTENANCE	-	7,500	-	-	-
PROGRAM EXPENSE	60,122	55,000	65,000	65,000	65,000
COST CENTER TOTAL	\$ 520,441	\$ 680,797	\$ 686,922	\$ 696,694	\$ 713,725

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Senior Clerk	U01	1.0	1.0	1.0	1.0	1.0
Recreation Administrator	S08	1.0	1.0	1.0	1.0	1.0
Rec. Program Supervisor	N03	1.0	2.0	2.0	2.0	2.0
Total Positions		3.0	4.0	4.0	4.0	4.0

FUNCTION: Easton's Beach
DEPARTM Public Services
DIVISION OR ACTIVITY: Easton's Beach

BUDGET COMMENTS:

The adopted two-year budget for this cost center shows an increase of \$37,107 (5.96%). It funds the hiring of seasonal staff which includes lifeguards, attendants, a night watch person, carousel personnel, parking lot supervision, account aides, supervisors, and Rotunda personnel. This budget also contains funding for temporary wages and security for King Beach and Bailey's Beach. This budget also includes \$380,000 in temporary & seasonal wages. Staffing costs include beach raking overtime, supervision and normal beach staffing. Purchased services include funds for the rental of portojohn and dumpster, carousel inspection, beach water testing, plumbers and electricians.

PROGRAM:

This program provides for the operation and maintenance of facilities at Easton's Beach. It also includes the Rotunda and the Carousel. This program also provides for the operation and maintenance of the City's public beach facilities at King Beach and Bailey's East Beach.

OBJECTIVES:

- To increase family attendance at beach activities
- To market beach amenities and events to increase non-weather dependent clientele
- To maintain adequate staffing and equipment to provide a safe environment year-round
- To upgrade and improve beach facilities

SERVICES AND PRODUCTS:

Upgrade beach facilities

playground, picnic area, showers, skate park, snack bar, beach store, Exploration Center

Beach activities

Family, Children's Nights, Holiday Activities, Volleyball Tournaments, Non-profit & company outings

Non-weather dependent special events

cosponsored events year round - Winter Festival, Santa Workshop, Soapbox Derby & Carnival

Rotunda rentals

Marketing to corporate outings, college groups, local event planners, resident discounts

Carousel rentals

Marketing to Recreation camps, schools, YMCA, Birthdays

Provide safe beach environment year-round

Portojohns, Adopt-A-Beach clean ups, Staff & Police patrols

COST CENTER: EASTON'S BEACH 11-700-3105

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	523,743	376,000	403,536	403,000	403,000
FRINGE BENEFITS	88,256	15,000	30,000	32,000	33,000
PURCHASED SERVICES	81,515	80,950	65,380	65,293	66,847
UTILITIES	39,544	45,000	39,000	45,900	45,900
INTERNAL SERVICES	17,072	25,000	25,000	22,286	22,310
SUPPLIES & MATERIALS	27,224	20,250	21,850	33,250	33,250
REPAIRS & MAINTENANCE	39,548	45,000	41,000	40,000	40,000
OPERATING EXPENSE	44,103	15,000	15,000	15,000	15,000
COST CENTER TOTAL	861,005	622,200	640,766	656,729	659,307

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-400-1400-50001	Public Services Salaries	407,817	208,910	208,910	214,438	220,063	11,153	5.34%
11-400-1400-50002	Overtime	-	-	-	-	-	-	0.00%
11-400-1400-50100-1	Health Insurance	-	-	26,297	25,566	25,566	25,566	100.00%
11-400-1400-50100-2	Dental Insurance	-	-	1,581	1,530	1,530	1,530	100.00%
11-400-1400-50100-3	Life Insurance	-	-	166	250	250	250	100.00%
11-400-1400-50100-4	Payroll Taxes	-	-	15,982	16,405	16,835	16,835	100.00%
11-400-1400-50100-5	MERS Defined Benefit	-	-	45,877	47,176	48,414	48,414	100.00%
11-400-1400-50100-6	MERS Defined Contribution	-	-	642	668	695	695	100.00%
11-400-1400-50100	Employee Benefits	199,190	90,544	-	-	-	(90,544)	-100.00%
11-400-1400-50210	Dues & Subscriptions	1,259	1,250	1,250	1,250	1,250	-	0.00%
11-400-1400-50212	Conf. & Training	3,705	2,500	2,500	2,500	2,500	-	0.00%
11-400-1400-50225	Contract Services	682	1,000	1,000	1,000	1,000	-	0.00%
11-400-1400-50251	Phone & Comm	8,131	7,000	10,000	7,000	7,000	-	0.00%
11-400-1400-50271	Gasoline & Vehicle Maint.	2,296	2,456	2,456	2,997	3,000	544	22.15%
11-400-1400-50361	Office Supplies	1,242	4,000	4,000	4,000	4,000	-	0.00%
11-400-1400-50851	Transfer to Equip Replacement	504,930	650,000	650,000	550,000	550,000	(100,000)	-15.38%
	PS Administration	1,129,252	967,660	970,661	874,780	882,103	(85,557)	-8.84%
11-400-1450-50001	Engineering Salaries	118,560	350,055	300,055	311,817	319,725	(30,330)	-8.66%
11-400-1450-50002	Overtime	16	1,500	1,500	1,500	1,500	-	0.00%
11-400-1450-50004	Temp and Seasonal	25,775	30,000	30,000	30,000	30,000	-	0.00%
11-400-1450-50100-1	Health Insurance	-	-	64,423	65,116	65,116	65,116	100.00%
11-400-1450-50100-2	Dental Insurance	-	-	5,995	3,850	3,850	3,850	100.00%
11-400-1450-50100-3	Life Insurance	-	-	332	500	500	500	100.00%
11-400-1450-50100-4	Payroll Taxes	-	-	26,779	23,854	24,459	24,459	100.00%
11-400-1450-50100-5	MERS Defined Benefit	-	-	76,872	68,600	70,340	70,340	100.00%
11-400-1450-50100-6	MERS Defined Contribution	-	-	1,700	1,929	1,984	1,984	100.00%
11-400-1450-50100	Employee Benefits	44,476	201,102	-	-	-	(201,102)	-100.00%
11-400-1450-50212	Conferences & Training	2,546	2,500	2,500	2,500	2,500	-	0.00%
11-400-1450-50225	Road /Trench Repair	329,505	740,000	1,200,000	740,000	740,000	-	0.00%
11-400-1450-50268	Mileage Reimbursement	818	2,000	2,000	2,000	2,000	-	0.00%
11-400-1450-50271	Gasoline & Vehicle Maint.	5,261	7,500	8,034	6,868	6,875	(625)	-8.33%
11-400-1450-50311	Operating Supplies	1,025	1,500	1,500	1,500	1,500	-	0.00%
11-400-1450-50361	Office Supplies	3,954	5,000	5,000	5,000	5,000	-	0.00%
	Engineering Services	531,936	1,341,157	1,726,690	1,265,034	1,275,349	(65,808)	-4.91%
11-400-1470-50001	Public Works Salaries	401,359	532,184	482,184	530,347	544,612	12,428	2.34%
11-400-1470-50002	Overtime	6,437	2,500	2,500	2,500	2,500	-	0.00%
11-400-1470-50004	Temp/Seasonal Wages	50,973	48,000	40,000	40,000	40,000	(8,000)	-16.67%
11-400-1470-50100-1	Health Insurance	-	-	143,818	132,692	132,692	132,692	100.00%
11-400-1470-50100-2	Dental Insurance	-	-	9,678	7,413	7,413	7,413	100.00%
11-400-1470-50100-3	Life Insurance	-	-	783	1,133	1,133	1,133	100.00%
11-400-1470-50100-4	Payroll Taxes	-	-	40,712	40,572	41,663	41,663	100.00%
11-400-1470-50100-5	MERS Defined Benefit	-	-	116,868	116,676	119,815	119,815	100.00%
11-400-1470-50100-6	MERS Defined Contribution	-	-	-	4,527	4,654	4,654	100.00%
11-400-1470-50100	Employee Benefits	218,641	316,264	-	-	-	(316,264)	-100.00%
11-400-1470-50210	Dues & Subscriptions	581	500	500	500	500	-	0.00%
11-400-1470-50212	Conferences & Training	-	1,500	1,500	1,500	1,500	-	0.00%
11-400-1470-50225	Contract Services	237	300	300	300	300	-	0.00%
11-400-1470-50271	Gasoline & Vehicle Maint.	164,114	160,000	160,000	214,241	214,465	54,465	34.04%
11-400-1470-50311	Operating Supplies	3,793	5,000	5,000	5,000	5,000	-	0.00%
11-400-1470-50313	Medical Supplies	121	500	500	500	500	-	0.00%
11-400-1470-50320	Uniforms & Protective Gear	933	2,000	2,000	2,000	2,000	-	0.00%
11-400-1470-50340	Road Supplies	34,331	35,000	35,000	35,000	35,000	-	0.00%
11-400-1470-50341	Sidewalk Supplies	20,295	15,000	15,000	15,000	15,000	-	0.00%
11-400-1470-50345	Building Materials	22	1,000	1,000	1,000	1,000	-	0.00%
11-400-1470-50361	Office Supplies	1,259	2,500	2,500	2,500	2,500	-	0.00%
	Public Works	903,096	1,122,248	1,059,843	1,153,401	1,172,247	49,999	4.46%
11-400-1480-50001	Traffic Salaries	79,825	102,336	80,000	91,071	95,624	(6,712)	-6.56%
11-400-1480-50002	Overtime	4,427	3,500	3,500	3,500	3,500	-	0.00%
11-400-1480-50100-1	Health Insurance	-	-	34,817	39,550	39,550	39,550	100.00%
11-400-1480-50100-2	Dental Insurance	-	-	2,398	2,320	2,320	2,320	100.00%

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-400-1480-50100-3	Life Insurance	-	-	166	250	250	250	100.00%
11-400-1480-50100-4	Payroll Taxes	-	-	7,829	6,967	7,315	7,315	100.00%
11-400-1480-50100-5	MERS Defined Benefit	-	-	22,473	20,036	21,037	21,037	100.00%
11-400-1480-50100-6	MERS Defined Contribution	-	-	1,023	911	956	956	100.00%
11-400-1480-50100	Employee Benefits	54,000	68,706	-	-	-	(68,706)	-100.00%
11-400-1480-50271	Gasoline & Vehicle Maint.	7,462	10,000	8,500	9,741	9,751	(249)	-2.49%
11-400-1480-50275	Repair & Maint. Equipment	2,358	8,000	8,000	8,000	8,000	-	0.00%
11-400-1480-50311	Operating Supplies	27,702	48,000	48,000	48,000	48,000	-	0.00%
11-400-1480-50320	Uniform & Protective Gear	453	500	500	500	500	-	0.00%
11-400-1480-50345	Building Materials	-	8,000	8,000	8,000	8,000	-	0.00%
	Traffic Control	176,227	249,042	225,206	238,846	244,803	(4,239)	-1.70%
11-400-1490-50002	Overtime	44,995	40,000	40,000	40,000	40,000	-	0.00%
11-400-1490-50100	Employee Benefits	-	-	1,400	-	-	-	0.00%
11-400-1490-50260	Rental - Equip. & Facilities	-	1,000	1,000	-	-	(1,000)	-100.00%
11-400-1490-50305	Water Charges	1,773	2,000	2,000	2,000	2,000	-	0.00%
11-400-1490-50306	Electricity	150	3,000	2,000	2,000	2,000	(1,000)	-33.33%
11-400-1490-50311	Operating Supplies	2,316	5,000	5,000	5,000	5,000	-	0.00%
11-400-1490-50340	Road Supplies	119,682	120,000	120,000	120,000	120,000	-	0.00%
11-400-1490-50350	Equipment Parts	453	1,500	1,500	1,500	1,500	-	0.00%
	Snow Removal	169,369	172,500	172,900	170,500	170,500	(2,000)	-1.16%
11-400-1505-50001	Facilities Salaries	1,042,602	576,622	551,622	606,003	623,489	46,867	8.13%
11-400-1505-50002	Overtime	27,994	17,500	17,500	17,500	17,500	-	0.00%
11-400-1505-50003	Holiday Pay	149	1,750	1,750	1,750	1,750	-	0.00%
11-400-1505-50004	Temp/Seasonal Wages	84,298	37,500	65,000	37,500	37,500	-	0.00%
11-400-1505-50100-1	Health Insurance	-	-	146,168	143,527	143,527	143,527	100.00%
11-400-1505-50100-2	Dental Insurance	-	-	10,957	9,440	9,440	9,440	100.00%
11-400-1505-50100-3	Life Insurance	-	-	830	1,313	1,313	1,313	100.00%
11-400-1505-50100-4	Payroll Taxes	-	-	44,112	46,359	47,697	47,697	100.00%
11-400-1505-50100-5	MERS Defined Benefit	-	-	126,626	133,321	137,167	137,167	100.00%
11-400-1505-50100-6	MERS Defined Contribution	-	-	5,405	5,702	5,870	5,870	100.00%
11-400-1505-50100	Employee Benefits	551,816	334,139	-	-	-	(334,139)	-100.00%
11-400-1505-50210	Dues & Subscriptions	1,346	1,000	1,000	1,000	1,000	-	0.00%
11-400-1505-50212	Conf. & Training	(55)	2,500	2,500	2,500	2,500	-	0.00%
11-400-1505-50225	Contract Services	81,094	32,500	32,500	32,500	32,500	-	0.00%
11-400-1505-50239	Liability Insurance	165,069	175,000	187,335	206,069	226,675	51,675	29.53%
11-400-1505-50271	Gasoline & Vehicle Maint	143,197	80,000	80,000	93,468	93,566	13,566	16.96%
11-400-1505-50275	Repair & Maint., Fac/Equip	25,879	50,000	50,000	75,000	75,000	25,000	50.00%
11-400-1505-50304	Heating Oil	565	10,000	10,000	1,000	1,000	(9,000)	-90.00%
11-400-1505-50305	Water Charge	9,577	20,000	10,000	12,000	12,000	(8,000)	-40.00%
11-400-1505-50306	Electricity	52,107	75,000	75,000	75,000	75,000	-	0.00%
11-400-1505-50307	Natural Gas	21,640	15,000	22,000	24,000	24,000	9,000	60.00%
11-400-1505-50311	Operating Supplies	37,230	17,500	17,500	17,500	17,500	-	0.00%
11-400-1505-50320	Uniforms and Protective Gear	3,464	2,000	2,000	2,000	2,000	-	0.00%
11-400-1505-50330	Landscape Supplies	5,598	-	-	-	-	-	0.00%
11-400-1505-50335	Chemicals	1,392	-	-	-	-	-	0.00%
11-400-1505-50345	Building Materials	36,324	17,500	17,500	23,000	23,000	5,500	31.43%
11-400-1505-50347	Grounds Maintenance Supplies	1,850	-	-	-	-	-	0.00%
11-400-1505-50350	Equipment Parts	9,934	-	-	-	-	-	0.00%
11-400-1505-50361	Office Supplies	1,344	1,500	1,500	1,500	1,500	-	0.00%
11-400-1505-50370	Mutt Mitt Supplies	15,468	-	-	-	-	-	0.00%
	Facilities Management	2,319,882	1,467,011	1,478,805	1,568,952	1,612,494	145,483	9.92%

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-400-1515-50001	Parks,Grounds, Forestry Salaries	-	702,907	652,907	664,012	685,355	(17,552)	-2.50%
11-400-1515-50002	Overtime	-	17,500	17,500	17,500	17,500	-	0.00%
11-400-1515-50003	Holiday Pay	-	1,750	1,750	1,750	1,750	-	0.00%
11-400-1515-50004	Temp/Seasonal Wages	-	37,500	37,500	75,000	67,500	30,000	80.00%
11-400-1515-50100-1	Health Insurance	-	-	179,840	189,619	189,619	189,619	100.00%
11-400-1515-50100-2	Dental Insurance	-	-	11,721	12,130	12,130	12,130	100.00%
11-400-1515-50100-3	Life Insurance	-	-	1,079	1,563	1,563	1,563	100.00%
11-400-1515-50100-4	Payroll Taxes	-	-	53,772	56,797	58,430	58,430	100.00%
11-400-1515-50100-5	MERS Defined Benefit	-	-	154,358	146,083	150,778	150,778	100.00%
11-400-1515-50100-6	MERS Defined Contribution	-	-	7,486	7,591	7,824	7,824	100.00%
11-400-1515-50100	Employee Benefits	-	406,857	-	-	-	(406,857)	-100.00%
11-400-1515-50210	Dues & Subscriptions	-	1,000	1,000	1,000	1,000	-	0.00%
11-400-1515-50212	Conf. & Training	-	2,500	2,500	2,500	2,500	-	0.00%
11-400-1515-50225	Contract Services	-	32,500	32,500	32,500	32,500	-	0.00%
11-400-1515-50271	Gasoline & Vehicle Maint	-	80,000	80,000	93,467	93,565	13,565	16.96%
11-400-1515-50275	Repair & Maint., Fac/Equip	-	50,000	50,000	23,000	23,000	(27,000)	-54.00%
11-400-1515-50311	Operating Supplies	-	17,500	17,500	17,500	17,500	-	0.00%
11-400-1515-50320	Uniforms and Protective Gear	-	2,000	2,000	2,000	2,000	-	0.00%
11-400-1515-50330	Landscape Supplies	-	6,000	6,000	6,000	6,000	-	0.00%
11-400-1515-50335	Chemicals	-	1,400	1,400	1,400	1,400	-	0.00%
11-400-1515-50345	Building Materials	-	17,500	17,500	12,000	12,000	(5,500)	-31.43%
11-400-1515-50347	Grounds Maintenance Supplies	-	2,000	2,000	2,000	2,000	-	0.00%
11-400-1515-50353	Field Repairs	-	-	-	25,000	-	25,000	100.00%
11-400-1515-50350	Equipment Parts	-	10,000	10,000	10,000	10,000	-	0.00%
11-400-1515-50361	Office Supplies	-	1,500	1,500	1,500	1,500	-	0.00%
11-400-1515-50370	Mutt Mitt Supplies	-	15,500	15,500	17,500	17,500	2,000	12.90%
	Parks, Grounds, Forestry Gro	-	1,405,914	1,357,313	1,419,412	1,414,914	9,000	0.64%
11-400-1530-50275	Repair & Maint., Equipment	58,043	60,000	60,000	60,000	60,000	-	0.00%
11-400-1530-50306	Electricity	733,542	700,000	700,000	700,000	700,000	-	0.00%
11-400-1530-50307	Natural Gas	21,212	22,000	22,000	22,000	22,000	-	0.00%
	Street Lighting	812,797	782,000	782,000	782,000	782,000	-	0.00%
11-400-1540-50001	Street Cleaning Salaries	107,887	108,693	108,693	110,952	113,301	4,608	4.24%
11-400-1540-50002	Overtime	3,358	2,000	2,000	2,000	2,000	-	0.00%
11-400-1540-50003	Holiday Pay	2,498	2,400	2,400	2,400	2,400	-	0.00%
11-400-1540-50100-1	Health Insurance	-	-	34,817	39,550	39,550	39,550	#DIV/0!
11-400-1540-50100-2	Dental Insurance	-	-	2,398	2,320	2,320	2,320	#DIV/0!
11-400-1540-50100-3	Life Insurance	-	-	166	250	250	250	100.00%
11-400-1540-50100-4	Payroll Taxes	-	-	8,315	8,488	8,668	8,668	#DIV/0!
11-400-1540-50100-5	MERS Defined Benefit	-	-	23,869	24,409	24,926	24,926	#DIV/0!
11-400-1540-50100-6	MERS Defined Contribution	-	-	536	548	560	560	100.00%
11-400-1540-50100	Employee Benefits	70,833	70,101	-	-	-	(70,101)	-100.00%
11-400-1540-50225	Sweep Disposal	5,491	10,000	10,000	10,000	10,000	-	0.00%
11-400-1540-50271	Gasoline & Vehicle Maint.	26,623	28,000	28,000	34,755	34,791	6,791	24.25%
11-400-1540-50311	Operating Supplies	2,729	2,500	2,500	2,500	2,500	-	0.00%
11-400-1540-50320	Uniforms & Protective Gear	444	500	500	500	500	-	0.00%
	Street Cleaning	219,863	224,194	224,194	238,672	241,766	17,572	7.84%
11-400-1550-50001	Solid Waste Salaries	17,491	43,997	18,997	45,567	46,940	2,943	6.69%
11-400-1550-50002	Overtime	1,683	1,500	1,500	1,500	1,500	-	0.00%
11-400-1550-50100-1	Health Insurance	-	-	14,507	16,579	16,579	16,579	100.00%
11-400-1550-50100-2	Dental Insurance	-	-	999	967	967	967	100.00%
11-400-1550-50100-3	Life Insurance	-	-	70	84	84	84	100.00%
11-400-1550-50100-4	Payroll Taxes	-	-	3,366	3,486	3,591	3,591	100.00%
11-400-1550-50100-5	MERS Defined Benefit	-	-	9,662	10,025	10,327	10,327	100.00%
11-400-1550-50100-6	MERS Defined Contribution	-	-	440	456	469	469	100.00%
11-400-1550-50100	Employee Benefits	7,582	29,042	-	-	-	(29,042)	-100.00%
11-400-1550-50205	Copying & Binding	281	1,000	1,000	1,000	1,000	-	0.00%
11-400-1550-50207	Legal Advertisement	-	300	300	300	300	-	0.00%
11-400-1550-50210	Dues & Subscriptions	-	300	300	300	300	-	0.00%

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-400-1550-50212	Conferences & Training	25	500	500	500	500	-	0.00%
11-400-1550-50253	Yard Waste Composting	219,928	235,000	235,000	235,000	235,000	-	0.00%
11-400-1550-50256	Refuse Collection	619,556	670,000	670,000	670,000	670,000	-	0.00%
11-400-1550-50257	Refuse Disposal	214,479	285,000	285,000	285,000	285,000	-	0.00%
11-400-1550-50258	Recycling - Collection	596,518	630,000	630,000	630,000	630,000	-	0.00%
11-400-1550-50259	Bulky Waste Disposal	17,117	20,000	20,000	20,000	20,000	-	0.00%
11-400-1550-50311	Operating Supplies	6,435	9,000	9,000	9,000	9,000	-	0.00%
11-400-1550-50361	Office Supplies	325	500	500	500	500	-	0.00%
11-400-1550-50374	Graffiti Mitigation	908	3,000	3,000	3,000	3,000	-	0.00%
	Solid Waste Collect/Disp	1,942,958	2,202,639	2,177,641	2,197,826	2,202,212	(427)	-0.02%
11-400-3102-50001	Recreation Salaries	194,082	263,450	262,502	274,674	287,446	23,996	9.11%
11-400-3102-50002	Overtime	4,033	2,600	5,000	4,000	4,000	1,400	53.85%
11-400-3102-50004	Temp/Seasonal	70,811	100,000	90,000	85,000	85,000	(15,000)	-15.00%
11-400-3102-50100-1	Health Insurance	-	-	70,824	65,272	65,272	65,272	100.00%
11-400-3102-50100-2	Dental Insurance	-	-	4,796	3,850	3,850	3,850	100.00%
11-400-3102-50100-3	Life Insurance	-	-	332	416	416	416	100.00%
11-400-3102-50100-4	Payroll Taxes	-	-	30,154	28,013	28,990	28,990	100.00%
11-400-3102-50100-5	MERS Defined Benefit	-	-	57,854	60,428	63,238	63,238	100.00%
11-400-3102-50100-6	MERS Defined Contribution	-	-	2,356	2,456	2,579	2,579	100.00%
11-400-3102-50100	Employee Benefits	118,844	156,316	-	-	-	(156,316)	-100.00%
11-400-3102-50120	Bank Fees	165	3,500	7,500	10,000	10,000	6,500	185.71%
11-400-3102-50210	Dues & Subscriptions	727	1,000	1,000	1,000	1,000	-	0.00%
11-400-3102-50212	Conf. & Training	30	2,000	2,000	2,000	2,000	-	0.00%
11-400-3102-50225	Contract Services	1,335	2,600	3,000	3,000	3,000	400	15.38%
11-400-3102-50226	Software Maintenance Fee	2,124	4,000	2,500	2,500	2,500	(1,500)	-37.50%
11-400-3102-50239	Liability Insurance	2,735	2,900	3,104	3,414	3,756	3,756	129.52%
11-400-3102-50260	Rental - Equip. & Facilities	-	7,500	-	-	-	(7,500)	-100.00%
11-400-3102-50271	Gasoline & Vehicle Maint.	5,187	7,931	5,000	6,771	6,778	(1,153)	-14.54%
11-400-3102-50305	Water Charge	17,953	25,000	30,000	30,900	30,900	5,900	23.60%
11-400-3102-50306	Electricity	16,544	20,000	16,000	20,000	20,000	-	0.00%
11-400-3102-50307	Natural Gas	11,476	11,000	12,000	12,000	12,000	1,000	9.09%
11-400-3102-50309	Household Supplies	3,290	3,500	6,000	5,000	5,000	1,500	42.86%
11-400-3102-50311	Operating Supplies	5,079	4,500	5,000	5,000	5,000	500	11.11%
11-400-3102-50334	Rec reation Programs	60,122	55,000	65,000	65,000	65,000	10,000	18.18%
11-400-3102-50350	Equipment Parts	2,385	2,000	4,000	5,000	5,000	3,000	150.00%
11-400-3102-50361	Office Supplies	3,519	6,000	1,000	1,000	1,000	(5,000)	-83.33%
	Recreation	520,441	680,797	686,922	696,694	713,725	32,928	4.84%
11-400-5300-50001	Salaries	109,047	-	536	-	-	-	0.00%
11-400-5300-50002	Overtime	17,333	17,500	15,000	15,000	15,000	(2,500)	-14.29%
11-400-5300-50003	Holiday Pay	-	500	-	-	-	(500)	-100.00%
11-400-5300-50004	Temp/Seasonal Wages	388,591	350,000	380,000	380,000	380,000	30,000	8.57%
11-400-5300-50010	Special Detail Pay	8,772	8,000	8,000	8,000	8,000	-	0.00%
11-400-5300-50100-4	Payroll Taxes	-	-	30,000	32,000	33,000	33,000	0.00%
11-400-5300-50100	Employee Benefits	88,256	15,000	-	-	-	(15,000)	-100.00%
11-400-5300-50120	Bank Fees	-	3,000	1,500	10,000	10,000	7,000	233.33%
11-400-5300-50205	Copying & Binding	48	250	100	250	250	-	0.00%
11-400-5300-50207	Legal Advertisement	7,866	8,000	6,500	8,000	8,000	-	0.00%
11-400-5300-50212	Conferences & Training	507	1,750	250	1,750	1,750	-	0.00%
11-400-5300-50223	Carousel	19,812	7,500	7,500	7,500	7,500	-	0.00%
11-400-5300-50224	Rotunda Expense	9,291	7,500	7,500	7,500	7,500	-	0.00%
11-400-5300-50225	Contract Services	57,864	50,000	40,000	35,000	35,000	(15,000)	-30.00%
11-400-5300-50226	Software Maintenance Fees	2,124	3,000	2,500	2,500	2,500	(500)	-16.67%
11-400-5300-50231	Seaweed Removal	703	5,000	2,000	2,500	2,500	(2,500)	-50.00%
11-400-5300-50239	Liability Insurance	12,451	13,200	14,130	15,543	17,097	3,897	29.52%
11-400-5300-50260	Rental Equip & Facilities	5,447	5,000	3,500	5,000	5,000	-	0.00%
11-400-5300-50271	Gasoline & Vehicle Maintenance	17,072	25,000	25,000	22,286	22,310	(2,690)	-10.76%
11-400-5300-50275	Repair & Maintenance of Property	34,101	40,000	37,500	35,000	35,000	(5,000)	-12.50%
11-400-5300-50305	Water Charge	29,490	30,000	30,000	30,900	30,900	900	3.00%

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
 GENERAL FUND EXPENDITURES

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	2-Year Dollar Change	2-Year Percentage Change
11-400-5300-50306	Electricity	2,930	10,000	3,000	10,000	10,000	-	0.00%
11-400-5300-50307	Natural Gas	7,124	5,000	6,000	5,000	5,000	-	0.00%
11-400-5300-50309	Household Supplies	6,597	5,500	7,500	7,500	7,500	2,000	36.36%
11-400-5300-50311	Operating Supplies	14,663	-	7,500	7,500	7,500	7,500	0.00%
11-400-5300-50313	Medical Supplies	996	1,250	1,000	1,000	1,000	(250)	-20.00%
11-400-5300-50320	Uniforms & Protective Gear	3,606	3,500	2,500	3,500	3,500	-	0.00%
11-400-5300-50328	Beach Store Expense	15,000	-	-	-	-	-	0.00%
11-400-5300-50330	Landscaping Supplies	380	250	250	500	500	250	100.00%
11-400-5300-50345	Building Materials	-	5,000	1,000	2,000	2,000	(3,000)	-60.00%
11-400-5300-50361	Office Supplies	934	1,500	500	1,000	1,000	(500)	-33.33%
	Easton's Beach	861,005	622,200	640,766	656,729	659,307	37,107	5.96%
TOTAL PUBLIC SERVICES		9,586,826	11,237,362	11,502,941	11,262,846	11,371,420	134,058	1.19%

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT

The Mission of the Department of Planning and Economic Development, from July 1, 2015 is to address economic development and job creation on behalf of the City of Newport.

The Department is responsible for improvement in the economic well-being and quality of life in Newport by creating and/or retaining jobs and supporting or growing incomes and the tax base through the planning and implementation of both small and large scale development programs, including community development housing, Community Development Block Grants, as well as large scale redevelopment projects such as Innovate Newport and the North End.

Department of Planning and Economic Development – responsible for community and economic development programming and activities. These activities generally include expanding commercial base, creating employment opportunities, economic development contract monitoring, budget control, compliance with state and federal regulations, administration of the housing rehabilitation loan program, Community Development Block Grant (CDBG) administration (grant application, project development, fiscal management, and supervision of activities, programs and sub-grant accomplishments). The Department of Planning and Economic Development utilizes 0.43% (0.35 FY19; 0.35% FY18) of the FY 20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$17.43.

DEPARTMENT OF PLANNING and ECONOMIC DEVELOPMENT

FY 2019 Short-term goals, measures & status:

Goal #1: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Continue coordination with RIDOT for the Pell Bridge Realignment Project to improve upon the transportation system and provide development opportunities within 5 years.

	FY2020
PERFORMANCE MEASURES	ACTUAL

Percent of the re-alignment of the Pell Bridge ramps in collaboration with the State completed
--

This is a new Goal & Measure for FY2020

Measure #2: Support the redevelopment of surplus elementary school buildings including development of a plan for their future recommended use as directed by Council.

	FY 2020
PERFORMANCE MEASURES	ACTUAL

Percent of redevelopment of Cranston-Calvert School

This is a new Goal & Measure for FY2020

	FY 2020
PERFORMANCE MEASURES	ACTUAL


Percent of redevelopment or sale of Coggeshall School

This is a new Goal & Measure for FY2020

	FY 2020
PERFORMANCE MEASURES	ACTUAL

Percent of redevelopment or sale of Triplett School

This is a new Goal & Measure for FY2020

Assoc. Council Tactical Priority Area:  Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

DEPARTMENT OF PLANNING and ECONOMIC DEVELOPMENT

FY 2019 Short-term goals, measures & status (continued):

Goal #2: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

Measure #1: Initiate North End Advisory Committee, bid consulting services and implement project scope.

PERFORMANCE MEASURES	FY 2020 ACTUAL
Percent of North End Advisory Committee initiated	
Percent of RFP for consulting services completed	
Percent of project scope implemented	

This is a new Measure for FY2020

Measure #2 Develop overlay zone for commercial zones.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of Overlay Zone for Commercial Zones developed	85%	85%	85%	85%	85%



Assoc. Council Tactical Priority Area: Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #3: Finalize Navy Hospital Reuse Process

Measure #1: Develop disposition process and potential partnerships.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of Navy Hospital disposition process and potential partnerships developed	75%	80%	85%	85%	85%

As of 12/31/16, NEPA came to final conclusion. City moving forward with Navy and State Historic Preservation Office for final wording of preservation covenant on the land. This will allow for the final completion of NEPA process and beginning of the transform of the property to the City.



Assoc. Council Tactical Priority Area: Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

Goal #4: Develop and coordinate long and short-range plans and efforts for the community and review and make recommendations for proposed plans and development to promote Newport as a healthy, prosperous and desirable living community.

DEPARTMENT OF PLANNING and ECONOMIC DEVELOPMENT

FY 2019 Short-term goals, measures & status (continued):

Measure #1: Continued submission of the National Flood Insurance Program’s Community Rating Service (CRS)’s application materials per CRS Specialist. Work with CRS Specialist and Rhode Island FEMA representative to finalize application process. Continue with material updates and outreach programs per program requirements in preparation for program renewal requirements.

PERFORMANCE MEASURES	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent completion of CRS's application process	98%	98%	98%


Measure #2: Draft updates of ordinances, programs, regulations, and application procedures per approval requirements of the CLUP.

PERFORMANCE MEASURES	FY 2017 BASE	FY 2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Percent completion of CLUP draft updates of ordinances	30%	50%	30%	30%

PERFORMANCE MEASURES	FY 2017 BASE	FY 2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Percent completion of CLUP draft updates of programs	30%	50%	50%	50%

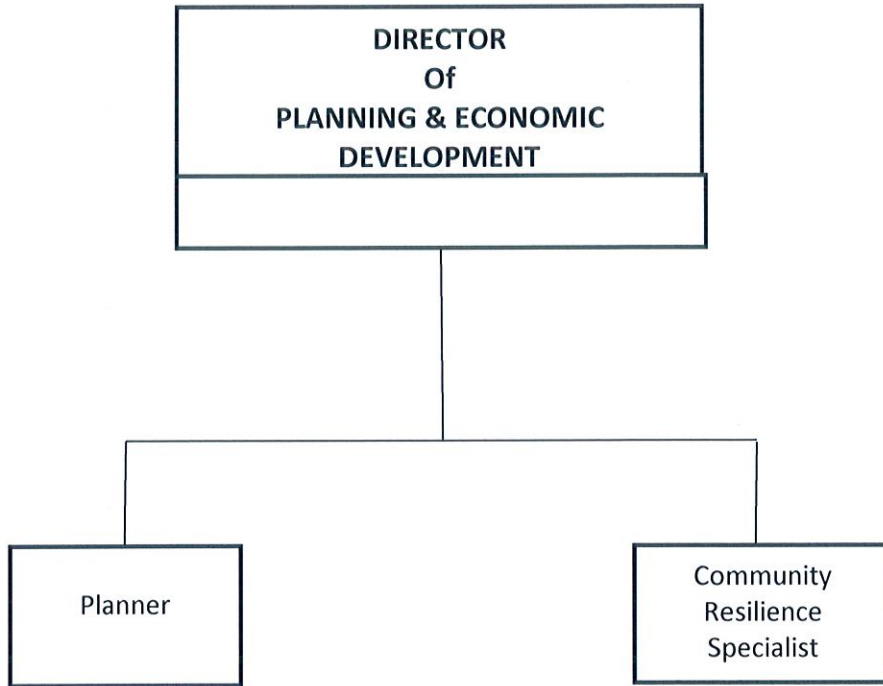
PERFORMANCE MEASURES	FY 2017 BASE	FY 2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Percent completion of CLUP draft regulations updates	30%	50%	50%	50%

PERFORMANCE MEASURES	FY 2017 BASE	FY 2018 TARGET	FY2018 ACTUAL	FY2019 ACTUAL
Percent completion of CLUP application procedures	30%	50%	50%	50%

Assoc. Council Tactical Priority Area:  Providing an economically thriving and financially sound community for all its citizens and a supportive environment for business and visitors

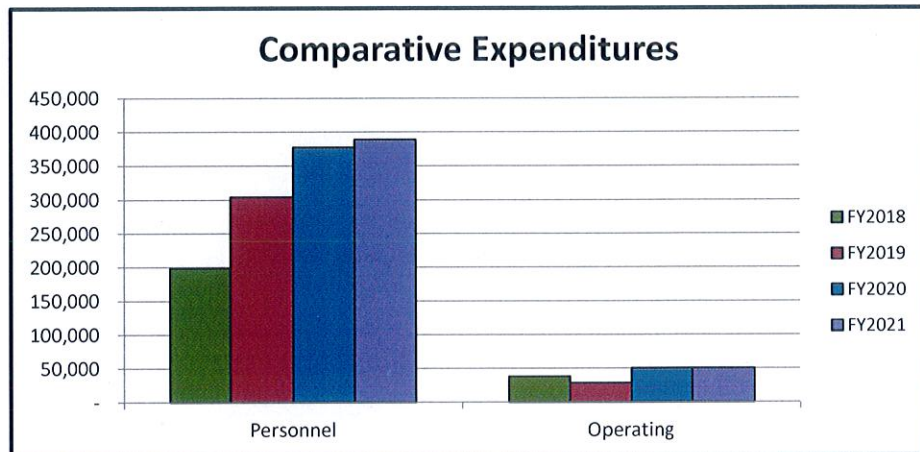
**Goals and Measures FY 2019 continue to apply.
Goal #1, Measures 1 & 2 and Goal #2, Measure 1 are new for
FY2020 & FY2021**

DEPARTMENT OF PLANNING & ECONOMIC DEVELOPMENT



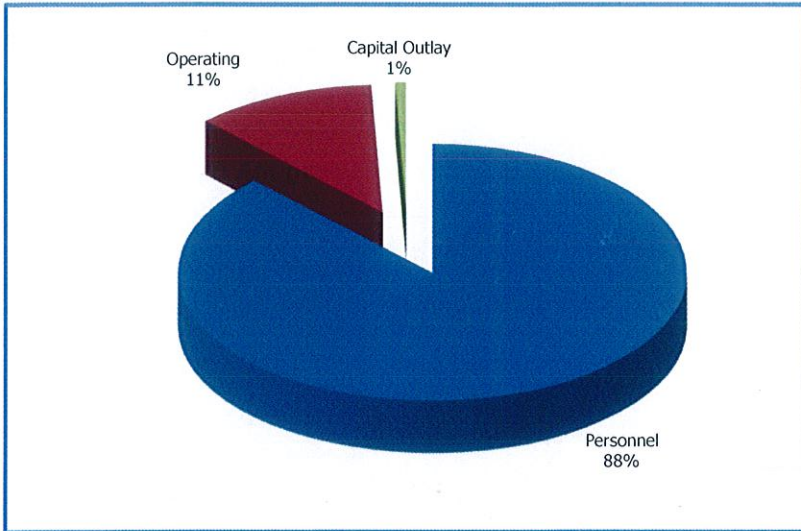
**PLANNING & ECONOMIC DEVELOPMENT
BUDGET SUMMARY**

EXPENDITURES	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 136,975	\$ 202,330	\$ 125,000	\$ 242,712	\$ 251,523
FRINGE BENEFITS	61,527	101,695	70,386	134,340	137,041
PURCHASED SERVICES	33,814	16,800	32,500	43,300	43,300
INTERNAL SERVICES	2,494	8,000	3,000	3,256	3,256
SUPPLIES & MATERIALS	1,578	3,300	2,300	3,300	3,300
CAPITAL OUTLAY	2,800	3,200	3,200	3,200	3,200
TOTAL	\$ 239,188	\$ 335,325	\$ 236,386	\$ 430,108	\$ 441,620

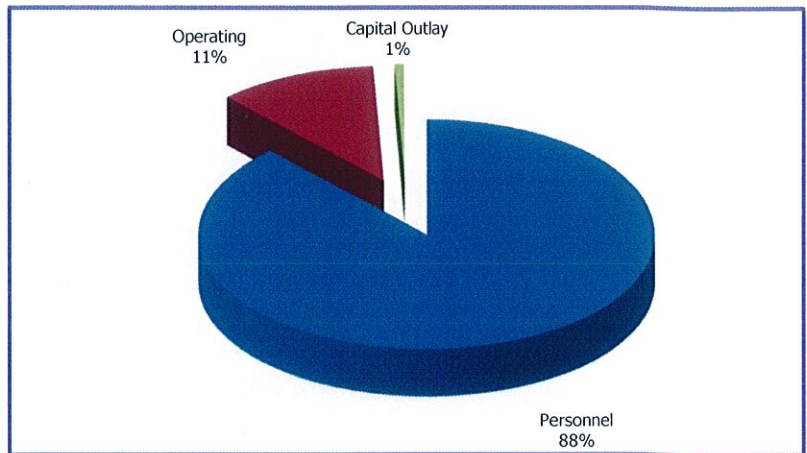


Planning & Economic Development

FY 2020 Adopted Expenditures \$430,108



FY 2021 Proposed Expenditures \$441,620



FUNCTION: Economic Development
DEPARTMENT: Planning & Economic Development
DIVISION OR ACTIVITY: Planning & Economic Development

BUDGET COMMENTS:

The Department of Planning & Economic Development is adopted with an increase of \$106,295 (31.70%) over the next two years, primarily the result of a position transferred from the Department of Building, Zoning & Inspections to this reorganized department. Increases include \$84,539 (27.81%) in personnel, \$30,000 (100%) in contract services, and \$9,500 (1900%) in legal advertising. Offsetting decreases are \$13,000 (-86.67%) in conferences and training and \$4,744 (-59.30%) in gasoline & vehicle maintenance. All other line items have stayed consistent with current year funding.

PROGRAM:

The Department of Planning & Economic Development is responsible for seeking improvement in the economic well-being and quality of life in Newport by creating and/or retaining jobs and supporting or growing incomes and tax base through the planning and implementation of both small and large scale development projects. This department is also responsible for the creation, curation, and dissemination of City related data and maps.

This department is also responsible for the development and administration of the City's planning activities. These activities generally include the following: development and review of various land use control measures, special studies and reports on development activities for private and publicly owned properties, preparation and submission of applications for federal and state grants, and comprehensive, master, and neighborhood planning.

OBJECTIVES:

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To create more user-friendly and transparent availability of public information, and provide data support to allow better decision making capabilities by Newport's policy makers.

To ensure that the development, redevelopment and/or rehavilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport.

SERVICES AND PRODUCTS:

- Economic Development
- Informational services regarding data, plans, procedures, programs, grants, etc.
- Monitor and recommend City's growth patterns
- Coordination with Planning Board Meetings

COST CENTER 11-600-3120: PLANNING & ECONOMIC DEVELOPMENT

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 136,975	\$ 202,330	\$ 125,000	\$ 242,712	\$ 251,523
FRINGE BENEFITS	61,527	101,695	70,386	134,340	137,041
PURCHASED SERVICES	33,814	16,800	32,500	43,300	43,300
INTERNAL SERVICES	2,494	8,000	3,000	3,256	3,256
SUPPLIES & MATERIALS	1,578	3,300	2,300	3,300	3,300
CAPITAL OUTLAY	2,800	3,200	3,200	3,200	3,200
	\$ 239,188	\$ 335,325	\$ 236,386	\$ 430,108	\$ 441,620

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Dir. of Civic Investment	S12	1.0	1.0	0.0	0.0	0.0
Dir. of Planning & Eco Dev.	S12	0.0	0.0	0.0	1.0	1.0
Community Resilience Specia Planner	S04 N05	1.0 0.0	1.0 0.0	1.0 0.0	1.0 1.0	1.0 1.0
GIS Coordinator	N04	1.0	0.0	0.0	0.0	0.0
Total Positions		3.0	2.0	1.0	3.0	3.0

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2018 ACTUAL EXPEND</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 PROJECTED RESULTS</u>	<u>2020 ADOPTED BUDGET</u>	<u>2021 PROPOSED BUDGET</u>	<u>2-Year Dollar Change</u>	<u>2-Year% Percentage Change</u>
11-600-3120-50001	Plan & Eco Dev. Salaries	136,930	202,330	125,000	242,712	251,523	49,193	24.31%
11-600-3120-50002	Overtime	45	-	-	-	-	-	0.00%
11-600-3120-50100-1	Health Insurance	-	-	30,000	56,136	56,136	56,136	100.00%
11-600-3120-50100-2	Dental Insurance	-	-	1,220	3,480	3,480	3,480	#DIV/0!
11-600-3120-50100-3	Life Insurance	-	-	166	333	333	333	100.00%
11-600-3120-50100-4	Payroll Taxes	-	-	13,000	18,567	19,242	19,242	100.00%
11-600-3120-50100-5	MERS Defined Benefit	-	-	25,000	53,397	55,335	55,335	100.00%
11-600-3120-50100-6	MERS Defined Contribution	-	-	1,000	2,427	2,515	2,515	100.00%
11-600-3120-50100	Employee Benefits	61,527	101,695	-	-	-	(101,695)	-100.00%
11-600-3120-50207	Legal Advertising	574	500	500	10,000	10,000	9,500	1900.00%
11-600-3120-50210	Dues & Subscriptions	552	1,000	1,000	1,000	1,000	-	0.00%
11-600-3120-50212	Conf. & Training	7,190	15,000	1,500	2,000	2,000	(13,000)	-86.67%
11-600-3120-50225	Contract Services	25,541	-	30,000	30,000	30,000	30,000	100.00%
11-600-3120-50268	Mileage Reimb.	540	800	800	800	800	-	0.00%
11-600-3120-50271	Gasoline & Vehicle Maint.	2,494	8,000	3,000	3,256	3,256	(4,744)	-59.30%
11-600-3120-50361	Office Supplies	486	1,500	500	1,500	1,500	-	0.00%
11-600-3120-50851	Transfer to Equip Replace	2,800	3,200	3,200	3,200	3,200	-	0.00%
	Planning & Eco Dev.	239,188	335,325	236,386	430,108	441,620	106,295	31.70%
TOTAL PLANNING & ECONOMIC DEVELOPMENT		239,188	335,325	236,386	430,108	441,620	106,295	31.70%

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DEPARTMENT OF ZONING & BUILDING INSPECTIONS

The Mission of the Department of Building, Zoning and Inspections is to ensure compliance with construction, zoning and nuisance codes and to protect public health, safety and welfare within the community. The Department serves as a one-stop shop for review and regulations for building, housing, electrical, plumbing, mechanical, land development and zoning (certificates, variances, special uses and historic), within the City of Newport.

Two divisions and functions fall under the Department of Building, Zoning & Inspections:

Zoning Division – responsible for all zoning and historic district enforcement, project review and approval, and the abatement of nuisance and noise problems within the city. Staff issues violations and citations and they represent the Division before Municipal Court. Staff also works closely with the Police including the Community Oriented Police officers.

The Zoning Division utilizes 0.36% (0.63% FY19; 0.54% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$14.50.

Building Inspections Division – responsible for enforcing the State building and housing codes. Also, the division issues plumbing, electrical, and mechanical permits for new projects and completes the associated inspections and issues orders to correct code violations. Building Inspection Services provides efficient and effective inspection services and information to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

The Building Inspections Division utilizes 0.68% (0.57% FY19; 0.54% FY18) of the FY20 City services budget to operate. Per capita cost to citizens (per 2010 census) is budgeted at \$27.63.

DEPARTMENT OF ZONING & BUILDING INSPECTIONS

FY 2019 Short-term goals, measures & status:

Goal #1: Increase enforcement of nuisance regulations and code compliance to protect and promote the health, safety and welfare of the community.

Measure #1:

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Percent increase of municipal inspections	-26.9%	1.5%	69.0%	-11.0%	3.0%
Actual # of inspections:	2219	2252	3807	3390	3491

Measure #2:

	FY 2015	FY 2016	FY2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Percent increase of housing inspections	2.1%	-33.0%	130.1%	-25.4%	-18.5%
Actual # of inspections:	1526	1022	2352	1755	1430

Measure #3: Average response time in calendar days for initial inspection of code violations.

	FY 2015	FY 2016	FY 2017	FY2018	FY2019
PERFORMANCE MEASURES	ACTUAL	ACTUAL	ACTUAL	ACTUAL	ACTUAL
Number of calendar days for initial inspection of code violations.	<3	<3	<3	<3	<3

Assoc.Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

Goal #2: For customer service representatives to provide friendly, courteous and professional assistance to citizens coming to City Hall for planning, zoning or inspection issues.

Measure #1: Citizen Satisfaction cards in hallway of Offices of Zoning & Inspections Division.

This goal is complete and on-going; Customer service satisfaction cards are reviewed on a regular basis.

DEPARTMENT OF ZONING & BUILDING INSPECTIONS

FY 2019 Short-term goals, measures & status (continued):

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of Zoning & Building Inspections citizen satisfaction cards complete	31	17	37	41	43
Percent scoring Excellent in all six areas of satisfaction	90.32%	94.44%	97.30%	92.68%	100.00%

Associated Council Tactical Area:



Instill quality, efficiency and effectiveness into every aspect of the City's performance

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

Goal #3: To proactively guide historic preservation within the community through the use of the Historic District Commission and Zoning & Inspections Staff and expedite approvals where possible.

Measure #1: Percentage of historic district projects that engage the Preservation Planner prior to the submittal of the Historic District Commission (HDC) application.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of projects engaging the Historic District Planner prior to the submittal of the HDC application.	100%	100%	100%	100%	100%

Measure #2: Percentage of Historic District Commission applications that are accepted and deemed complete and ready for review.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of HDC applications that are accepted and deemed complete and ready for review.	100%	97%	97%	97%	95%

DEPARTMENT OF ZONING & BUILDING INSPECTIONS

FY 2019 Short-term goals, measures & status (continued):

Assoc. Council Mission Statements:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction



to promote and foster outstanding customer service for all who come in contact with the City

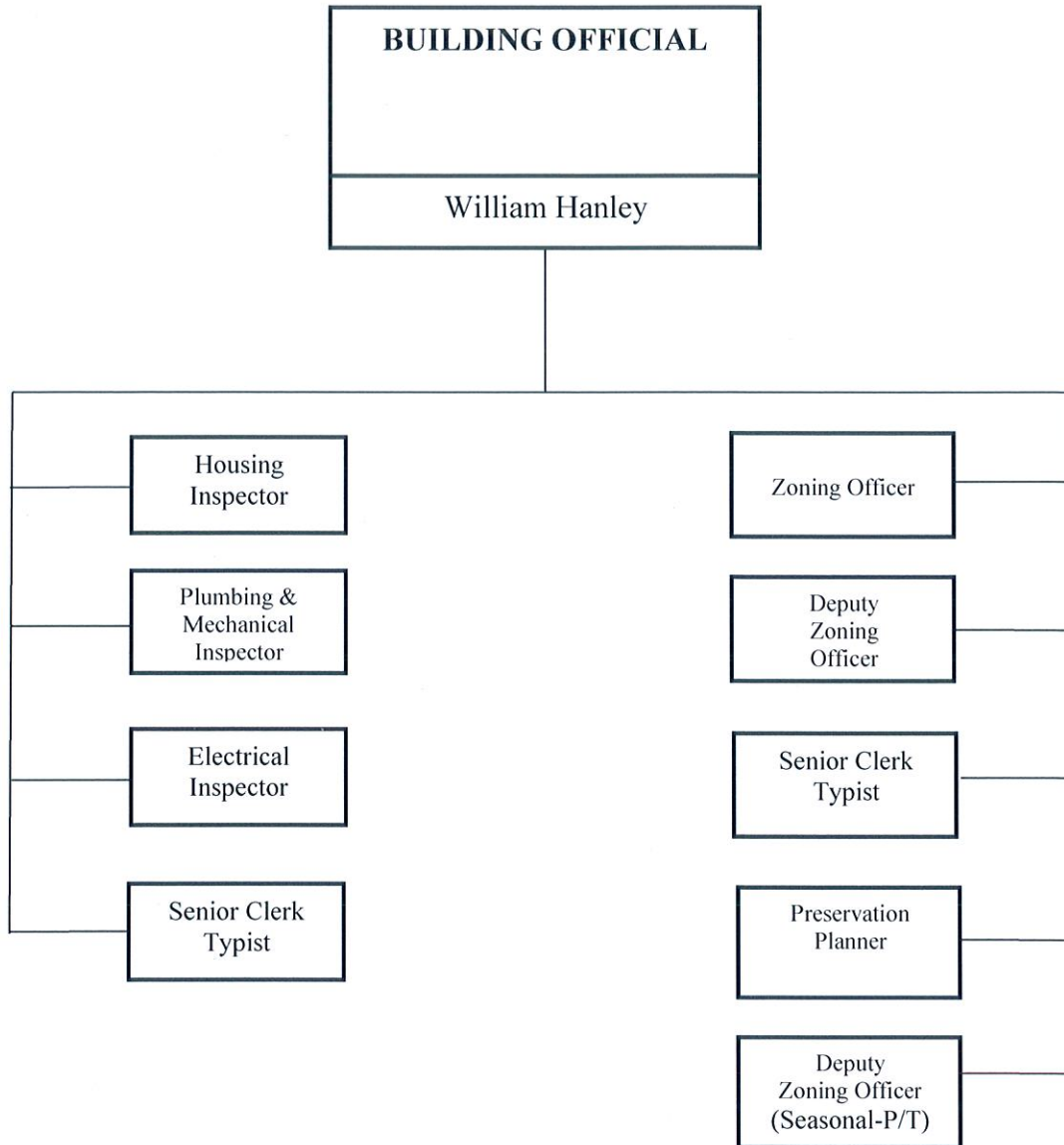
Associated Council Objectives:



to provide high quality services to residents, taxpayers and visitors.

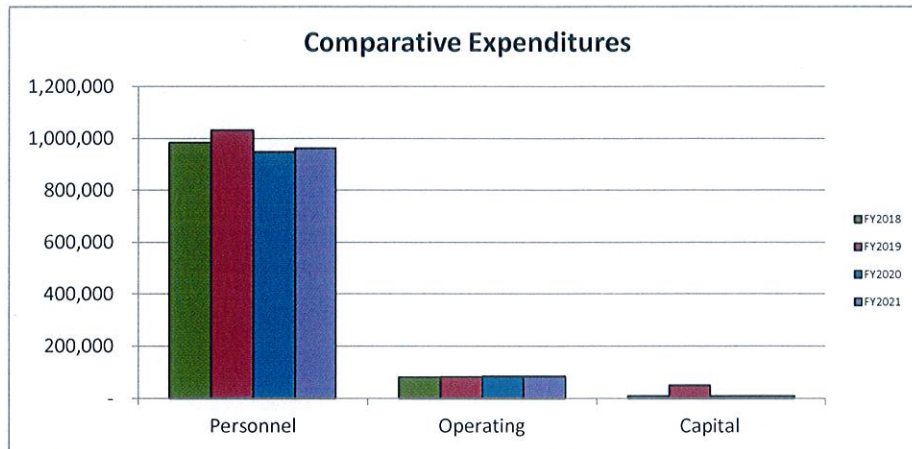
**Goals and Measures for FY 2019 continue to apply.
There are no new Goals or Measures for FY2020 or FY2021**

DEPARTMENT OF ZONING & BUILDING ENFORCEMENT



**ZONING and BUILDING INSPECTIONS
BUDGET SUMMARY**

<u>EXPENDITURES</u>	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 690,063	\$ 717,017	\$ 714,517	\$ 656,995	\$ 668,381
FRINGE BENEFITS	292,255	314,467	312,256	290,017	293,032
PURCHASED SERVICES	50,501	44,400	40,400	43,900	43,900
INTERNAL SERVICES	19,561	22,000	22,000	25,536	25,536
SUPPLIES & MATERIALS	10,464	15,500	10,400	14,500	14,500
CAPITAL OUTLAY	8,400	49,466	49,466	8,400	8,400
TOTAL	\$ 1,071,244	\$ 1,162,850	\$ 1,149,039	\$ 1,039,348	\$ 1,053,749

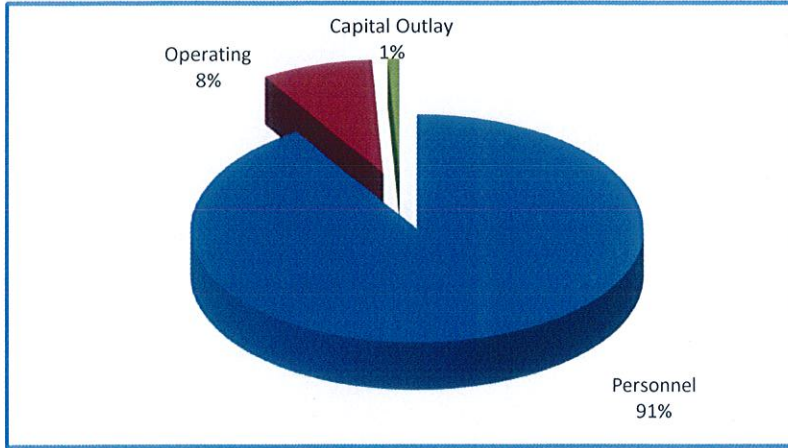


REVENUES

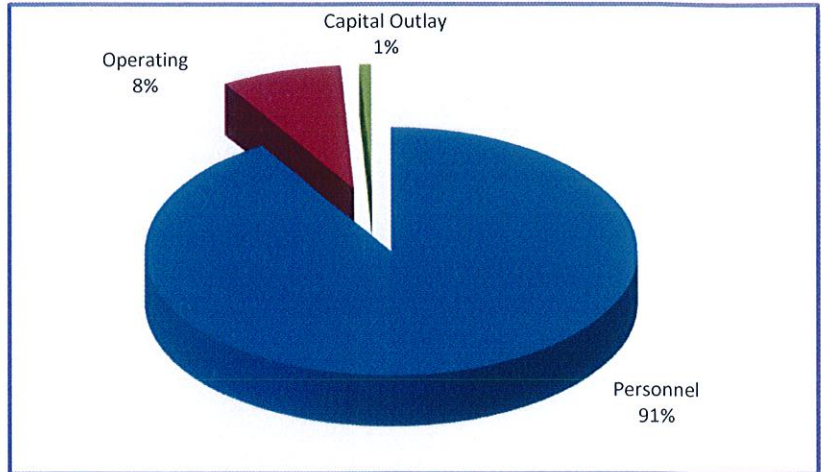
ACCT NO.	ACCT TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
45640	Building	1,004,377	810,000	810,000	1,000,000	1,000,000
45642	Plumbing	72,462	60,000	60,000	60,000	60,000
45644	Mechanical	207,187	170,000	170,000	170,000	170,000
45646	Electric	128,303	150,000	150,000	150,000	150,000
45648	Board of Appeals	44,012	20,000	20,000	20,000	20,000
45650	HDC Application Fee	16,650	12,000	12,000	12,000	12,000
TOTAL		1,472,991	1,222,000	1,222,000	1,412,000	1,412,000
BALANCE		(401,747)	(59,150)	(72,961)	(372,652)	(358,251)

Zoning and Building Inspections

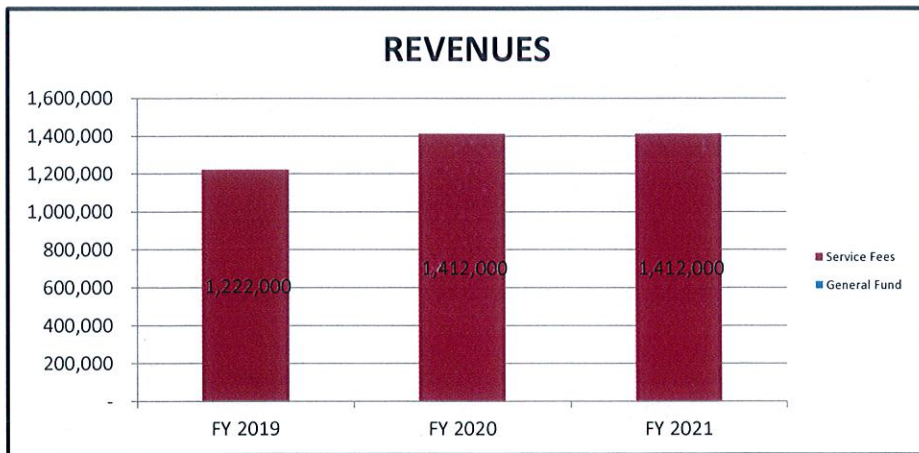
FY2020 Adopted Expenditures \$1,039,348



FY2021 Proposed Expenditures \$1,053,749



REVENUES



FUNCTION: Zoning
DEPARTMENT: Zoning and Building Inspections
DIVISION OR ACTIVITY: Zoning Enforcement

BUDGET COMMENTS:

This cost center has a adopted at a decrease of \$250,580 (-40.90%) over the next two years, attributable almost entirely to a transfer of personnel from this division to the Department of Planning and Economic Development.

PROGRAM:

The Zoning Division is responsible for all zoning enforcement activities, zoning interpretations and coordination of new development proposals to ensure zoning compliance. The program is actively involved with regulating nuisance and noise problems in the City. Staff issues violations and citations and they represent the division before municipal court. Staff also works closely with the Police including the Community Oriented Police officers.

OBJECTIVES:

To ensure that the development, redevelopment and/or rehabilitation of private properties and/or groups of properties promote the health, safety and welfare of the citizens of Newport, in accordance with the Newport Zoning Ordinance and related nuisance and noise ordinances; To work with the Zoning Board, Historic District Commission, Critical Area Review Board, and Municipal Court to effectuate the program.

SERVICES AND PRODUCTS:

- Staff assistance Zoning Board of Review, Historic District Commission & Critical Area Review Committee
- Citizen assistance with regard to zoning and nuisance issues.
- Enforcement of zoning and nuisance codes of the City of Newport.

COST CENTER 11-600-3122: ZONING ENFORCEMENT

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 348,784	\$ 367,848	\$ 365,848	\$ 222,399	\$ 225,723
FRINGE BENEFITS	129,842	151,131	150,132	82,743	83,742
PURCHASED SERVICES	46,936	38,400	35,400	38,400	38,400
SUPPLIES & MATERIALS	3,211	5,800	3,700	5,800	5,800
CAPITAL OUTLAY	8,400	49,466	49,466	8,400	8,400
COST CENTER TOTAL	\$ 537,173	\$ 612,645	\$ 604,546	\$ 357,742	\$ 362,065

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Zoning Officer	S06	1.0	1.0	1.0	1.0	1.0
Deputy Zoning Officer	N02	1.0	1.0	1.0	1.0	1.0
Sr. Clerk Typist	U02	1.0	1.0	1.0	1.0	1.0
Planner	N03	1.0	1.0	1.0	0.0	0.0
Total Positions		4.0	4.0	4.0	3.0	3.0

FUNCTION: Building and Inspections
DEPARTMENT: Building Inspections
DIVISION OR ACTIVITY: Building and Inspections

BUDGET COMMENTS:

This cost center is adopted with an increase of \$141,479 (25.71%) over the next two years, due almost exclusively to personnel. Offsetting decreases include \$1,000 (-25.00%) in mileage reimbursement and \$500 (-12.50%) in phones and communication. The Municipal Inspector's position continues to be unfunded.

PROGRAM:

This program also provides funds to support the Plumbing, Mechanical and Electrical Inspection function, which is responsible for enforcing the State building code, issuing plumbing and mechanical permits for new work, conducting inspections during construction, and issuing orders to correct violations in new and existing structures. Building Inspection Services provides efficient and effective inspection services and information and data to the public and other City departments, and assures compliance with City/State standards and building/housing codes in private and public construction projects.

OBJECTIVES:

To make Newport a healthy, prosperous and desirable living community providing for a lifestyle that attracts a broad spectrum of residents and fosters a steady rate of economic development; To protect, preserve and plan for the City and to administer and implement the land use related policies and recommendations of the Comprehensive Land Use Plan; To redevelop properties in a manner that is consistent with approved and/or adopted plans to benefit the community at-large.

To track revenue and building activity through permit documentation; To continue to explore and incorporate computer capability and construction related software for increased internal efficiency and better service to the public; To monitor staff status regarding certification and licensing; To enforce minimum housing standards.

SERVICES AND PRODUCTS:

- Coordination with Planning Board Meetings
- Grant applications for planning projects
- Plumbing, mechanical, electrical and building permits
- State building code enforcement

COST CENTER 11-600-3121: BUILDING AND INSPECTIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
SALARIES	\$ 341,279	\$ 349,169	\$ 348,669	\$ 434,596	\$ 442,658
FRINGE BENEFITS	162,413	163,336	162,124	207,274	209,290
PURCHASED SERVICES	3,565	6,000	5,000	5,500	5,500
INTERNAL SERVICES	19,561	22,000	22,000	25,536	25,536
SUPPLIES & MATERIALS	7,253	9,700	6,700	8,700	8,700
COST CENTER TOTAL	\$ 534,071	\$ 550,205	\$ 544,493	\$ 681,606	\$ 691,684

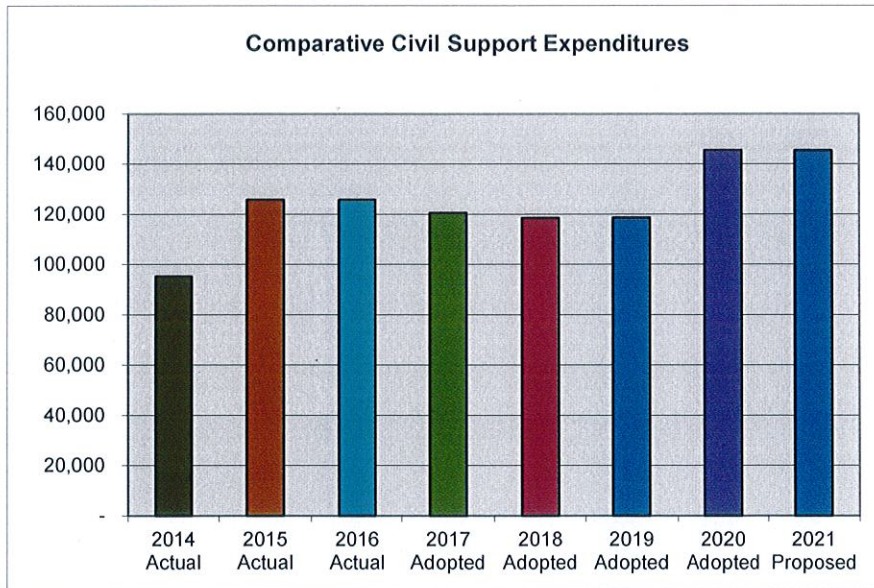
PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Building Official	S09	1.0	1.0	1.0	1.0	1.0
Electrical Inspector	U04	1.0	1.0	1.0	1.0	1.0
Housing Inspector	U03	1.0	1.0	1.0	1.0	1.0
Preservation Planner	N05	1.0	1.0	1.0	1.0	1.0
Plumb/Mech. Inspector	U04	1.0	1.0	1.0	1.0	1.0
Sr. Clerk	U02	1.0	1.0	1.0	1.0	1.0
Total Positions		6.0	6.0	6.0	6.0	6.0

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
GENERAL FUND EXPENDITURES**

<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2018 ACTUAL EXPEND</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 PROJECTED BUDGET</u>	<u>2020 ADOPTED BUDGET</u>	<u>2021 PROPOSED BUDGET</u>	<u>2-Year Dollar Change</u>	<u>2-Year Percentage Change</u>
11-650-3121-50001	Zoning Salaries	340,410	356,348	354,348	210,899	214,223	(142,125)	-39.88%
11-650-3121-50004	Temp/Seasonal Wages	8,374	11,500	11,500	11,500	11,500	-	0.00%
11-650-3121-50100-1	Health Insurance	-	-	39,029	16,784	16,784	16,784	100.00%
11-650-3121-50100-2	Dental Insurance	-	-	2,545	1,939	1,939	1,939	100.00%
11-650-3121-50100-3	Life Insurance	-	-	415	333	333	333	100.00%
11-650-3121-50100-4	Payroll Taxes	-	-	27,261	16,134	16,388	16,388	100.00%
11-650-3121-50100-5	MERS Defined Benefit	-	-	78,254	46,398	47,129	47,129	100.00%
11-650-3121-50100-6	MERS Defined Contribution	-	-	2,628	1,155	1,169	1,169	100.00%
11-650-3121-50100	Employee Benefits	129,842	151,131	-	-	-	(151,131)	-100.00%
11-650-3121-50207	Legal Advertisement	22,736	17,000	15,000	17,000	17,000	-	0.00%
11-650-3121-50212	Conf. & Training	4,729	2,000	1,000	2,000	2,000	-	0.00%
11-650-3121-50225	Contract Services	18,195	17,500	17,500	17,500	17,500	-	0.00%
11-650-3121-50251	Phones & Communication	1,276	1,900	1,900	1,900	1,900	-	0.00%
11-650-3121-50268	Mileage Reimbursement	-	1,000	400	1,000	1,000	-	0.00%
11-650-3121-50311	Operating Supplies	1,651	1,800	1,300	1,800	1,800	-	0.00%
11-650-3121-50361	Office Supplies	1,560	3,000	2,000	3,000	3,000	-	0.00%
11-650-3121-50851	Transfer to Equip Replacement	8,400	49,466	49,466	8,400	8,400	(41,066)	-83.02%
	Zoning Enforce	537,173	612,645	604,546	357,742	362,065	(250,580)	-40.90%
11-650-3122-50001	Building & Inspections Salaries	317,392	321,169	321,169	406,596	414,658	93,489	29.11%
11-650-3122-50002	Overtime	-	1,000	500	1,000	1,000	-	0.00%
11-650-3122-50004	Temp/Seasonal Wages	23,887	27,000	27,000	27,000	27,000	-	0.00%
11-650-3122-50100-1	Health Insurance	-	-	59,432	76,564	76,109	76,109	100.00%
11-650-3122-50100-2	Dental Insurance	-	-	5,179	5,380	5,380	5,380	100.00%
11-650-3122-50100-3	Life Insurance	-	-	415	708	708	708	100.00%
11-650-3122-50100-4	Payroll Taxes	-	-	24,569	31,105	31,721	31,721	100.00%
11-650-3122-50100-5	MERS Defined Benefit	-	-	70,529	89,451	91,225	91,225	100.00%
11-650-3122-50100-6	MERS Defined Contribution	-	-	2,000	4,066	4,147	4,147	100.00%
11-650-3122-50100	Employee Benefits	162,413	163,336	-	-	-	(163,336)	-100.00%
11-650-3122-50210	Dues & Subscriptions	700	700	700	700	700	-	0.00%
11-650-3122-50212	Conf. & Training	1,322	2,000	1,000	2,000	2,000	-	0.00%
11-650-3122-50251	Phones & Communication	2,243	4,000	4,000	3,500	3,500	(500)	-12.50%
11-650-3122-50268	Mileage Reimbursement	2,236	4,000	3,000	3,000	3,000	(1,000)	-25.00%
11-650-3122-50271	Gasoline & Vehicle Maint.	19,561	22,000	22,000	25,536	25,536	3,536	16.07%
11-650-3122-50311	Equipment for E-permitting	704	1,000	1,000	1,000	1,000	-	0.00%
11-650-3122-50361	Office Supplies	3,613	4,000	2,000	4,000	4,000	-	0.00%
	Building & Inspections	534,071	550,205	544,493	681,606	691,684	141,479	25.71%
TOTAL ZONING & BUILDING INSPECTIONS		1,071,244	1,162,850	1,149,039	1,039,348	1,053,749	(109,101)	-9.38%

**CIVIC SUPPORT
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
<u>EXPENDITURES</u>					
CIVIC SUPPORT	\$ 118,450	\$ 118,450	\$ 118,450	\$ 145,450	\$ 145,450
TOTAL	\$ 118,450	\$ 118,450	\$ 118,450	\$ 145,450	\$ 145,450



COST CENTER 11-830-2111: CIVIC SUPPORT

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
AICP	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000	\$ 18,000
Visiting Nurse	10,000	10,000	10,000	10,000	10,000
NPT Cty Community Mental Health	10,500	10,500	10,500	10,500	10,500
Newport Partnerships for Families	2,000	2,000	2,000	2,000	2,000
East Bay Comm. Action (New Visions)	15,500	15,500	15,500	15,500	15,500
Lucy's Hearth	1,500	1,500	1,500	1,500	1,500
Seaman's Church	1,050	1,050	1,050	1,050	1,050
The Samaritans	250	250	250	250	250
Women's Resource Center	3,250	3,250	3,250	3,250	3,250
Newport in Bloom	1,500	1,500	1,500	3,500	3,500
Edward King Sr. Center	20,000	20,000	20,000	20,000	20,000
Park Holm Sr. Center	1,700	1,700	1,700	1,700	1,700
American Red Cross	500	500	500	500	500
Boys & Girls Club	7,750	7,750	7,750	7,750	7,750
Newport Artillery Company	1,250	1,250	1,250	1,250	1,250
Lions Club	750	750	750	750	750
Newport Little League	6,000	6,000	6,000	6,000	6,000
Martin Luther King Community Center	7,500	7,500	7,500	7,500	7,500
Pop Warner Football	1,000	1,000	1,000	1,000	1,000
RI Arts Foundation	500	500	500	500	500
Friends of Ballard Park	1,000	1,000	1,000	-	-
Clagett Regatta	-	-	-	500	500
Island Moving Company	-	-	-	500	500
Chamber of Comm. Eco. Dev.-Connect	-	-	-	25,000	25,000
Newport Housing Hotline	4,450	4,450	4,450	4,450	4,450
Public Education Found	500	500	500	500	500
Clean Ocean Access	2,000	2,000	2,000	2,000	2,000
COST CENTER TOTAL	\$ 118,450	\$ 118,450	\$ 118,450	\$ 145,450	\$ 145,450

For Informational Purposes Only ~ Designated Trust Funding (not part of Adopted Budget)

Edward King Sr. Ctr	34,000	34,000	34,000	34,000	34,000
Ed. King Sr Ctr (luncheons)	5,010	5,010	5,010	5,010	5,010
Child and Family Services	1,170	1,170	1,170	1,170	1,170
Henderson Home	48,950	48,950	48,950	48,950	48,950
Touro Synagogue	7,200	7,200	7,200	7,200	7,200
Preservation Society	1,160	1,160	1,160	1,160	1,160
Trust Funded Civic Support	97,490	97,490	97,490	97,490	97,490

**FIDUCIARY AND RESERVE ACCOUNTS
BUDGET SUMMARY**

	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
<u>EXPENDITURES</u>					
TRANSFER TO SCHOOL	\$ 26,185,004	\$ 25,968,779	\$ 25,968,779	\$ 27,007,530	\$ 27,007,530
TRANSFER TO PUBLIC LIBRARY	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
TRANSFER TO CAPITAL PROJECTS	2,821,321	3,212,552	2,768,552	4,039,286	4,806,876
INDEPENDENT AUDIT/STATISTICAL	209,163	80,000	102,231	81,250	243,000
PENSION & RETIREE EXPENSE	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250
INSURANCE RESERVES	558,618	640,000	725,000	734,300	743,786
DEBT SERVICE	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097
CONTINGENCY & OTHER	404,113	200,000	628,320	200,000	200,000
TOTAL	\$ 39,105,900	\$ 39,136,920	\$ 39,224,795	\$ 41,066,237	\$ 42,093,176
<u>REVENUES</u>					
Acct No	Account Title				
45326	School Housing Aid	1,562,420	1,473,775	1,473,775	1,535,005
45329	State Aid - Library Proj.	193,228	168,000	171,478	168,000
TOTAL		1,755,648	1,641,775	1,645,253	1,703,005
BALANCE		37,350,252	37,495,145	37,579,542	40,425,291

COST CENTER 11-150-7210: PUBLIC SCHOOL OPERATIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Public School Operations	26,185,004	25,968,779	25,968,779	27,007,530	27,007,530
COST CENTER TOTAL	26,185,004	25,968,779	25,968,779	27,007,530	27,007,530

This account represents the local appropriation of property tax revenues to the Public School Budget. A \$1,038,751 (4.0%) increase is adopted over the next two years.

COST CENTER 11-150-7100: PUBLIC LIBRARY OPERATIONS

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Transfer to Public Library	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637
COST CENTER TOTAL	1,868,017	1,896,037	1,896,037	1,933,958	1,972,637

This account represents the local appropriation of property tax revenues to the Newport Public Library. An increase of \$76,600 (4.04%) is adopted in this allocation.

COST CENTER: TRANSFERS					
TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Transfer for General Fund Projects	2,816,286	3,212,552	2,768,552	4,039,286	4,806,876
Transfer to Other Funds	5,035	-	-	-	-
COST CENTER TOTAL	2,821,321	3,212,552	2,768,552	4,039,286	4,806,876

The transfer for general fund projects is the amount needed to fund capital projects as outlined in the capital project section of the budget. Please see the summary schedule and project sheets for details.

COST CENTER 11-150-8130: INDEPENDENT AUDIT & STATISTICAL UPDATE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Independent Audit	74,500	80,000	79,294	81,250	83,000
Statistical Update/Revaluation	134,663	-	22,937	-	160,000
COST CENTER TOTAL	209,163	80,000	102,231	81,250	243,000

The independent audit account provides funds for the annual independent audit of the School's and City's finances. In keeping with Rhode Island General Law 44-5-11, statistical updates must be performed every three (3) years with a full physical revaluation every nine (9) years. The statistical update account provides funds for a thorough analysis of all real estate in the City so as to determine the fair market value of all properties. Funding for a statistical update is

included in the FY 2021 Proposed Budget.

COST CENTER 11-150-8520: RETIREE EXPENSE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Monthly Pension Expenses	-	17,200	-	-	-
Retiree Health Insurance	470,742	550,000	481,124	525,000	551,250
Severance Benefits	318,677	300,000	350,000	300,000	300,000
Contribution to OPEB Trust	720,000	820,000	820,000	820,000	820,000
COST CENTER TOTAL	1,509,419	1,687,200	1,651,124	1,645,000	1,671,250

The retiree benefits listed above are for all City employees other than police and fire. Those costs are listed in their respective budgets. Severance benefits are used to pay unused sick and vacation leave for any employee who separates from service with the City. Benefits are paid in accordance with bargaining contracts and/or City ordinance.

COST CENTER 11-170-8560: INSURANCE RESERVES

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Workers' Compensation Insurance	407,431	365,000	465,000	474,300	483,786
Self Insurance	97,311	200,000	200,000	200,000	200,000
Unemployment Insurance	53,876	75,000	60,000	60,000	60,000
COST CENTER TOTAL	558,618	640,000	725,000	734,300	743,786

Workers' Compensation Insurance is expected to stay consistent with current funding. Self-Insurance is used for deductibles on insurance claims or amounts refunded in settlement of major tax grievances. This amount is based on historical usage rather than

known costs and/or claims.

COST CENTER 11-160-8540: DEBT SERVICE

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Debt Service Advisory Fees	350	5,000	37,400	5,000	150,000
Bond Interest	1,650,162	1,497,219	1,497,219	1,339,276	1,156,849
Bond Principal	3,899,733	3,950,133	3,950,133	4,080,637	4,141,248
COST CENTER TOTAL	5,550,245	5,452,352	5,484,752	5,424,913	5,448,097

COST CENTER 11-170-8565: CONTINGENCY & OTHER

TITLE	2017-18 ACTUAL	2018-19 ADOPTED	2018-19 PROJECTED	2019-20 ADOPTED	2020-21 PROPOSED
Contingency Leave Sell Back	371,392	400,000	400,000	400,000	400,000
Consultants/Studies	32,721	-	3,320	-	-
Salary Adjustment	-	-	200,000	-	-
Salary Vacancy Factor	-	(300,000)	-	(300,000)	(300,000)
General Contingency	-	100,000	25,000	100,000	100,000
COST CENTER TOTAL	404,113	200,000	628,320	200,000	200,000

The annual leave sell-back is the amount anticipated to pay employees who sell back their unused vacation leave, in accordance with the charter and bargaining contract provisions.

The salary vacancy factor is the amount expected to be saved in salaries and benefits for vacant positions during the course of the year.

The general contingency is for unanticipated or unusual expenditures that have not been budgeted. This amount cannot be used without the approval of the City Council.

**City of Newport
General Fund Debt Service
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Interest	Total Requirement
2020	4,080,637	1,339,278	5,419,915
2021	4,141,248	1,156,849	5,298,097
2022	4,147,000	978,200	5,125,200
2023	2,775,000	831,417	3,606,417
2024	2,803,000	723,197	3,526,197
2025	2,842,000	612,815	3,454,815
2026	1,780,000	516,050	2,296,050
2027	1,435,000	444,850	1,879,850
2028	1,435,000	387,450	1,822,450
2029	1,435,000	315,700	1,750,700
2030	1,435,000	243,950	1,678,950
2031	1,435,000	172,200	1,607,200
2032	1,435,000	114,800	1,549,800
2033	1,435,000	57,400	1,492,400
	\$ 32,613,885	\$ 7,894,156	\$ 40,508,041

**City of Newport
2010 Refunding Bonds
Thompson Middle School Portion**

Year Ending June 30	Principal	Interest	Total Requirement
2020	1,087,282	122,278	1,209,560
2021	1,104,074	70,857	1,174,931
2022	1,179,638	23,309	1,202,947
	\$ 3,370,994	\$ 216,444	\$ 3,587,438

**City of Newport
2010 Refunding Bonds
Newport Public Library Portion**

Year Ending June 30	Principal	Interest	Total Requirement
2020	207,718	23,361	231,079
2021	210,926	13,537	224,463
2022	225,362	4,453	229,815
	<u>\$ 644,006</u>	<u>\$ 41,351</u>	<u>\$ 685,357</u>

**City of Newport
2013 Bonds
Pell Elementary School
Debt Schedule**

Year Ending June 30	Principal	Total Interest	Total Requirement
2020	1,435,000	918,400	2,353,400
2021	1,435,000	846,650	2,281,650
2022	1,435,000	774,900	2,209,900
2023	1,435,000	703,150	2,138,150
2024	1,435,000	631,400	2,066,400
2025	1,435,000	559,650	1,994,650
2026	1,435,000	502,250	1,937,250
2027	1,435,000	444,850	1,879,850
2028	1,435,000	387,450	1,822,450
2029	1,435,000	315,700	1,750,700
2030	1,435,000	243,950	1,678,950
2031	1,435,000	172,200	1,607,200
2032	1,435,000	114,800	1,549,800
2033	1,435,000	57,400	1,492,400
	\$ 20,090,000	\$ 6,672,750	\$ 26,762,750

**City of Newport
2009 General Obligation Bond Issue
Road Improvements**

Year Ending June 30	Principal	Interest	Total Requirement
2020	250,000	48,750	298,750
2021	250,000	38,750	288,750
2022	250,000	29,687	279,687
2023	250,000	21,563	271,563
2024	250,000	13,125	263,125
2025	250,000	4,375	254,375
	\$ 1,500,000	\$ 156,250	\$ 1,656,250

**2014 Road & Bridge Fund Loan
Road Improvements**

Year Ending June 30	Principal	Interest	Total Requirement
2020	148,000	16,555	164,555
2021	150,000	14,132	164,132
2022	152,000	11,451	163,451
2023	155,000	8,504	163,504
2024	158,000	5,272	163,272
2025	162,000	1,790	163,790
	\$ 925,000	\$ 57,704	\$ 982,704

**City of Newport
Series 2015
Facilities and Road Bonds**

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Total Interest</u>	<u>Total Requirement</u>
2020	560,000	116,200	676,200
2021	585,000	93,800	678,800
2022	610,000	70,400	680,400
2023	630,000	46,000	676,000
2024	640,000	33,400	673,400
2025	660,000	19,800	679,800
	<u>\$ 3,685,000</u>	<u>\$ 379,600</u>	<u>\$ 4,064,600</u>

2010 Rogers High School HVAC Lease

Year Ending June 30	Principal	Interest	Total Requirement
2020	117,637	7,334	124,971
2021	121,248	3,723	124,971
	<u>\$ 238,885</u>	<u>\$ 11,057</u>	<u>\$ 249,942</u>

**City of Newport
Series 2016C
Rogers Roof Bonds**

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Total Interest</u>	<u>Total Requirement</u>
2020	275,000	86,400	361,400
2021	285,000	75,400	360,400
2022	295,000	64,000	359,000
2023	305,000	52,200	357,200
2024	320,000	40,000	360,000
2025	335,000	27,200	362,200
2026	345,000	13,800	358,800
	<u>\$ 2,160,000</u>	<u>\$ 359,000</u>	<u>\$ 2,519,000</u>

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MARITIME FUND

The following functions fall under the Maritime Fund:

Established as an Enterprise Fund in 2005, the Maritime Fund provides for the operation of the Newport Harbor. It is responsible for enforcement of ordinances and state and federal boating laws pertaining to the operation of commercial and pleasure craft within the harbor and surrounding public waters. It is also charged with collecting fees for mooring rentals, mooring maintenance, Harbor patrol, oversight of special events and regattas, cruise ship arrivals, removing hazardous debris, and providing first aid when the need arises. Program also performs inspections of vessel waste holding tanks to enforce the state "no-discharge" regulation. The Harbormaster works in coordination with Federal and State Officials on security, immigration, and other joint responsibilities. The Maritime Fund operates four patrol boats during the height of the season.

This fund operates the public piers and public dinghy docks throughout the harbor, cruise ship passenger operations, the Harbormaster building with public restrooms, and the transient boater facility at the Maritime Center.

MARITIME FUND

FY 2019 Short-term goals, measures & status:

Goal #1: To maximize each user’s enjoyment of our Maritime resources by promoting safety through education, code enforcement, and incident response.

Measure #1: Continue state mandated inspection system of vessels for discharge related infractions by inspection of 50 vessels.

PERFORMANCE MEASURES	FY 2020 TARGET
Number of privately classified moorings inspected for compliance with the one day per month usage requirement	40%

This is a new measure beginning FY2020

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of State mandated inspections	54	51	54	53	51

Project will continue.

Measure #2: Inspect 25% of privately classified moorings per season to ensure compliance with occupation by lessee’s registered boat.

PERFORMANCE MEASURES	FY 2020 ACTUAL
Number of boats monitored for 14-day occupation allowance and the manning of vessels overnight Ordinance	
Number of boats in compliance with City's Anchorage Ordinance	
Number of violations issued	

This is a new measure beginning FY2020

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of privately classified moorings inspected	29%	25%	25%	25%	20%

Assoc. Council Mission Statement:



To provide leadership, direction and governance that continuously improves our community and to be stewards of our natural resources while preserving our cultural, historic and maritime heritage

Assoc. Council Mission Statement:



to promote and foster outstanding customer service for all who come in contact with the City

MARITIME FUND

FY 2019 Short-term goals, measures & status (continued):

Goal #2: To provide accurate charts of the 4 mooring fields through the use of GPS and available chart software.

Measure#1 To obtain GPS data on individual moorings in each field import compiled data to software for display at the Harbormaster's office. *All GPS data for the mooring fields within the inner Harbor has been completed. GPS data has been loaded onto software and is now available for viewing at the Harbormasters Office. Project will continue as new moorings are placed and old moorings are removed. Due to changes in the Harbor Ordinance the project has increased in scope to include all South Coastal moorings. Project will continue and be maintained to accurately position all moorings within the City's jurisdiction.*

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent GPS data on individual moorings in each field imported and compiled into software for display at the Harbormaster's office	50%	95%	95%	95%	95%

Project remains at 95% complete. South coastal moorings continue to be the challenge. Data base is being loaded with acquired data. Some ownership information remains unknown. It remains a challenge to acquire all needed information. Project will continue until all information is known.

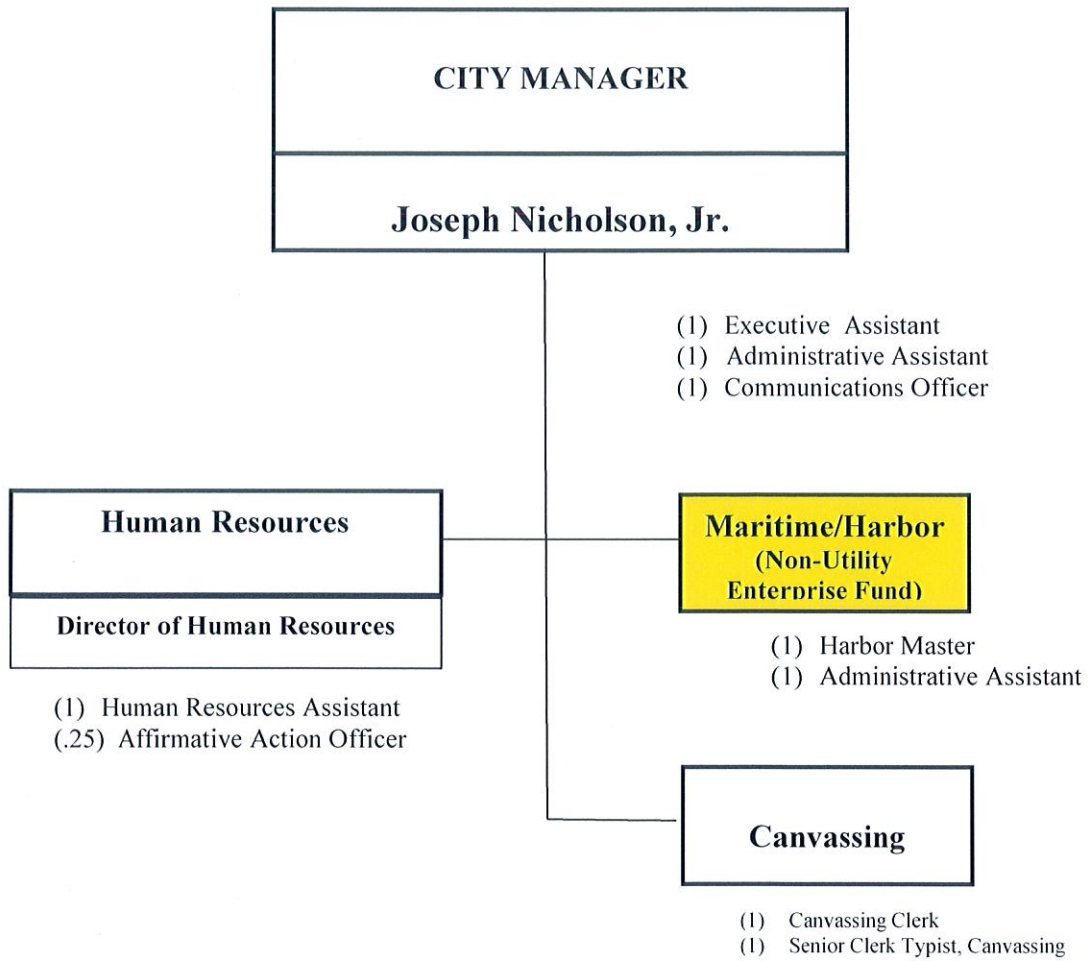
Goal #3 To enhance the customer experience with knowledgeable, accurate, information distribution to the boating public.

Measure #1 Provide a minimum of 8 hours of training to seasonal employees

PERFORMANCE MEASURES	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of training hours provided to seasonal employees	8	8	8	8
Percent of targeted training hours provided to seasonal employees	100%	100%	100%	100%

**Goals and Measures for FY 2019 continue to apply.
Goal #1 has two new Measures for FY2020 & FY2021**

CITY MANAGER

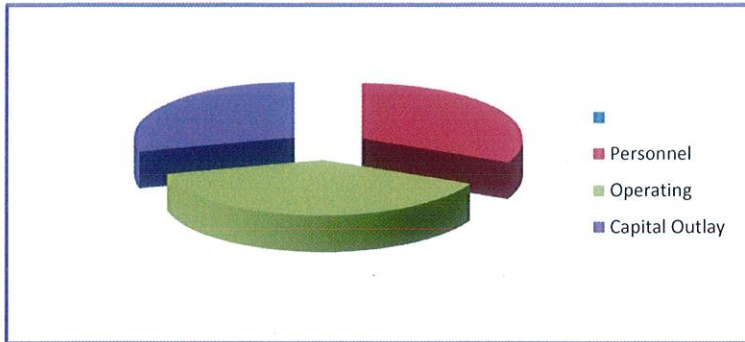


**CITY OF NEWPORT, RHODE ISLAND
MARITIME FUND
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
SUMMARY**

REVENUES	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 ADOPTED	2020-2021 PROPOSED
45695 Misc. Revenues	\$ -	\$ -	\$ -	\$ -	\$ -
45700 Rental of Property	61,954	59,400	59,400	59,400	59,400
45802 Cruise Ship Fees	156,232	310,240	313,480	310,240	310,240
45803 Ann St. Pier Revenue/Harbor Center	16,438	22,500	18,000	22,500	22,500
45804 Dingy Permit Fees	7,320	7,000	7,000	7,000	7,000
45813 Harbor Mooring Fees	381,307	384,000	384,000	384,000	384,000
45816 Harbor Fines & Other Fees	237,689	250,000	250,000	250,000	250,000
47116 Perrotti Park Transient Pier Fees	19,701	17,500	18,000	17,500	17,500
47160 Maritime Center Revenue	10,699	5,000	8,500	5,000	5,000
Revenue From Operations	891,340	1,055,640	1,058,380	1,055,640	1,055,640
45345 Federal and State Grants	-	-	-	-	-
45701 Investment Int. Income	16	-	-	-	-
TOTAL REVENUES	891,356	1,055,640	1,058,380	1,055,640	1,055,640
PROGRAMMED USE OF CASH		48,947		146,647	143,230
TOTAL AVAILABLE	\$ 891,356	\$ 1,104,587	\$ 1,058,380	\$ 1,202,287	\$ 1,198,870
EXPENDITURES					
Salaries	\$ 323,213	\$ 324,850	\$ 329,850	\$ 336,925	\$ 344,763
Fringe Benefits	94,252	85,885	90,385	98,865	100,601
Purchased Services	50,792	76,075	65,363	64,075	64,075
Utilities	32,227	34,500	34,500	32,300	32,300
Internal Services	181,308	182,877	182,877	183,272	183,281
Supplies & Materials	56,984	65,450	58,000	58,850	58,850
Repairs & Maintenance	7,439	14,950	9,400	8,000	9,000
Other	25,000	25,000	25,000	25,000	25,000
Depreciation	153,931	132,000	154,000	154,000	154,000
Operating Expenditures	925,146	941,587	949,375	961,287	971,870
OTHER CASH OUTLAYS					
Transfer to Other Funds	100,000				
Capital Outlay	-	295,000	125,000	395,000	381,000
Total Other Cash Outlays	100,000	295,000	125,000	395,000	381,000
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 1,025,146	\$ 1,236,587	\$ 1,074,375	\$ 1,356,287	\$ 1,352,870
LESS: NON-CASH ITEMS					
Depreciation	153,931	132,000	154,000	154,000	154,000
TOTAL CASH NEEDED	\$ 871,215	\$ 1,104,587	\$ 920,375	\$ 1,202,287	\$ 1,198,870
NET ASSETS 6/30	\$ 4,921,376	\$ 5,035,429	\$ 5,030,381	\$ 5,124,734	\$ 5,196,645
CASH BALANCE 6/30	\$ 1,958,957	\$ 1,910,010	\$ 2,048,015	\$ 1,893,868	\$ 1,750,638

Maritime Fund

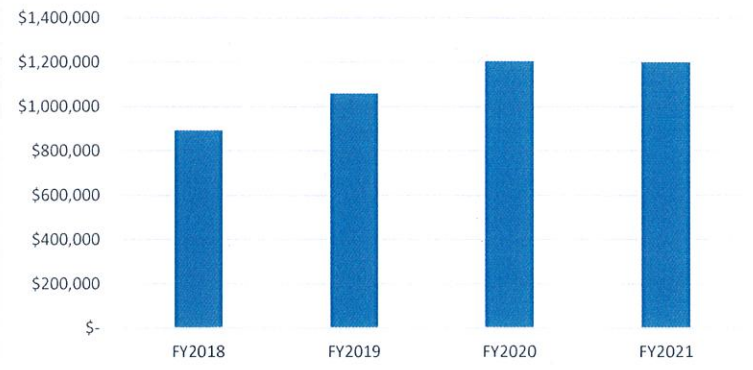
FY2020 Expenditures & Cash Outlays \$1,356,287



FY2021 Expenditures & Cash Outlays \$1,352,870



Revenues



FUNCTION: Maritime Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Maritime Services

BUDGET COMMENTS:

This budget accounts for the operations of the Maritime Services function in the Maritime Fund. Major expenditures are primarily for capital expenditures. Capital expenditures include replacement of the Perrotti Park Docks, hot water system upgrade, King Park dinghy dock expansion, equipment replacement and maintenance of Bellevue Avenue concrete.

PROGRAM:

This program provides funds for the operation, maintenance and improvements to the Newport Harbor. The Harbormaster is responsible for enforcement of rules and regulations pertaining to the operation of commercial and pleasure craft within the harbor area. They are also charged with collecting fees for mooring rentals, patrolling the harbor, removing hazardous debris, and providing first aid when the need arises. Harbor management operates three patrol boats, two 25' and one 20' in length. They are docked at city property on Long Wharf. The division also operates the ferry and cruise ship docks, public waiting areas and restrooms, and the Harbormaster building located in Perrotti Park.

OBJECTIVES:

To provide a safe and attractive harbor for residents and visitors; to insure all state, local and federal regulations are enforced; to provide aid and support to all on-water personnel in cases of emergency, storms, and special events; and to maximize each user's enjoyment of our waterways by promoting safety through code enforcement and incident response.

COST CENTER: MARITIME SERVICES 04-800-5100

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	FY2020 ADOPTED	FY2021 PROPOSED
SALARIES	\$ 299,265	294,635	\$ 299,635	306,108	313,363
FRINGE BENEFITS	90,260	83,385	90,385	96,465	98,201
PURCHASED SERVICES	36,029	50,075	50,022	48,075	48,075
UTILITIES	9,338	9,800	9,800	7,600	7,600
INTERNAL SERVICES	181,308	182,877	182,877	183,272	183,281
SUPPLIES & MATERIALS	53,147	58,650	52,150	52,750	52,750
REPAIRS & MAINTENANCE	3,817	6,950	7,400	6,000	7,000
OTHER	25,000	25,000	25,000	25,000	25,000
DEPRECIATION	153,931	132,000	154,000	154,000	154,000
CAPITAL OUTLAY	-	295,000	125,000	395,000	381,000
COST CENTER TOTAL	\$ 852,095	\$ 1,138,372	\$ 996,269	\$ 1,274,270	\$ 1,270,270

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Harbormaster	N06	1.00	1.00	1.00	1.00	1.00
Administrative Asst	N02	1.00	1.00	1.00	1.00	1.00
Total Positions		2.00	2.00	2.00	2.00	2.00

FUNCTION: Maritime Services
DEPARTMENT: City Manager
DIVISION OR ACTIVITY: Harbor Center and Ann Street Pier

BUDGET COMMENTS:

The Harbor Center and Ann Street Pier Division provides for the operation of the Newport Harbor Welcome Center and Ann Street Pier docking.

PROGRAM:

Supported by grants and funding from the Maritime Enterprise Fund, this program provides for the creation, management, improvement, and maintenance of a welcome center for transient boaters visiting Newport Harbor at the beach-level at the Harbor Center (Newport Armory). It also provides for an extension to the Ann Street Pier (in accordance with the Coastal Resources Management Council (CRMC) permit and the rehabilitation of the existing Ann Street Pier.

OBJECTIVES:

To develop the Harbor Center into a complete water-side visitor site; to increase visitor traffic to the downtown area; to support all operating and capital costs as a function of the self supporting Maritime Enterprise Fund, through the use of non-taxpayer dollars.

COST CENTER: HARBOR CENTER & ANN STREET PIER 04-800-5101

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	FY2020 ADOPTED	FY2021 PROPOSED
SALARIES	\$ 23,948	\$ 30,215	\$ 30,215	\$ 30,817	\$ 31,400
FRINGE BENEFITS	3,992	2,500		2,400	2,400
PURCHASED SERVICES	12,180	16,000	15,341	16,000	16,000
UTILITIES	22,889	24,700	24,700	24,700	24,700
SUPPLIES & MATERIALS	3,837	6,800	5,850	6,100	6,100
REPAIRS & MAINTENANCE	2,138	3,000	2,000	2,000	2,000
COST CENTER TOTAL	\$ 68,984	\$ 83,215	\$ 78,106	\$ 82,017	\$ 82,600

SUMMARY:

HARBOR CENTER & ANN STREET PIER OPERATING EXPENSES	\$ 68,984	\$ 83,215	\$ 78,106	\$ 82,017	\$ 82,600
ASSOCIATED REVENUES	\$ 23,775	\$ 27,500	\$ 25,500	\$ 25,500	\$ 25,500

COST CENTER: UPPER ARMORY 04-800-5102

PURCHASED SERVICES	2,583	10,000			
REPAIRS & MAINTENANCE	1,484	5,000			
COST CENTER TOTAL	\$ 4,067	\$ 15,000	\$ -	\$ -	\$ -

SUMMARY:

UPPER ARMORY OPERATING EXPENSES	\$ 4,067	\$ 15,000	\$ -	\$ -	\$ -
ASSOCIATED REVENUES	\$ 61,954	\$ 59,400	\$ 40,000		

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
 MARITIME FUND


ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET
HARBOR SERVICES - Acct Unit 04-800-5100						
50001	Harbor Mgmt Salaries	156,662	147,401	147,401	151,990	156,658
50002	Overtime	996	2,000	2,000	2,000	2,000
50004	Temp/Seasonal Wages	129,562	131,734	131,734	134,368	136,955
50010	Special Detail Pay	12,045	12,000	17,000	17,000	17,000
50175	Annual Leave Sell Back		1,500	1,500	750	750
	Total Salaries	299,265	294,635	299,635	306,108	313,363
50100	Employee Benefits					
50100-1	Medical Insurance		35,463	35,463	39,950	39,950
50100-2	Dental Insurance		2,398	2,398	2,320	2,320
50100-3	Life Insurance		166	166	166	166
50100-4	Payroll Taxes		11,276	18,276	18,827	19,484
50100-5	MERS - Defined Benefit		32,369	32,369	33,438	34,465
50100-6	MERS - Defined Contribution		1,713	1,713	1,764	1,816
	Total Employee Benefits	90,260	83,385	90,385	96,465	98,201
50120	Bank Fees		-	2,000	2,000	2,000
50212	Conf. & Training	1,600	3,000	2,000	2,000	2,000
50221	Harbor Testing Fees	7,550	12,575	12,575	12,575	12,575
50225	Contract Services	17,652	24,500	24,500	24,500	24,500
50239	Liability Insurance	7,623	8,000	6,947	5,000	5,000
50251	Phone & Communications	1,604	2,000	2,000	2,000	2,000
	Total Purchased Services	36,029	50,075	50,022	48,075	48,075
50305	Water Charge	6,826	7,000	7,000	4,400	4,400
50306	Electricity	902	1,000	1,000	1,200	1,200
50307	Natural Gas	1,610	1,800	1,800	2,000	2,000
	Total Utilities	9,338	9,800	9,800	7,600	7,600
50267	Overhead/Legal/Data Allocation	124,877	124,877	124,877	124,877	124,877
50269	Sewer & Stormwater Fee	50,000	50,000	50,000	50,000	50,000
50271	Gasoline & Vehicle Maint.	6,431	8,000	8,000	8,395	8,404
	Total Internal Services	181,308	182,877	182,877	183,272	183,281
50275	Repair & Maint., Equipment	21,023	18,400	18,400	18,500	18,500
50301	Motor Fuel (Gas, Diesel)	7,317	20,500	15,000	15,000	15,000
50309	Household Supplies	3,335	4,000	4,000	4,250	4,250
50311	Operating Supplies	18,610	11,750	11,750	12,000	12,000
50320	Uniforms & Protective Gear	1,920	3,000	2,000	2,000	2,000
50361	Office Supplies	942	1,000	1,000	1,000	1,000
	Total Supplies & Materials	53,147	58,650	52,150	52,750	52,750
50205	Copying & Binding	252	500	950	1,000	1,000
50260	Rental - Equip & Facilities	3,565	6,450	6,450	5,000	6,000
	Total Repairs & Maintenance	3,817	6,950	7,400	6,000	7,000
50286	Boating Support	25,000	25,000	25,000	25,000	25,000
	Total Other	25,000	25,000	25,000	25,000	25,000
50950	Depreciation Expense	153,931	132,000	154,000	154,000	154,000
	Total Operating Expense	852,095	843,372	871,269	879,270	889,270
50440	Perrotti Park Docks		150,000		150,000	150,000
50440	Elm Street Pier rehabilitation				50,000	50,000
50440	Dinghy Dock Expansion		25,000	25,000	50,000	
50440	Harbor Maintenance Shed Repair				45,000	
50440	Bellevue Avenue Concrete		100,000	100,000	100,000	100,000
50440	Equipment Replacement		20,000			81,000
	Total Capital Outlay	-	295,000	125,000	395,000	381,000
	TOTAL HARBOR SERVICES EXPENSE	852,095	1,138,372	996,269	1,274,270	1,270,270

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED and FY2021 PROPOSED BUDGETS
 MARITIME FUND


<u>ACCT NUMBER</u>	<u>ACCOUNT NAME</u>	<u>2018 ACTUAL RESULTS</u>	<u>2019 ADOPTED BUDGET</u>	<u>2019 PROJECTED RESULTS</u>	<u>2020 ADOPTED BUDGET</u>	<u>2021 PROPOSED BUDGET</u>
HARBOR CENTER & ANN STREET PIER						
Acct Unit 04-800-5101						
50002	Overtime		-	-		
50004	Temp/Seasonal Wages	23,948	30,215	30,215	30,817	31,400
	Total Salaries	23,948	30,215	30,215	30,817	31,400
50100-4	Payroll Taxes	3,992	2,500		2,400	2,400
50212	Conf. & Training	25	1,000	1,000	1,000	1,000
50225	Contract Services	5,969	7,500	7,500	7,500	7,500
50239	Liability Insurance	4,061	5,000	4,341	5,000	5,000
50251	Phone & Internet	2,125	2,500	2,500	2,500	2,500
	Total Purchased Services	12,180	16,000	15,341	16,000	16,000
50305	Water Charge	8,099	9,000	9,000	9,000	9,000
50306	Electricity	10,098	11,000	11,000	11,000	11,000
50307	Natural Gas	4,007	3,500	3,500	3,500	3,500
50257	Refuse Disposal	685	1,200	1,200	1,200	1,200
	Total Utilities	22,889	24,700	24,700	24,700	24,700
50309	Household Supplies	2,443	2,600	2,600	2,600	2,600
50311	Operating Supplies	1,394	3,450	2,500	2,500	2,500
50320	Uniforms & Protective Gear		750	750	1,000	1,000
	Total Supplies & Materials	3,837	6,800	5,850	6,100	6,100
50275	Repair & Maint., Equipment	2,138	3,000	2,000	2,000	2,000
	Total Repairs & Maintenance	2,138	3,000	2,000	2,000	2,000
	Total Operating Expense	68,984	83,215	78,106	82,017	82,600
50440	Capital Outlay					
	TOTAL HARBOR CENTER & ANN ST PIER	68,984	83,215	78,106	82,017	82,600
UPPER ARMORY - 04-800-5102						
50225	Contract Services	2,583	10,000	-	-	-
	Total Purchased Services	2,583	10,000	-	-	-
50395	Armory Building Expense	1,484	5,000	-	-	-
	Total Repairs & Maintenance	1,484	5,000	-	-	-
	Total Upper Armory	4,067	15,000	-	-	-
	Transfer to Other Funds	100,000	-	-	-	-
	TOTAL MARITIME FUND EXPENSES	\$ 1,025,146	\$ 1,236,587	\$ 1,074,375	\$ 1,356,287	\$ 1,352,870

CITY OF NEWPORT								
Recommended CIP Schedule								
Maritime								
FY2020 ~ 2024								
Project Title	Activity No.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
Perrotti Park Docks	044874	Enterprise	150,000	150,000	150,000	150,000	150,000	750,000
Elm Street Pier Rehabilitation	044862	Enterprise	50,000	50,000	50,000	50,000	50,000	250,000
Bellevue Avenue Concrete	133731	Enterprise	100,000	100,000	100,000	100,000	100,000	500,000
King Park Dinghy Dock Expansio	044983	Enterprise	50,000	-	-	-	-	50,000
Harbor Maintenance Shed Repaii	044877	Enterprise	45,000	-	-	-	-	45,000
Equipment Replacement	044920	Enterprise	-	81,000	-	50,000	50,000	181,000
Total Maritime Projects		Enterprise	395,000	381,000	300,000	350,000	350,000	1,776,000
Funding Sources:								
Maritime Fund			395,000	381,000	300,000	350,000	350,000	1,776,000
Total Funding Sources			395,000	381,000	300,000	350,000	350,000	1,776,000


PROJECT DETAIL

PROJECT TITLE #044874		DEPARTMENT OR DIVISION			LOCATION				
Perrotti Park Docks		Maritime Fund			Perrotti Park				
PROJECT DESCRIPTION									
<p>This Project would fund the replacement of the original floating docks at Perrotti Park. These floating docks are the location of the majority of the cruise ship tender landings as well as Interstate Navigation.</p> <p>The original floats were installed in late 2000 early 2001. Since then some minor repairs of damage done by cruise ships has been done and lights on the dock are being repaired this year. Minor preventative maintenance has been done as needed.</p> <p>This would be the third year of a seven year plan.</p>									
GOALS & OBJECTIVES									
<p>Council Strategic Goal#2, Infrastructure Council's Mission: To promote and foster outstanding customer service for all who come in contact with the City.</p>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
To provide a safe attractive Harbor for residents and visitors.				Asset preservation revenue protection					
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Maritime Revenue	450,000	450,000		150,000	150,000	150,000	150,000	150,000	750,000
Grant Funds				150,000					150,000
TOTAL COST				300,000	150,000	150,000	150,000	150,000	900,000
Maritime Fund Revenue		300,000		150,000	150,000	150,000	150,000	150,000	750,000

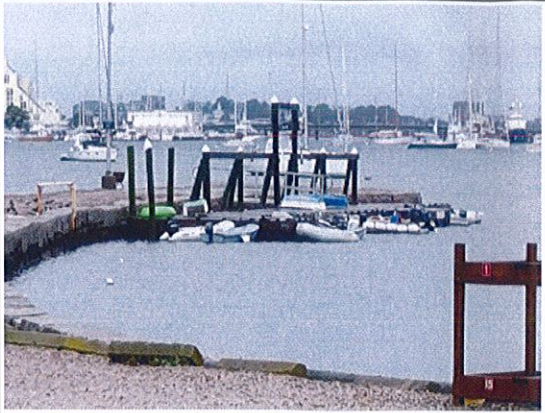
PROJECT DETAIL

PROJECT TITLE #044862		DEPARTMENT OR DIVISION			LOCATION				
<i>Elm Street Pier Rehabilitation</i>		<i>Maritime Fund</i>			<i>Elm Street Pier</i>				
PROJECT DESCRIPTION									
<p><i>This project would fund the rehabilitation of the Elm Street Pier. The Elm Street Pier has had the Dinghy Dock section replace, however the Pier itself has not had any significant repair since prior to 2001. The decking was replaced in the 1990's and since then only minor repairs to decking and handrails due to storm damage.</i></p> <p><i>This would be the third year in a five year plan.</i></p>									
GOALS & OBJECTIVES									
<i>Councils Strategic Goal #2, Infrastructure</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
<i>To provide a safe attractive Harbor for residents and visitors.</i>					<i>Asset preservation and improvement/ revenue protection</i>				
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Maritime Revenue	<i>100,000</i>	<i>100,000</i>		<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>250,000</i>
Grant Funds				<i>50,000</i>					<i>50,000</i>
TOTAL COST				<i>100,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>300,000</i>
Maritime Fund Revenue				<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>50,000</i>	<i>250,000</i>

PROJECT DETAIL

PROJECT TITLE (#133731)		DEPARTMENT OR DIVISION			LOCATION				
Bellevue Avenue Concrete		Public Services			Bellevue Avenue				
PROJECT DESCRIPTION									
<p>Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.) Assumption for budget is \$500,000 for roadways per annum.</p> <p>Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years .</p>									
GOALS & OBJECTIVES									
Asset preservation; pedestrian safety									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
Council's Tactical Priority Area = Infrastructure					Decrease liability claims				
TOTAL PROJECT COST					On going				
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	1,750,000	869,567	869,569	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST				600,000	600,000	600,000	600,000	600,000	3,000,000
Maritime Fund Revenue				100,000	100,000	100,000	100,000	100,000	500,000

PROJECT DETAIL

PROJECT TITLE King Park Dinghy Dock Expansion	#044983	DEPARTMENT OR DIVISION Maritime Fund	LOCATION King Park
PROJECT DESCRIPTION This project would fund additional floats at the King Park Dinghy Dock. This public access area is widely used by residents and non residents for overnight storage of dinghies. It services all areas of the Harbor but is heavily used by vessels coming from the anchorage and Brenton Cove.			

GOALS & OBJECTIVES

Council Strategic Goal #2, Infrastructure

STATUS/OTHER COMMENTS
To provide a safe attractive Harbor for residents and visitors.

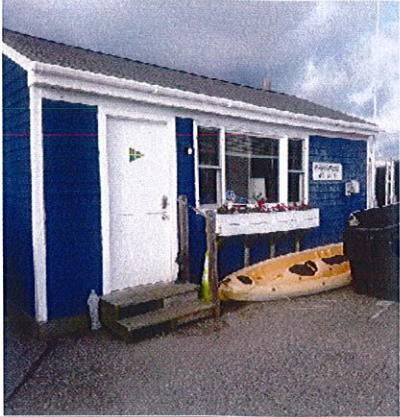
OPERATING COSTS/SAVINGS
Asset protection and improvement

TOTAL PROJECT COST

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Maritime Revenue	25,000	25,000		50,000	-	-	-	-	50,000
TOTAL COST				50,000	-	-	-	-	50,000
Maritime Fund Revenue				50,000	-	-	-	-	50,000

PROJECT DETAIL

PROJECT TITLE #044877		DEPARTMENT OR DIVISION			LOCATION				
Harbor Maintenance Shed Repair		Maritime Fund			Long Wharf				
PROJECT DESCRIPTION									
<p>This project would fund repairs the the Harbor Division maintenance shed located on Long Wharf behind the Newport Yacht club.</p> <p>The maintenance shed is a vital part of the Harbor Divisions daily operations. It houses the tools and equipment used to maintain the moorings operated by the department as well as the 4 vessels operated by the Department .</p>									
GOALS & OBJECTIVES									
Council Strategic Goal #2, Infrastructure									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
To provide a safe clean attractive Harbor for residents and visitors.					Asset protection and improvement				
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Maritime Revenue		New		45,000	-	-	-	-	45,000
Grant Funds									
TOTAL COST				45,000	-	-	-	-	45,000
Maritime Fund Revenue				45,000	-	-	-	-	45,000

**EQUIPMENT REPLACEMENT SCHEDULE - MARITIME FUND
FY2020 ~ 2024**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	PUR. YEAR	FY19/20	FY20/21	FY21/22	FY22/23	FY 23/24
				Years	Miles	Car #							
2006	Safe Boat	WT2 Trailer 910	1982	15			Boat Transport Trailer	2006		10,000			
2016	Safeboat	WT2 Trailer 2056		15			Boat transport trailer	2016					
2008	Ford	F-250	1988				Harbor Master	2007	40,000				
1987	Thomas Marine			20			Harbor Patrol Boat, 25'	1989		125,000			
2006	Safe Boat	23ft T-Top	910	12			Harbor Patrol Boat, 23'	2006					
2016	Safe Boat	23ft T-Top	2056				Harbor Patrol Boat	2016					
2004	Inboard	Engine(Oldport)		10			Engine Replacement, 1'	2004					
1992	Oldport			20			Harbor Patrol Boat, 25'	1992					
2006	Yamaha-Safe	4-stroke		2	2,000 hrs		Engine Replacement, 2'	2006		23,000			25,000
2006	Yamaha-Safe	4-stroke		2	2,000 hrs		Engine Replacement, 2'	2006		23,000			25,000
2008	Yamaha-Thomas	2-stroke		2	2,000 hrs		Engine Replacement	2008					
2016	Yamaha-Safe	4 stroke		4	2500hrs		Engine Replacement	2016	23,000			25,000	
2016	Yamaha-Safe	4 stroke		4	2500hrs		Engine Replacement	2016	23,000			25,000	
Maritime-Totals									86,000	181,000	-	50,000	50,000

PARKING FUND

The following functions fall under the Parking Fund:

Oversee the parking operator contract for managing Gateway Transportation Center and Mary Street public parking lots: coordinate maintenance and capital improvements for both facilities, including electronic controls and communications systems, paving and garage management; negotiate parking agreements at the Gateway with large users; plan and facilitate potential redevelopment scenarios which have the potential of strengthening the City's revenues and increasing Newport's commercial district property values.

Facilitate improvements to City facilities which enhance traffic circulation and economic development, including improved public bathrooms, destination signage, and funding for the new Harbor Center. Provide assistance to vendors, businesses and other agencies with occasional requests for special parking requirements; Help coordinate special event management related to lot and on street parking.

The Parking Fund provides the public with safe, convenient and appropriate parking within the City of Newport. Further, it maximizes accessibility to each resident, business, and attraction with increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking.

PARKING FUND

FY 2019 Short-term goals, measures & status

Goal #1: Ensure compliance with all ADA standards at City’s parking facilities and improve accessibility to City’s parking facilities

Measure #1: Number of ADA self-audits of parking facilities

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of ADA self-audits of parking facilities	0	0	0	0	1

Measure #1: Number of ADA improvements to City’s parking facilities

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of ADA improvements to City’s parking facilities	2	1	2	1	1

Goal #2: Improve Parking & Transportation Web-site to make it more informative and user friendly.

Measure #1: Number of informative enhancements made to the City’s Parking & Transportation web pages

PERFORMANCE MEASURES	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of informative enhancements made to Parking & Transportation web pages	4	2	1	1

Measure #2: Number of user-friendly enhancements made to the City’s Parking & Transportation web pages

PERFORMANCE MEASURES	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of user-friendly enhancements made to Parking & Transportation web pages	4	3	0	1

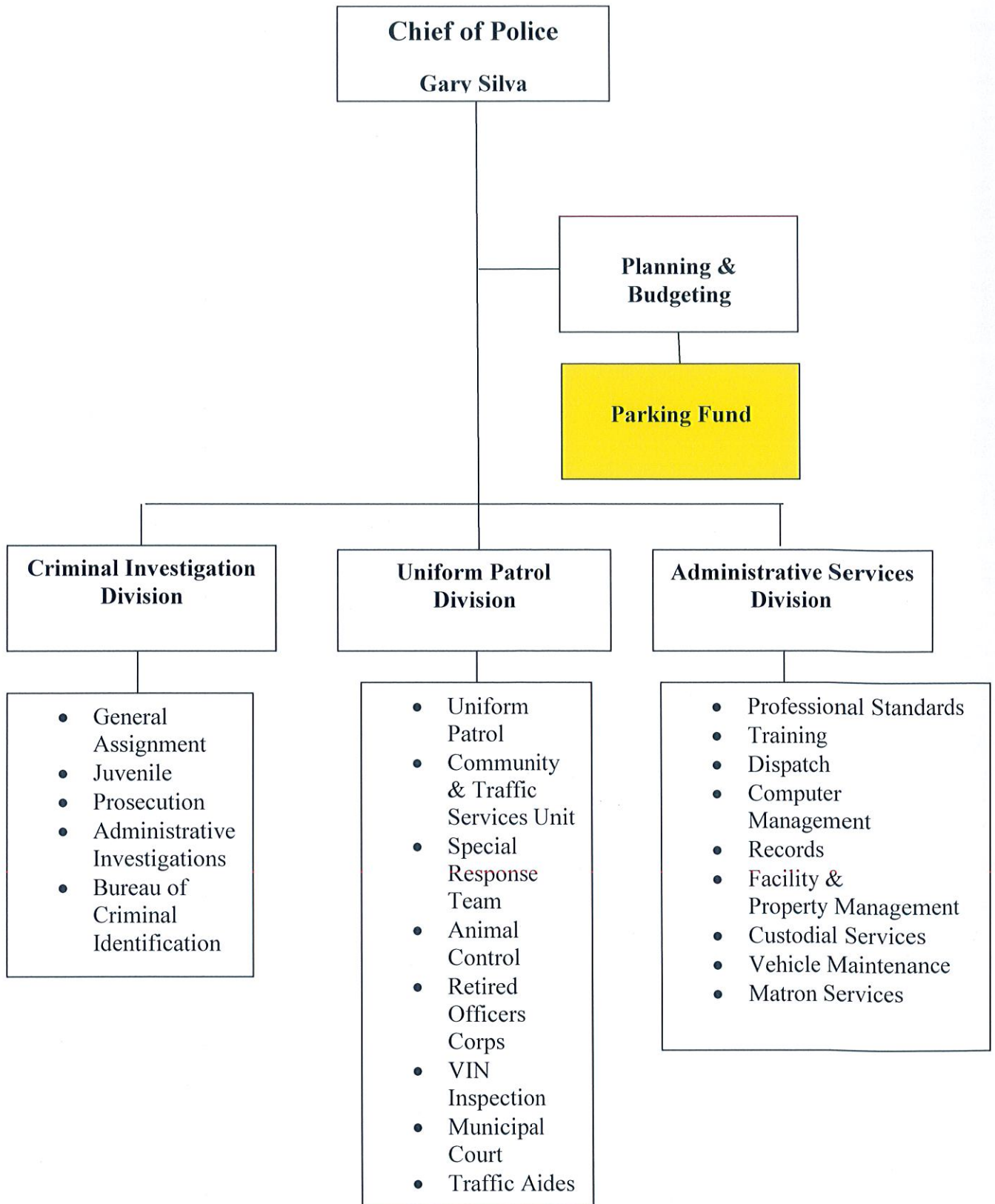
Goal 3# Investigate opportunities to maintain and improve the City’s parking infrastructure

Measure #1: Number of improvements to City’s parking lots

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY 2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of improvements to City's parking lots	1	1	1	3	3

Goals and Measures for FY2019 continue in FY2020 or 2021

POLICE DEPARTMENT

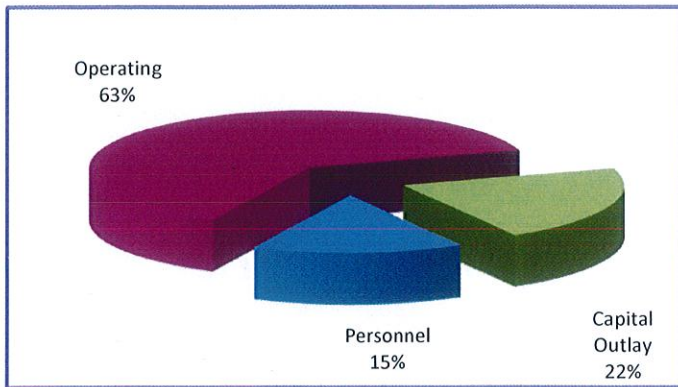


**CITY OF NEWPORT, RHODE ISLAND
PARKING FUND
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
SUMMARY**

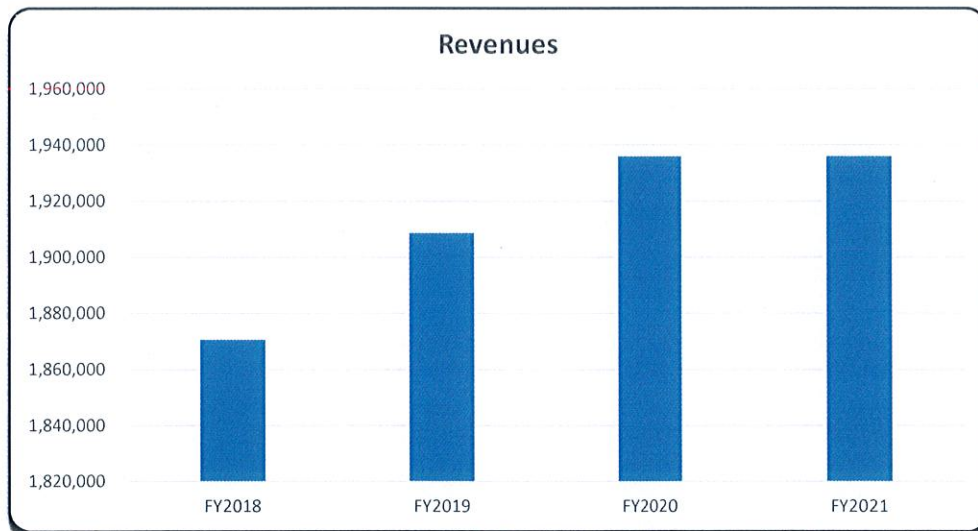
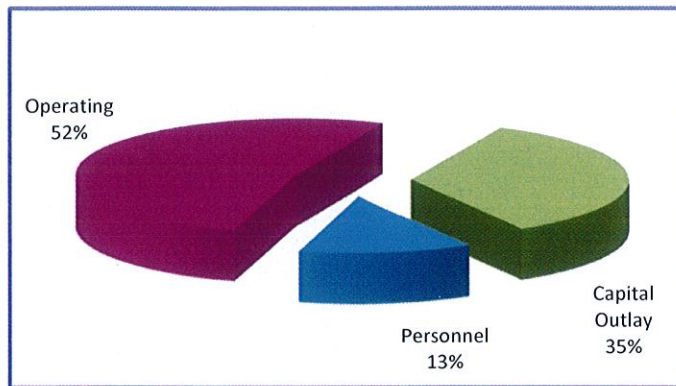
	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 ADOPTED	2020-2021 PROPOSED
REVENUES					
45345 Federal Aid	\$ -	\$ -	\$ -	\$ -	\$ -
45880 Fishing Vehicle Parking Fees	3,350	2,500	2,500	2,500	2,500
45889 King Park Lot	5,775	5,000	5,475	5,475	5,475
45882 Mary Street Parking	542,280	375,000	354,077	343,277	343,277
45886 Gateway Parking - Vendor	480,388	664,087	710,146	741,197	741,197
45888 Gateway Parking - Marriott	120,046	105,000	105,000	105,000	105,000
45891 Parking Meters	709,277	712,624	721,463	728,678	728,678
Revenue From Operations	1,861,116	1,864,211	1,898,661	1,926,127	1,926,127
45701 Investment Int. Income	9,528	25,000	10,000	10,000	10,000
TOTAL REVENUES	1,870,644	1,889,211	1,908,661	1,936,127	1,936,127
PROGRAMMED (SOURCE) USE OF CASH	-	27,488		(96,636)	335,443
TOTAL AVAILABLE	\$ 1,870,644	\$ 1,916,699	\$ 1,908,661	\$ 1,839,491	\$ 2,271,570
EXPENDITURES					
Salaries	\$ 447,497	\$ 466,739	\$ 466,739	\$ 257,255	\$ 258,020
Fringe Benefits	29,837	50,786	50,786	52,293	52,527
Purchased Services	430,836	474,070	435,502	364,348	375,428
Utilities	14,370	16,554	14,958	16,102	16,102
Internal Services	355,163	360,550	360,550	640,550	640,550
Materials & Supplies	38,090	68,000	62,579	58,943	58,943
Repairs & Maintenance	35,375	20,000	20,000	20,000	20,000
Depreciation	157,000	145,000	157,000	157,000	157,000
Operating Expenditures	1,508,168	1,601,699	1,568,114	1,566,491	1,578,570
OTHER CASH OUTLAYS					
Capital Outlay	-	460,000	-	430,000	850,000
Other Cash Outlays	-	460,000	-	430,000	850,000
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 1,508,168	\$ 2,061,699	\$ 1,568,114	\$ 1,996,491	\$ 2,428,570
Less: NON-CASH ITEMS					
Depreciation	157,000	145,000	157,000	157,000	157,000
TOTAL CASH NEEDED	\$ 1,351,168	\$ 1,916,699	\$ 1,411,114	\$ 1,839,491	\$ 2,271,570
NET ASSETS 6/30	\$ 6,028,883	\$ 6,316,395	\$ 6,369,430	\$ 6,739,066	\$ 7,096,623
UNRESTRICTED CASH & INVEST 6/30	\$ 4,700,790	\$ 4,673,302	\$ 5,170,849	\$ 5,267,485	\$ 4,932,042

Parking Fund

FY2020 Expenditures & Cash Outlays \$1,996,491



FY2021 Expenditures & Cash Outlays \$2,428,570



FUNCTION: Parking/Community Improvement
DEPARTMENT: Public Services
DIVISION OR ACTIVITY: Parking and Community Improvement Fund

BUDGET COMMENTS:

Major expenses in this fund include costs of the parking lot contracts and capital improvements and repairs. Costs for the City's parking tickets have been moved under the Police Department's Division of Parking and Ticket Enforcement.

PROGRAM:

Functions include overseeing of parking contracts for Gateway, Mary Street and Long Wharf public parking lots; assistance to vendors, businesses and other agencies with occasional requests for special parking considerations; maintenance and capital improvements for the lots and two public restrooms. Functions also include coordinating the parking meter contract.

OBJECTIVE:

To maximize accessibility to each resident, business, and attraction with the increased availability of parking and decreased traffic congestion by controlling parking eligibility and providing public fee parking. To help provide tourists and residents with a positive experience during the tourist season.

SERVICES AND PRODUCTS:

- Parking improvement planning
- Monitor contract operations of the parking facilities
- Pavement striping

COST CENTER: PARKING FACILITIES/COMMUNITY IMPROVEMENT

TITLE	LAST YEAR ACTUAL	CURR YEAR BUDGET	CURR YEAR ESTIMATED	FY2020 ADOPTED	FY2021 PROPOSED
SALARIES	\$ 447,497	\$ 466,739	\$ 466,739	\$ 257,255	\$ 258,020
FRINGE BENEFITS	29,837	50,786	50,786	52,293	52,527
PURCHASED SERVICES	430,836	474,070	435,502	364,348	375,428
UTILITIES	14,370	16,554	14,958	16,102	16,102
INTERNAL SERVICES	355,163	360,550	360,550	640,550	640,550
SUPPLIES & MATERIALS	38,090	68,000	62,579	58,943	58,943
REPAIRS & MAINTENANCE	35,375	20,000	20,000	20,000	20,000
DEPRECIATION	157,000	145,000	157,000	157,000	157,000
CAPITAL OUTLAY	-	460,000	-	430,000	850,000
COST CENTER TOTAL	1,508,168	2,061,699	1,568,114	1,996,491	2,428,570

**CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
PARKING FUND**


07-800-5200 ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	FY2021 PROPOSED BUDGET
	Salaries	\$ -	\$ 37,375	\$ 37,375	\$ 38,122	\$ 38,887
50002	Overtime	6,350	9,364	9,364	9,364	9,364
50004	Temporary & Seasonal	327,375	320,000	320,000	209,769	209,769
50016	Neighborhood Initiatives	13,772	-	-	-	-
50503	Salary Reimbursement	100,000	100,000	100,000	-	-
	Salaries	447,497	466,739	466,739	257,255	258,020
50100-1	Health Insurance				9,988	9,988
50100-2	Dental Insurance				580	580
50100-3	Life Insurance				42	42
50100-4	Payroll Taxes				2,916	2,975
50100-5	MERS Defined Benefit				8,387	8,554
50100-6	MERS Defined Contribution				381	389
50100	Fringe Benefits	29,837	50,786	50,786	52,293	52,527
50207	Legal Advertising	411	1,200	1,200	1,200	1,200
50212	Conferences and Training	300	750	750	750	750
50220	Consultant Fees	-	-	-	5,000	5,000
50225	Contract Services	406,642	445,000	410,293	332,011	340,782
50239	Fire & Liab. Insurance	22,258	24,000	20,990	23,089	25,398
50251	Phone & Communications	1,225	3,120	2,269	2,298	2,298
	Purchased Services	430,836	474,070	435,502	364,348	375,428
50236	Revenue Share				300,000	300,000
50305	Water Charges	9,549	11,406	9,415	10,468	10,468
50306	Electricity	4,821	5,148	5,543	5,634	5,634
	Utilities	14,370	16,554	14,958	16,102	16,102
50266	Legal & Administrative	140,550	140,550	140,550	140,550	140,550
50269	Sewer/Stormwater Fee	200,000	200,000	200,000	200,000	200,000
50271	Vehicle Maintenance	14,613	20,000	20,000	-	-
	Internal Services	355,163	360,550	360,550	340,550	340,550
50311	Operating Supplies	13,560	15,000	15,000	15,000	15,000
50320	Uniforms & Protective Gear	3,479	6,500	6,500	2,500	2,500
50361	Office Supplies	-	6,500	5,500	5,500	5,500
50120	Bank Fees	21,051	40,000	\$ 35,579	\$ 35,943	\$ 35,943
	Supplies and Materials	38,090	68,000	62,579	58,943	58,943
50275	Repair & Maintenance	35,375	20,000	20,000	20,000	20,000
	Repairs & Maintenance	35,375	20,000	20,000	20,000	20,000
50950	Depreciation	157,000	145,000	157,000	157,000	157,000
	Total Operating Expenditures	1,508,168	1,601,699	1,568,114	1,566,491	1,578,570
50440	Bellevue Concrete		200,000		200,000	200,000
50440	Building Improvements				200,000	650,000
50440	Other Improvements		260,000		30,000	
	Total Capital Outlay	-	460,000	-	430,000	850,000
	TOTAL EXPENDITURES/CASH OUTLAYS	\$ 1,508,168	\$ 2,061,699	\$ 1,568,114	\$ 1,996,491	\$ 2,428,570

CITY OF NEWPORT									
Recommended CIP Schedule									
Parking Fund									
FY 2020 ~ 2024									
Project Title	Activity No.	Pg.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
Gateway Center Parking	074332	60	Enterprise	200,000	650,000	-	-	-	850,000
Bellevue Avenue Concrete	133731	61	Enterprise	200,000	200,000	200,000	200,000	200,000	1,000,000
Touro Lot Seal Coat	New	62	Enterprise	30,000	-	-	-	-	30,000
Equipment Replacement	074370	63	Enterprise	-	-	-	-	-	-
Total Parking Projects				430,000	850,000	200,000	200,000	200,000	1,880,000
Funding Sources:									
Parking Fund				430,000	850,000	200,000	200,000	200,000	1,880,000
Total Funding Sources				430,000	850,000	200,000	200,000	200,000	1,880,000

PROJECT DETAIL

PROJECT TITLE #074332		DEPARTMENT OR DIVISION			LOCATION				
Gateway Center Program		Parking Fund			City Parking Lots				
PROJECT DESCRIPTION									
FY 19/20		Waterproof Gateway Garage		200,000					
FY 20/21		Repave/Restripe Gateway		400,000					
		Replace Strand Cabel		250,000					
Total Required to preserve & improve Gateway				850,000					
GOALS & OBJECTIVES									
Council's Strategic Goal #2, Infrastructure Asset Preservation and improvement									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
TOTAL PROJECT COST					Ongoing Revenue Protection; Decrease liability claims				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/4/2018	Estimated FY18 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Parking Revenue	915,000	518,306	518,306	200,000	650,000	-	-	-	850,000
TOTAL COST				200,000	650,000	-	-	-	850,000
Parking Fund Revenue				200,000	650,000	-	-	-	850,000

PROJECT DETAIL

PROJECT TITLE (#133731) <i>Bellevue Avenue Concrete</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Bellevue Avenue</i>
<p>PROJECT DESCRIPTION</p> <p><i>Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.) Assumption for budget is \$500,000 for roadways per annum.</i></p> <p><i>Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years .</i></p>		

GOALS & OBJECTIVES

Asset preservation; pedestrian safety

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>On going Decrease liability claims</i>
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PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	1,750,000	869,567	869,567	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST				600,000	600,000	600,000	600,000	600,000	3,000,000
Parking Fund Revenue				200,000	200,000	200,000	200,000	200,000	1,000,000

PROJECT DETAIL

PROJECT TITLE		DEPARTMENT OR DIVISION		LOCATION					
<i>City Lot Improvements</i>		<i>Parking Fund</i>		<i>Mary St., Touro, Long Wharf Lots</i>					
PROJECT DESCRIPTION									
<i>FY 19/20 Touro Lot seal coat</i>		<i>30,000</i>							
GOALS & OBJECTIVES									
<i>Council's Strategic Goal #2, Infrastructure Asset preservation; pedestrian safety</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
					<i>Decrease liability claims</i>				
TOTAL PROJECT COST		<i>\$30,000</i>							
PLANNED FINANCING									
	Prior Funding	Unspent @ 10/1/2019	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Parking Revenue				<i>30,000</i>	-	-	-	-	<i>30,000</i>
Grant Funds									
TOTAL COST				<i>30,000</i>	-	-	-	-	-
Parking Fund Revenue				<i>30,000</i>	-	-	-	-	<i>30,000</i>

EQUIPMENT OPERATIONS

The following functions fall under Equipment Operations:

Equipment Operations provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for administration and oversight of the service provider First Vehicle Services who holds the contract for maintenance of vehicles owned by the City of Newport. Topics administered or overseen include developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; and maintaining a vehicle inventory and vehicle registrations as required by the Rhode Island Department of Transportation. This repair facility is licensed by the State of Rhode Island as an Official Inspection Station and provides all annual inspections as required.

Through this program the City of Newport optimizes safety and performance while minimizing the life cycle costs of City vehicles through the provision of a cost-effective planned maintenance program.

EQUIPMENT OPERATIONS

FY 2019 Short-term goals, measures & status:

Goal #1: To properly maintain vehicles through planned and reactive work orders.

Measure: One Hundred percent completion of scheduled maintenance.

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
PERFORMANCE MEASURES					
Number of scheduled maintenance completed annually	628	719	690	714	570
Percent of scheduled maintenance completed	100%	100%	100%	98%	95.50%

Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

Goal #2: To provide safe, reliable and cost effective vehicles for the performance of City of Newport operations.

Measure: Complete, on average, 100 or more repair orders per month (1,200 annually).

	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
PERFORMANCE MEASURES					
Number of repair orders completed annually	1,792	1,916	1,688	1,834	1,654

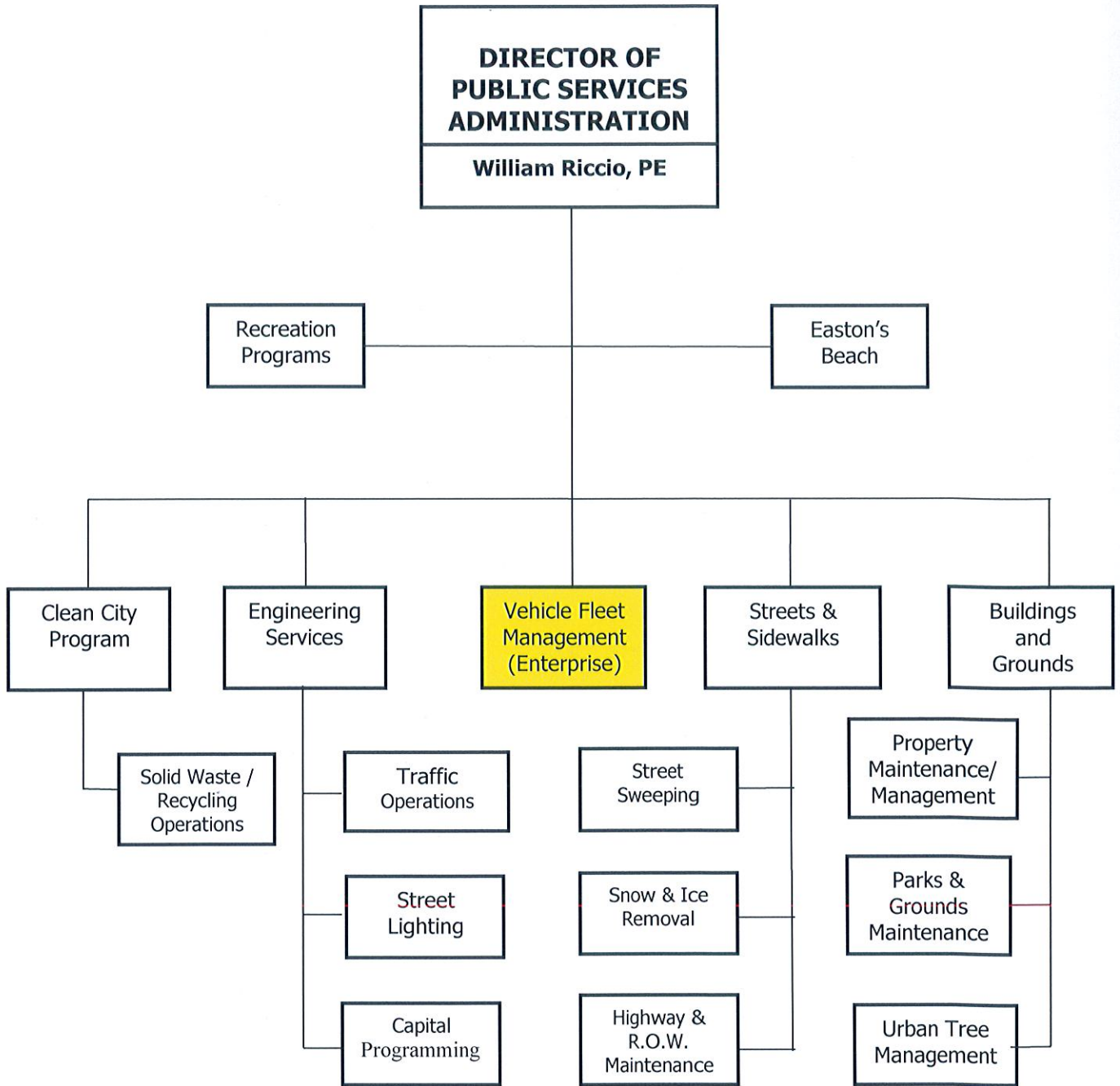
Assoc. Council Mission Statement:



to deliver quality and cost effective municipal services to our residents, businesses, institutions and visitors that result in the highest achievable levels of customer satisfaction

**Goals and Measures for FY 2019 continue to apply
There are no new Goals or Measures for FY2020 or FY2021**

DEPARTMENT OF PUBLIC SERVICES ADMINISTRATION

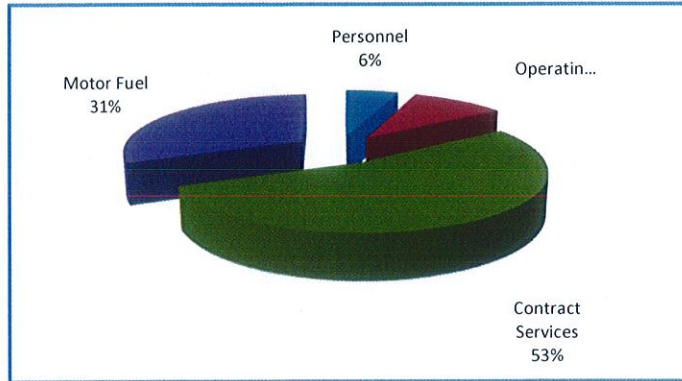


**CITY OF NEWPORT, RHODE ISLAND
EQUIPMENT OPERATIONS FUND BUDGET
FY2020 ADOPTED AND FY2021 PROPOSED BUDGETS
SUMMARY**

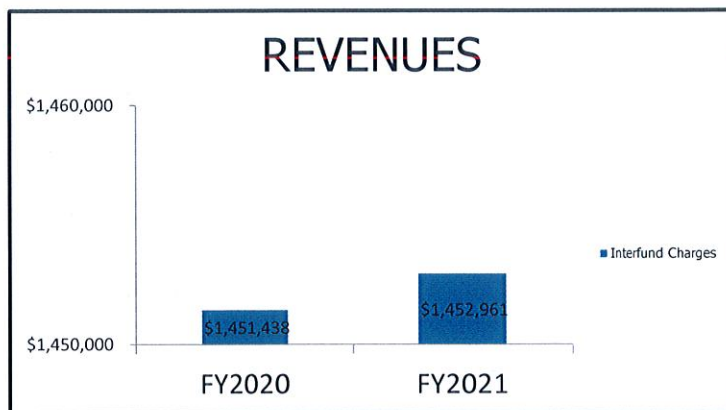
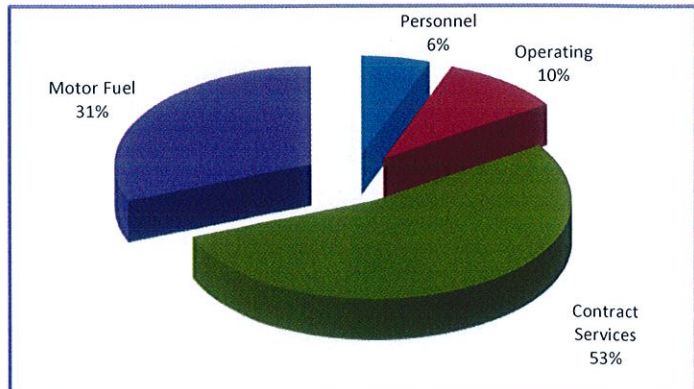
REVENUES	2017-18 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 ADOPTED	2020-2021 PROPOSED
Interfund Charges	\$ 1,242,608	\$ 1,533,294	\$ 975,708	\$ 1,451,438	\$ 1,452,961
TOTAL REVENUES & OTHER SOURCES OF FUNI	\$ 1,242,608	\$ 1,533,294	\$ 975,708	\$ 1,451,438	\$ 1,452,961
EXPENDITURES					
Salaries	\$ (11,730)	\$ 52,689	\$ 21,139	\$ 51,016	\$ 52,187
Fringe Benefits	13,303	29,445	-	30,778	31,130
Purchased Services	748,532	895,935	733,174	868,800	868,800
Utilities	23,605	27,950	4,001	26,500	26,500
Internal Services	1,669	4,594	-	4,594	4,594
Supplies & Materials	385,531	457,650	188,231	405,000	405,000
Repairs & Maintenance	73,816	60,250	28,084	60,250	60,250
Depreciation Expense	4,317	4,781	1,079	4,500	4,500
Operating Expenditures	1,239,043	1,533,294	975,708	1,451,438	1,452,961
Capital Outlay	-	-	-	-	-
Other Expenditures	-	-	-	-	-
TOTAL EXPENDITURES & CASH OUTLAYS	\$ 1,239,043	\$ 1,533,294	\$ 975,708	\$ 1,451,438	\$ 1,452,961
NET ASSETS 6/30	\$ 168,457	\$ 168,457	\$ 168,457	\$ 168,457	\$ 168,457
CASH BALANCE 6/30	\$ 95,503	\$ 100,284	\$ 96,582	\$ 104,784	\$ 109,284

Equipment Operations

FY2020 Expenditures & Cash Outlays \$1,451,438



FY2021 Expenditures & Cash Outlays \$1,452,961



FUNCTION: Equipment Operations Fund
DEPARTMENT: Equipment Operations
DIVISION OR ACTIVITY: Equipment Operations

BUDGET COMMENTS:

The fleet maintenance of all City equipment other than fire trucks was outsourced effective January 2007. The cost for contract services is \$775,000 in Fiscal Year 2020. Other major costs include \$400,000 for motor fuel and \$87,000 for motor vehicle insurance.

PROGRAM:

This program provides funds for the City's vehicle and equipment repair facilities located at the Public Works garage. This division is responsible for: developing specifications for new and replacement vehicles and equipment; administration and execution of a comprehensive preventive maintenance program for all vehicles and equipment in the City's fleet; receiving, inspecting and providing modifications to vehicles and equipment as required by user departments; maintenance of a replacement parts inventory; providing mechanical repairs as required and responding accordingly during weather and/or public safety emergencies; operation of a computerized fuel dispensing system; disposing of surplus vehicles and equipment through competitive bidding sales; maintaining a vehicle inventory and vehicle registration as required by the Rhode Island Department of Transportation. This facility is licensed by the State of Rhode Island as an official inspection station and provides all annual inspections as required.

OBJECTIVES:

To optimize the safety and performance and minimize the life cycle costs of City vehicles through the provision of a cost-effective prevention maintenance program.

COST CENTER: EQUIPMENT OPERATIONS FUND - 09-120-8820

TITLE	2017-18 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 ADOPTED	2020-2021 PROPOSED
SALARIES	\$ (11,730)	\$ 52,689	\$ 21,139	\$ 51,016	\$ 52,187
FRINGE BENEFITS	13,303	29,445	-	30,778	31,130
PURCHASED SERVICES	748,532	895,935	733,174	868,800	868,800
UTILITIES	23,605	27,950	4,001	26,500	26,500
INTERNAL SERVICES	1,669	4,594	-	4,594	4,594
SUPPLIES & MATERIALS	385,531	457,650	188,231	405,000	405,000
REPAIRS & MAINTENANCE	73,816	60,250	28,084	60,250	60,250
DEPRECIATION	4,317	4,781	1,079	4,500	4,500
COST CENTER TOTAL	\$ 1,239,043	\$ 1,533,294	\$ 975,708	\$ 1,451,438	\$ 1,452,961

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Fleet Coordinator	UT7	1.0	0.00	0.00	0.00	0.00
Assist. Superintendent of Public Works	N04	0.0	0.40	0.40	0.40	0.40
Sr Clerk Typist	U02	0.0	0.33	0.33	0.33	0.33
Total Positions		1.0	0.73	0.73	0.73	0.73

CITY OF NEWPORT, RHODE ISLAND
 FISCAL YEAR 2020 ADOPTED & FY2021 PROPOSED BUDGETS
 EQUIPMENT OPERATIONS

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL BUDGET	2019 ADOPTED BUDGET	2019 ACTUALS at 12/11/18	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	2021 PROPOSED BUDGET	Dollar Change	FY20 to FY19
50001	Salaries	\$ (11,730)	\$ 52,689	\$ 21,139	\$ 21,139	\$ 51,016	\$ 52,187	\$ (1,673)	-3.18%
50100	Employee Benefits	13,303	29,445	-	-	30,778	31,130	1,333	4.53%
50205	Copy & Binding	372	300	-	-	300	300	-	0.00%
50212	Conf & Training	-	500	-	-	500	500	-	0.00%
50225	Contract Services	659,500	775,000	650,700	650,700	775,000	775,000	-	0.00%
50239	Liability Insurance	5,739	135	-	-	6,000	6,000	5,865	4344.44%
50240	Motor Vehicle Insurance	82,921	120,000	82,474	82,474	87,000	87,000	(33,000)	-27.50%
	Total Purchased Services	748,532	895,935	733,174	733,174	868,800	868,800	(27,135)	-3.03%
50257	Refuse Disposal	-	200	-	-	-	-	(200)	-100.00%
50305	Water Charge	956	2,750	323	323	1,500	1,500	(1,250)	-45.45%
50306	Electricity	11,290	13,000	2,868	2,868	13,000	13,000	-	0.00%
50307	Natural Gas	11,359	12,000	810	810	12,000	12,000	-	0.00%
	Total Utilities	23,605	27,950	4,001	4,001	26,500	26,500	(1,450)	-5.19%
50271	Gasoline & Vehicle Maint	1,669	4,594	-	-	4,594	4,594	-	0.00%
	Total Internal Services	1,669	4,594	-	-	4,594	4,594	-	0.00%
50268	Mileage Reimbursement	102	-	-	-	-	-	-	0.00%
50301	Motor Fuel (Gas, Diesel)	381,790	450,000	187,235	187,235	400,000	400,000	(50,000)	-11.11%
50311	Operating Supplies	3,482	3,000	606	606	3,000	3,000	-	0.00%
50320	Uniforms & Protective Gear	-	200	-	-	-	-	(200)	-100.00%
50350	Equipment Parts	-	950	-	-	-	-	(950)	-100.00%
50352	M.V. Parts - Special Purchas	-	2,000	-	-	500	500	(1,500)	-75.00%
50361	General Office Supplies	157	1,500	390	390	1,500	1,500	-	0.00%
	Total Supplies & Materials	385,531	457,650	188,231	188,231	405,000	405,000	(52,650)	-11.50%
50260	Rental - Equip & Facilities	-	250	-	-	250	250	-	0.00%
50275	Repair & Maint., Equip/Fac	73,816	60,000	28,084	28,084	60,000	60,000	-	0.00%
	Total Repairs & Maintenance	73,816	60,250	28,084	28,084	60,250	60,250	-	0.00%
50950	Depreciation Expense	4,317	4,781	1,079	1,079	4,500	4,500	(281)	-5.88%
	Total Expenditures	\$ 1,239,043	\$ 1,533,294	\$ 975,708	\$ 975,708	\$ 1,451,438	\$ 1,452,961	\$ (81,856)	-5.34%

WATER POLLUTION CONTROL

The following functions fall under Water Pollution Control:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Department of Utilities. Areas of responsibility include the City's sanitary and storm sewer collection systems and the Industrial Pretreatment Program. Included in this system are all sanitary sewer and storm drain lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO), Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but the Town of Middletown and the Naval Station Newport as well. Both of these jurisdictions have contracts with the City for payment of their share of water pollution control operation costs.

The Wastewater Treatment Facility, Pumping Stations, CSO Treatment Facilities, the UV Stormwater Disinfection System, and the Industrial Pretreatment Program are operated and maintained in accordance with a service contract with Newport Water Services. Beginning in FY 2018 city staff of the Water Pollution Control Division operate and manage the sanitary sewer collection and storm drainage underground piping systems.

WATER POLLUTION CONTROL

FY 2019 Short-term goals, measures and status:

Goal #1: To ensure effective storm water management.

Measures: Clean catch basins on a regular interval to minimize street flooding.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of catch basins cleaned	1,510	2,150	214	572	437

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of catch basins repaired	25	29	27	59	60

Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community

Goal #2 To assure compliance with the Clean Water Act

Measure: Implement the City’s CSO Long-term Control Plan in accordance with the requirements of the Consent Decree with EPA and RIDEM. Implement Plan as approved by the regulatory agencies.

Implementation is in compliance with schedule agreed to in the Consent Decree with EPA & RIDEM

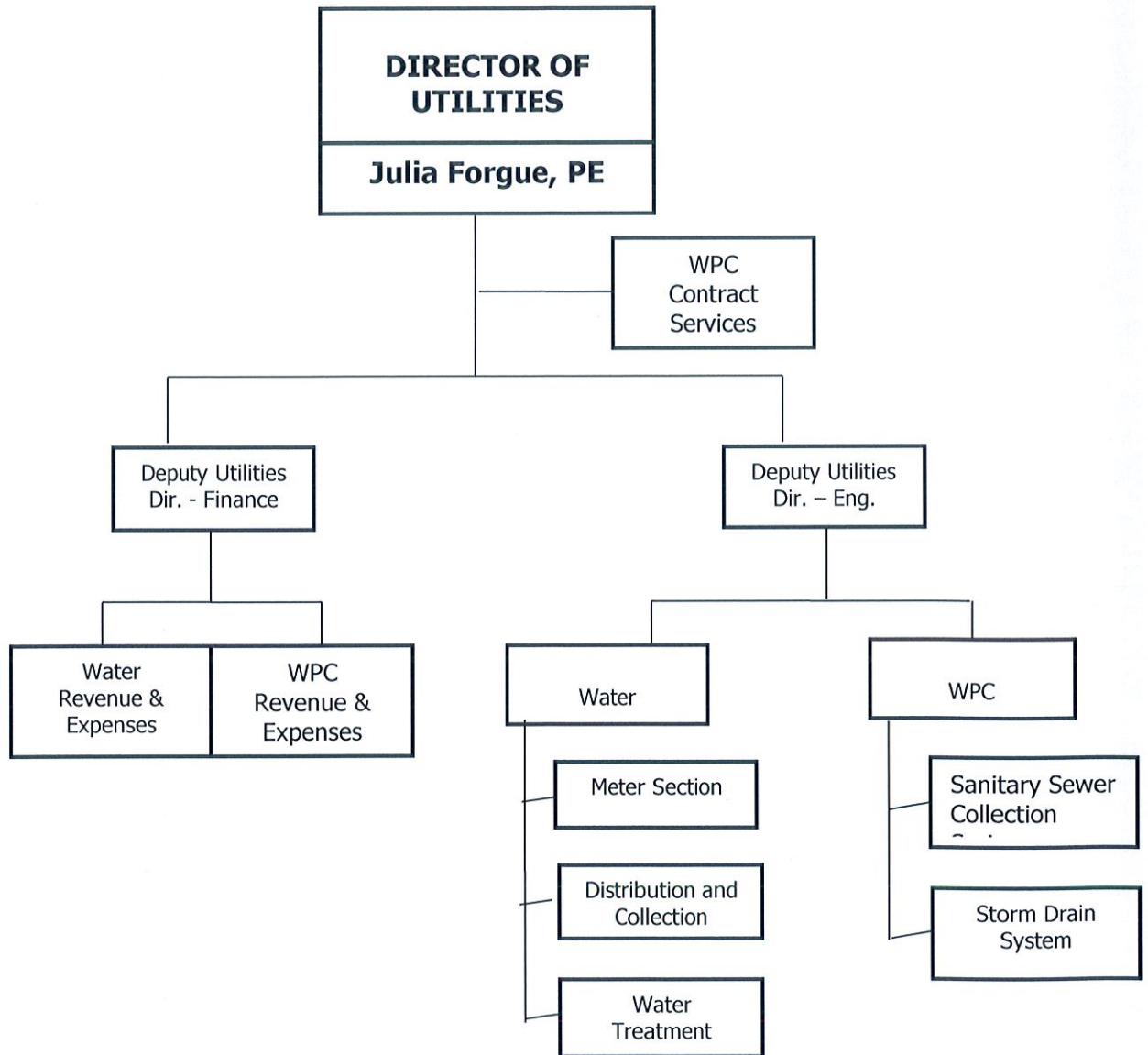
Assoc. Council Tactical Priority Area:



Providing a strong, well-managed public infrastructure is key to enhancing quality of life and economic stability to our community

**Goals and Measures for FY 2019 continue to apply.
There are no new Goals or Measures for FY2020 or FY2021.**

DEPARTMENT OF UTILITIES



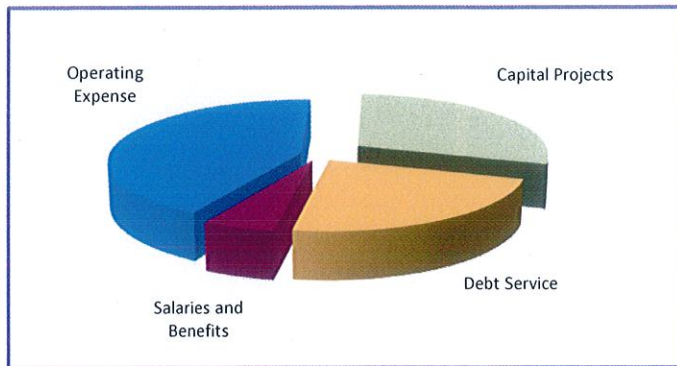
**CITY OF NEWPORT, RHODE ISLAND
WATER POLLUTION CONTROL FUND BUDGET
FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
SUMMARY**

REVENUES		2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 ADOPTED	2020-2021 PROPOSED
45701	Investment Interest Income	\$ 45,199	\$ 24,000	\$ 24,000	\$ 60,000	\$ 60,000
45854	Sewage Treat. Middletown	1,626,932	1,300,000	1,300,000	1,800,000	1,855,000
45855	Sewer Assessment Fee	28,424	10,680	10,680	10,680	10,680
45856	Sewer Treat., Water Utility	536,911	564,300	564,300	575,190	575,190
45857	Sewer Treatment U.S.N.	1,263,254	1,140,000	1,140,000	1,400,000	1,440,000
	Share of Debt, U.S.N.				488,000	489,000
	Middletown Share of WPCP			337,088	337,200	336,816
47150	Middletown Share of LWFM Debt	202,234	1,151,194			-
47151	Middletown Share of CSO Upgrades	337,876		814,106	887,223	889,500
45879	Pretreatment Fees	119,820	112,000	112,000	117,000	117,000
45892	ICI Reimbursements	120,011	120,011	120,011	120,011	120,011
47103	Disposal Permits	87,978	59,000	59,000	93,938	94,000
47111	Sewer Use Charge	11,262,622	12,474,000	12,474,000	12,474,000	12,474,000
45902	Maritime Fund Stormwater Charge	50,000	50,000	50,000	50,000	50,000
45903	Parking Fund Stormwater Charge	200,000	200,000	200,000	200,000	200,000
47115	Miscellaneous	10,841	500	500	1,000	1,000
47120	Sewer - Penalty	41,552	35,000	35,000	35,000	35,000
	Revenue From Operations	15,933,654	17,240,685	17,240,685	18,649,242	18,747,197
TOTAL UNRESTRICTED REVENUES		15,933,654	17,240,685	17,240,685	18,649,242	18,747,197
RESTRICTED REVENUES AND OTHER SOURCES OF FUNDS						
45862	CSO Fixed Fee	2,138,473	2,143,380	2,143,380	2,136,000	2,136,000
	Use of Cash		1,118,438	1,118,438		
46005	Bond/Loan Proceeds		130,000	130,000	4,000,000	2,000,000
45345	Grant Proceeds	44,831		250,000	425,000	
	Total Restricted Revenues and Other Sources of Funds	2,183,304	3,391,818	3,641,818	6,561,000	4,136,000
TOTAL REVENUES & OTHER SOURCES OF FUNDS		\$ 18,116,958	\$ 20,632,503	\$ 20,882,503	\$ 25,210,242	\$ 22,883,197
EXPENDITURES						
	Salaries	\$ 766,267	\$ 900,091	\$ 900,091	\$ 944,557	\$ 979,723
	Fringe Benefits	366,820	492,001	550,807	583,120	599,169
	Purchased Services	6,564,141	6,881,213	6,881,213	6,957,165	7,150,610
	Utilities	720,839	800,000	800,000	800,000	800,000
	Internal Services	379,179	430,000	430,000	515,000	515,000
	Supplies & Materials	104,310	375,515	135,515	148,660	139,860
	Repair & Maintenance	203,364	225,000	225,000	225,000	215,000
	Interest Expense	1,604,598	1,849,636	1,849,636	1,822,655	1,776,026
	Other	-	20,000	20,000	20,000	20,000
	Depreciation	3,708,297	3,629,549	3,629,549	3,629,549	3,629,549
	Operating Expenditures	14,417,815	15,603,005	15,421,811	15,645,706	15,824,937
OTHER CASH OUTLAYS						
	Capital Outlay From Unrestricted Revenues	-	2,655,000	2,655,000	3,400,000	2,510,000
	Capital Outlay From CSO Fixed Fees	-	1,550,000	1,550,000	1,000,000	960,000
	Capital Outlay From Revenue Bonds				4,000,000	2,000,000
	Principal Debt Repayment	-	4,454,047	4,454,047	4,759,623	5,214,318
	Other Cash Outlays		8,659,047	8,659,047	13,159,623	10,684,318
TOTAL EXPENDITURES & CASH OUTLAYS		\$ 14,417,815	\$ 24,262,052	\$ 24,080,858	\$ 28,805,329	\$ 26,509,255
LESS: NON-CASH ITEMS						
	Depreciation	3,708,297	3,629,549	3,629,549	3,629,549	3,629,549
TOTAL CASH NEEDED		\$ 10,709,518	\$ 20,632,503	\$ 20,451,309	\$ 25,175,780	\$ 22,879,706
NET ASSETS 6/30		\$ 73,493,681	\$ 77,274,741	\$ 77,705,935	\$ 83,270,471	\$ 88,328,731
CASH BALANCE 6/30 **		\$ 14,033,493	\$ 12,915,055	\$ 12,966,249	\$ 13,000,711	\$ 13,004,202

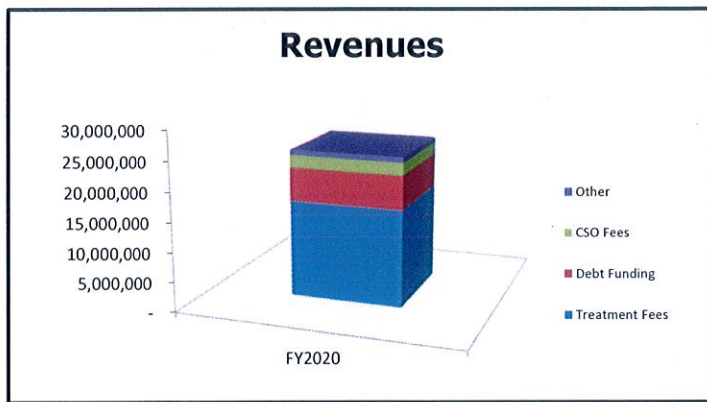
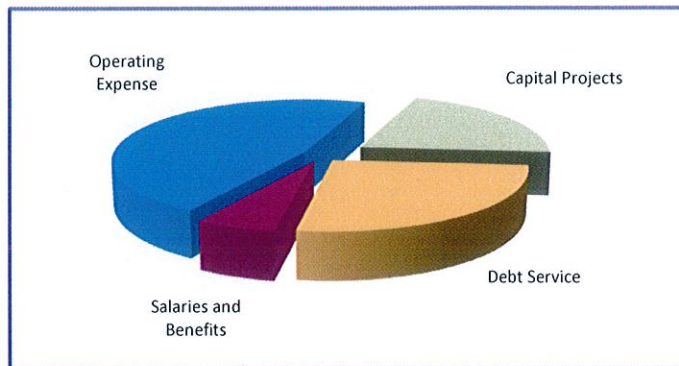
** Includes amounts restricted in escrow per revenue bond agreements

Water Pollution Control

FY2020 Expenditures & Cash Outlays \$28,805,329



FY2021 Expenditures & Cash Outlays \$26,509,255



FUNCTION: Water Pollution Control
DEPARTMENT: Water Pollution Control
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

The primary expenses in this budget are for administration , engineering, contract services, salaries and benefits. There are no rate increases proposed for FY2020 or FY2021. Major expenses include the service contract to operate the water pollution control plant, O&M for the sanitary sewer and storm drainage systems, electricity, liability insurance and debt service.

	<u>Current Rate</u>	<u>Proposed Rate</u>	(both per 1,000 gallons of water)
Fiscal Year 2019	\$18.36	\$19.80	
Fiscal Years 2020 & 2021	\$18.36	\$19.80	

The CSO fixed fee to fund CSO capital needs is not proposed to increase. Current rates are:

Less than 1" meter size	\$ 192
1" meter size	265
1 1/2" meter size	500
2" meter size	733
3" meter size	1,774
4" meter size	2,951
5" meter size	4,478
6" meter size	5,894

The Industrial Pretreatment Fee and disposal permit fees will not increase.

PROGRAM:

This fund supports the operation, maintenance and debt service expenditures associated with the Water Pollution Control Division of the Public Utilities Department. Areas of responsibility include the City's sanitary and storm sewer system. Included in this system are all sewer lines, pump stations, the Wellington Avenue Combined Sewer Overflow (CSO) facility , Washington Street CSO facility, and the Treatment Plant facilities located on Connell Highway. The system serves not only the City of Newport, but provides wastewater treatment for the Town of Middletown and the U.S. Navy base as well. Both of these jurisdictions have long-term contracts with the City for payment of their flow proportional share of wastewater treatment and their costs.

OBJECTIVE:

To ensure effective sewer services to city customers and to ensure treatment capacity availability for future use by administering the contract with Newport Water Services, LLC for sewage treatment.

**COST CENTER: WATER POLLUTION CONTROL ADMINISTRATION 10-450-2500
FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES**

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 ADOPTED	2020-2021 PROPOSED
SALARIES	\$ 370,633	\$ 340,172	\$ 340,172	\$ 354,250	\$ 364,979
FRINGE BENEFITS	160,346	178,049	236,855	251,799	255,069
PURCHASED SERVICES	6,557,217	6,580,713	6,580,713	6,807,165	7,000,610
UTILITIES	720,839	800,000	800,000	800,000	800,000
INTERNAL SERVICES	339,225	340,000	340,000	425,000	425,000
SUPPLIES & MATERIALS	19,641	16,060	16,060	25,660	25,860
REPAIRS & MAINTENANCE	60,545	-	-	-	-
INTEREST EXPENSE	1,604,598	1,458,311	1,458,311	1,449,919	1,415,589
PRINCIPAL DEBT REPAYMENT	-	3,742,970	3,742,970	4,031,007	4,483,594
OTHER	-	20,000	20,000	20,000	20,000
DEPRECIATION	3,708,297	3,629,549	3,629,549	3,629,549	3,629,549
CAPITAL OUTLAY	-	2,655,000	2,655,000	3,400,000	2,510,000
COST CENTER TOTAL	\$ 13,541,341	\$ 19,760,824	\$ 19,819,630	\$ 21,194,349	\$ 20,930,250

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Director of Utilities	S13	0.4	0.4	0.4	0.4	0.4
Deputy Utilities Director Fin	S11	0.4	0.4	0.4	0.4	0.4
Deputy Utilities Director Engineering	S11	0.4	0.4	0.4	0.4	0.4
Billing Clerk	U02	0.0	0.5	0.5	0.5	0.5
Parts/Inventory Control Tech	U04	0.0	0.5	0.5	0.5	0.5
Financial Analyst	N03	0.0	0.5	0.5	0.5	0.5
UWPC Engineer	S06	1.0	1.0	1.0	1.0	1.0
Administrative Assistant	S04	0.4	0.4	0.4	0.4	0.4
Total Positions		2.6	4.1	4.1	4.1	4.1

FUNCTION: Water Pollution Control
DEPARTMENT: Water Pollution Control
DIVISION OR ACTIVITY: Sanitary Sewer

BUDGET COMMENTS:

The primary expenses in this budget are for operation and maintenance of the sanitary sewer collection system.

PROGRAM:

This Fund supports the operation & maintenance expenditures associated with the sanitary sewer collection system.

OBJECTIVE:

To ensure effective sanitary sewer collection services to city customers.

**COST CENTER: WATER POLLUTION CONTROL SANITARY SEWER 10-450-2501
FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES**

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 ADOPTED	2020-2021 PROPOSED
SALARIES	\$ 177,457	\$ 287,536	\$ 287,536	\$ 294,401	\$ 299,519
FRINGE BENEFITS	90,071	164,899	164,899	171,546	174,100
PURCHASED SERVICES		225,500	225,500	100,000	100,000
INTERNAL SERVICES	19,306	45,000	45,000	45,000	45,000
SUPPLIES & MATERIALS	35,495	181,980	61,980	64,000	60,500
REPAIRS & MAINTENANCE	69,439	150,000	150,000	150,000	145,000
COST CENTER TOTAL	\$ 391,768	\$ 1,054,915	\$ 934,915	\$ 824,947	\$ 824,119

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Supervisor Collection and Storm	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	U5	0.5	0.5	0.5	0.5	0.5
Foreman Collection and Storm	U5	0.5	0.5	0.5	0.5	0.5
Heavy Equipment Operator	U4	1.0	1.0	1.0	1.0	1.0
Labor Equipment Operator	U3	1.0	1.0	1.0	1.0	1.0
Laborer	U1	2.0	2.0	2.0	2.0	2.0
Total Positions		5.5	5.5	5.5	5.5	5.5

FUNCTION: Water Pollution Control
DEPARTMENT: Water Pollution Control
DIVISION OR ACTIVITY: Storm Drains

BUDGET COMMENTS:

Primary expenses in this budget include labor, supplies, materials and equipment rental for the care and maintenance of the stormwater drain underground infrastructure.

PROGRAM:

This Fund supports the operation and maintenance of the storm drainage collection system.

OBJECTIVE:

To ensure an effective storm drainage system for the City.

**COST CENTER: WATER POLLUTION CONTROL STORM DRAIN 10-450-2502
FUNDING SOURCE: METERED RATES AND OTHER OPERATING REVENUES**

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 ADOPTED	2020-2021 PROPOSED
SALARIES	\$ 218,177	\$ 272,383	\$ 272,383	\$ 295,906	\$ 315,225
FRINGE BENEFITS	116,403	149,053	149,053	159,775	170,000
PURCHASED SERVICES	6,924	75,000	75,000	50,000	50,000
INTERNAL SERVICES	20,648	45,000	45,000	45,000	45,000
SUPPLIES & MATERIALS	49,174	177,475	57,475	59,000	53,500
REPAIRS & MAINTENANCE	73,380	75,000	75,000	75,000	70,000
COST CENTER TOTAL	\$ 484,706	\$ 793,911	\$ 673,911	\$ 684,681	\$ 703,725

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Supervisor Collection and Storm	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	U5	0.5	0.5	0.5	0.5	0.5
Foreman Collection and Storm	U5	0.5	0.5	0.5	0.5	0.5
Heavy Equipment Operator	U4	1.0	1.0	1.0	1.0	1.0
Labor Equipment Operator, Storm	U3	1.0	1.0	1.0	1.0	1.0
Laborer	U1	2.0	2.0	2.0	2.0	2.0
Total Positions		5.5	5.5	5.5	5.5	5.5

**COST CENTER: WATER POLLUTION CONTROL 10-450-2500
FUNDING SOURCE: CSO FIXED FEES**

TITLE	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 ESTIMATED	2019-2020 ADOPTED	2020-2021 PROPOSED
REVENUES FROM CSO FIXED FEE/CONTRACTS	\$ 2,138,473	\$ 2,143,380	\$ 2,143,380	\$ 2,136,000	\$ 2,136,000
INTEREST EXPENSE	-	391,325	391,325	372,736	360,437
PRINCIPAL DEBT REPAYMENT	-	711,077	711,077	728,616	730,724
CAPITAL OUTLAY	-	1,550,000	1,550,000	1,000,000	960,000
COST CENTER TOTALS	\$ -	\$ 2,652,402	\$ 2,652,402	\$ 2,101,352	\$ 2,051,161

Note that the City of Newport charges customers a combined sewer overflow (CSO) fixed fee depending on the size of their meter. The funds from the fixed fee are restricted to capital projects and debt service related to CSO improvements and upgrades required to comply with regulatory standards.

**COST CENTER: WATER POLLUTION CONTROL 10-450-2500
FUNDING SOURCE: STATE REVOLVING FUND REVENUE BONDS**

TITLE	2016-2017 ACTUAL	2017-2018 ADOPTED	2017-2018 ESTIMATED	2018-2019 ADOPTED	2018-2019 PROPOSED
CAPITAL OUTLAY	\$ -	\$ -	\$ -	\$ 4,000,000	\$ 2,000,000

City of Newport, Rhode Island
Water Pollution Control Debt Service
Consolidated Debt Service Requirements

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	4,606,877	(87,294)	1,822,655	6,342,238
2021	4,720,474	(89,324)	1,717,680	6,348,830
2022	4,845,904	(91,458)	1,605,007	6,359,453
2023	4,978,194	(93,744)	1,484,092	6,368,542
2024	4,225,000	(96,284)	1,363,730	5,492,446
2025	4,340,000	(98,929)	1,244,559	5,485,630
2026	4,467,000	(101,725)	1,117,915	5,483,190
2027	4,601,000	(104,624)	983,171	5,479,547
2028	3,778,000	(107,780)	860,644	4,530,864
2029	3,751,000	(111,085)	752,547	4,392,462
2030	3,865,532	(114,679)	639,769	4,390,622
2031	3,526,000	(49,583)	529,112	4,005,529
2032	2,978,505	(50,938)	433,318	3,360,885
2033	2,842,000	(52,396)	350,260	3,139,864
2034	2,924,000	(53,854)	268,406	3,138,552
2035	3,006,000	(55,312)	183,433	3,134,121
2036	2,723,000	(56,979)	101,310	2,767,331
2037	2,185,000	(58,492)	31,260	2,157,768
	<u>\$ 68,363,486</u>	<u>\$ (1,474,480)</u>	<u>\$ 15,488,867</u>	<u>\$ 82,377,873</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds 2010 Series B
 Thames Street Interceptor Improvements/Wellington - CSO
 \$7,850,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	361,046	185,723	546,769
2021	371,987	173,717	545,704
2022	384,611	160,870	545,481
2023	398,077	147,189	545,266
2024	412,384	132,700	545,084
2025	426,691	117,448	544,139
2026	442,682	101,428	544,110
2027	458,672	84,616	543,288
2028	476,346	67,013	543,359
2029	494,019	48,623	542,642
2030	513,376	29,560	542,936
2031	530,605	9,941	540,546
	5,270,496	1,258,828	\$ 6,529,324

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2010 Series B
 Long Wharf Sewer Force Main
 \$1,477,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	67,954	34,955	102,909
2021	70,013	32,695	102,708
2022	72,389	30,278	102,667
2023	74,923	27,703	102,626
2024	77,616	24,975	102,591
2025	80,309	22,105	102,414
2026	83,318	19,090	102,408
2027	86,328	15,926	102,254
2028	89,654	12,613	102,267
2029	92,981	9,151	102,132
2030	96,624	5,563	102,187
2031	99,395	1,871	101,266
	\$ 991,504	\$ 236,925	\$ 1,228,429

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2011 Series A
 SRF Eligible Portion of Sewer Force Main Repair
 \$3,095,505

Year Ending June 30	Principal	Interest	Total Requirement
2020	136,000	87,738	223,738
2021	140,000	83,031	223,031
2022	145,000	77,840	222,840
2023	151,000	72,155	223,155
2024	157,000	66,110	223,110
2025	163,000	59,717	222,717
2026	169,000	52,984	221,984
2027	176,000	45,902	221,902
2028	184,000	38,441	222,441
2029	191,000	30,612	221,612
2030	199,000	22,412	221,412
2031	208,000	13,772	221,772
2032	216,505	4,666	221,171
	<u>\$ 2,235,505</u>	<u>\$ 655,379</u>	<u>\$ 2,890,884</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2011 Conduit
 Non SRF Eligible Portion of Sewer Force Main Repair
 \$10,345,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	675,000	266,496	941,496
2021	705,000	235,963	940,963
2022	740,000	203,993	943,993
2023	775,000	170,473	945,473
2024	810,000	135,405	945,405
2025	845,000	98,788	943,788
2026	885,000	60,512	945,512
2027	925,000	20,466	945,466
	<u>\$ 6,360,000</u>	<u>\$ 1,192,095</u>	<u>\$ 7,552,095</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595)
 Railroad Interceptor and Ultraviolet Moat Projects

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	166,106	(25,074)	61,157	202,189
2021	171,396	(25,872)	56,693	202,217
2022	176,686	(26,670)	51,933	201,949
2023	182,505	(27,549)	46,885	201,841
2024	188,853	(28,507)	41,556	201,902
2025	195,201	(29,465)	35,946	201,682
2026	202,078	(30,503)	30,051	201,626
2027	208,955	(31,541)	23,883	201,297
2028	216,361	(32,659)	17,436	201,138
2029	224,296	(33,857)	10,682	201,121
2030	232,512	(35,097)	3,613	201,028
	<u>\$ 2,164,949</u>	<u>\$ (326,794)</u>	<u>\$ 379,835</u>	<u>\$ 2,217,990</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - Series 2009 (6.595)
 Catch Basin Separation & High Priority Sewers - CSO

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	147,894	(22,324)	54,452	180,022
2021	152,604	(23,035)	50,477	180,046
2022	157,314	(23,746)	46,240	179,808
2023	162,495	(24,528)	41,745	179,712
2024	168,147	(25,381)	37,000	179,766
2025	173,799	(26,235)	32,005	179,569
2026	179,922	(27,159)	26,756	179,519
2027	186,045	(28,083)	21,264	179,226
2028	192,639	(29,079)	15,524	179,084
2029	199,704	(30,145)	9,511	179,070
2030	207,020	(31,249)	3,217	178,988
	<u>\$ 1,927,583</u>	<u>\$ (290,964)</u>	<u>\$ 338,191</u>	<u>\$ 1,974,810</u>

City of Newport, Rhode Island
 2002 Revenue Bond Issue (\$13MM)
 Primary/Secondary Plant

Year Ending June 30	Principal	Interest	Total Requirement
2020	786,877	54,625	841,502
2021	812,474	39,619	852,093
2022	838,904	24,125	863,029
2023	866,194	8,127	874,321
	<u>\$ 3,304,449</u>	<u>\$ 126,496</u>	<u>\$ 3,430,945</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2015 Series A
 Wellington CSO
 \$5,400,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	242,000	132,561	374,561
2021	246,000	128,289	374,289
2022	251,000	123,391	374,391
2023	256,000	117,798	373,798
2024	262,000	111,592	373,592
2025	268,000	104,939	372,939
2026	275,000	97,659	372,659
2027	283,000	89,565	372,565
2028	291,000	80,838	371,838
2029	300,000	71,572	371,572
2030	310,000	61,764	371,764
2031	320,000	51,430	371,430
2032	330,000	40,590	370,590
2033	342,000	29,249	371,249
2034	353,000	17,681	370,681
2035	362,000	5,955	367,955
	<u>\$ 4,691,000</u>	<u>\$ 1,264,873</u>	<u>\$ 5,955,873</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2016 Series B
 Wastewater Plant Upgrades
 \$9,142,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	416,000	192,578	608,578
2021	422,000	186,835	608,835
2022	428,000	180,436	608,436
2023	435,000	173,401	608,401
2024	442,000	165,770	607,770
2025	450,000	157,494	607,494
2026	458,000	148,525	606,525
2027	468,000	138,377	606,377
2028	479,000	126,867	605,867
2029	491,000	114,399	605,399
2030	503,000	101,151	604,151
2031	517,000	87,278	604,278
2032	531,000	72,815	603,815
2033	546,000	57,735	603,735
2034	562,000	42,028	604,028
2035	578,000	25,696	603,696
2036	597,000	8,686	605,686
	<u>\$ 8,323,000</u>	<u>\$ 1,980,071</u>	<u>\$ 10,303,071</u>

City of Newport, Rhode Island
 Rhode Island Infrastructure Bank Energy Bond
 Solar Energy Wastewater Plant
 \$1,242,000

Year Ending June 30	Principal	Interest	Total Requirement
2020	119,000	19,634	138,634
2021	120,000	17,910	137,910
2022	121,000	16,016	137,016
2023	123,000	13,959	136,959
2024	125,000	11,746	136,746
2025	126,000	9,402	135,402
2026	128,000	6,920	134,920
2027	130,000	4,279	134,279
2028	132,000	1,458	133,458
	<u>\$ 1,124,000</u>	<u>\$ 101,324</u>	<u>\$ 1,225,324</u>

City of Newport, Rhode Island
 State Revolving Loan Fund Revenue Bonds - 2017 Series A
 Wastewater Plant Upgrades
 \$33,443,000

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	1,489,000	(39,896)	732,736	2,181,840
2021	1,509,000	(40,417)	712,452	2,181,035
2022	1,531,000	(41,042)	689,886	2,179,844
2023	1,554,000	(41,667)	664,656	2,176,989
2024	1,582,000	(42,396)	636,877	2,176,481
2025	1,612,000	(43,229)	606,716	2,175,487
2026	1,644,000	(44,063)	573,990	2,173,927
2027	1,679,000	(45,000)	538,893	2,172,893
2028	1,717,000	(46,042)	500,454	2,171,412
2029	1,758,000	(47,083)	457,996	2,168,913
2030	1,804,000	(48,333)	412,489	2,168,156
2031	1,851,000	(49,583)	364,819	2,166,236
2032	1,901,000	(50,938)	315,247	2,165,309
2033	1,954,000	(52,396)	263,276	2,164,880
2034	2,009,000	(53,854)	208,697	2,163,843
2035	2,066,000	(55,312)	151,782	2,162,470
2036	2,126,000	(56,979)	92,624	2,161,645
2037	2,185,000	(58,492)	31,260	2,157,768
	<u>\$ 31,971,000</u>	<u>\$ (856,722)</u>	<u>\$ 7,954,850</u>	<u>\$ 39,069,128</u>

CITY OF NEWPORT, RHODE ISLAND
FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
WATER POLLUTION CONTROL FUND

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS		2019 ADOPTED BUDGET		2019 PROJECTED RESULTS		2020 ADOPTED BUDGET		FY2021 PROPOSED BUDGET		FY2020														
												Salaries	Benefits	Purchased Services	Utilities	Internal Services	Other Charges	Supplies & Materials	Repairs Maint	Interest Expense	Principal Repayment	Capital Outlay	Depreciation			
50001	Administration 10-450-2500	362,373	330,432	330,432	330,432	330,432	330,432	344,510	344,510	355,239	344,510															
50044	Standby Salaries	6,240	6,240	6,240	6,240	6,240	6,240	6,240	6,240	6,240	6,240															
50100	Employee Benefits	147,558	166,049	166,049	166,049	166,049	166,049	175,759	175,759	183,069	175,759															
50103	Retiree Insurance	12,788	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000	12,000															
50105	Worker's Compensation	58,806	58,806	58,806	58,806	58,806	58,806	60,000	60,000	60,000	60,000															
50175	Annual Leave Sell Back	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500	3,500															
50200	Contract Operations	6,214,193	6,214,193	6,214,193	6,214,193	6,214,193	6,214,193	6,446,145	6,446,145	6,641,590	6,446,145															
50205	Copying & Binding	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550	1,550															
50206	Printing	3,019	3,019	3,019	3,019	3,019	3,019	3,019	3,019	3,019	3,019															
50210	Fuels & Subscriptions	885	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500	1,500															
50212	Conferences & Training	4,703	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000															
50220	Consultant Fees	4,500	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000	5,000															
50225	Contract Services	3,119	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000	4,000															
50232	Meter and Billing Charges (Water)	331,646	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000	330,000															
50238	Postage & Delivery	121	100	100	100	100	100	100	100	100	100															
50239	Liability Insurance	300,147	350,020	350,020	350,020	350,020	350,020	350,020	350,020	350,020	350,020															
50251	Telephone and Communications	71,147	7,500	7,500	7,500	7,500	7,500	85,000	85,000	85,000	85,000															
50266	Overhead/Local Allocation		200	200	200	200	200	200	200	200	200															
50270	Vehicle Maintenance		200	200	200	200	200	200	200	200	200															
50275	Repair & Maintenance Sewers	7,579	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000															
50306	Electricity	642,934	725,000	725,000	725,000	725,000	725,000	725,000	725,000	725,000	725,000															
50303	Electricity UV	77,905	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000	75,000															
50361	Office Supplies	3,796	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200	5,200															
50440	Capital Expense	60,545																								
50452	Gen. Interest Expense	1,604,598	1,468,311	1,468,311	1,468,311	1,468,311	1,468,311	1,468,919	1,468,919	1,468,919	1,468,919															
50505	Self Insurance		10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000															
50550	Debt Sv Advisory Fees	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000	10,000															
50552	Storage Payments	3,742,370	3,742,370	3,742,370	3,742,370	3,742,370	3,742,370	3,791,007	3,791,007	3,791,007	3,791,007															
50552	Storage Equipment Debt							240,000	240,000	240,000	240,000															
50950	Depreciation Expense	3,708,297	3,629,549	3,629,549	3,629,549	3,629,549	3,629,549	3,629,549	3,629,549	3,629,549	3,629,549															
	Total Administration Expenses	13,541,341	17,105,824	17,105,824	17,105,824	17,105,824	17,105,824	17,794,349	17,794,349	18,420,250	17,794,349															
	Sanitary Sewer 10-450-2501																									
50001	Salaries & Wages	174,455	270,311	270,311	270,311	270,311	270,311	277,176	277,176	282,294	277,176															
50002	Overtime	3,002	17,225	17,225	17,225	17,225	17,225	17,225	17,225	17,225	17,225															
50004	Temporary and Seasonal																									
50100	Employee Benefits	90,071	164,899	164,899	164,899	164,899	164,899	171,546	171,546	174,100	171,546															
50212	Conferences and Training																									
50225	Contract Services	520	500	500	500	500	500	500	500	500	500															
50260	Equipment Rental		225,000	225,000	225,000	225,000	225,000	100,000	100,000	100,000	100,000															
50271	Vehicle Maintenance	19,306	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000															
50275	Repairs and Maintenance	69,439	150,000	150,000	150,000	150,000	150,000	150,000	150,000	145,000	150,000															
50311	Operating Supplies	33,391	60,000	60,000	60,000	60,000	60,000	60,000	60,000	57,000	60,000															
50320	Uniforms and Protective Gear	1,584	1,980	1,980	1,980	1,980	1,980	3,950	3,950	3,000	3,950															
	Total Sanitary Sewer	391,768	1,054,915	934,915	934,915	934,915	934,915	824,947	824,947	824,119	824,947															
	Storm Drains 10-450-2502																									
50001	Salaries & Wages	214,378	255,158	255,158	255,158	255,158	255,158	276,681	276,681	298,000	276,681															
50002	Overtime	3,799	17,225	17,225	17,225	17,225	17,225	17,225	17,225	17,225	17,225															
50004	Temporary and Seasonal																									
50100	Employee Benefits	116,403	149,053	149,053	149,053	149,053	149,053	159,775	159,775	170,000	159,775															
50175	Annual Leave Sell-Back	474	500	500	500	500	500	500	500	500	500															
50212	Conferences and Training	6,924	75,000	75,000	75,000	75,000	75,000	50,000	50,000	50,000	50,000															
50260	Equipment Rental		120,000	120,000	120,000	120,000	120,000	45,000	45,000	45,000	45,000															
50271	Vehicle Maintenance	20,648	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000	45,000															
50275	Repairs and Maintenance	73,980	75,000	75,000	75,000	75,000	75,000	75,000	75,000	70,000	75,000															
50311	Operating Supplies	47,115	55,000	55,000	55,000	55,000	55,000	55,000	55,000	50,000	55,000															
50320	Uniforms and Protective Gear	1,585	1,975	1,975	1,975	1,975	1,975	3,950	3,950	3,000	3,950															
	Total Storm Drains	484,706	793,911	673,911	673,911	673,911	673,911	684,651</																		

CITY OF NEWPORT, RHODE ISLAND
 FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
 WATER POLLUTION CONTROL FUND

FY2020

ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	FY2021 PROPOSED BUDGET	Salaries	Benefits	Purchased Services	Utilities	Internal Services	Other Charges	Supplies & Materials	Repairs & Maint.	Interest Expense	Principal Repayment	Capital Outlay	Depreciation
5040	Vehicles	-	130,000	130,000	160,000	110,000											160,000	
5040	Equipment	-	1,500,000	1,500,000	3,400,000	2,510,000											3,400,000	
	Total Capital Outlay From Metered Rates		2,655,000	2,655,000	3,400,000	2,510,000												
	CAPITAL OUTLAY FROM CSO FIXED FEES																	
5040	CSO Project Manager	-	550,000	550,000	500,000	460,000											500,000	
5040	CSO Measurement City Advisor	-	1,000,000	1,000,000	500,000	500,000											500,000	
5040	Flow Measurement	-	-	-	500,000	500,000											500,000	
5040	CSO SWP	-	-	-	1,000,000	960,000											1,000,000	
	Total Capital Outlay From CSO Fixed Rates		1,550,000	1,550,000	1,000,000	960,000												
	CAPITAL OUTLAY FROM DEBT FUNDING																	
5041	North End Sewer Renoute	-	-	-	4,000,000	2,000,000											4,000,000	
	Total Capital Outlay From SRF				4,000,000	2,000,000											4,000,000	
	TOTAL EXPENDITURES/CASH OUTLAYS	\$ 14,417,815	\$ 24,262,052	\$ 24,080,858	\$ 29,805,329	\$ 26,509,255	944,557	583,120	6,957,165	800,000	515,000	20,000	148,660	225,000	1,822,655	4,759,623	8,400,000	3,629,549

**CITY OF NEWPORT
Recommended CIP Schedule
Water Pollution Control Fund
FY 2020 ~ 2024**

Project Title	Activity No.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
<u>WATER POLLUTION CONTROL</u>								
Catch Basin Separation	104336	Sewer Rates	100,000	800,000	100,000	800,000	-	1,800,000
City Advisor for DBO Contract for WPC System	100010	Sewer Rates	400,000	-	-	-	-	400,000
Storm Drain Improvements	100005	Sewer Rates	1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000
Prog Man-Implement CSO System Master Plan (SMP)	100003	CSO Fixed Fee	500,000	500,000	600,000	500,000	500,000	2,600,000
North End Sewer Reroute	New	CSO Fixed Fee	200,000	100,000	-	-	-	300,000
North End Sewer Reroute	New	SRF	4,000,000	2,000,000	-	-	-	-
Storm Water Utility Implementation	New	Sewer Rates	75,000	-	-	-	-	75,000
Flood Mitigation Measures	New	Sewer Rates	500,000	460,000	500,000	500,000	500,000	2,460,000
Sanitary Sewer Sys Improve 4-Design & Construction	New	Sewer Rates	800,000	200,000	-	-	-	1,000,000
Sanitary Sewer Sys Improve 5-Design & Construction	New	Sewer Rates	200,000	800,000	2,000,000	-	-	3,000,000
Equipment Replacement	New	Sewer Rates	160,000	110,000	35,000	-	-	305,000
Total WPC Projects			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000
Funding Sources:								
Water Pollution Control Fund			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000
Total Funding Sources			8,400,000	5,470,000	4,235,000	2,800,000	2,000,000	16,905,000

PROJECT DETAIL

PROJECT TITLE (#104336)	DEPARTMENT OR DIVISION	LOCATION
<i>Catch Basin Separation</i>	<i>WPC Utilities</i>	<i>City-wide</i>
<p>PROJECT DESCRIPTION</p> <p><i>Catch basins that have been identified as connected to the sanitary sewer are to be disconnected and directed to storm drains. The project involves design and construction. The actual disconnection of each catch basin requires individual review and assessment to identify the best alternative for disconnection.</i></p>		

GOALS & OBJECTIVES	
<i>Environmental Compliance</i>	
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
<i>Council's Strategic Goal #2, Infrastructure</i>	
TOTAL PROJECT COST	<i>Ongoing</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2022/23	TOTAL
Sewer Rates	<i>Ongoing</i>			100,000	800,000	100,000	800,000	-	1,800,000
TOTAL COST				100,000	800,000	100,000	800,000	-	1,800,000
Total WPC Impact				100,000	800,000	100,000	800,000	-	1,800,000

PROJECT DETAIL

PROJECT TITLE (#100010) <i>City Advisor for DBO Contract for WPC System</i>		DEPARTMENT OR DIVISION <i>WPC Utilities</i>			LOCATION <i>City-wide</i>				
PROJECT DESCRIPTION									
<p><i>The City entered into a 20 year service agreement for operation of the WPC System beginning February 1, 2001. As part of the SMP for long-term CSO Control, the City has proposed modifications to the WWTF to increase the capacity for wet weather flow. The proposal included increasing capacity from a monthly Max Day of 19.7 MGD to 30 MGD. The City entered into a DBO Contract to perform required construction of improvements and replace the current service agreement.</i></p> <p><i>The Professional Services required to assist the City include technical, legal & financial professionals with experience preparing and monitoring of Design- Build - Operate contracts. A City Advisor has been retained to assist with the coordination of the procurement process including issuance of RFQ's and RFP's, review process, contract negotiations, contract preparation, contract award, construction oversight, etc.</i></p> <p><i>The new DBO contract was awarded June 30, 2016.</i></p>									
GOALS & OBJECTIVES									
<i>Regulatory Compliance/Asset Management</i>									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
<i>Council's Strategic Goal #2, Infrastructure</i>									
TOTAL PROJECT COST <i>Ongoing</i>									
PLANNED FINANCING									
	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Sewer Rates	<i>Ongoing</i>			<i>400,000</i>	-	-	-	-	<i>400,000</i>
TOTAL COST				<i>400,000</i>	-	-	-	-	<i>400,000</i>
Total WPC Impact				<i>400,000</i>	-	-	-	-	<i>400,000</i>

PROJECT DETAIL

PROJECT TITLE (#100005) <i>Storm Drainage Improvements</i>		DEPARTMENT OR DIVISION <i>WPC Utilities</i>			LOCATION <i>City-wide</i>				
PROJECT DESCRIPTION <i>This project is required to address needed improvements to the system and implement recommendations from the City's Storm Water Management Plan. The project will address areas of existing drainage issues and improvements necessary as part of the ongoing infiltration/inflow (I/I) reduction program.</i>									
GOALS & OBJECTIVES <i>Ongoing maintenance, Preserve assets</i>									
STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST <i>Ongoing</i>				PLANNED FINANCING					
	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates	<i>Ongoing</i>			<i>1,465,000</i>	<i>500,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>4,965,000</i>
TOTAL COST				<i>1,465,000</i>	<i>500,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>4,965,000</i>
Total WPC Impact				<i>1,465,000</i>	<i>500,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>1,000,000</i>	<i>4,965,000</i>

PROJECT DETAIL

PROJECT TITLE (#100003) <i>Program Man. for Implementation of CSO System Master Plan (SMP)</i>	DEPARTMENT OR DIVISION <i>WPC Utilities</i>	LOCATION <i>City-wide</i>
PROJECT DESCRIPTION <i>The Program Manager will be responsible for coordination of tasks identified in the Consent Decree and System Master Plan for CSO Control required to be completed for compliance.</i> <i>The SMP tentatively approved by the EPA/RIDEM incorporates an implementation schedule with completion by June 30, 2033.</i>		

GOALS & OBJECTIVES <i>Regulatory Compliance/Asset Management</i>	
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STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST	<i>Ongoing</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
CSO Fixed Fee	<i>Ongoing</i>			500,000	500,000	600,000	500,000	500,000	2,600,000
TOTAL COST				500,000	500,000	600,000	500,000	500,000	2,600,000
Total WPC Impact				500,000	500,000	600,000	500,000	500,000	2,600,000

PROJECT DETAIL

PROJECT TITLE (#100021)	DEPARTMENT OR DIVISION	LOCATION
<i>North End Sewer Reroute</i>	<i>WPC Utilities</i>	<i>North End</i>
<p>PROJECT DESCRIPTION</p> <p><i>The project includes the design and construction of rerouting the City's sewer collection system that currently services the North End of the City. The current system is directed by gravity sewers in a southerly direction to the Long Wharf pump station only to be pumped north to the City's wastewater treatment facility. The project proposes to install a new pump station in the vicinity of Van Zandt Avenue to receive the flow from the northern part of the City and pump to the existing Long Wharf force main which ultimately discharges at the wastewater treatment facility. This reroute will reduce the amount of flow directed to the Long Wharf pump station and the Washington St CSO facility.</i></p> <p><i>The project is part of the System Master Plan for CSO control approved by EPA/RIDEM and is required to be completed by June 2021.</i></p>		

GOALS & OBJECTIVES

Regulatory Compliance/Asset Management

STATUS/OTHER COMMENTS

Council's Strategic Goal #2, Infrastructure

OPERATING COSTS/SAVINGS

TOTAL PROJECT COST *\$6,600,000*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates/ CSO FF	<i>Ongoing</i>			<i>200,000</i>	<i>100,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>300,000</i>
SRF				<i>4,000,000</i>	<i>2,000,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>6,000,000</i>
TOTAL COST				<i>4,200,000</i>	<i>2,100,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>6,300,000</i>
Total WPC Impact				<i>4,200,000</i>	<i>2,100,000</i>	<i>-</i>	<i>-</i>	<i>-</i>	<i>6,300,000</i>

PROJECT DETAIL

PROJECT TITLE (#100021) <i>Storm Water Utility Fee Implementat</i>	DEPARTMENT OR DIVISION <i>WPC Utilities</i>	LOCATION <i>City-wide</i>
PROJECT DESCRIPTION <i>For costs associated with implementing authorized recommendations from the "Feasibility Study for Development and Implementation of Storm water Utility Fees"</i>		

GOALS & OBJECTIVES

Asset Management

STATUS/OTHER COMMENTS

Council's Strategic Goal #2, Infrastructure

TOTAL PROJECT COST \$ 200,000

OPERATING COSTS/SAVINGS

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates	<i>Ongoing</i>			75,000	-	-	-	-	75,000
TOTAL COST				75,000	-	-	-	-	75,000
Total WPC Impact				75,000	-	-	-	-	75,000

PROJECT DETAIL

PROJECT TITLE (#100021) <i>Flood Mitigation Measures</i>	DEPARTMENT OR DIVISION <i>WPC Utilities</i>	LOCATION <i>Wellington Ave and Bridge Street Areas</i>
PROJECT DESCRIPTION <i>In FY 2016 the City completed a drainage investigation and flood analysis study for two low lying areas in the City subject to tidal flooding. The final report for the study provides recommendations for improvements for both the short term and long term. This project will begin the design and construction of selected improvements to alleviate/mitigate flooding in the Wellington Avenue and Bridge Street study areas.</i>		

GOALS & OBJECTIVES <i>Asset Management</i>	
STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST <i>Ongoing</i>	

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates	<i>Ongoing</i>			500,000	460,000	500,000	500,000	500,000	2,460,000
TOTAL COST				500,000	460,000	500,000	500,000	500,000	2,460,000
Total WPC Impact				500,000	460,000	500,000	500,000	500,000	2,460,000

PROJECT DETAIL

PROJECT TITLE Sanitary Sewer Improvements -4 Design & Construction	DEPARTMENT OR DIVISION WPC Utilities	LOCATION City-wide
PROJECT DESCRIPTION This is an ongoing program to repair identified defects in the sanitary sewer system. The work will also include improvements to the collection system as identified as part of the tasks performed by the Program Manager per the Consent Decree with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management.		

GOALS & OBJECTIVES

Asset Management

STATUS/OTHER COMMENTS Council's Strategic Goal #2, Infrastructure	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST \$ 2,800,000	

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates		New		800,000	200,000	-	-	-	1,000,000
TOTAL COST				800,000	200,000	-	-	-	1,000,000
Total WPC Impact				800,000	200,000	-	-	-	1,000,000

PROJECT DETAIL

PROJECT TITLE Sanitary Sewer Improvements -5 Design & Construction	DEPARTMENT OR DIVISION WPC Utilities	LOCATION City-wide
PROJECT DESCRIPTION This is an ongoing program to repair identified defects in the sanitary sewer system. The work will also include improvements to the collection system as identified as part of the tasks performed by the Program Manager per the Consent Decree with the Environmental Protection Agency (EPA) and Rhode Island Department of Environmental Management.		

GOALS & OBJECTIVES

Asset Management

STATUS/OTHER COMMENTS Council's Strategic Goal #2, Infrastructure	OPERATING COSTS/SAVINGS \$ 3,000,000
TOTAL PROJECT COST	

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Sewer Rates		New		200,000	800,000	2,000,000	-	-	3,000,000
TOTAL COST				200,000	800,000	2,000,000	-	-	3,000,000
Total WPC Impact				200,000	800,000	2,000,000	-	-	3,000,000

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WATER FUND

The Newport Water Division (NWD) is a water utility regulated by the Rhode Island Public Utilities Commission (RIPUC). All water rates are set by filing an application to change rates with the RIPUC. No change in water rates take effect until the RIPUC has conducted a full investigation and hearing on an application to change rates. The RIPUC approves water rates that are fair and equitable to all water users.

The current water rate structure is in accordance with the Order for Docket 4295 effective October 1, 2016. In February 2019 the NWD filed an application to change rates with the RIPUC. In its filing the NWD seeks to implement a multi year rate plan which would increase rates in two phases. The RIPUC will conduct a full investigation and hearings regarding the NWD's application. The RIPUC has scheduled the evidentiary hearings to begin September 25, 2019. No rate change will take effect until the RIPUC has rendered a decision.

The RIPUC requires the Newport Water Division to maintain restricted cash accounts for chemicals, electricity, debt service, capital projects, retiree accrued benefits buyout, retiree health insurance increases, and revenue reserve. The City is required to fund the accounts on a monthly basis in an amount approved as part of the rate setting process. The restricted accounts are funded on a whole dollar basis and not on a percentage of collection basis. In addition NWD is required to provide the RIPUC a reconciliation of each restricted account on a quarterly basis within 30 days of the end of each quarter.

The FY2020 budget in this document reflects the revenue and expenses approved as part of the Order for Docket 4595, effective October 1, 2016.

WATER FUND

The following divisions and functions fall under the Water Fund:

Water Administration - The Director of Utilities and Deputy Director-Finance and Deputy Director-Engineering are charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service.

Customer Services Accounts – supports the metering, billing, and revenue-collecting functions of the Water Department.

Source of Supply – provides for maintenance and operation of the raw water collection and transmission facilities.

Newport Water Plant – supports the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities in the process of the Water Treatment Plant located on 100 Bliss Mine Road.

Lawton Valley – supports the operation and maintenance of the water treatment aspect of the water purification process and the pumping facilities in the process at the Water Treatment Plant located at 2154 West Main Road.

Laboratory – responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and the treatment plants, in order to assure adherence to safe drinking water standards.

Distribution System – supports the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

Fire Protection – identifies expenses attributable to the installation and maintenance of public and private fire protection components of the water distribution system.

WATER FUND

FY 2019 Short-term goals, measures and status:

Goal #1: To coordinate all activities of the Water Division to maintain safe and adequate supply reservoirs; to ensure quality drinking water to our customers by complying with the requirements of State and Federal agencies; to invest a prudent budget where system improvements are necessary and toward preventative maintenance; and to communicate effectively with the Public.

Measure #1: Zero violations of the Safe Drinking Water Act (SDWA).

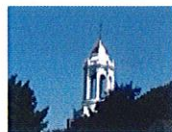
PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Number of annual quarters during which the City violated the Safe Drinking Water Act (SDWA)	0	0	0	1	1

There was one violation of the Safe Drinking Water Act in FY2019. In May, 2019 the Station 1 water treatment plant exceeded the Secondary Drinking Water Standard for Fluoride. To assure compliance in the future the Plant Supervisors reviewed all procedures for application of all chemicals with the Operators.

Measure #2: Annual Consumer Confidence Report (CCR) that covers the previous calendar year will be available on or before July 1st.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Annual Consumer Confidence Report (CCR) mailed on or before July 1st	Yes	Yes	Yes	Yes	Yes

The 2018 CCR was completed and posted on the City's website May 2019



Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors.

Goal #2: Ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

WATER FUND

FY2019 Short-term goals, measures and status (continued):

Measure: Inspect one-hundred percent of our public fire hydrants and make necessary repairs within five days.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percentage of City's public fire hydrants inspected and repaired	100%	100%	100%	100%	100%

All public fire hydrants to be inspected have been inspected.



Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors

Goal #3: Provide good communications with Public.

Measure: Ninety percent of web pages less than 3 months old.

PERFORMANCE MEASURES	FY 2015 ACTUAL	FY 2016 ACTUAL	FY2017 ACTUAL	FY2018 ACTUAL	FY2019 ACTUAL
Percent of web pages current as posted	100%	100%	100%	100%	100%

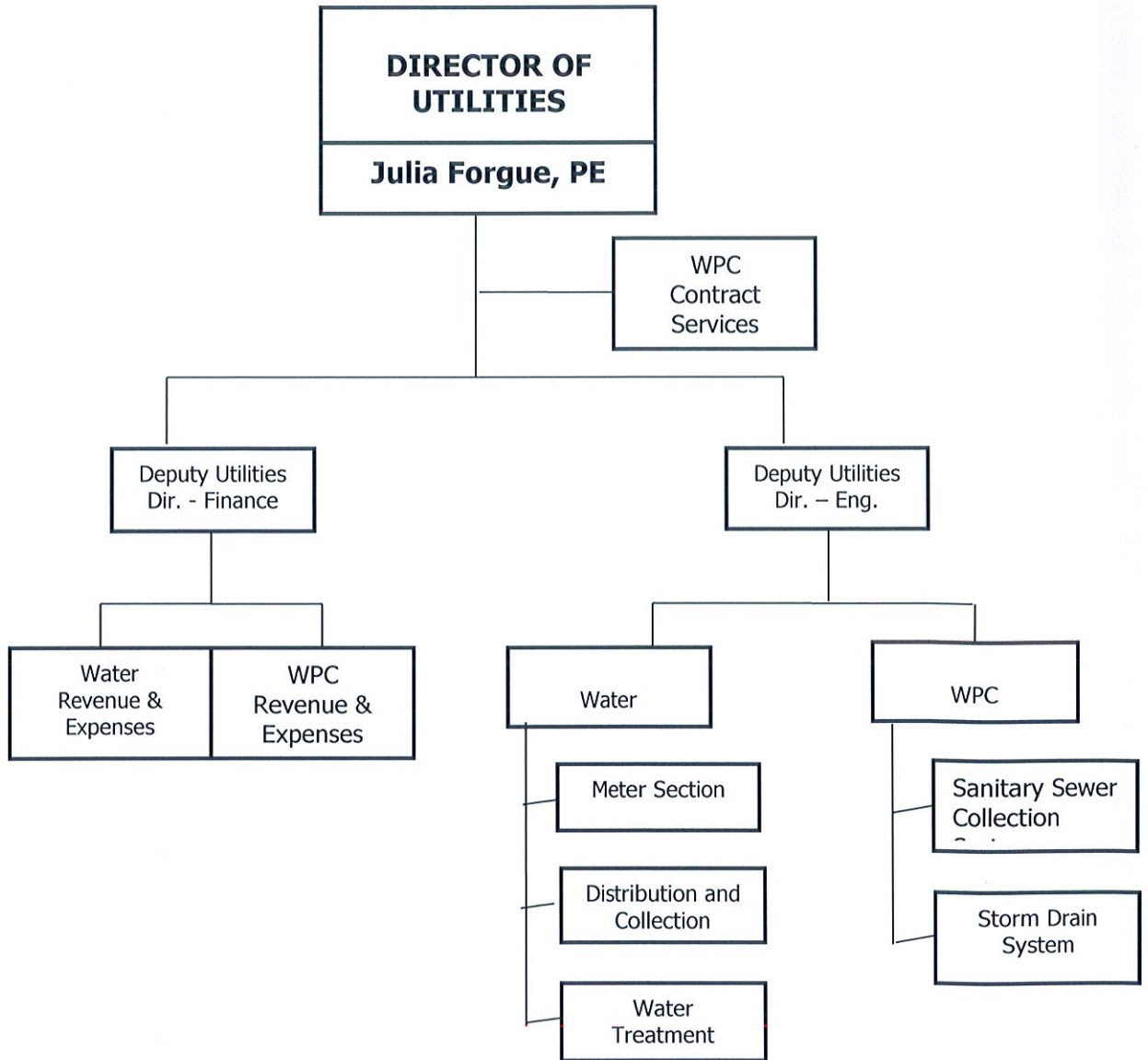


Associated Council Objective:

Provide high quality services to residents, taxpayers and visitors

**Goals and Measures for FY 2019 continue to apply.
There are no new goals or measures for FY2020 or FY2021**

DEPARTMENT OF UTILITIES

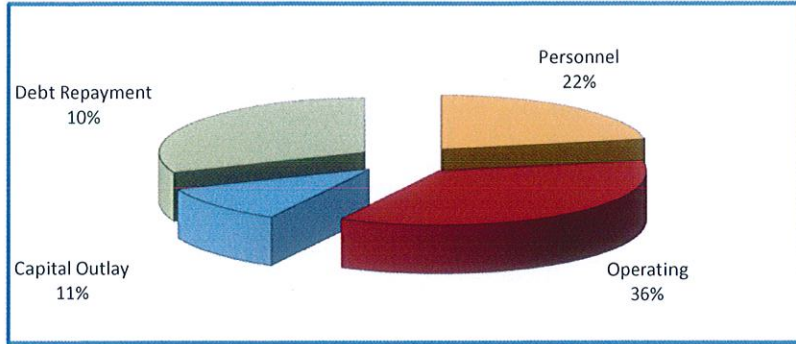


**CITY OF NEWPORT, RHODE ISLAND
WATER FUND BUDGET
FY2020 ADOPTED & FY2021 PROPOSED BUDGETS
SUMMARY**

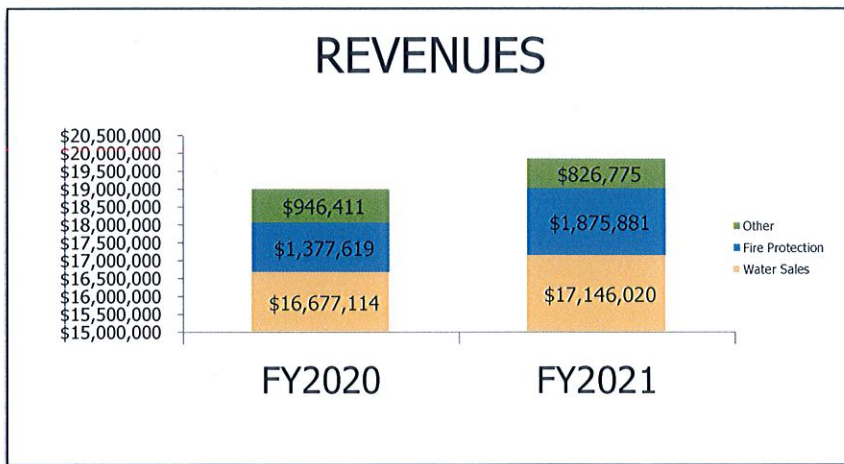
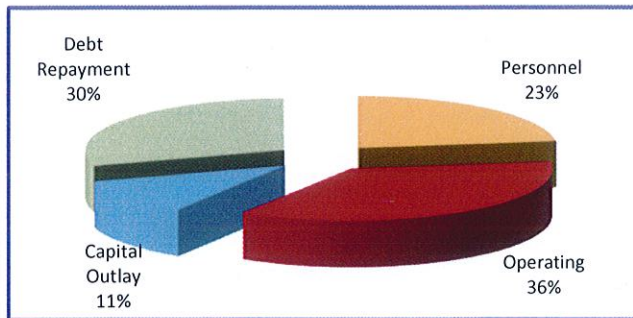
	2017-2018 ACTUAL	2018-2019 ADOPTED	2018-2019 PROJECTED	2019-2020 ADOPTED	2020-2021 PROPOSED
REVENUES					
45345 Grant Revenue	\$ 231,036	\$ -	\$ -	\$ -	\$ -
45700 Rental of Property	92,371	95,200	95,200	95,200	90,000
45701 Investment Income	71,457	1,250	1,250	1,250	20,000
45878 WPC Reimbursement	331,646	330,000	330,000	330,000	330,000
47136 Middletown Reimbursement	166,727	167,000	167,000	167,000	166,000
47100 Sundry Billing	152,508	126,250	126,250	126,250	133,000
47105 Public Fire Protection	983,877	981,045	981,045	981,045	1,328,456
47107 Private Fire Protection	452,201	396,574	396,574	396,574	547,425
47109 Metered Water Charges	11,143,558	11,755,285	11,755,285	11,755,285	11,798,001
47110 Bulk Water Charges	3,214,160	3,900,983	3,900,983	3,900,983	4,177,047
47125 Billing Charges	1,013,213	1,020,846	1,020,846	1,020,846	1,170,972
47130 Miscellaneous	4,434	10,497	10,497	10,497	11,300
47135 Water Penalty	48,776	51,200	51,200	51,200	50,000
47137 Water Quality Protection Fee	20,751	22,250	22,250	22,250	21,000
47139 Sale of Surplus Equipment	-	-	-	-	-
TOTAL REVENUES	17,926,715	18,858,380	18,858,380	18,858,380	19,843,201
OTHER SOURCES OF FUNDS					
Transfer from Restricted Funds	-	1,392,245	1,392,245	142,764	5,475
Bond Proceeds	-	-	-	-	-
Total Other Sources of Funds	-	1,392,245	1,392,245	142,764	5,475
TOTAL REVENUES & OTHER SOURCES OF FUNDS	\$ 17,926,715	\$ 20,250,625	\$ 20,250,625	\$ 19,001,144	\$ 19,848,676
EXPENDITURES					
Operating Expenditures	\$ 12,000,302	\$ 12,943,626	\$ 12,997,732	\$ 12,622,947	\$ 13,402,725
Interest Expense	2,589,293	2,569,423	2,569,423	2,463,538	2,347,890
Operating Expenditures	14,589,595	15,513,049	15,567,155	15,086,485	15,750,615
OTHER CASH OUTLAYS					
Capital Outlay	-	3,360,400	3,360,400	2,445,000	2,521,500
Principal Debt Repayment	-	4,227,176	4,227,176	4,319,659	4,426,561
Other Cash Outlays	-	7,587,576	7,587,576	6,764,659	6,948,061
TOTAL EXPENDITURES & CASH OUTLAYS	14,589,595	23,100,625	23,154,731	21,851,144	22,698,676
LESS: NON-CASH ITEMS					
Depreciation	3,085,976	2,850,000	2,850,000	2,850,000	2,850,000
TOTAL CASH NEEDED	\$ 11,503,619	\$ 20,250,625	\$ 20,304,731	\$ 19,001,144	\$ 19,848,676
NET POSITION 6/30	\$ 55,922,762	\$ 59,268,093	\$ 59,213,987	\$ 62,985,882	\$ 67,078,468
CASH BALANCE 6/30	\$ 14,032,825	\$ 12,640,580	\$ 12,586,474	\$ 12,443,710	\$ 12,438,235

Water Fund

FY2020 Expenditures & Cash Outlays \$21,851,144



FY2021 Expenditures & Cash Outlays \$22,698,676



**WATER FUND
BUDGET SUMMARY**

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
<u>EXPENDITURES</u>					
SALARIES	\$ 2,997,115	\$ 3,231,423	\$ 3,235,661	\$ 3,087,018	\$ 3,141,210
FRINGE BENEFITS	1,819,675	1,872,661	1,872,661	1,719,387	2,054,679
PURCHASED SERVICES	212,761	399,998	436,087	399,998	530,630
UTILITIES	1,344,337	1,625,357	1,625,357	1,625,357	1,411,954
INTERNAL SERVICES	772,369	737,457	737,457	737,457	876,607
OTHER CHARGES	711,386	727,794	727,794	704,794	781,162
SUPPLIES & MATERIALS	1,056,683	1,354,508	1,368,286	1,354,508	1,600,531
DEPRECIATION	3,085,976	2,850,000	2,850,000	2,850,000	2,850,000
CAPITAL OUTLAY	-	3,360,400	3,360,400	2,445,000	2,521,500
RESERVE	-	144,428	144,428	144,428	155,952
DEBT SERVICE	2,589,293	6,796,599	6,796,599	6,783,197	6,774,451
TOTAL	\$ 14,589,595	\$ 23,100,625	\$ 23,154,731	\$ 21,851,144	\$ 22,698,676

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Administration

BUDGET COMMENTS:

Major expenditures include rate case costs; retiree insurance benefits; property taxes; and services provided by the general fund.

PROGRAM:

This program provides funds for support of the administrative functions of the Water Department. The Utilities Director is charged with overall management and leadership of the Department. They are responsible for long- and short-term planning, operational analysis, budget development, and coordination of the activities of the organization's several divisions. Other activities for the office include compilation of data for the State Health Department, as well as handling of customer complaints and requests for service. This program also provides funds for the operation and maintenance of the Water Department's administrative office and garage facility located on Halsey Street.

OBJECTIVES:

To coordinate all water operations toward satisfying customers through a four-step approach:

- (1) obtain a reliable and adequate quantity
- (2) maximize quality up to delivery
- (3) minimize cost of delivery
- (4) convey benefits to customers.

COST CENTER: WATER ADMINISTRATION - 15-500-2200

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 321,786	\$ 340,643	\$ 344,881	\$ 303,602	\$ 319,137
FRINGE BENEFITS	590,227	482,722	482,722	446,683	583,813
PURCHASED SERVICES	62,670	216,878	216,878	216,878	301,125
UTILITIES	25,330	20,797	20,797	20,797	24,475
INTERNAL SERVICES	575,732	570,398	570,398	570,398	677,897
OTHER CHARGES	651,262	667,770	667,770	657,770	697,462
SUPPLIES & MATERIALS	16,001	21,700	21,700	21,700	20,900
RESERVE	-	144,428	144,428	144,428	155,952
CAPITAL OUTLAY		192,000	192,000	425,000	300,000
COST CENTER TOTAL	\$ 2,243,008	\$ 2,657,336	\$ 2,661,574	\$ 2,807,256	\$ 3,080,761

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Director of Utilities	S13	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Eng.	S11	0.6	0.6	0.6	0.6	0.6
Deputy Utilities Dir - Fin.	S11	0.6	0.6	0.6	0.6	0.6
Financial Analyst	N03	0.5	0.5	0.5	0.5	0.5
Administrative Assistant	S04	0.6	0.6	0.6	0.6	0.6
Total Positions		2.9	2.9	2.9	2.9	2.9

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Customer Accounts

BUDGET COMMENTS:

Expenses in this account include vehicle maintenance and gasoline; postage; and repairs and maintenance related to meter reading and billing.

PROGRAM:

This program provides funds for the metering and billing functions of the Water Department.

OBJECTIVE:

To convey the value of the City's commodity and services to water customers through a variety of communications, including mail, premise visits, and telephone support.

COST CENTER: CUSTOMER ACCOUNTS - 15-500-2209

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 296,810	\$ 340,388	\$ 340,388	\$ 334,195	\$ 340,264
FRINGE BENEFITS	173,340	219,633	219,633	186,231	235,533
PURCHASED SERVICES	33,390	47,975	47,975	47,975	69,015
INTERNAL SERVICES	30,831	26,945	26,945	26,945	32,050
SUPPLIES & MATERIALS	50,075	131,180	131,180	131,180	120,250
DEBT SERVICE	59,301	215,916	215,916	210,250	210,390
CAPITAL OUTLAY	-	91,400	91,400	220,000	346,500
COST CENTER TOTAL	\$ 643,747	\$ 1,073,437	\$ 1,073,437	\$ 1,156,776	\$ 1,354,002

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Maintenance Mechanic	U2	2.0	2.0	2.0	2.0	2.0
Water Meter Foreman	U6	1.0	1.0	1.0	1.0	1.0
Billing Clerk	U2	0.5	0.5	0.5	0.5	0.5
Water Meter Repair	U3	1.0	1.0	1.0	1.0	1.0
Water Meter Repair	U2	1.0	1.0	1.0	1.0	1.0
Principal Water Acct Clerk	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		6.5	6.5	6.5	6.5	6.5

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Source of Supply - Island

BUDGET COMMENTS:
This budget includes debt service for the Easton's Pond Dam and Moat Repairs.

PROGRAM:
This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located on Aquidneck Island. This includes seven reservoirs and their related structures, raw water pump stations, and transmission lines.

OBJECTIVE:
To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

COST CENTER: SOURCE OF SUPPLY - ISLAND 15-500-2212

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 345,309	\$ 371,166	\$ 371,166	\$ 372,930	\$ 362,154
FRINGE BENEFITS	175,319	197,843	197,843	174,277	212,190
PURCHASED SERVICES	-	-	-	-	-
UTILITIES	42,593	49,880	49,880	49,880	38,789
INTERNAL SERVICES	59,957	59,279	59,279	59,279	70,510
SUPPLIES & MATERIALS	168,946	101,810	101,810	101,810	142,500
DEBT SERVICE	226,909	755,210	755,210	635,839	631,521
CAPITAL OUTLAY	-	900,000	900,000	1,425,000	1,300,000
COST CENTER TOTAL	\$ 1,019,033	\$ 2,435,188	\$ 2,435,188	\$ 2,819,015	\$ 2,757,664

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Super, Water Dist/Collect	N05	0.5	0.5	0.5	0.5	0.5
Dist./Collection Foreman	U5	1.0	1.0	1.0	1.0	1.0
Dist./Collection Operator	U4	1.0	1.0	1.0	1.0	1.0
Dist./Collection Operator	U3	2.0	2.0	2.0	2.0	2.0
Water Laborer	U2	1.0	1.0	1.0	1.0	1.0
Total Positions		5.5	5.5	5.5	5.5	5.5

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Source of Supply - Mainland

BUDGET COMMENTS:
The only major expense in this division is electricity.

PROGRAM:
This program provides funds for maintenance and operation of the raw water collection and transmission at the facilities located at the Harold E. Watson Reservoir in Little Compton. This includes Fogland Road pumping station and Nonquit Reservoir in Tiverton.

OBJECTIVE:
To collect and transmit an adequate supply of fresh water at the maximum level of purity offered by nature through maintenance of seven reservoirs and raw water transmission lines.

COST CENTER: SOURCE OF SUPPLY - MAINLAND 15-500-2213

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 32,169	\$ 54,506	\$ 54,506	\$ 54,506	\$ 43,900
FRINGE BENEFITS	2,461	2,525	2,525	2,525	3,358
UTILITIES	149,593	154,424	154,424	154,424	160,790
SUPPLIES & MATERIALS	24,758	12,500	12,500	12,500	29,500
CAPITAL OUTLAY	-	-	-	-	-
DEBT SERVICE	-	-	-	-	-
COST CENTER TOTAL	\$ 208,981	\$ 223,955	\$ 223,955	\$ 223,955	\$ 237,548

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Newport Water Plant

BUDGET COMMENTS:

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by costs to upgrade water treatment processes in the plant and the debt service related to the major projects.

PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Newport Water Treatment plant located on Bliss Mine Road.

OBJECTIVE:

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

COST CENTER: NEWPORT WATER PLANT 015-500-2222

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 694,525	\$ 696,708	\$ 696,708	\$ 660,527	\$ 647,406
FRINGE BENEFITS	280,974	306,323	306,323	263,937	295,630
PURCHASED SERVICES	30,521	39,500	69,265	39,500	69,265
UTILITIES	356,571	459,894	459,894	459,894	362,925
INTERNAL SERVICES	7,050	5,389	5,389	5,389	6,410
SUPPLIES & MATERIALS	237,494	452,894	465,173	452,894	505,845
CAPITAL OUTLAY	-	500,000	500,000	-	200,000
DEBT SERVICE	763,850	1,911,792	1,911,792	1,909,243	1,907,777
COST CENTER TOTAL	\$ 2,370,985	\$ 4,372,500	\$ 4,414,544	\$ 3,791,384	\$ 3,995,258

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.5	0.5	0.5	0.5	0.5
Water Plant Oper - Grade 3	U4	7.0	7.0	5.0	5.0	5.0
Water Plant Oper - Grade 1	U2	2.0	2.0	4.0	4.0	4.0
Total Positions		10.0	10.0	10.0	10.0	10.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Lawton Valley Plant

BUDGET COMMENTS:

Major expenses in this division are for personnel, electricity, a sewer charge and chemicals. This division is also impacted by the replacement of the water treatment plant and debt service related to the major projects.

PROGRAM:

This program provides funds for the operation and maintenance of the water treatment aspect of the water purification process and the water pumping facilities utilized in this process at the Lawton Valley Water Treatment Plant located in Portsmouth.

OBJECTIVE:

To function as a value-adder and to enhance nature's quality through application of modern water treatment technologies, and to make a reliable supply of potable water available for delivery.

COST CENTER: LAWTON VALLEY PLANT 15-500-2223

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 664,758	\$ 668,827	\$ 668,827	\$ 637,316	\$ 683,387
FRINGE BENEFITS	309,454	311,573	311,573	278,234	334,544
PURCHASED SERVICES	65,000	58,120	64,444	58,120	64,445
UTILITIES	753,328	919,755	919,755	919,755	804,475
INTERNAL SERVICES	5,678	5,389	5,389	5,389	6,410
SUPPLIES & MATERIALS	354,157	405,837	407,337	405,837	551,836
DEBT SERVICE	1,447,322	3,662,857	3,662,857	3,779,080	3,776,385
CAPITAL OUTLAY	-	-	-	-	-
COST CENTER TOTAL	\$ 3,599,697	\$ 6,032,358	\$ 6,040,182	\$ 6,083,731	\$ 6,221,482

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Water Quality & Prod Super	S08	0.5	0.5	0.5	0.5	0.5
Assistant Water Treat Super	S07	0.5	0.5	0.5	0.5	0.5
Water Plant Oper - Grade 3	U4	7.0	8.0	8.0	8.0	8.0
Water Plant Oper - Grade 1	U2	1.0	0.0	0.0	0.0	0.0
Total Positions		9.0	9.0	9.0	9.0	9.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Water Laboratory

BUDGET COMMENTS:

The major costs in this division are for personnel and regulatory assessments.

PROGRAM:

The laboratory staff is responsible for analyzing raw water samples taken from the system's nine reservoirs, as well as treated water samples from the distribution system and treatment plants, in order to assure adherence to safe drinking water standards.

OBJECTIVE:

To ensure that the water delivered to customers is of a safe quality in accordance with regulatory requirements; to preserve the integrity of the water commodity by continuously monitoring quality at each stage of the operational process.

COST CENTER: WATER LABORATORY 15-500-2235

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 109,775	\$ 126,040	\$ 126,040	\$ 122,679	\$ 148,213
FRINGE BENEFITS	56,521	64,189	64,189	55,194	86,774
OTHER CHARGES	60,124	60,024	60,024	47,024	83,700
SUPPLIES & MATERIALS	22,648	37,327	37,327	37,327	61,200
COST CENTER TOTAL	\$ 249,068	\$ 287,580	\$ 287,580	\$ 262,224	\$ 379,887

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Laboratory Supervisor	N04	1.0	1.0	1.0	1.0	1.0
Microbiologist	N03	1.0	1.0	1.0	1.0	1.0
Total Positions		2.0	2.0	2.0	2.0	2.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Distribution System

BUDGET COMMENTS:

Major costs are for personnel, gasoline and vehicle maintenance, maintenance and repairs on mains, capital and debt service.

PROGRAM:

This program provides funds for the operation and maintenance of the City's water storage and distribution system in Newport and Middletown. These facilities include: mains and gates; water storage tanks; the high-service area booster pumping station; and water services within public right-of-ways.

OBJECTIVE:

To deliver a reliable supply of potable water at a desirable pressure to customers by maintaining distribution mains, gates and valves, hydrants, standpipes, booster pumps, and service connections.

COST CENTER: DISTRIBUTION SYSTEM 15-500-2241

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SALARIES	\$ 531,983	\$ 633,145	\$ 633,145	\$ 601,263	\$ 596,749
FRINGE BENEFITS	231,379	287,853	287,853	312,306	302,837
PURCHASED SERVICES	21,180	37,525	37,525	37,525	26,780
UTILITIES	16,922	20,607	20,607	20,607	20,500
INTERNAL SERVICES	93,121	70,057	70,057	70,057	83,330
SUPPLIES & MATERIALS	174,315	167,460	167,460	167,460	137,200
CAPITAL OUTLAY	-	1,602,000	1,602,000	300,000	300,000
DEBT SERVICE	91,911	250,824	250,824	248,785	248,378
COST CENTER TOTAL	\$ 1,160,811	\$ 3,069,471	\$ 3,069,471	\$ 1,758,003	\$ 1,715,774

PERSONNEL CLASSIFICATION	GRADE	AUTH FY 17-18	AUTH FY 18-19	MID-YEAR FY 18-19	ADOPTED FY 19-20	PROPOSED FY 20-21
Water Collect/Distrib Super	N05	0.5	0.5	0.5	0.5	0.5
Engineering Technician	U5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Foreman	U5	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Mechanic	U4	1.0	1.0	1.0	1.0	1.0
Distrib./Collection Operator	U4	2.0	2.0	2.0	2.0	2.0
Distrib./Collection Operator	U3	3.0	3.0	3.0	3.0	3.0
Parts/Inventory Control Tech	U2	0.5	0.5	0.5	0.5	0.5
Total Positions		9.0	9.0	9.0	9.0	9.0

FUNCTION: Water Services
DEPARTMENT: Water
DIVISION OR ACTIVITY: Fire Protection

BUDGET COMMENTS:

This cost center funds repairs and maintenance of fire hydrants and hydrant replacements.

PROGRAM:

This program budget was first developed in FY1991-92 in order to properly segregate expenses attributable to the installation and maintenance of public and private fire protection components of the distribution system.

OBJECTIVE:

To ensure a reliable supply of potable water for fire protection through the continuous maintenance of fire hydrants.

COST CENTER: FIRE PROTECTION 15-500-2245

TITLE	LAST YEAR ACTUAL	BUDGET ADOPTED	CURR YEAR ESTIMATED	FY2020 BUDGET ADOPTED	FY2021 BUDGET PROPOSED
SUPPLIES & MATERIALS	\$ 8,289	\$ 23,800	\$ 23,800	\$ 23,800	\$ 31,300
CAPITAL OUTLAY	-	75,000	75,000	75,000	75,000
COST CENTER TOTAL	\$ 8,289	\$ 98,800	\$ 98,800	\$ 98,800	\$ 106,300

**City of Newport
Water Fund Debt Service
Consolidated Debt Service Requirements**

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	4,572,000	(241,183)	2,463,537	6,794,354
2021	4,685,000	(247,076)	2,347,891	6,785,815
2022	4,812,000	(253,772)	2,222,334	6,780,562
2023	4,949,000	(260,670)	2,087,901	6,776,231
2024	5,102,000	(268,537)	1,942,020	6,775,483
2025	5,259,000	(276,743)	1,785,423	6,767,680
2026	5,427,000	(285,550)	1,617,480	6,758,930
2027	5,614,000	(295,526)	1,438,670	6,757,144
2028	5,811,000	(305,706)	1,249,948	6,755,242
2029	5,247,000	(316,419)	1,069,193	5,999,774
2030	5,432,000	(327,095)	891,838	5,996,743
2031	5,196,000	(338,950)	711,686	5,568,736
2032	5,144,000	(296,267)	537,103	5,384,836
2033	5,331,000	(307,040)	356,775	5,380,735
2034	5,522,000	(318,053)	163,946	5,367,893
2035	2,027,000	(115,271)	31,830	1,943,559
	\$ 80,130,000	\$ (4,453,858)	\$ 20,917,576	\$ 96,593,718

**City of Newport
Water Fund Debt Service
Easton's Pond Dam and Moat Repair \$6.640**

Year Ending June 30	Principal	Interest	Total Requirement
2020	405,000	140,384	545,384
2021	415,000	125,931	540,931
2022	430,000	111,037	541,037
2023	445,000	96,162	541,162
2024	465,000	79,577	544,577
2025	480,000	62,922	542,922
2026	495,000	45,737	540,737
2027	515,000	27,935	542,935
2028	535,000	9,429	544,429
	\$ 4,185,000	\$ 699,114	\$ 4,884,114

City of Newport
 Water Fund Debt Service SRF (\$3.3MM)
 Water Distribution Main Repairs - ARRA Subsidized

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	151,000	(35,025)	64,921	180,896
2021	156,000	(36,185)	60,629	180,444
2022	162,000	(37,577)	56,097	180,520
2023	168,000	(38,968)	51,325	180,357
2024	175,000	(40,592)	46,293	180,701
2025	181,000	(41,984)	40,995	180,011
2026	188,000	(43,608)	35,439	179,831
2027	196,000	(45,463)	29,614	180,151
2028	204,000	(47,319)	23,524	180,205
2029	212,000	(49,174)	17,149	179,975
2030	220,000	(51,030)	10,479	179,449
2031	228,000	(52,886)	3,537	178,651
	<u>\$ 2,241,000</u>	<u>\$ (519,811)</u>	<u>\$ 440,002</u>	<u>\$ 2,161,191</u>

**City of Newport
Water Fund Debt Service
\$53.1M SRF
Replacement of Lawton Valley Treatment Plant & Major Upgrades to Station 1 Plant**

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	2,263,000	(131,406)	1,339,589	3,471,183
2021	2,320,000	(134,651)	1,283,767	3,469,116
2022	2,381,000	(138,301)	1,222,861	3,465,560
2023	2,449,000	(142,154)	1,157,097	3,463,943
2024	2,521,000	(146,413)	1,085,556	3,460,143
2025	2,601,000	(151,077)	1,007,610	3,457,533
2026	2,686,000	(155,944)	923,547	3,453,603
2027	2,779,000	(161,419)	834,092	3,451,673
2028	2,877,000	(167,097)	740,053	3,449,956
2029	2,979,000	(172,978)	645,372	3,451,394
2030	3,077,000	(178,656)	545,173	3,443,517
2031	3,192,000	(185,348)	435,179	3,441,831
2032	3,311,000	(192,243)	320,327	3,439,084
2033	3,436,000	(199,543)	199,872	3,436,329
2034	3,562,000	(206,918)	68,947	3,424,029

\$	42,434,000	\$	(2,464,148)	\$	11,219,896	\$	41,479,452
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City of Newport
Water Fund Debt Service
Treatment Plant Improvements and Remote Radio Read System

Year Ending June 30	Principal	Interest	Total Requirement
2020	280,000	142,607	422,607
2021	291,000	132,085	423,085
2022	301,000	120,968	421,968
2023	312,000	109,274	421,274
2024	325,000	96,946	421,946
2025	337,000	83,969	420,969
2026	350,000	70,366	420,366
2027	365,000	56,064	421,064
2028	379,000	41,053	420,053
2029	394,000	25,321	419,321
2030	418,000	8,632	426,632
	<u>\$ 3,752,000</u>	<u>\$ 887,285</u>	<u>\$ 4,639,285</u>

**City of Newport
Water Fund Debt Service
Raw Water and Residuals Management**

<u>Year Ending June 30</u>	<u>Principal</u>	<u>Interest</u>	<u>Total Requirement</u>
2020	154,000	56,360	210,360
2021	160,000	50,676	210,676
2022	166,000	44,751	210,751
2023	172,000	38,583	210,583
2024	178,000	32,169	210,169
2025	185,000	25,489	210,489
2026	191,000	18,543	209,543
2027	198,000	11,336	209,336
2028	206,000	3,832	209,832
	<u>\$ 1,610,000</u>	<u>\$ 281,739</u>	<u>\$ 1,891,739</u>

**City of Newport
Water Fund Debt Service
\$31 Million SRF
Replacement of Lawton Valley Treatment Plant & Major Upgrades to Station 1 Plant**

Year Ending June 30	Principal	Principal Forgiveness	Interest	Total Requirement
2020	1,319,000	(74,752)	719,676	1,963,924
2021	1,343,000	(76,240)	694,803	1,961,563
2022	1,372,000	(77,894)	666,620	1,960,726
2023	1,403,000	(79,548)	635,460	1,958,912
2024	1,438,000	(81,532)	601,479	1,957,947
2025	1,475,000	(83,682)	564,438	1,955,756
2026	1,517,000	(85,998)	523,848	1,954,850
2027	1,561,000	(88,644)	479,629	1,951,985
2028	1,610,000	(91,290)	432,057	1,950,767
2029	1,662,000	(94,267)	381,351	1,949,084
2030	1,717,000	(97,409)	327,554	1,947,145
2031	1,776,000	(100,716)	272,970	1,948,254
2032	1,833,000	(104,024)	216,776	1,945,752
2033	1,895,000	(107,497)	156,903	1,944,406
2034	1,960,000	(111,135)	94,999	1,943,864
2035	2,027,000	(115,271)	31,830	1,943,559
	<u>\$ 25,908,000</u>	<u>\$ (1,469,899)</u>	<u>\$ 6,299,886</u>	<u>\$ 23,460,914</u>

CITY OF NEWPORT, RHODE ISLAND
 120 ADOPTED & FY2021 PROPOSED BUDGET DE
 WATER FUND

ACCT NUMBER	ACCOUNT NAME	2018		2019		2020		2021		Salaries	Benefits	Purchased Services	Utilities	Internal Services	Other Charges	Supplies & Materials	Interest Expense	Capital Outlay	Debt Principal	Rev Reserve
		ACTUAL RESULTS	ADOPTED BUDGET	PROJECTED RESULTS	ADOPTED BUDGET	PROPOSED BUDGET	PROPOSED BUDGET													
2200-50001	Water Admin Salaries	200,316	318,623	318,623	281,582	297,917	281,582	297,917	281,582											
2200-50044	Water Admin Standby Salaries	18,857	18,720	18,720	18,720	18,720	18,720	18,720	18,720											
2200-50100	Employee Benefits	139,015	151,722	151,722	115,683	137,644	115,683	137,644	115,683											
2200-50103	Retiree Insurance Coverage	372,907	265,000	265,000	265,000	265,000	265,000	265,000	265,000											
2200-50175	W/C Insurance	78,305	64,000	64,000	64,000	64,000	64,000	64,000	64,000											
2200-50175	Annual Leave Buy Back	3,750	3,300	3,300	3,300	3,300	3,300	3,300	3,300											
2200-50207	Legal Ads	2,481	9,000	9,000	9,000	9,000	9,000	9,000	9,000											
2200-50210	Dues and Subscriptions	4,532	2,500	2,500	2,500	2,500	2,500	2,500	2,500											
2200-50212	Conferences	410	4,000	4,000	4,000	4,000	4,000	4,000	4,000											
2200-50214	Tuition Reimb	-	2,000	2,000	2,000	2,000	2,000	2,000	2,000											
2200-50220	Consultant Fees	14,275	136,878	136,878	136,878	251,623	136,878	251,623	136,878											
2200-50238	Postage	941	1,000	1,000	1,000	1,000	1,000	1,000	1,000											
2200-50239	Fire & Liab Insurance	78,689	67,000	67,000	67,000	67,000	67,000	67,000	67,000											
2200-50251	Telephone	10,808	5,600	5,600	5,600	5,600	5,600	5,600	5,600											
2200-50261	Property Taxes	535,316	567,770	567,770	567,770	567,770	567,770	567,770	567,770											
2200-50266	Legal/Admin	333,848	333,848	333,848	333,848	333,848	333,848	333,848	333,848											
2200-50267	Overhead/Legal/Data Allocation	231,161	231,161	231,161	231,161	231,161	231,161	231,161	231,161											
2200-50268	Mileage Allowance	392	2,000	2,000	2,000	2,000	2,000	2,000	2,000											
2200-50271	Gasoline & Vehicle Maint.	10,723	5,389	5,389	5,389	6,410	5,389	6,410	5,389											
2200-50275	Repairs & Maint Equip	-	1,200	1,200	1,200	1,000	1,200	1,000	1,200											
2200-50280	Regulatory Expense	906	5,000	5,000	5,000	5,000	5,000	5,000	5,000											
2200-50281	Regulatory Assessment	112,456	80,000	80,000	80,000	133,500	80,000	133,500	80,000											
2200-50305	Water	1,725	2,015	2,015	2,015	1,800	2,015	1,800	2,015											
2200-50306	Electricity	7,293	7,956	7,956	7,956	6,950	7,956	6,950	7,956											
2200-50307	Natural Gas	5,504	5,226	5,226	5,226	5,125	5,226	5,125	5,226											
2200-50361	Office Supplies	10,136	15,000	15,000	15,000	11,845	15,000	11,845	15,000											
2200-50464	Revenue Reserve	-	144,428	144,428	144,428	144,428	144,428	144,428	144,428											
2200-50505	Self-Insurance	-	5,000	5,000	5,000	5,000	5,000	5,000	5,000											
2200-50520	Severance	98,863	-	-	-	-	-	-	-											
2200-50440	Capital Outlay (SSMP & 5yr Upd	(33,185)	80,000	80,000	250,000	125,000	250,000	125,000	250,000											
2200-50851	Transfer to Equipment Replace	-	112,000	112,000	175,000	175,000	175,000	175,000	175,000											
2200-50860	Depreciation Expenses	1,314,496	-	-	-	-	-	-	-											
Total Administration		3,557,504	2,857,336	2,857,336	2,807,256	3,080,761	2,807,256	3,080,761	2,807,256	303,602	446,683	216,878	20,797	570,398	657,770	21,700	-	425,000	-	144,428
2209-50001	Cust Service Base Salary	291,674	315,503	315,503	309,310	333,414	309,310	333,414	309,310											
2209-50002	Overtime	2,610	5,409	5,409	5,409	2,700	5,409	2,700	5,409											
2209-50004	Temp & Seasonal	-	14,976	14,976	14,976	-	14,976	-	14,976											
2209-50100	Employment Benefits	173,340	219,633	219,633	186,231	235,533	186,231	235,533	186,231											
2209-50120	Bank Fees	13,298	16,800	16,800	16,800	14,400	16,800	14,400	16,800											
2209-50175	Annual Leave Buy Back	2,526	4,500	4,500	4,500	4,150	4,500	4,150	4,500											
2209-50205	Copying & Binding	532	500	500	500	600	500	600	500											
2209-50212	Conferences & Training	840	5,000	5,000	5,000	3,000	5,000	3,000	5,000											
2209-50225	Postage	19,252	26,175	26,175	26,175	26,175	26,175	26,175	26,175											
2209-50238	Contract Services	62,307	74,680	74,680	74,680	64,200	74,680	64,200	74,680											
2209-50271	Gasoline & Vehicle Maint.	30,831	26,945	26,945	26,945	32,050	26,945	32,050	26,945											
2209-50275	Repairs & Maintenance	22,708	35,000	35,000	35,000	35,000	35,000	35,000	35,000											
2209-50279	Meter Maintenance	7,748	10,000	10,000	10,000	10,000	10,000	10,000	10,000											
2209-50311	Operating Supplies	(22,046)	5,000	5,000	5,000	5,000	5,000	5,000	5,000											
2209-50320	Uniforms & Protective Gear	-	1,000	1,000	1,000	2,450	1,000	2,450	1,000											
2209-50380	Customer Service Supplies	1,951	5,000	5,000	5,000	3,000	5,000	3,000	5,000											
2209-50440	Capital Outlay	(23,125)	91,400	91,400	220,000	346,500	220,000	346,500	220,000											
2209-50452	Interest Expense	59,301	77,946	77,946	72,872	67,495	72,872	67,495	72,872											
2209-50552	Principal Debt Repayment	-	137,970	137,970	137,970	142,895	137,970	142,895	137,970											
2209-50960	Depreciation Expense	123,138	-	-	-	-	-	-	-											
Total Customer Service		766,885	1,073,437	1,073,437	1,156,776	1,354,002	1,156,776	1,354,002	1,156,776	334,195	186,231	47,975	-	26,945	657,770	21,700	-	220,000	-	144,428
2212-50001	Supply Island Salary	297,103	308,186	308,186	309,950	312,654	309,950	312,654	309,950											
2212-50002	Overtime	27,936	33,000	33,000	33,000	25,000	33,000	25,000	33,000											
2212-50004	Temporary Wages	20,270	26,180	26,180	26,180	22,800	26,180	22,800	26,180											
2212-50100	Employee Benefits	175,319	197,843	197,843	174,277	212,190	174,277	212,190	174,277											
2212-50175	Annual Leave Buy Back	-	3,800	3,800	3,800	1,700	3,800	1,700	3,800											
2212-50271	Gasoline & Vehicle Maint.	59,957	59,279	59,279	59,279	70,510	59,279	70,510	59,279											
2212-50275	Repair & Maintenance	14,296	10,000	10,000	10,000	14,000	10,000	14,000	10,000											
2212-50277	Reservoir Maintenance	22,233	16,000	16,000	16,000	25,000	16,000	25,000	16,000											
2212-50306	Electricity	42,593	49,880	49,880	49,880	38,789	49,880	38,789	49,880											
2212-50311	Operating Supplies	9,609	7,500	7,500	7,500	6,700	7,500	6,700	7,500											
Total		1,314,496	1,073,437	1,073,437	1,156,776															

2020 and 2021 Budget

City of Newport, Rhode Island

CITY OF NEWPORT, RHODE ISLAND
 120 ADOPTED & FY2021 PROPOSED BUDGET DE
 WATER FUND

		DOCKET 4595		NEW DOCKET													
ACCT NUMBER	ACCOUNT NAME	2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	FY2021 PROPOSED BUDGET	Salaries	Benefits	Purchased Services	Utilities	Internal Services	Other Charges	Supplies & Materials	Interest Expense	Capital Outlay	Debt Principal	Rev Reserve Depreciation Other
2212-50320	Uniform & Protective Gear	338	1,510	1,510	1,510	2,000							1,510				
2212-50335	Chemicals	61,200	66,800	66,800	66,800	94,800							66,800				
2212-50440	Capital Outlay	61,370	900,000	900,000	1,425,000	1,300,000								164,619	1,425,000		
2212-50452	Interest Expense	226,909	216,210	216,210	164,619	147,721											
2212-50552	Principal Debt Repayment		539,000	539,000	471,220	483,800										471,220	
2212-50950	Depreciation Expense	192,788															
	Total Source of Supply, Island	1,211,821	2,435,188	2,435,188	2,819,015	2,757,664	372,930	174,277	49,880	59,279	101,810	164,619	1,425,000	164,619	1,425,000	471,220	
2213-50002	Overtime	5,023	11,610	11,610	11,610	4,000											
2213-50004	Temp/Seasonal	21,106	29,996	29,996	29,996	27,000											
2213-50005	Permanent Part-time	6,040	12,900	12,900	12,900	12,900											
2213-50100	Employment Benefits	2,461	2,525	2,525	2,525	2,525											
2213-50275	Repairs & Maintenance	9,334	7,000	7,000	7,000	17,000							7,000				
2213-50277	Reservoir Maint	4,199	4,500	4,500	4,500	12,000							4,500				
2213-50306	Electricity	149,593	154,424	154,424	154,424	160,790			154,424								
2213-50311	Operating Supplies	178	1,000	1,000	1,000	500											
2213-50440	Capital Outlay	11,047															
2212-50950	Depreciation Expense	16,390															
	Total Source of Supply, Mainland	225,371	223,955	223,955	223,955	237,548	54,506	2,525	154,424	5,389	12,500	154,424	12,500	721,399	1,187,844	1,187,844	
2222-50001	Treatment Plant Salary	561,329	547,256	547,256	511,075	513,045	511,075										
2222-50002	Overtime	91,625	102,940	102,940	102,940	88,500											
2222-50003	Holiday Pay	20,686	22,032	22,032	22,032	21,781											
2222-50045	Lead Plant Operator Stipend	11,240	12,480	12,480	12,480	12,480											
2222-50100	Employee Benefits	280,974	306,323	306,323	263,937	295,630											
2222-50175	Annual Leave Buy Back	9,645	12,000	12,000	12,000	11,600											
2222-50212	Confereces	2,190	4,500	4,500	4,500	4,500			4,500								
2222-50239	Fire & Liab Insurance	28,331	35,000	35,000	35,000	35,000			35,000								
2222-50260	Rental of Equip	1,854	1,000	1,000	1,000	1,000											
2222-50271	Gasoline & Vehicle Maint.	7,050	5,389	5,389	5,389	6,410				5,389							
2222-50275	Repairs/Maint Equip	37,004	66,992	66,992	66,992	55,000											
2222-50306	Electricity	224,989	212,484	212,484	212,484	226,185											
2222-50307	Natural Gas	32,402	43,410	43,410	43,410	17,840				212,484							
2222-50308	Sewer Charge	99,180	204,000	204,000	204,000	118,900											
2222-50311	Operating Supplies	119	17,161	17,161	17,161	15,000											
2222-50320	Uniforms & Protective Gear	836	1,426	1,426	1,426	3,625											
2222-50335	Chemicals	197,681	366,315	378,594	366,315	431,220											
2222-50440	Capital Outlay (SCADA)	-	500,000	500,000	500,000	200,000											
2222-50452	Interest Expense	763,850	747,508	747,508	721,399	692,394								721,399			
2222-50552	Principal Debt Repayment		1,164,284	1,164,284	1,187,944	1,215,383										1,187,944	
2222-50950	Depreciation Expense	331,455															
	Total Station One Treatment Plant	2,702,440	4,372,500	4,414,544	3,791,384	3,995,258	660,527	263,937	39,500	459,894	5,389	452,894	452,894	721,399	1,187,844	1,187,844	
2223-50001	Lawton Valley Salary	528,608	530,052	530,052	498,541	531,042	498,541										
2223-50002	Overtime	102,478	98,903	98,903	98,903	110,750	98,903										
2223-50003	Holiday Pay	19,772	19,992	19,992	19,992	19,615											
2223-50045	Lead Plant Operator Stipend	4,176	12,480	12,480	12,480	12,480											
2223-50100	Employee Benefits	309,454	311,573	311,573	276,234	334,544											
2223-50175	Annual Leave Buy Back	9,724	7,400	7,400	7,400	9,500											
2223-50212	Confereces	2,495	4,120	4,120	4,120	4,120			4,120								
2223-50239	Fire & Liab Ins	61,505	54,000	60,324	54,000	60,325											
2223-50260	Equipment Rental	522	1,000	2,500	1,000	1,000											
2223-50271	Gasoline & Vehicle Maint.	5,678	5,389	5,389	5,389	6,410											
2223-50275	Repairs & Maintenance	55,379	61,556	61,556	61,556	65,000											
2223-50306	Electricity	289,647	375,092	375,092	375,092	301,655											
2223-50307	Natural Gas	25,950	34,663	34,663	34,663	26,195											
2223-50308	Sewer Charge	437,731	510,000	510,000	510,000	476,625											
2223-50311	Operating Supplies	2,820	13,311	13,311	13,311	13,300											
2223-50320	Uniforms & Protective Gear	836	1,303	1,303	1,303	3,600											
2223-50335	Chemicals	295,600	328,667	328,667	328,667	468,996											
2223-50452	Interest Expense	1,447,322	1,433,620	1,433,620	1,416,197	1,357,857								1,416,197			
2223-50552	Principal Debt Repayment		2,229,237	2,229,237	2,362,983	2,418,528										2,362,983	
2223-50950	Depreciation Expense	775,465															
	Total Lawton Valley Treatment Plant	4,375,162	6,032,358	6,040,182	6,083,731	6,221,462	637,316	278,234	58,120	919,755	5,389	405,837	405,837	1,416,197	2,362,983	2,362,983	
2235-50001	Water Lab Salary	105,565	124,540	124,540	121,179	143,963	121,179										


CITY OF NEWPORT, RHODE ISLAND
120 ADOPTED & FY2021 PROPOSED BUDGET DE
WATER FUND

ACCT NUMBER	ACCOUNT NAME	DOCKET 4595 NEW DOCKET										Rev Reserve						
		2018 ACTUAL RESULTS	2019 ADOPTED BUDGET	2019 PROJECTED RESULTS	2020 ADOPTED BUDGET	FY2021 PROPOSED BUDGET	Salaries	Benefits	Purchased Services	Utilities	Internal Services		Other Charges	Supplies & Materials	Interest Expense	Capital Outlay	Debt Principal	Depreciation Other
2235-50100	Employee Benefits	96,521	64,189	64,189	55,194	86,774												
2235-50175	Annual Leave Buy Back	4,210	1,500	1,500	1,500	4,250												
2235-50275	Repairs & Maintenance	1,544	1,700	1,700	1,700	6,200												
2235-50281	Water Lab Regulatory Assess	60,124	60,024	60,024	47,024	83,700								1,700				
2235-50339	Lab Supplies	21,104	35,627	35,627	35,627	55,000								35,627				
Total Lab		249,068	287,580	287,580	262,224	379,887								37,327				
2241-50001	Distribution Salary	463,664	547,101	547,101	515,219	521,449												
2241-50002	Overtime	43,341	52,364	52,364	52,364	46,500												
2241-50004	Temp Wages	22,256	26,180	26,180	26,180	22,800												
2241-50100	Employee Benefits	231,379	287,853	287,853	312,306	302,837												
2241-50175	Annual Leave Buy Back	2,722	7,500	7,500	7,500	6,000												
2241-50212	Conferences	1,200	4,000	4,000	4,000	4,000												
2241-50225	Contract Services	10,316	21,525	21,525	21,525	11,870												
2241-50239	Fire & Liab Insurance	9,664	12,000	12,000	12,000	10,910												
2241-50260	Heavy Equip Rental	246	8,260	8,260	8,260	9,000												
2241-50271	Gasoline & Vehicle Maint.	93,121	70,057	70,057	70,057	83,330												
2241-50275	Repairs & Maintenance	18,741	26,000	26,000	26,000	20,200				70,057								
2241-50276	Repairs/Maint Mains	86,055	91,200	91,200	91,200	66,000												
2241-50296	Service Maintenance	27,259	30,000	30,000	30,000	30,000												
2241-50306	Electricity	16,922	20,607	20,607	20,607	20,500												
2241-50311	Operating Supplies	33,350	8,000	8,000	8,000	8,000												
2241-50320	Uniforms & Protective Gear	1,173	4,000	4,000	4,000	4,000												
2241-50440	Water Trench Restoration	7,491	102,000	102,000	100,000	100,000												
2241-50452	Interest Expense	91,911	94,139	94,139	200,000	200,000												
2241-50552	Principal Debt Repayment	-	156,685	156,685	160,334	165,955												
2241-50950	Depreciation Expense	315,652	-	-	-	-												
Total Distribution		1,476,463	3,069,471	3,069,471	1,758,003	1,715,774												
2245-50275	Repairs & Maintenance	7,739	23,800	23,800	23,800	31,300												
2245-50440	IFR Fire Hydrants	550	75,000	75,000	75,000	75,000												
2245-50950	Depreciation Expense	16,592	-	-	-	-												
Total Fire Protection		24,881	98,800	98,800	98,800	106,300												
2250-50950	OPEB Funding Change	-	2,850,000	2,850,000	2,850,000	2,850,000												
	Depreciation Expense	-	2,850,000	2,850,000	2,850,000	2,850,000												
Total Water Fund Expend		14,589,595	23,100,625	\$ 23,154,731	21,851,144	22,698,676	3,087,018	1,719,387	399,998	1,625,357	737,457	704,794	1,354,508	2,463,538	2,445,000	4,319,659	2,994,428	2,850,000

CITY OF NEWPORT
Recommended CIP Schedule
Water Fund
FY 2020 ~ 2024

Project Title	Activity No.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
WSSMP 5 Year Update	New	Rates	250,000	125,000	-	-	-	375,000
BEACON Advanced Metering And	New	Rates	125,000	125,000	-	-	-	250,000
Accounting/Billing System (Share	New	Rates	-	126,500	126,500	126,500	-	379,500
Meter Replacement Program	150945	Rates	95,000	95,000	100,000	100,000	105,000	495,000
Dam Rehabilitation	151228	Rates	500,000	500,000	1,200,000	850,000	650,000	3,700,000
Reservoir Road 3MG Tank	New	Rates	700,000	800,000	-	-	-	1,500,000
Misc. Fence Repairs	151229	Rates	125,000	-	-	-	-	125,000
Property Line Survey	New	Rates	100,000	-	-	-	-	100,000
Pump Station SCADA Project	New	Rates	-	200,000	625,000	250,000	-	1,075,000
System Wide Main Improvements	154120	Rates	200,000	200,000	75,000	200,000	100,000	775,000
System Wide Main Improvements	154120	SRF	1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Trench Restoration	154158	Rates	100,000	100,000	110,000	110,000	110,000	530,000
Fire Hydrant Replacememnt	154588	Rates	75,000	75,000	105,000	125,000	125,000	505,000
Forest Avenue Pump Station	New	Rates	-	-	200,000	500,000	1,150,000	1,850,000
IRP 5 Year Update	150057	Rates	-	-	-	-	90,000	90,000
Equipment Replacement-Water	150050	Rates	175,000	175,000	175,000	175,000	175,000	875,000
Total Water Fund			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	18,370,000
Funding Sources:								
SRF			1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Fund			2,445,000	2,521,500	2,716,500	2,436,500	2,505,000	11,620,000
Total Funding Sources			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	18,370,000

PROJECT DETAIL

PROJECT TITLE (#154589) <i>WSSMP 5 Year Update</i>	DEPARTMENT OR DIVISION <i>Water Division</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION <i>According to Rhode Island General Laws § 46-15.3, the Water System Supply Management Plan (WSSMP) has a 5 Year Update due to the Rhoda Island Water Resources Board (RIWRB), Consulting engineering services necessary to prepare the City's WSSMP are estimated at \$90,000.</i>		


GOALS & OBJECTIVES

State Mandate

STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Encourages long-term project and financial planning; Avoids withholding, termination, or annulment of disburseable funds to the City.</i>
TOTAL PROJECT COST	<i>\$90,000</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		<i>New</i>		<i>250,000</i>	<i>125,000</i>	-	-	-	<i>375,000</i>
TOTAL COST				<i>250,000</i>	<i>125,000</i>	-	-	-	<i>375,000</i>
WATER FUND IMPACT				<i>250,000</i>	<i>125,000</i>	-	-	-	<i>375,000</i>

PROJECT DETAIL

PROJECT TITLE BEACON <i>Advanced Metering Analytics</i>	DEPARTMENT OR DIVISION Water Utilities	LOCATION Newport, Middletown & Portsmouth
PROJECT DESCRIPTION The project supports the transition from the currently used Badger Read Center Analytics platform to the BEACON Advanced Metering Analytics (AMA) platform. Badger Meter is replacing the current generation, end of life Read Center platform with BEACON. As Read Center product is at end of life, it will not receive any programming updates. The BEACON platform will seamlessly integrate with the completed Radio Read Meter Reading System project. The platform will work with all existing meters and allow for new ORION Cellular LTE endpoint type meters. It will address the customer requests access to their water usage data via EyeOnWater. EyeOnWater is a mobile application, allows a customer to take a hands-on approach to monitoring their water usage. When using the app, customers have the ability to see and understand their water use via iOS device or Android smartphone.		

GOALS & OBJECTIVES
 Perform regular, ongoing maintenance


STATUS/OTHER COMMENTS Council's Strategic Goal #2, Infrastructure	OPERATING COSTS/SAVINGS Extend Lifespan of Infrastructure
TOTAL PROJECT COST	On-Going

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		New		125,000	125,000	-	-	-	250,000
									-
									-
									-
TOTAL COST				125,000	125,000	-	-	-	250,000
WATER FUND IMPACT				125,000	125,000	-	-	-	250,000

PROJECT DETAIL

PROJECT TITLE Accounting/Billing System (Water Division Share)		DEPARTMENT OR DIVISION Water Utilities			LOCATION Newport, Middletown, Portsmouth				
PROJECT DESCRIPTION OPAL Project - This project represents the Water Division Share for the purchase and implementation of new Billing and Collections software, The OPAL system is programmed in legacy language and is not flexible enough to meet customer online requirements. The City cannot proceed with seamless online payment and viewing functions using the current system.									
GOALS & OBJECTIVES Asset Management									
STATUS/OTHER COMMENTS Council's Strategic Goal #2, Infrastructure				OPERATING COSTS/SAVINGS Extend Lifespan of Infrastructure					
TOTAL PROJECT COST		\$ 379,500							
PLANNED FINANCING									
	Prior Funding	Unspent @ 1026/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		New		-	126,500	126,500	126,500	-	379,500
TOTAL COST				-	126,500	126,500	126,500	-	379,500
WATER FUND IMPACT				-	126,500	126,500	126,500	-	379,500

PROJECT DETAIL

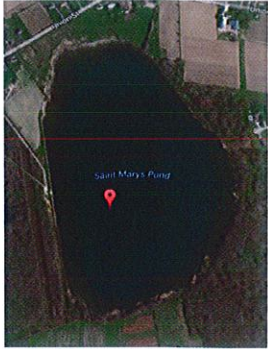
PROJECT TITLE (#150945) <i>Meter Replacement</i>	DEPARTMENT OR DIVISION <i>Water - Meter Division</i>	LOCATION <i>Newport, Middletown, Portsmouth</i>
PROJECT DESCRIPTION <i>Water meters are the instruments the Department uses to receive its revenue. By design, water meters tend to slow down or lag over time. As such, the revenue lost per meter increases the longer a meter remains in service. The Department owns all the meters and the cost of replacing all meters, regardless of size, is borne by the utility. There are almost 15,000 meters in the system. In addition to replacing older meters, special attention is given to downsizing meters. The accuracy of large meters typically is poor in monitoring low flow (< 10 gpm) conditions. Funds allocated for this project would be dedicated to replacing old meters and downsizing large meters.</i>		

GOALS & OBJECTIVES
Perform regular, ongoing maintenance

STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Annual revenue loss of \$92,000 is estimated.</i>
TOTAL PROJECT COST <i>On-Going</i>	Improved accuracy of meter reads results in increased revenues

PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates	<i>Ongoing</i>			95,000	95,000	100,000	100,000	105,000	495,000
TOTAL COST				95,000	95,000	100,000	100,000	105,000	495,000
WATER FUND IMPACT				95,000	95,000	100,000	100,000	105,000	495,000

PROJECT DETAIL

PROJECT TITLE (#151228) <i>Dam Rehabilitation</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Aquidneck Island, Tiverton, Little Compton</i>
PROJECT DESCRIPTION <p><i>Upkeep and maintenance of source water reservoirs is a critical element in providing safe drinking water. These activities have been programmed into the Water Department's Capital Improvement Program (CIP). A recent inspection identified areas of concern to all of the dams at the water supply reservoirs. Improvements address upstream slope erosion and construction of slope protection.</i></p> <p><i>The proposed improvements are recommended in the following reports completed by the Water Department:</i></p> <ul style="list-style-type: none"> ● <i>Climate Change Resiliency Assessment for North and South Easton Pond</i> ● <i>Phase 1 Dam Safety Report</i> 		

GOALS & OBJECTIVES

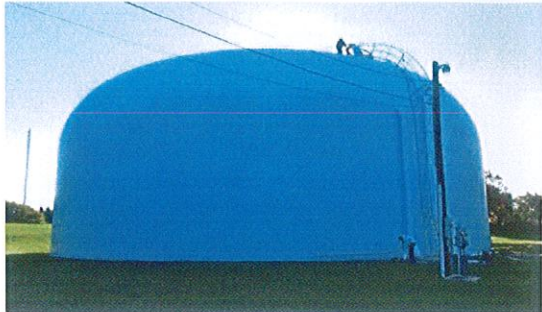
State Regulations: Perform Regular, Ongoing Maintenance

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
<i>Council's Strategic Goal #2, Infrastructure</i>	
TOTAL PROJECT COST	<i>\$500,000 Decrease major maintenance projects</i>


PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates	<i>Ongoing</i>			500,000	500,000	1,200,000	850,000	650,000	3,700,000
									-
									-
									-
TOTAL COST				500,000	500,000	1,200,000	850,000	650,000	3,700,000
WATER FUND IMPACT				500,000	500,000	1,200,000	850,000	650,000	3,700,000

PROJECT DETAIL

PROJECT TITLE		DEPARTMENT OR DIVISION			LOCATION				
Reservoir Road 3MG Tank		Water Utilities			Reservoir Road, Middletown, RI				
PROJECT DESCRIPTION									
<p>The Water Division is responsible for maintaining four storage tanks for treated water. The work includes regularly scheduled inspections followed by required and/or recommend maintenance. A recent inspection of Reservoir Road 3MG Tank recommended removal and replacement of the coating system and various repair and/or replacements of appurtenances.</p>									
GOALS & OBJECTIVES									
Asset Management									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
Council's Strategic Goal #2, Infrastructure					Extend Lifespan of Infrastructure				
TOTAL PROJECT COST \$ 1,400,000									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates		New		700,000	800,000	-	-	-	1,500,000
									-
									-
									-
TOTAL COST				700,000	800,000	-	-	-	1,500,000
WATER FUND IMPACT				700,000	800,000	-	-	-	1,500,000

PROJECT DETAIL

PROJECT TITLE (#151229) <i>Misc. Fence Repairs</i>	DEPARTMENT OR DIVISION <i>Water Utilities</i>	LOCATION <i>Newport, Middletown, Portsmouth, Tiverton, Little Compton</i>
PROJECT DESCRIPTION <i>NWD has fencing that provides physical security around system components in Newport, Middletown, Portsmouth, Tiverton, and Little Compton. Inspections found fencing requiring repair, replacement and/or augmentation. The various sites have been combined into a single project for economies of scale and to establish analogous life-expectancies.</i> <i>Chain link typically lasts between 15 and 20 years, depending on location.</i>		


GOALS & OBJECTIVES
Perform Regular, Ongoing Maintenance, Security

STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Extend Lifespan of Infrastructure</i>
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TOTAL PROJECT COST

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2022/23	TOTAL
Water Rates	<i>Ongoing</i>			125,000	-	-	-	-	125,000
TOTAL COST				125,000	-	-	-	-	125,000
WATER FUND IMPACT				125,000	-	-	-	-	125,000


PROJECT DETAIL

PROJECT TITLE		DEPARTMENT OR DIVISION			LOCATION				
Property Line Survey		Water Utilities			Newport, Middletown, Portsmouth				
PROJECT DESCRIPTION									
<p>Ensuring safe drinking water supplies requires keeping drinking water sources (wells and surface waters) as clean as possible, because it is less expensive and more protective of public health to prevent contamination than it is to treat water to meet health standards. New contaminants of concern continue to emerge, which can require more costly treatment of source waters if the source waters have not been adequately protected. A Comprehensive Class I Boundary Survey of NWD owned land, not currently surveyed (e.g. Noquit Pond, North Pond, etc.) with installed Granite bounds shall be Width: 6" x 6", Height: 54", Sawn top, Sawn 2 sides, split 2 sides, Drill holes of sufficient depth in top and lettered "NWD". The above survey will provide clear delineation of NWD controlled property and enable the department to identify and address any areas of concern.</p>									
GOALS & OBJECTIVES									
Asset Management									
STATUS/OTHER COMMENTS				OPERATING COSTS/SAVINGS					
Council's Strategic Goal #2, Infrastructure				Extend Lifespan of Infrastructure					
TOTAL PROJECT COST		\$ 100,000							
PLANNED FINANCING									
	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2022/23	TOTAL
SOURCE OF FUNDS									
Water Rates		New		100,000	-	-	-	-	100,000
									-
									-
									-
TOTAL COST				100,000	-	-	-	-	100,000
WATER FUND IMPACT				100,000	-	-	-	-	100,000

PROJECT DETAIL

PROJECT TITLE <i>Pump Station SCADA Project</i>		DEPARTMENT OR DIVISION <i>Water Utilities</i>			LOCATION <i>Newport, Middletown, Portsmouth, Tiverton, Little Compton</i>				
PROJECT DESCRIPTION <i>This project is to improve the NWD Supervisory, Control, and Data Acquisition (SCADA) remote facilities. The project will update aging control and monitoring systems at remote facilities to the modern Plant SCADA system. The system would improve reliability and control. Increased remote control of the water system will improve response time and flexibility with personnel.</i>									
GOALS & OBJECTIVES <i>Perform Regular, Ongoing Maintenance</i>									
STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>				OPERATING COSTS/SAVINGS					
TOTAL PROJECT COST				PLANNED FINANCING					
	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates		<i>New</i>			<i>200,000</i>	<i>625,000</i>	<i>250,000</i>		<i>1,075,000</i>
TOTAL COST				-	<i>200,000</i>	<i>625,000</i>	<i>250,000</i>	-	<i>1,075,000</i>
WATER FUND IMPACT				-	<i>200,000</i>	<i>625,000</i>	<i>250,000</i>	-	<i>1,075,000</i>

PROJECT DETAIL

PROJECT TITLE (#154120) System Wide Main Improvements	DEPARTMENT OR DIVISION Water Utilities	LOCATION Newport, Middletown & Portsmouth
PROJECT DESCRIPTION The project includes the design and construction of water mains as identified in the 2015 Infrastructure Replacement Plan (IRP), as approved by RIDOH. The IRP prioritized water mains due to age, condition, capacity, and criticality. Improvements in the distribution system reinforce the hydraulic integrity of the system and the quality of water delivered to our customers.		


GOALS & OBJECTIVES
 Council's Strategic Goal #2, Infrastructure

STATUS/OTHER COMMENTS On-Going	OPERATING COSTS/SAVINGS Extend Lifespan of Infrastructure
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PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates				200,000	200,000				
SRF	Ongoing			1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
TOTAL COST				1,200,000	2,700,000	500,000	2,500,000	250,000	6,750,000
WATER FUND IMPACT				1,200,000	2,700,000	500,000	2,500,000	250,000	6,750,000

PROJECT DETAIL

PROJECT TITLE (#154158) <i>Water Trench Restoration</i>		DEPARTMENT OR DIVISION <i>Water Utilities</i>			LOCATION <i>Newport & Middletown</i>				
PROJECT DESCRIPTION <i>A yearly contract is proposed for permanent restoration of water trenches. Ideally, a 90 day period is provided between temporary and permanent restoration to allow for settlement.</i>									
GOALS & OBJECTIVES <i>Ongoing maintenance</i>									
STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>				OPERATING COSTS/SAVINGS <i>Avoidance of Liability Issues</i>					
TOTAL PROJECT COST				PLANNED FINANCING					
	Prior Funding	Unspent @ 10/26/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Water Rates	<i>Ongoing</i>			100,000	100,000	110,000	110,000	110,000	530,000
TOTAL COST				100,000	100,000	110,000	110,000	110,000	530,000
WATER FUND IMPACT				100,000	100,000	110,000	110,000	110,000	530,000

PROJECT DETAIL

PROJECT TITLE (#154588) <i>Fire Hydrant Replacement</i>		DEPARTMENT OR DIVISION <i>Water Utilities</i>			LOCATION <i>Newport, Middletown, Portsmouth</i>				
PROJECT DESCRIPTION <i>The Water Department has a comprehensive program to replace hydrants when they reach an age of 50 years old. Continued funding for these hydrants will allow the Water Department to continue this program to provide adequate fire fighting capabilities throughout the system.</i>									
GOALS & OBJECTIVES <i>Perform Regular, Ongoing Maintenance</i>									
STATUS/OTHER COMMENTS <i>Council's Strategic Goal #2, Infrastructure</i>					OPERATING COSTS/SAVINGS <i>Extend Lifespan of Infrastructure</i>				
TOTAL PROJECT COST <i>On-going</i>									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	10/26/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Water Rates	<i>Ongoing</i>			75,000	75,000	105,000	125,000	125,000	505,000
TOTAL COST				75,000	75,000	105,000	125,000	125,000	505,000
WATER FUND IMPACT				75,000	75,000	105,000	125,000	125,000	505,000

EQUIPMENT REPLACEMENT SCHEDULE - WATER FUND
FY2020 ~ 2024
Table 22

		ID#	DESCRIPTION	YEAR	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24
Pug	PT-44-MCI	xxxx	4wd Off Road Vehicle	1995					
Big Tex	BIWI10PI-20	820	Flat bed Trailer	2000					
Ing.Rand	P 185WJD	1611	Trailerred Air Compress	2002					
Ing.Rand	P175WW	2410	Air Compressor	2004					
Bob Cat	4 wd off road veh		Skid Steer Loader	2004			75,000		
	Trackless MT5	1984	Tractor	2006	85,000				
Ford	F-250	1847	Pickup Truck	2008	45,000				
Ford	F-250	1849	Pickup Truck	2008					
Ford	F-250	1850	Pickup Truck	2008					
DewEze	ATM72	8984	Slope Mower	2008			35,000		
Echo	Bearcat	924	Wood Chipper	2008					
John Deere	Z840A		60" Zero Turn Mower	2009					
John Deere	Quiktrak 657A		54" Stand on Mower	2009					
Ford	F-350	2183	Hydrant Truck	2010			65,000		
Kut Kwick	SSM38-72D	8967	Slope Mower	2011					
Freightline	F-70	2213	Dump Truck	2011		150,000			
John Deere	410J	2524	Backhoe	2011				150,000	
Cam Superline	Trailer	1741	Deckover trailer	2011					
Scag	SWZ-21KAE		52" Hydro-Drive Walk Behind	2011					
E.H. Watts	TRAV-L-VAC 300	2135	Utility Vacuum System	2011					45,000
Ford	F-350	1310	Crew Cab Pickup	2012	45,000				
Ford	F-150	2489	Pickup Truck	2013		25,000			
Ford	F-150	2487	Pickup	2013				25,000	
Chev	C1500	2130	Pickup Truck	2013					
Ford	F450	1301	Distribution Service Vehicle	2014					
Ford	F550	1274	Dump Truck	2015					75,000
Ford	Escape	1924	Sta. 1 & Lab	2015					
Ford	F350	1655	Meter Service Vehicle	2015					55,000
Scag				2015					
Big Tex	25PH HD	5607	25 ft. Trailer	2016					
Chev	Equinox		Dir - Util Car	2016					
Chev	Traverse	1464	SUV Traverse	2016					
Chev	1500	2507	Pickup Truck	2016					
Chev	1500	2470	Pickup	2017					
Alamo	Traxx RF	8983	Slope Mower	2017					
Total Water					175,000	175,000	175,000	175,000	175,000

CAPITAL BUDGET

Capital Improvement programming allows the City to plan and integrate long-term physical needs with available financing. The Capital Improvement Program (CIP) is a recommended schedule of public physical improvements, including the planning and engineering thereof, for the City of Newport, the Newport Public School Department and the Newport Public Library over the next five years.

Capital improvements are major City projects that do not typically recur on a consistent annual operating basis. CIP projects are categorized as follows:

- Any acquisition or lease of land
- The purchase of major equipment and vehicles valued in excess of \$15,000
- Construction or renovation of new buildings, infrastructure or facilities
- Major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure
- Major equipment or furnishings, with an estimated value in excess of \$15,000, required to furnish new buildings or facilities.

The City of Newport, Rhode Island has a separate five-year plan for capital improvements. This plan (budget) can be requested from the Finance Department (401) 845-5392. The five-year capital improvement summary and project sheets for the proposed fiscal year 2020 and FY2021 budget are included in the operating budget for information purposes only. Please refer to the five-year plan for project sheets relating to all capital projects and an analysis related to the Capital Budget.

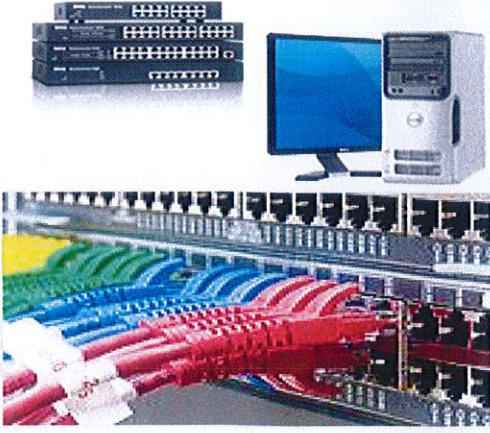
The City Council has adopted the five-year plan "in concept" without approved funding sources. The funding sources for the FY 2020 and FY2021 capital plan are adopted with the adoption of the operating budget.

CITY OF NEWPORT FY2020-2024 CIP Schedule								
Project Title	Activity No.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
INFORMATION & COMMUNICATION SYSTEMS								
Information & Communication Systems	133620	General	144,286	122,286	64,286	97,286	64,286	492,430
OPAL Billing & Collect Replace/ERP Re-evaluation & ERP Re-eval.	133681	General	400,000	640,590	1,000,000	-	-	2,040,590
Fire Alarm & Radio System	133629	General	200,000	190,000	200,000	21,000	-	611,000
Total Information & Communication Systems			744,286	952,876	1,264,286	118,286	64,286	3,144,020
FACILITIES IMPROVEMENTS								
Building Improvements	133610	General	675,000	385,000	150,000	375,000	-	1,585,000
School Department, Capital	133618	General	380,000	611,000	1,102,000	1,350,000	1,350,000	4,793,000
School Department, Space Needs	New	General	-	300,000	300,000	300,000	300,000	1,200,000
Library, Roof Repair Structural Survey	New	General	40,000	-	-	-	-	40,000
Fire, Station 1 Building Improvements	133625	General	50,000	13,000	-	-	-	63,000
Fire, Station 2 Building Improvements	133739	General	9,000	-	-	-	-	9,000
Police, Building HVAC Improvement	133818	General	55,000	-	-	-	-	55,000
Parking Facilities Improvements	133615	General	-	-	175,000	50,000	136,000	361,000
Eastons Beach Improvements	133819	General	-	-	817,500	316,100	408,420	1,542,020
Stone Slide Restoration	New	TBD	-	800,000	-	-	-	800,000
Total Facilities Improvement			1,209,000	2,109,000	2,544,500	2,391,100	2,194,420	10,448,020
ROAD IMPROVEMENTS								
Roadway/Sidewalk Improvements	133730	General	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Traffic Signal Improvements	133734	General	-	50,000	275,000	50,000	290,000	665,000
Bellevue Avenue Concrete (\$600,000 Total)	133731	General	300,000	300,000	300,000	300,000	300,000	1,500,000
Decorative Lighting	133736	General	-	50,000	50,000	50,000	50,000	200,000
Total Roadway/Sidewalk Improvements			1,500,000	1,600,000	1,825,000	1,600,000	1,840,000	8,365,000
SEAWALLS								
Seawall Repairs	133910	General	500,000	750,000	750,000	500,000	500,000	3,000,000
Total Seawalls			500,000	750,000	750,000	500,000	500,000	3,000,000
PUBLIC SERVICE PARKS, GROUNDS & PLAYGROUNDS								
Park Facility Upgrades	134090	General	20,000	170,000	250,000	225,000	200,000	865,000
Playground Improvements	134060	General	60,000	-	80,000	85,000	100,000	325,000
Playground Improvements	134060	CDBG	-	50,000	-	-	-	50,000
Historic Park Restoration	134110	General	28,000	-	150,000	120,000	100,000	398,000
Cemetery Restoration	134091	General	25,000	25,000	30,000	30,000	35,000	145,000
Total Parks, Grounds & Playgrounds			133,000	245,000	510,000	460,000	435,000	1,783,000
OTHER PROJECTS								
Variable Message Board	134092	General	3,000	-	-	-	-	3,000
Police, Workspace Upgrades	New	TBD	42,000	-	-	-	-	42,000
Total Other Projects			45,000	-	-	-	-	45,000
EQUIPMENT & VEHICLE REPLACEMENT								
Equipment Replacement - Gen	133790	Service Fees	363,000	536,000	746,000	656,000	266,000	2,567,000
Equipment Replacement (Fire) - Gen	133780	Service Fees	520,000	240,000	1,200,000	45,000	320,000	2,325,000
Total Equip & Vehicle Replacement, GF			883,000	776,000	1,946,000	701,000	586,000	4,892,000
Total Projects - School, Library & General Fund			5,014,286	6,432,876	8,839,786	5,770,386	5,619,706	31,677,040
MARITIME FUND								
Perrotti Park Docks	044874	Enterprise	150,000	150,000	150,000	150,000	150,000	750,000
Elm Street Pier Rehabilitation	044862	Enterprise	50,000	50,000	50,000	50,000	50,000	250,000
Elm Street Pier Rehabilitation	044862	Grant	50,000	-	-	-	-	50,000
Bellevue Avenue Concrete	133731	Enterprise	100,000	100,000	100,000	100,000	100,000	500,000

FY2020-2024 CIP Schedule

Project Title	Activity No.	Funding Source	Adopted 2019-20	Proposed 2020-21	Proposed 2021-22	Proposed 2022-23	Proposed 2023-24	Total 19/20-23/24
King Park Dinghy Dock Expansion	044983	Enterprise	50,000	-	-	-	-	50,000
Harbor Maintenance Shed Repair	044877	Enterprise	45,000	-	-	-	-	45,000
Equipment Replacement	044920	Enterprise	86,000	181,000	-	50,000	50,000	367,000
Total Maritime Projects			531,000	481,000	300,000	350,000	350,000	2,012,000
PARKING FUND								
Gateway Center Program	074332	Enterprise	200,000	650,000	-	-	-	850,000
Bellevue Avenue Concrete	133731	Enterprise	200,000	200,000	200,000	200,000	200,000	1,000,000
City Lot Improvements	074339	Enterprise	30,000	-	-	-	-	30,000
Equipment Replacement	074370	Enterprise	-	-	-	-	-	-
Total Parking Projects			430,000	850,000	200,000	200,000	200,000	1,880,000
WATER POLLUTION CONTROL								
Catch Basin Separation	104336	Sewer Rates	100,000	800,000	100,000	800,000	-	1,800,000
Almy Pond TMDL	104334	Sewer Rates	-	-	-	250,000	250,000	500,000
City Advisor for DBO Contract for WPC System	100010	Sewer Rates	400,000	-	-	-	-	400,000
Storm Drain Improvements	100005	Sewer Rates	1,465,000	500,000	1,000,000	1,000,000	1,000,000	4,965,000
Prog Man-Implement CSO System Master Plan (SMP)	100003	CSO Fixed Fee	500,000	500,000	600,000	500,000	500,000	2,600,000
North End Sewer Reroute	100021	CSO Fixed Fee	200,000	100,000	-	-	-	300,000
North End Sewer Reroute	100021	SRF	4,000,000	2,000,000	-	-	-	6,000,000
Storm Water Utility Fee Implementation	100021	Sewer Rates	75,000	-	-	-	-	75,000
Flood Mitigation Measures	100021	Sewer Rates	500,000	460,000	500,000	500,000	500,000	2,460,000
Sanitary Sewer Sys Improve 4-Design & Construction	New	Sewer Rates	800,000	200,000	-	-	-	1,000,000
Sanitary Sewer Sys Improve 5-Design & Construction	New	Sewer Rates	200,000	800,000	2,000,000	-	-	3,000,000
Sanitary Sewer Sys Improve 6-Design & Construction	New	Sewer Rates	-	-	200,000	800,000	2,000,000	3,000,000
Sanitary Sewer Sys Improve 7-Design & Construction	New	Sewer Rates	-	-	-	200,000	800,000	1,000,000
Equipment Replacement	New	Sewer Rates	160,000	110,000	35,000	-	-	305,000
Total WPC Projects			8,400,000	5,470,000	4,435,000	4,050,000	5,050,000	27,405,000
WATER FUND								
WSSMP 5 Year Update	New	Rates	250,000	125,000	-	-	-	375,000
BEACON Advanced Metering Analytics	New	Rates	125,000	125,000	-	-	-	250,000
Accounting/Billing System (Water Division Share)	New	Rates	-	126,500	126,500	126,500	-	379,500
Meter Replacement Program	150945	Rates	95,000	95,000	100,000	100,000	105,000	495,000
Dam Rehabilitation	151228	Rates	500,000	500,000	1,200,000	850,000	650,000	3,700,000
Reservoir Road 3MG Tank	New	Rates	700,000	800,000	-	-	-	1,500,000
Misc. Fence Repairs	151229	Rates	125,000	-	-	-	-	125,000
Property Line Survey	New	Rates	100,000	-	-	-	-	100,000
Pump Station SCADA Project	New	Rates	-	200,000	625,000	250,000	-	1,075,000
System Wide Main Improvements	154120	Rates	200,000	200,000	75,000	200,000	100,000	775,000
System Wide Main Improvements	154120	SRF	1,000,000	2,500,000	500,000	2,500,000	250,000	6,750,000
Water Trench Restoration	154158	Rates	100,000	100,000	110,000	110,000	110,000	530,000
Fire Hydrant Replacement	154588	Rates	75,000	75,000	105,000	125,000	125,000	505,000
Forest Avenue Pump Station	New	Rates	-	-	200,000	500,000	1,150,000	1,850,000
IRP 5 Year Update	150057	Rates	-	-	-	-	90,000	90,000
Equipment Replacement-Water	150050	Rates	175,000	175,000	175,000	175,000	175,000	875,000
Total Water Fund			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	19,374,500
Total Capital Improvements			17,820,286	18,255,376	16,991,286	15,306,886	13,974,706	82,348,540
Funding Sources:								
CDBG			-	50,000	-	-	-	50,000
Other			92,000	800,000	-	-	-	892,000
Maritime Fund			531,000	481,000	300,000	350,000	350,000	2,012,000
Parking Fund			430,000	850,000	200,000	200,000	200,000	1,880,000
Water Fund/State Revolving Fund			3,445,000	5,021,500	3,216,500	4,936,500	2,755,000	19,374,500
Water Pollution Control/SRF			8,400,000	5,470,000	4,435,000	4,050,000	5,050,000	27,405,000
Equipment Replacement Fund			883,000	776,000	1,946,000	701,000	586,000	4,892,000
Transfer from General Fund			4,039,286	4,806,876	6,893,786	5,069,386	5,033,706	25,843,040
Total Funding Sources			17,820,286	18,255,376	16,991,286	15,306,886	13,974,706	82,348,540

PROJECT DETAIL

PROJECT TITLE	#133620	DEPARTMENT OR DIVISION				LOCATION				
Information and Communication Systems		Finance & Support Services				Citywide				
PROJECT DESCRIPTION										
	Year 1	Year 2	Year 3	Year 4	Year 5					
PC replacement	10,000	10,000	-	-	-					
Technology upgrades	50,000	50,000	50,000	50,000	50,000					
Copier Replacement	14,286	14,286	14,286	14,286	14,286					
Virtual Desktop Expansion	-	33,000	-	-	-					
Virtual Desktop Server Updates	20,000	15,000	-	33,000	-					
Firewall Replacement	50,000	-	-	-	-					
	144,286	122,286	64,286	97,286	64,286					
GOALS & OBJECTIVES										
Technological Improvements; Council's Strategic Goal #4, Improve communications										
STATUS/OTHER COMMENTS						OPERATING COSTS/SAVINGS				
Improved functionality and remote access; document preservation.						Improved process and efficiencies could lead to savings in excess of \$100,000				
TOTAL PROJECT COST						<i>On going</i>				
PLANNED FINANCING										
	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL	
Transfer from General Fund	3,148,678	813,824	813,824	144,286	122,286	64,286	97,286	64,286	492,430	
TOTAL COST				144,286	122,286	64,286	97,286	64,286	492,430	
Total GF Transfer				144,286	122,286	64,286	97,286	64,286	492,430	

MIS CIP FY2020

ITEM 1 – PC / Server Replacement.

Workstations - During 2013 and 2014 the City replaced all microcomputers with new technology. All workstations are now running Windows 7 and Office 2010. We anticipate a decrease in demand for new PC's as we roll out VDI which enables PC's to remain in service longer

We need to keep a small supply of PCs on hand to replace any that break, are needed for training, or for additional function or staff

SAN Storage - Additional SAN storage is being funded. Each year the City has a need for ever increasing amounts of storage.

Mobiles (PD) – We fund the replacement of 20% of the mobile PCs (5) in the Police patrol cars each year. This has kept us on a replacement schedule that is easier to fund rather than replacing all at once.

ITEM 2 – General Technology Upgrades, FY2020 through FY2023.

We have found over the last few years that technological needs exceed amounts budgeted. There are often items that come up during the year, and/or additional funding needed for projects that have been budgeted. This has led to a situation where funds budgeted for one item/project have to be shifted causing a shortfall in funding in the original budgeted project.

ITEM 3 – Copier Replacements, FY2020 through FY2023.

As copier leases have expired we have either purchased the machine outright or purchased new. As leases expire, we expect to be able to purchase new copiers with an estimated useful life of 6+ years.

ITEM 4 – Virtual Desktop Expansion, FY2020.

During Q1 of FY2017 a 30 workstation pilot was being tested, engaging Fire and Police and Collections departments. Pilot efforts were a success and will lead to the addition of more virtual workstations. There are a total of 190 - 220 workstations remaining. Licensing fees to accomplish this rollout can be purchased as needed as departments come on line

ITEM 5 – Virtual Desktop Server Updates, FY2020 through 2021.

Server infrastructure updates become necessary as the number of VDI clients increase. These funds account for servers required to handle the planned number of clients as well as remote clients and security services with full integration.

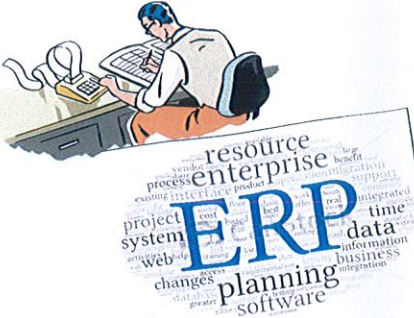
ITEM 6 – Fiber Expansion, FY2020 through 2023.

Fiber expansion to include both a lease arrangement to add fiber from OSHEAN as well as upgrade to 40Gb as needed

ITEM 7 – Replace core Firewalls, FY2020.

Existing core firewalls, the main line of defense against network intrusion detection and prevention, are outdated and end-of-life. As nefarious network attacks continue to escalate, new state-of-the art firewalls are required. Monthly automated intrusion attempts, mainly via automated “bots” which attempt to infiltrate the network, are now in the billions/month. Such volume requires more advanced firewall appliances and the specialized software to detect and prevent these constant attacks.

PROJECT DETAIL

PROJECT TITLE (#133681) OPAL Billing/Collections Replace ERP Reevaluation	DEPARTMENT OR DIVISION Finance	LOCATION City Hall
PROJECT DESCRIPTION <p>Additional Requests are needed to complete the projects</p> <p>OPAL Project - This project represents an initial set-aside for the purchase and implementation of new Billing and Collections software. The OPAL system is programmed in legacy language and is not flexible enough to meet customer on-line requirements. The City cannot proceed with seamless on-line payment and viewing functions using the current system.</p> <p>ERP Reevaluation Project - The ERP system should be reevaluated in light of the new website, potential new billing and collections system, new governmental standards, and the transparency portal for interconnections and interfaces.</p>		

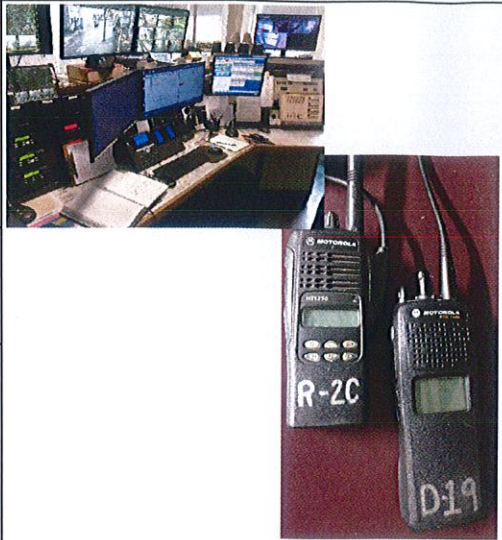
GOALS & OBJECTIVES

STATUS/OTHER COMMENTS Technological Improvements; Council's Strategic Goal #4, Improve communications	OPERATING COSTS/SAVINGS Opal Project ~ Estimated annual savings of \$50,000
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TOTAL PROJECT COST \$2,900,000

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY18 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	500,000	500,000		400,000	640,590	1,000,000	-	-	2,040,590
TOTAL COST				400,000	640,590	1,000,000	-	-	2,040,590


PROJECT DETAIL

PROJECT TITLE	DEPARTMENT OR DIVISION	LOCATION
<i>Fire Alarm & Radio System</i>	<i>Fire Department</i>	<i>All Fire Stations</i>
PROJECT DESCRIPTION		
FY 2019/20	Fire Alarm TRX50 Receiving Console (1) 32,000 Radio System update/replacement 108,000 Fire Alarm/Dispatch renovation 10,000 Portable Radio Replacement (23) 120,000 Total FY 2019/20 270,000 Less Reduction (70,000) 200,000	
FY 2020/21	Sta 5 & 1 - Fire Alarm TRX50 (2) 70,000 Portable Radio Replacement (23) 120,000 Total FY 2020/21 190,000	
FY 2021/22	Sta 2 - Fire Alarm TRX50 Receiving Console 38,000 Portable Radio Replacement (23) 120,000 Street Box Replacement (6) 42,000 Total FY 2021/22 200,000	
FY 2022/23	Street Box Replacement (3) 21,000 Total FY 2022/23 21,000	
GOALS & OBJECTIVES		
Council Strategy # 2 to protect infrastructure. Public safety communications and preservation of physical assets		
STATUS/OTHER COMMENTS		OPERATING COSTS/SAVINGS
The consoles are approaching 25 years, and the portable radios are at the end of their service life. Motorola will no longer support the radios at the end of 2019.		The radio model is no longer manufactured and replacement parts are becoming more difficult to obtain. Fire Alarm console showing its age and planned replacement is recommended, before emergency replacement occurs.
TOTAL PROJECT COST		

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund		New		200,000	190,000	200,000	21,000	-	611,000
TOTAL COST				200,000	190,000	200,000	21,000	-	611,000
Total GF Transfer				200,000	190,000	200,000	21,000	-	611,000

PROJECT DETAIL

PROJECT TITLE (#133610) <i>Building Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>	
PROJECT DESCRIPTION <i>Physical improvements to City owned facilities are imperative to preserve assets as well as to maintain and to improve efficiencies that lie within. The building envelope study performed specifies a number of items that should be undertaken to a number of our facilities to correct deficiencies for purposes of asset preservation.</i>			
<i>FY2019/2020</i>	<i>City Hall Tower Design & Stabilization</i>		<i>675,000</i>
<i>FY2020/21</i>	<i>City Hall Roof Replacement</i>		<i>385,000</i>
<i>FY2021/22</i>	<i>Martin Recreation HUT Interior Reno Design</i>		<i>150,000</i>
<i>FY2022/23</i>	<i>City Hall Window Restoration / Repair</i>		<i>375,000</i>

GOALS & OBJECTIVES
Preservation of physical assets and public safety


STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Energy efficiencies and reduction of maintenance costs</i>
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TOTAL PROJECT COST *On going*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	<i>2,101,099</i>	<i>758,413</i>	<i>758,413</i>	<i>675,000</i>	<i>385,000</i>	<i>150,000</i>	<i>375,000</i>	<i>-</i>	<i>1,585,000</i>
Other									
TOTAL COST				<i>675,000</i>	<i>385,000</i>	<i>150,000</i>	<i>375,000</i>	<i>-</i>	<i>1,585,000</i>
Total GF Transfer				<i>675,000</i>	<i>675,000</i>	<i>385,000</i>	<i>150,000</i>	<i>375,000</i>	<i>1,585,000</i>

PROJECT DETAIL

PROJECT TITLE #130018		DEPARTMENT OR DIVISION		LOCATION					
School Building Improvements		Public Services		Citywide					
PROJECT DESCRIPTION									
<p>Pursuant to RIGL 16-7-36(11), required maintenance expenditures are below. This funding meets those requirements and are to be used for the purpose of keeping school facilities open and safe for use.</p>									
FY2019/20	General Capital Repairs		380,000						
FY2020/21	TBD		611,000						
FY2021/22	TBD		1,102,000						
FY2022/23	TBD		1,350,000						
FY2023/24	TBD		1,350,000						
GOALS & OBJECTIVES									
Preservation of physical assets and public safety									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
Council's Strategic Goal = Infrastructure					Completing repairs will protect the schools from interior damage due to infiltration and improve the student safety.				
TOTAL PROJECT COST					PLANNED FINANCING				
	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	218,067	126,607	126,607	380,000	611,000	1,102,000	1,350,000	1,350,000	4,793,000
TOTAL COST				380,000	611,000	1,102,000	1,350,000	1,350,000	4,793,000
Total GF Transfer				380,000	611,000	1,102,000	1,350,000	1,350,000	4,793,000

PROJECT DETAIL

PROJECT TITLE		DEPARTMENT OR DIVISION			LOCATION				
<i>School Department Space Needs</i>		<i>Public Services</i>			<i>Citywide</i>				
PROJECT DESCRIPTION									
<i>Reserved for space needs to alleviate overcrowding at the Pell School, provide space for kindergarten, pre-kindergarten and administrative offices.</i>									
GOALS & OBJECTIVES									
<i>Preservation of physical assets and public safety</i>									
STATUS/OTHER COMMENTS					OPERATING COSTS/SAVINGS				
<i>Council's Strategic Goal = Infrastructure</i>									
TOTAL PROJECT COST									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund		<i>New</i>			<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>1,200,000</i>
TOTAL COST				-	<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>1,200,000</i>
Total GF Transfer				-	<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>300,000</i>	<i>1,200,000</i>

PROJECT DETAIL

PROJECT TITLE Roof Repair Structural Survey	DEPARTMENT OR DIVISION Newport Public Library	LOCATION 300 Spring Street
PROJECT DESCRIPTION As mentioned in previous requests, the roof of the Newport Public Library will be approaching the end of its life in 2020. This is according to a survey conducted in 2010. That year was considered the "half life" of the roof; constructed in 2001 it was thought that it would last 20 years. The 2010 survey (held at the NPL) confirmed that the roof would last for another ten years. There are continued problems that can be repaired on an as-needed basis but they are expensive and ultimately reaching the point of diminishing returns.		


GOALS & OBJECTIVES
Understanding the need and urgency of a major roof repair.

STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
TOTAL PROJECT COST \$40,000	<i>Unanticipated repairs and damage to library building & holdings</i>

PLANNED FINANCING

	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Funds		New		40,000	-	-	-	-	40,000
TOTAL COST				40,000	-	-	-	-	40,000
Total GF Transfer				40,000	-	-	-	-	40,000

PROJECT DETAIL

PROJECT TITLE (#133625) Station 1 Building Improvements	DEPARTMENT OR DIVISION Fire Department	LOCATION Fire Headquarters - 21 W. Marlborough Street	
PROJECT DESCRIPTION			
FY 2019/20	Exterior Lead Paint Abatement and Painting		70,000
	Total FY 2019/20		70,000
	Less Deduction		-20,000
			50,000
FY 2020/21	Firefighting Turnout Gear Racks	13,000	
	Total FY 2020/21	13,000	


GOALS & OBJECTIVES
 Health and Safety
 Council Strategy # 2 to protect infrastructure.

STATUS/OTHER COMMENTS
 Painting will protect the property, and will prevent further damage to the property

OPERATING COSTS/SAVINGS
 Exterior Painting will reduce wood trim replacement costs, and prevent water infiltration. Flooring will encapsulate the broken asbestos tiles which are a health hazard.

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	337,200	49,834	49,834	50,000	13,000	-	-	-	63,000
TOTAL COST				50,000	13,000	-	-	-	63,000
Total GF Transfer				50,000	13,000	-	-	-	63,000

PROJECT DETAIL

PROJECT TITLE (#133739) <i>Apparatus Ramp Replacement</i>	DEPARTMENT OR DIVISION <i>Fire Department</i>	LOCATION <i>Station 2 - 100 Old Fort Road</i>
PROJECT DESCRIPTION <i>This request is for additional funds for completion of project.</i>		
FY 2020/21	<i>Station 2 - Driveway Apron Repaving</i> 9,000 Total FY 2020/21 9,000	

GOALS & OBJECTIVES
 Council Strategic Goal # 2: Infrastructure
 To provide ongoing maintenance of City facilities and to protect assets

STATUS/OTHER COMMENTS
 Station driveway/apron is crumbling and requires repaving

OPERATING COSTS/SAVINGS
 Preservation of assets; Decreased liability claims

TOTAL PROJECT COST \$34,000


PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund		25,000		9,000	-	-	-	-	9,000
TOTAL COST				9,000	-	-	-	-	9,000
Total GF Transfer				9,000	-	-	-	-	9,000

PROJECT DETAIL

PROJECT TITLE(Activity #133818) <i>Building HVAC Improvement</i>		DEPARTMENT OR DIVISION <i>Newport Police Department</i>			LOCATION <i>120 Broadway</i>				
PROJECT DESCRIPTION <i>Additional funding to complete final phase of police department Heating, Ventilation and Air Conditioning Upgrade Project as recommended by engineering study of HVAC system. These funds to be used to convert antiquated pneumatic controls to digital controls on first floor and lower level of police station.</i>									
GOALS & OBJECTIVES Improve HVAC									
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area #2, Infrastructure</i>					OPERATING COSTS/SAVINGS <i>More efficient heating and cooling of building. Annual savings in Energy Consumption</i>				
TOTAL PROJECT COST		\$205,000							
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Transfer from General Fund	150,000	24,078		55,000	-	-	-	-	55,000
TOTAL COST				55,000	-	-	-	-	55,000
Total GF Transfer				55,000	-	-	-	-	55,000

PROJECT DETAIL

PROJECT TITLE (#133615) <i>Parking Facility Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>														
PROJECT DESCRIPTION The City of Newport is developing a program to maintain and to improve its parking lot infrastructure associated with public buildings. Recent improvements include the new City Hall lot and Touro Street lot as well as maintenance improvements to the lots at the Beach (east lot). Existing Priorities include the Recreation Center (Hut), Freebody Park, Police Department, Edward Street, and Braga Park. Vehicles are now parking on an eroded gravel parking area along Golden Hill Street to access the Hut. Recent improvements to the Freebody Park must be followed up by pavement and drainage improvements.																
<table border="0"> <tr> <td>FY2019/20</td> <td>No request</td> <td></td> </tr> <tr> <td>FY2020/21</td> <td>No request</td> <td></td> </tr> <tr> <td>FY2021/22</td> <td>Police Department</td> <td>175,000</td> </tr> <tr> <td>FY2022/23</td> <td>Edward Street</td> <td>50,000</td> </tr> <tr> <td>FY2023/24</td> <td>Edward King House Access Road</td> <td>136,000</td> </tr> </table>			FY2019/20	No request		FY2020/21	No request		FY2021/22	Police Department	175,000	FY2022/23	Edward Street	50,000	FY2023/24	Edward King House Access Road
FY2019/20	No request															
FY2020/21	No request															
FY2021/22	Police Department	175,000														
FY2022/23	Edward Street	50,000														
FY2023/24	Edward King House Access Road	136,000														

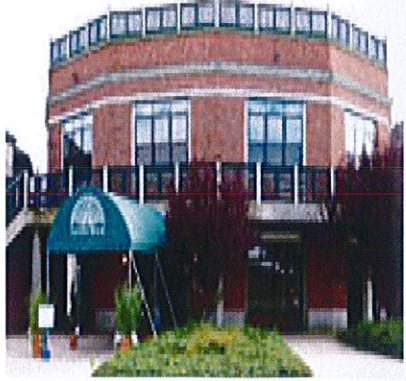
GOALS & OBJECTIVES
Preserve assets; public safety

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Improve structural integrity of facility</i>
TOTAL PROJECT COST	<i>On going</i> Reduction of Trip/Fall litigation & Pothole claims, Fleet Preservation

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	285,000	100,000	100,000	-	-	175,000	50,000	136,000	361,000
TOTAL COST				-	-	175,000	50,000	136,000	361,000
Total GF Transfer				-	-	175,000	50,000	136,000	361,000

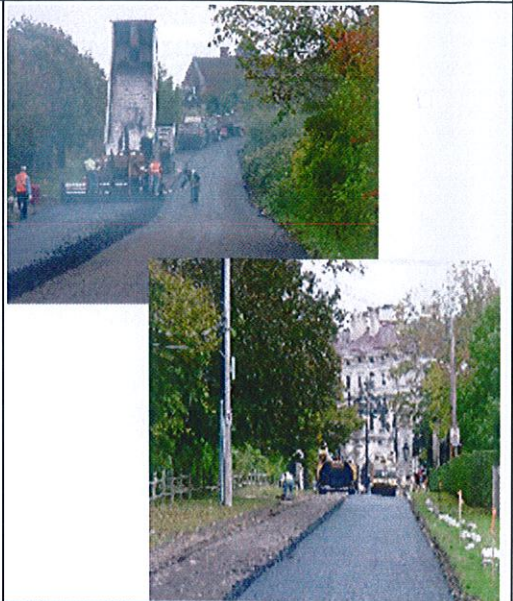
PROJECT DETAIL

PROJECT TITLE (#133819) <i>Easton Beach Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Eastons' Beach</i>
PROJECT DESCRIPTION		
FY2020/21	Type 'A', 'B' & 'C' services: Design / Construction Adm 320,000 Carousel / Snack Bar Structural Concrete Repairs 128,840 448,840 Less Reduction (448,840) -	
FY2021/22	Carousel / Snack Bar Truss Replacement 817,500	
FY2022/23	Rotunda Structural Repairs 316,100	
FY2023/24	Rotunda Mechanical, Electrical, Plumbing 408,420	
GOALS & OBJECTIVES		
<i>Increase revenues while promoting faculties and family activities in a safe environment</i>		
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>		OPERATING COSTS/SAVINGS <i>Repair of structural components and MEP will insure long term integrity of the Carousel & Rotunda and will reduce the costs of operations and maintenance.</i>
TOTAL PROJECT COST		

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	345,000	225,148	225,148	-	-	817,500	316,100	408,420	1,542,020
TOTAL COST				-	-	817,500	316,100	408,420	1,542,020
Total GF Transfer				-	-	817,500	316,100	408,420	1,542,020

PROJECT DETAIL

PROJECT TITLE (#133730) <i>Roadway/Sidewalk Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>
PROJECT DESCRIPTION <i>Design and construction funds for roadway and sidewalk improvements will allow the City to continue with the advancements made in recent years with its physical roadway and infrastructure reconstruction program without the need for bond improvements or debt service payments.</i>		

GOALS & OBJECTIVES

Asset preservation

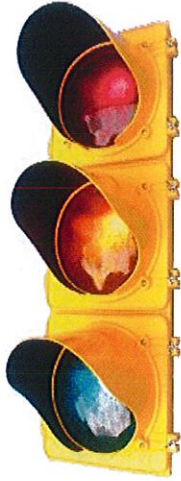
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Personnel and operating maintenance and material savings, improved accessibility, reduction of liability, public safety</i>
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TOTAL PROJECT COST *On going*

PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	7,833,250	783,979	783,979	1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
TOTAL COST				1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000
Total GF Transfer				1,200,000	1,200,000	1,200,000	1,200,000	1,200,000	6,000,000

PROJECT DETAIL

PROJECT TITLE (#133738) <i>Traffic Signal Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>varies</i>
PROJECT DESCRIPTION <i>City owned traffic signals have been evaluated and recommendations for improvements have been made to increase the operational efficiencies of the existing equipment. These modifications will allow for improved vehicular and pedestrian flow/safety, provide technological advancements of existing/outdated equipment, decreasing maintenance and providing betterments to allow for manual override by emergency responders.</i>		
<i>FY2019/20</i>	<i>No funds requested</i>	
<i>FY2020/21</i>	<i>Bellevue/Kay/Touro</i>	<i>50,000</i>
<i>FY2021/22</i>	<i>Design Bellevue/Kay/Touro</i>	<i>275,000</i>
<i>FY2022/23</i>	<i>Bellevue/Narragansett</i>	<i>50,000</i>
<i>FY2023/24</i>	<i>Design Bellevue/Narragansett</i>	<i>290,000</i>


GOALS & OBJECTIVES
Infrastructure Upgrade

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Ongoing</i>	<i>Equipment Upgrade will decrease maintenance related costs</i>
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PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	565,000	827,661	827,661	-	50,000	275,000	50,000	290,000	665,000
TOTAL COST				-	50,000	275,000	50,000	290,000	665,000
Total GF Transfer				-	50,000	275,000	50,000	290,000	665,000

PROJECT DETAIL

PROJECT TITLE (#133731) <i>Bellevue Avenue Concrete</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Bellevue Avenue</i>
PROJECT DESCRIPTION <p><i>Annual appropriation for the maintenance and preservation of the concrete roadway surface in order to extend and maintain its life cycle and to preserve this asset. October 2015 Evaluation and Estimate indicates approximately \$2.0 Million of repairs are necessary based upon current deterioration (including sidewalks.) Assumption for budget is \$500,000 for roadways per annum.</i></p> <p><i>Sidewalk maintenance (chip seal) is estimated separately with assumption that \$100,000 for sidewalks necessary for 3 years .</i></p>		

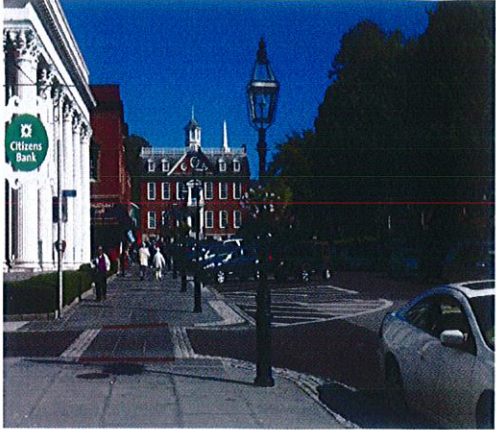
GOALS & OBJECTIVES
Asset preservation; pedestrian safety

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>On going Decrease liability claims</i>
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PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	1,750,000	869,567	869,567	300,000	300,000	300,000	300,000	300,000	1,500,000
Maritime Fund				100,000	100,000	100,000	100,000	100,000	500,000
Parking Fund				200,000	200,000	200,000	200,000	200,000	1,000,000
TOTAL COST				600,000	600,000	600,000	600,000	600,000	3,000,000
Total GF Transfer				300,000	300,000	300,000	300,000	300,000	1,500,000

PROJECT DETAIL

PROJECT TITLE (#133736) <i>Decorative Lighting</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>
PROJECT DESCRIPTION <i>The City of Newport owns, operates and maintains a system of decorative lighting throughout the community. The current maintenance of the system is performed by a contract vendor in order to keep the system operational and serviceable. As the system ages, it becomes necessary to provide capital replacements of some of the light fixtures, poles ,etc. within the overall system as this work falls outside the scope of the maintenance services contract. An annual allocation is requested in order to provide for necessary capital repairs. Replacement of assemblies average approximately \$10,000 - \$12,000 per unit.</i>		


GOALS & OBJECTIVES

To enhance the safety and enjoyment of City property

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>On going Prevention of liability issues</i>
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PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	130,000	100,000	100,000	-	50,000	50,000	50,000	50,000	200,000
TOTAL COST				-	50,000	50,000	50,000	50,000	200,000
Total GF Transfer				-	50,000	50,000	50,000	50,000	200,000

PROJECT DETAIL

PROJECT TITLE (#133910) <i>Seawall Repairs</i>	DEPARTMENT OR DIVISION <i>Public Services</i>																
PROJECT DESCRIPTION <i>The City of Newport's ocean and harbor frontage is protected by a variety of structures. The City has made significant progress over the past several years with reconstruction of these assets as outlined in the Seawall Evaluation Report completed in 2007. Prior funding is committed from current fiscal year for repairs to Long Wharf Seawall, Battery Park, Washington St, Van Zandt Pier, Elm St Pier, and driftways. Funds are proposed to continue with repairs outlined in the Seawall Evaluation while leveraging outside funds wherever possible (i.e. state and federal funding.)</i>																	
<table border="0"> <tr> <td><i>FY2018/19</i></td> <td><i>Storer Park</i></td> <td><i>500,000</i></td> </tr> <tr> <td><i>FY2019/20</i></td> <td><i>King Park/Design Priorities</i></td> <td><i>750,000</i></td> </tr> <tr> <td><i>FY2020/21</i></td> <td><i>Eastons Beach</i></td> <td><i>500,000</i></td> </tr> <tr> <td><i>FY2021/22</i></td> <td><i>Perrotti Park/Design Priorities</i></td> <td><i>750,000</i></td> </tr> <tr> <td><i>FY2022/23</i></td> <td><i>Thames St</i></td> <td><i>500,000</i></td> </tr> </table>			<i>FY2018/19</i>	<i>Storer Park</i>	<i>500,000</i>	<i>FY2019/20</i>	<i>King Park/Design Priorities</i>	<i>750,000</i>	<i>FY2020/21</i>	<i>Eastons Beach</i>	<i>500,000</i>	<i>FY2021/22</i>	<i>Perrotti Park/Design Priorities</i>	<i>750,000</i>	<i>FY2022/23</i>	<i>Thames St</i>	<i>500,000</i>
<i>FY2018/19</i>	<i>Storer Park</i>	<i>500,000</i>															
<i>FY2019/20</i>	<i>King Park/Design Priorities</i>	<i>750,000</i>															
<i>FY2020/21</i>	<i>Eastons Beach</i>	<i>500,000</i>															
<i>FY2021/22</i>	<i>Perrotti Park/Design Priorities</i>	<i>750,000</i>															
<i>FY2022/23</i>	<i>Thames St</i>	<i>500,000</i>															
																	


GOALS & OBJECTIVES

Preservation of physical assets and public safety


STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>Asset Preservation</i>
TOTAL PROJECT COST	<i>On going</i> <i>Reduced maintenance costs and potential liability claims</i>

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	2,600,000	933,002	933,002	500,000	750,000	500,000	750,000	500,000	3,000,000
TOTAL COST				500,000	750,000	500,000	750,000	500,000	3,000,000
Total GF Transfer				500,000	750,000	500,000	750,000	500,000	3,000,000

PROJECT DETAIL

PROJECT TITLE (#134090) <i>Park Facility Upgrades</i>		DEPARTMENT OR DIVISION <i>Public Services</i>		LOCATION <i>Citywide</i>					
PROJECT DESCRIPTION <i>The Comprehensive Land Use Plan of the City of Newport recommends the development of a systematic program to address the renovation and maintenance of the City's park/sport facilities which improves quality of life by providing active and passive recreational opportunities for community members as well as public school, college and recreational sports teams.</i>									
<i>FY2019/20</i>	<i>Murphy Field Park Master Plan</i>			<i>20,000</i>					
<i>FY2020/21</i>	<i>Murphy Tennis Court Replacement</i>			<i>170,000</i>					
<i>FY2021/22</i>	<i>Murphy Playfield & Drainage Improvements</i>			<i>250,000</i>					
<i>FY2022/23</i>	<i>Pop Flack Tennis Court Replacement</i>			<i>225,000</i>					
<i>FY2023/24</i>	<i>Storer and Murphy Basketball Courts</i>			<i>200,000</i>					
GOALS & OBJECTIVES									
<i>Asset preservation, improve aesthetics and safety</i>									
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>					OPERATING COSTS/SAVINGS <i>Reduction in liability and maintenance costs</i>				
TOTAL PROJECT COST					<i>On going</i>				
PLANNED FINANCING									
	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
SOURCE OF FUNDS									
Transfer from General Fund	<i>730,000</i>	<i>148,890</i>	<i>148,890</i>	<i>20,000</i>	<i>170,000</i>	<i>250,000</i>	<i>225,000</i>	<i>200,000</i>	<i>865,000</i>
RIDEM Park Grant									
TOTAL COST				<i>20,000</i>	<i>170,000</i>	<i>250,000</i>	<i>225,000</i>	<i>200,000</i>	<i>865,000</i>
Total GF Transfer				<i>20,000</i>	<i>170,000</i>	<i>250,000</i>	<i>225,000</i>	<i>200,000</i>	<i>865,000</i>

PROJECT DETAIL

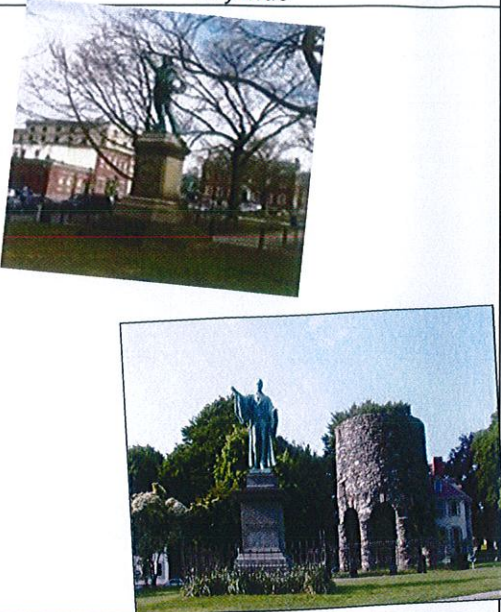
PROJECT TITLE (#134060) <i>Playground Improvements</i>	DEPARTMENT OR DIVISION <i>Public Services</i>	LOCATION <i>Citywide</i>															
PROJECT DESCRIPTION As national standards dictate playground safety and accessibility in all public parks, a comprehensive approach to the upgrade and repair of assets is required to meet current safety and accessibility code requirements. Anticipated lifespan of units is approximately 15 years. In house labor is utilized for installation which decreases costs. <table border="0"> <tr> <td>FY 2019/20</td> <td>Murphy Playground</td> <td>\$60,000</td> </tr> <tr> <td>FY 2020/21</td> <td>Kingston Playground (cdbg eligible)</td> <td>\$50,000</td> </tr> <tr> <td>FY 2021/22</td> <td>Braga Playground</td> <td>\$80,000</td> </tr> <tr> <td>FY 2022/23</td> <td>King Park Playground</td> <td>\$85,000</td> </tr> <tr> <td>FY 2023/24</td> <td>Cardines Playground (ADA Ramped)</td> <td>\$100,000</td> </tr> </table>		FY 2019/20	Murphy Playground	\$60,000	FY 2020/21	Kingston Playground (cdbg eligible)	\$50,000	FY 2021/22	Braga Playground	\$80,000	FY 2022/23	King Park Playground	\$85,000	FY 2023/24	Cardines Playground (ADA Ramped)	\$100,000	
FY 2019/20	Murphy Playground	\$60,000															
FY 2020/21	Kingston Playground (cdbg eligible)	\$50,000															
FY 2021/22	Braga Playground	\$80,000															
FY 2022/23	King Park Playground	\$85,000															
FY 2023/24	Cardines Playground (ADA Ramped)	\$100,000															

GOALS & OBJECTIVES
Asset preservation; improve safety and aesthetic; maintain healthy communities initiatives

STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>	OPERATING COSTS/SAVINGS <i>On going Reduction of liability and maintenance costs</i>
TOTAL PROJECT COST	PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	265,000	10,935	10,935	60,000	-	80,000	85,000	100,000	325,000
CDBG				-	50,000	-	-	-	50,000
TOTAL COST				60,000	50,000	80,000	85,000	100,000	375,000
Total GF Transfer				60,000	-	80,000	85,000	100,000	325,000

PROJECT DETAIL

PROJECT TITLE (#134110)	DEPARTMENT OR DIVISION	LOCATION	
<i>Historic Park Restoration</i>	<i>Public Services</i>	<i>Citywide</i>	
PROJECT DESCRIPTION			
<i>This program proposes to systematically repair and/or restore historic structures, fences, and masonry walls within Newport parks. A program for the professional evaluation and protection of historic structures and landmarks will allow the City to take advantage of historic preservation grants offered through state and private foundations.</i>			
<i>FY2019/20</i>	<i>Miantonomi Tower Structural Design and Construction Repair Specifications</i>		<i>40,000</i>
	<i>Less Reduction</i>		<i>(12,000)</i>
			<i>28,000</i>
<i>FY2020/21</i>	<i>Miantonomi Tower Masonry Repairs</i>		<i>225,000</i>
	<i>Less Reduction</i>	<i>(225,000)</i>	
		<i>-</i>	
<i>FY2021/22</i>	<i>Old Stone Mill Conservation Touro Park</i>	<i>150,000</i>	
<i>FY2022/23</i>	<i>Miantonomi Park Wall</i>	<i>120,000</i>	
<i>FY2023/24</i>	<i>Bronze Monument Restoration</i>	<i>100,000</i>	

GOALS & OBJECTIVES

Protection of historic resources

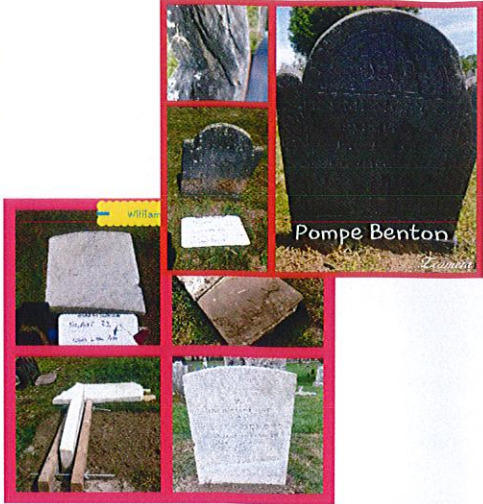
STATUS/OTHER COMMENTS	OPERATING COSTS/SAVINGS
<i>Council's Tactical Priority Area = Infrastructure</i>	<i>Asset Preservation</i>
	<i>Reduction of liability and future problems with historic structures;</i>
TOTAL PROJECT COST	<i>Creation of eligible sites for historic matching grants</i>

On going

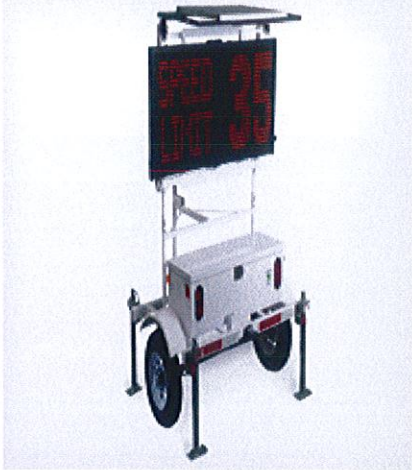
PLANNED FINANCING

SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	<i>250,000</i>	<i>212,100</i>	<i>212,100</i>	<i>28,000</i>	<i>-</i>	<i>150,000</i>	<i>120,000</i>	<i>100,000</i>	<i>398,000</i>
TOTAL COST				<i>28,000</i>	<i>-</i>	<i>150,000</i>	<i>120,000</i>	<i>100,000</i>	<i>398,000</i>
Total GF Transfer				<i>28,000</i>	<i>-</i>	<i>150,000</i>	<i>120,000</i>	<i>100,000</i>	<i>398,000</i>

PROJECT DETAIL

PROJECT TITLE (#134091) <i>Cemetery Restoration</i>		DEPARTMENT OR DIVISION <i>Public Services</i>		LOCATION <i>Public Cemeteries</i>					
PROJECT DESCRIPTION <i>The intent of the program is to provide a base line of support for the long term restoration of Newport's historic public cemeteries. The city solicited and awarded a bid to a firm that specializes in the conservation and restoration of historic burial stones. The public funds have been supplemented with private donations solicited by the Historic Cemetery Commission. The conservator has trained commission members and volunteers to perform less skilled tasks such as cleaning and the resetting of small stones in soil. The cities public burial grounds has the largest concentration of early of African American grave stones and the earliest colonial stones in Rhode Island that are worthy of preservation.</i>									
FY2019/20		25,000							
FY2020/21		25,000							
FY2021/22		30,000							
FY2022/23		30,000							
FY2023/24		35,000							
GOALS & OBJECTIVES <i>Protection of Historic Resource</i>									
STATUS/OTHER COMMENTS <i>Council's Tactical Priority Area = Infrastructure</i>					OPERATING COSTS/SAVINGS <i>Potential reduction in mowing costs, opportunity to use capital as match for historic preservation grants</i>				
TOTAL PROJECT COST <i>On going</i>									
PLANNED FINANCING									
	Prior	Unspent @	Estimated	Adopted	Proposed	Proposed	Proposed	Proposed	
SOURCE OF FUNDS	Funding	12/4/2018	FY19 Exp.	2019/20	2020/21	2021/22	2022/23	2023/24	TOTAL
Transfer from General Fund	65,000	-		25,000	25,000	30,000	30,000	35,000	145,000
TOTAL COST				25,000	25,000	30,000	30,000	35,000	145,000
Total GF Transfer				25,000	25,000	30,000	30,000	35,000	145,000

PROJECT DETAIL

PROJECT TITLE (Activity #134092) Variable Message Board	DEPARTMENT OR DIVISION Newport Police Department	LOCATION 120 Broadway
PROJECT DESCRIPTION Requested additional funding necessary for completion of project. Purchase of three (3) VARIABLE MESSAGE BOARD trailers, expanding the existing number to six (6). This will enable the police department to deploy the trailers to more locations during major events such as Volvo Ocean Races, Fort Adams Jazz and Folk Festivals, numerous road races and festivals, as well as locations where citizens' complaints are received regarding traffic and pedestrian safety concerns. They will also be deployed during major weather events alerting the public to warnings and parking bans, public safety announcements regarding pedestrian safety and vehicle safety, and roadway detours/closures/restrictions. The increased high and competing demand for this equipment necessitates additions to provide customer service to citizens, and ongoing continuous improvement strategies for roadway, hazardous weather, and special event messaging. Enhance deployment and use based on community needs, and to aid in public awareness messaging, pedestrian and traffic safety, and customer service to citizens. Photograph is for illustration purposes only and does not depict actual item.		

GOALS & OBJECTIVES Increase the quantity of variable message boards due to high and competing demands which current supply cannot meet.		OPERATING COSTS/SAVINGS Meets demand for this service, provides community messaging to keep citizens informed, and to permit ample supply available when equipment is out of service for maintenance.
STATUS/OTHER COMMENTS Council's Tactical Priority #2, Infrastructure Council's Tactical Priority #4, Improved Communication	TOTAL PROJECT COST \$40,000	

PLANNED FINANCING									
SOURCE OF FUNDS	Prior Funding	Unspent @ 12/4/2018	Estimated FY19 Exp.	Adopted 2019/20	Proposed 2020/21	Proposed 2021/22	Proposed 2022/23	Proposed 2023/24	TOTAL
Transfer from General Fund	37,000	37,000	-	3,000	-	-	-	-	3,000
TOTAL COST				3,000	-	-	-	-	3,000
Total GF Transfer				3,000	-	-	-	-	3,000

**CITY OF NEWPORT
Equipment Replacement Schedule
FY2020 ~ FY2024**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	COST
				Years	Miles	Car #							
Police Department													
2014	Ford	Explorer PPV	2702	6	100000	12	Marked Patrol Car			41,000			41,000
2014	Dodge	Caravan	6373			64	Vice Control						
2013	Ford	Fusion	4246	8	100000	71	CID Unmarked				40,000		40,000
2016	Ford	Explorer PPV	6935	6	100000	15	Marked Patrol Car					41,000	41,000
2013	Ford	Taurus/Intercep	4245	6	100000	3	Marked Patrol Car		41,000				41,000
2013	Ford	Taurus Intercept	4598	6	100000	9	Marked Patrol Car		41,000				41,000
2015	Ford	Explorer PPV	6774	6	100000	28	Marked Patrol Car				41,000		41,000
2014	Ford	Explorer PPV	2675	6	100000	14	Marked Patrol Car			41,000			41,000
2014	Ford	Fusion	6779	8	100000	71	CID Unmarked					40,000	40,000
2010	Ford	Ranger XL 4x4	2593	15	100000	11	Animal Control						50,000
2010	Ford	Expedition	2595	6	100000	24	Marked Patrol Car	41,000	-				41,000
2008	Honda	Accord	6757			63	Vice						
2004	Chev	Express G 2500	3289	15	100000	18	Response Van Tactical		-	47,000			47,000
2015	Ford	Explorer PPV	6782	6	100000	22	Marked Patrol Car				41,000		41,000
2013	Ford	Fusion	3456	8	100000	53	CID Unmarked				40,000		40,000
2013	Ford	Fusion	4597	10	100000	61	Unmarked Property Car				40,000		40,000
2013	Ford	Explorer	2586	6	100000	19	CSI/Back-up Patrol (Marked)		41,000				41,000
2013	Ford	Fusion	3610	8	100000	57	CID Unmarked				40,000		40,000
2014	Ford	Explorer PPV	4814	6	100000	18	Marked Patrol Car		41,000	-			41,000
2016	Ford	Explorer PPV	6938	6	100000	10	Marked Patrol Car						41,000
2011	Ford	Crown Victoria	4167	6	100000	26	Marked Patrol Car	41,000	-				41,000
2013	Ford	Taurus Intercept	2706	6	100000	5	Marked Patrol Car		41,000				41,000
2016	Ford	Explorer PPV	6937	6	100000	6	Marked Patrol Car						41,000
2016	Ford	Explorer PPV	6933	10	100000	68	Traffic Sgt.						41,000
2007	Ford	Fusion	3236	8	100000	55	CID Unmarked	40,000	-				40,000
2007	Ford	E-350	4248	15	100000	16	Wagon Arrestee Trans			47,000			47,000
2016	Ford	Explorer PPV	6934	6	100000	4	Marked Patrol Car						41,000
2014	Ford	Interceptor	2671	6	100000	1	Marked Patrol Car			41,000			41,000
2015	Ford	Explorer PPV	4591	6	100000	8	Marked Patrol Car						41,000
2011	Chev	Traverse	6755			65	Vice Control						
2015	Ford	Fusion	6772	8	100000	54	CID Unmarked						40,000
2015	Chrysler	Town Car											
2006	Nissan	Frontier											
2014	Ford	Fusion	2679	8	100000	52	CID Unmarked					40,000	40,000
2014	Ford	Fusion	4801	8	100000		CID Unmarked					40,000	40,000
2011	Ford	Expedition	3728	6	100000	7	Marked Patrol Car	41,000	-				41,000
2013	Ford	Inteceptor	4599	6	100000	17	Marked Patrol Car		41,000				41,000
2011	Ford	Taurus	3732	10	100000	70	Chief Car Unmarked				40,000		40,000
2011	Ford	Taurus	3302	10	100000	56	Unmarked				40,000		40,000
2011	Chev	Suburban	4158			67	Terr Def (State)WMD						
2014	Ford	Evplorer PPV	5175	6	100000	2	Marked Patrol Car			41,000			41,000
2010	HD	Motorcycle					One of Two						
2010	HD	Motorcycle					Two of Two						
Total Police								163,000	246,000	258,000	322,000	161,000	1,445,000

**CITY OF NEWPORT
Equipment Replacement Schedule
FY2020 ~ FY2024**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	COST
				Years	Miles	Car #							
Fire Department													
2010	Ford	Explorer	1365	10	100000				-			40,000	40,000
2015	KME	Custom Pumper	1338	25	80000								520,000
1996	KME	Renegade	0699	25	80000		520,000		-				520,000
1994	Simon	Ladder Truck	0709	25	80000				1,200,000				1,200,000
2003	KME	Ladder Truck	0796	25	80000								1,200,000
2016	Ford	Escape	1362	10	100000								40,000
2004	Ford	F-350	1203	10	100000						45,000		45,000
2007	KME	Custom Pumper	1293	25	80000								520,000
2015	KME	Pumper	2114	25	80000								520,000
2008	Ford	Explorer	0407	10	100000							40,000	40,000
2017	Ford	Explorer	19	9	100000								40,000
2013	Chev.	Pick-up truck	1280	10	100000								40,000
2016	Chev.	C2500 Van	2860	15	100000								50,000
2001	Long	SA 2700	2908	20	N/A								6,000
2015	Home	Jet Ski Trailer	2119	15	N/A								7,000
2009	Chev.	McCoy Miller	1314	12	100000			240,000					240,000
2015	Chev.	Express	2210	12	100000								240,000
2013	Ford	Expedition	2120	10	100000								40,000
2000	KME	Renegade	2949	25	80000								520,000
2015	Haulmarl	Kodiak	1355	15	N/A								7,000
2012	Chev.	Express	1330	12	100000							240,000	240,000
													267,500
Total Fire								520,000	240,000	1,200,000	45,000	320,000	6,342,500
Public Services													
2008	Dodge	Grand Caravan	1545	10	100000						50,000		50,000
				5									15,000
				10									20,000
2010	Barber	600HD		12								65,000	65,000
2012	Joh Deer	5085M	1403	12									60,000
1998	Wright	WT 610 S A	0156	15									1,400
2000	Homema	10 ft trailer	0286	15									2,000
2008	Bandit	250	0396	15									35,000
2016	John D	4052R	5608	15	100000	1							56,000
2017	Freight		5617	15	100000								165,000
2004	E.Beaver	20 Ton	1049	20									18,000
2017	Chev	K-2500	5624	7	100000	43							42,000
2017	Chev	K-2500	5623	7	100000	44							42,000
2017	Chev	K-2500	5618	7	100000	51							42,000
2002	Big Tex	35SA12-RG	1603	15				2,000					2,000
2016	Ford	F-450	5609	8	100000	40							85,000
2001	Big Tex	Trailer	1605	15				9,000					9,000
2015	Chev	K2500 HD	2141	7	100000	58							42,000
2013	Chevy	K-2500	1292	7	100000	55			42,000				42,000
2016	Ford	F-550	1465	8	100000	46							85,000
2011	JD	544K	1718	25									200,000
2013	Wright	Trailer	1747										5,000
2013	Ford	Escape	1437	10	100000				35,000				35,000
2015	Elgin	Whirlwind	1925	15		2							260,000

**CITY OF NEWPORT
Equipment Replacement Schedule
FY2020 ~ FY2024**

MODEL YEAR	MAKE	MODEL	ID#	Replacement			DESCRIPTION	FY19/20	FY20/21	FY21/22	FY22/23	FY23/24	COST
				Years	Miles	Car #							
2012	Ford	Escape	1978	10	100000							40,000	40,000
2006	Elgin	Pelican	1979	15		1	200,000		-				200,000
2008	Ford	F 250	1990	7	100000			-		42,000			42,000
2017	Chev	K-2500	5622	7	100000	47							40,000
1999	SHADOW	Trailer	2056	15									3,500
2009	Freightlir	M2106	2167	8	100000	61		205,000					205,000
2009	Freightlir	M2106	2168	8	100000	65		-	205,000				205,000
2006	Carlton	Stump Grinder	2207	10									32,000
2017	Freightlir	Full Size Dump #	5620	8	100000	66		-					205,000
2002	John Dex	444H	2212	15	100000			-		200,000			200,000
2012	Ford	F-550	2236	8	100000	45			90,000				90,000
2017	Chev	K2500 HD	5619	7	100000	54							42,000
2016	Ford	F550	5606	7	100000	62							90,000
2008	Ford	F-250 4x4	2405	10	100000	41		42,000					42,000
2017	Freightlir	Full Size Dump	5627	8	100000	9		-					205,000
2017	Freightlir	M2106	5621	8	100000	3			-				205,000
2013	Chevy	Express	1753	10	100000								40,000
2017	Chevy	K3500	5930	7	100000	8							90,000
2013	John Dex	Tractor	1434	10									25,000
2010	Ford	Ranger-Ext Cab	2433	10	100000				-	42,000			42,000
2013	Chev	K-2500	1293	7	100000	48			42,000				42,000
2013	Chev	K-2500	1294	7	100000	42			42,000				42,000
2015	Chev	K2500 HD	1653	7	100000	52							42,000
2013	John Dex	1,600	1435	10	15	3							35,000
2002	Atlas		2553	15									12,000
2014	Holder		1288	12									130,000
2017	Ford	F350	5936	10	100000	49							41,000
2011	JD	410J	2602	15									150,000
2014	Elgin	Street Sweeper	2419	15		3							200,000
2014	Cart	CB14B	8966	15									30,000
2016	Cat	262D	1308										50,000
1998	Welch	Trailer	3897										
2018	Moose Boat												
2010	New Holl	T5040 Tractor	4022	10									
Total Public Services								200,000	258,000	456,000	334,000	105,000	4,195,900
Planning, Zoning, Inspections and Development													
2008	Ford	SPE UT	1584	10	100000				32,000				32,000
2016	Ford	Fusion	5631	10	100000								32,000
2013	Ford	Escape	1309	10	100000								32,000
2010	Ford	Fusion	1851	10	100000				32,000				32,000
Total Plan, Zone, Inspect.								-	32,000	32,000	-	-	128,000
TOTAL General Fund								883,000	776,000	1,946,000	701,000	586,000	12,111,400

CHART OF ACCOUNTS

The following object classification numbers are used for the detailed breakdown of all funds within the budget document.

DESCRIPTION OF EXPENDITURE ACCOUNT (OBJECT) CODES

PERSONAL SERVICES (000 Series)

- 50001- Salaries and Wages
Expenses for all wages and salaries of city employees, including longevity and (except in the case of police and fire personnel) holiday pay.

- 50002- Overtime
Expenses incurred for payment of overtime wages.

- 50003- Holiday Pay
Expenses for holiday pay for uniformed police and fire personnel.

- 50004- Temporary/Seasonal Wages
Expenses for wages of all temporary, part-time and/or seasonal city employees.

- 50007- Fitness Incentive Pay
Payments made to individual employees as an award for achieving pre-determined proficiency levels of physical fitness and agility.

- 50010- Special Details
Expenses for special detail overtime for police and fire fighter personnel assigned to activities outside of their normal departmental duties

- 50150- Pension Contribution
City contribution toward police, fire and library personnel pensions.

- 50051- Monthly Salary and Wages
Expenses of monthly salaries and wages of members of the City Council and various boards and commissions. Also, monthly pensions of former city employees (excluding police and fire) not covered by the Rhode Island Municipal Employees' Retirement System.

FRINGE BENEFITS (100 Series)

- 50100- Employee Benefits
Expenses for all benefits provided to city employees, including such items as medical and hospital insurance, group life insurance, pension and retirement contributions, and long-term disability insurance.

- 50104- Monthly Employee Benefits

- 50105- Worker's Compensation Expense
Expense of workers' compensation insurance.

CONTRACTUAL SERVICES (200 Series)

Expenses for services provided by other than City employees, except interdepartmental charges, and for legal obligations (debt service) incurred by the City. The contract for services may be either expressed or implied and may include the cost for materials and supplies as part of the contract.

- 50200- Contract Operations
For payment of the management of the Water Pollution Control Fund to Earthtech.
- 50205- Copy and Binding
Includes all costs of commercially-done reproduction of information, pictures or drawings, including blue-printing and microfilming, photography, and all costs of binding.
- 50207- Legal Advertisement
Costs of publishing legal advertisements and notices of meetings, ordinances, revenue-sharing funding, and other official enactments.
- 50210- Dues and Subscriptions
Includes association dues or membership fees to professional or job-related organizations and all payments for newspapers, magazines, and other printed resource material related to job activities. Also includes books, library media and other permanent reference material with a useful life longer than three years (books, codes, manuals, films, cassettes, records, pictures).
- 50212- Conference and Training
Includes registration fees and travel expenses for attendance at conferences or training sessions, either overnight or during the normal work day.
- 50214- Tuition Reimbursements
Payments to employees for college and extension courses successfully completed under the City's reimbursement policy.
- 50215- Recruitment
Includes all costs associated with placing employee recruitment advertisements and for securing and administering hiring and promotional tests.
- 50220- Consultant Fees
The cost of professional, expert services, such as psychological, medical (not fringe benefits), legal (not labor relations), financial, engineering, appraisal, architectural, auditing, general or personnel management, and planning.
- 50225- Contract Services
The cost of various outside, non-professional services needed to support daily city operations or special programs. Examples of such services are: Outside data processing work, stenographic or clerical assistance, recreational entertainment, security service, service of legal papers, etc.
- 50228- Software Licenses and Warranties
- 50235- Laundry Services
Charges for the cleaning and care of uniforms and other employee apparel.

- 50238- Postage and Delivery
Charges associated with the moving of material: postage, parcel post, freight and express service, delivery of annual report, etc. (If the charge can be identified with the purchase of an article, it is included in the purchase price of the article.)
- 50239- Fire and Liability Insurance
Premium for all insurance coverage related to buildings and public liability.
- 50240- Motor Vehicle Insurance
Premium for all insurance related to motor vehicles, boats and marine coverage.
- 50247- Labor Relations
Includes all costs associated with the negotiation and maintenance of collective bargaining accords (arbitration, mediation, fact-finding, legal representation, etc.).
- 50251- Telephone and Communications
Costs for telephone service, telegraph, or other forms of electronic communication.
- 50305- Water Charge
Charges for water service provided by the Newport Water Department
- 50306- Electricity
Charges for electrical power used in all operations, including street lighting and traffic signals.
- 50307- Natural Gas
Charges for natural gas, whether provided by pipeline or delivered in bottles or other containers.
- 50256- Refuse Collection
Charges for collection of refuse and transport to a disposal site.
- 50257- Refuse Disposal
Charges for disposal (the process of burying or recycling) of refuse.
- 50258- Recycling - Collection
Charges for the residential collection of recyclable solid waste.
- 50260- Rentals - Equipment and Facilities
Rental costs for all kinds of equipment and facilities (e.g. offices, vehicular or mechanical equipment, athletic equipment, books, films, records, reference material, storage space or space for meetings and events)
- 50267- Data Processing Service
Charges for data processing work done on the City's centralized computer (outside data processing work is charged to Support Services, #225)
- 50268- Mileage Reimbursement
Reimbursement to employees at a fixed per-mile rate for use of their own personal cars on city business (30 cents per mile).

- 50271- Equipment Service Charge
All costs associated with the maintenance and operation of all city-owned vehicles that are maintained through the city garage, including: gasoline, oil, insurance, automobile parts and labor.
- 50272- Public Service Contribution
Voluntary contributions to semi-public and public agencies for governmental, social, medical, environmental, cultural, historical, psychological, and other services provided and seen as benefiting all or part of Newport's residents.
- 50275- Repair and Maintenance, Equipment
Expense of services performed in repair and maintenance of motors, pumps, tools, generators, etc. Also includes expenses of services performed in repair and maintenance of buildings, streets, sidewalks, catch basins, tennis courts, fields and beaches; expense for repairs to motor vehicles when the repairs are performed by an outside contractor; for example, body shop work, front-end alignments, etc.
- 50278- Mayor and Council Expense
Appropriation for official expenses involved in performance of duties of the Mayor and Council Members not covered by other expense categories.
- 50284- Public Celebrations
Costs associated with city-wide celebrations, such as Year 2000, Tall Ships, etc.

MATERIALS AND SUPPLIES (300 Series)

Expenses for materials and supplies which are consumed or materially altered when used.

- 50301- Motor Vehicle Fuels
Includes regular and unleaded gasoline and diesel fuel used in the operation of cars, trucks, boats, and other equipment.
- 50302- Lubricants
Includes all types of lubricants, such as oil, grease, etc., used in the operation of motor vehicles and other types of machinery and equipment.
- 50304- Heating Oil
Includes fuels, such as oil, kerosene or coal, used for heating public buildings (excluding utilities - gas or electricity - used for heating purposes).
- 50311 Operating Supplies
Supplies needed for a specific program activity and unique to that agency (playground supplies, technical engineering supplies, data processing paper, tapes, disc packs, ammunition, batteries for radios), as contrasted to general office supplies used commonly in all agencies. Also includes small hand tools and equipment costing less than \$100 and used by carpenters, plumbers, painters, electricians, mechanics and engineers. Also included all supplies used in recreation supervised activities and supplies used in traffic control and street name identification, sign material, paint, reflectors, etc.
- 50313- Medical Supplies
Includes the cost of all first-aid supplies, pharmaceuticals and medicines.

- 50320- Uniforms and Protective Gear
Includes cost of uniforms and other wearing apparel, footwear, individual safety gear (hats, goggles, etc.), uniform insignia and nameplates.
- 50330- Landscaping Supplies
Includes all materials and supplies used in the beautification and maintenance of city grounds (seed, turf, trees, shrubs, flowers and top soil).
- 50335- Chemicals, Drugs, Lab Supplies
Includes items used in the testing, treatment and control of water, sewage or other forms of pollution, in the police crime laboratory, and in pest control (insecticides, weed killers, etc.).
- 50339- Laboratory Supplies
Includes all materials and supplies, including glassware, utilized in laboratory work for various testing procedures and analyses.
- 50340- Roadway Maintenance Supplies
Includes all supplies used in the maintenance and cleaning of roadways and for constructing courts and other recreational facilities (bituminous, gravel and stone, sand, salt and calcium, catch basin covers, etc.).
- 50341- Sidewalk Maintenance Supplies
Includes materials used in repair and maintenance of sidewalks and bicycle paths.
- 50345- Building Materials and Supplies
Supplies or materials necessary for the repair or maintenance of city buildings (paint; minor electrical, plumbing, or structural materials, etc.).
- 50350- Equipment Parts
Replacement or modification items used in various types of equipment and machinery and minor accessories.
- 50351- Motor Vehicle Parts - Inventory
Expenses for repair parts for motor vehicles and equipment which are considered to be regular stockroom items, for example, plugs, belts, head lamps, filters, tires, etc.
- 50352- Motor Vehicle Parts - Special Purchase
Expenses for repair parts for motor vehicles and equipment which do not go through the regular stockroom inventory; for example, fuel pumps, wheels, carburetors, etc.
- 50361- General Office Supplies
Includes all supplies necessary for the daily operation of an office (stationery, pens, file folders, staples, forms, paper, etc.); All cleaning supplies, such as soap, disinfectants, floor waxes, finishes, paper towels, light bulbs, toilet tissues, rags, and related items; Repair and maintenance service costs for office and communication equipment - typewriters, dictating machines, calculators, reproduction machines, radios in all vehicles or portable radios, data processing equipment, etc., service contract on these items; cost of tables, chairs, cabinets, shelving, etc. with a cost less than \$500.; All supplies for copier and duplicating machines, such as paper, toner, developer, etc.; Computer expenses such as certain hardware and software costs, scanners, toner, disks, etc.; Costs associated with the Mutt Mitt program such as the dispensers, Mutt Mitts, etc.

- 50374- Graffiti Mitigation
Costs associated with the prevention and clean-up of acts of graffiti and vandalism.

CAPITAL OUTLAY (Capital Improvement Plan)

- 50950 Depreciation
Yearly depreciation charge, based on straight-line replacement cost over the expected life of each piece of capital equipment exceeding \$1,000 in value.
- 50420- MIS Equipment
All equipment other than office, communication or information processing machinery. To be charged by MIS only.
- 50424- Office Equipment
All machinery used in the daily processing or communication of information (reproduction machines, data processing equipment, typewriters, etc. with a cost of more than \$10,000.00

FIDUCIARY (500 Series)

Includes expenses for reserve and contingency accounts, as well as civic support organizations \ which have received annual appropriations.

- 50575- Local Appropriation - School
That portion of the total School Department Budget which is funded by the property tax and appropriated by the City Council.
- 50505- Self Insurance
Expenses for any public liability claims not covered by an insurance carrier.
- 50510- Unemployment Insurance
Expenses for benefits paid to eligible individuals who have been terminated from city employment.
- 50515- Contingency
A contingency fund for all unforeseen and emergency expenses for which no provision was made in the operating budget.
- 50175- Annual Leave Buy-back
A contingency fund from which transfers are made to various salary accounts to offset charges for unused annual leave sold back to the city by employees.
- 50577- Local Appropriation - Library
That portion of the Newport Public Library budget which is funded by the city via a property tax appropriation.

EMPLOYEE PAY PLANS
FY2020 and FY2021 ~ BUDGET MESSAGE

AFSCME

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expired on June 30, 2021.

NEA

The contract with NEA expires June 30, 2019.

IAFF

The contract with Local 1080, International Association of Firefighters, expires June 30, 2021.

FOP

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2020.

EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL

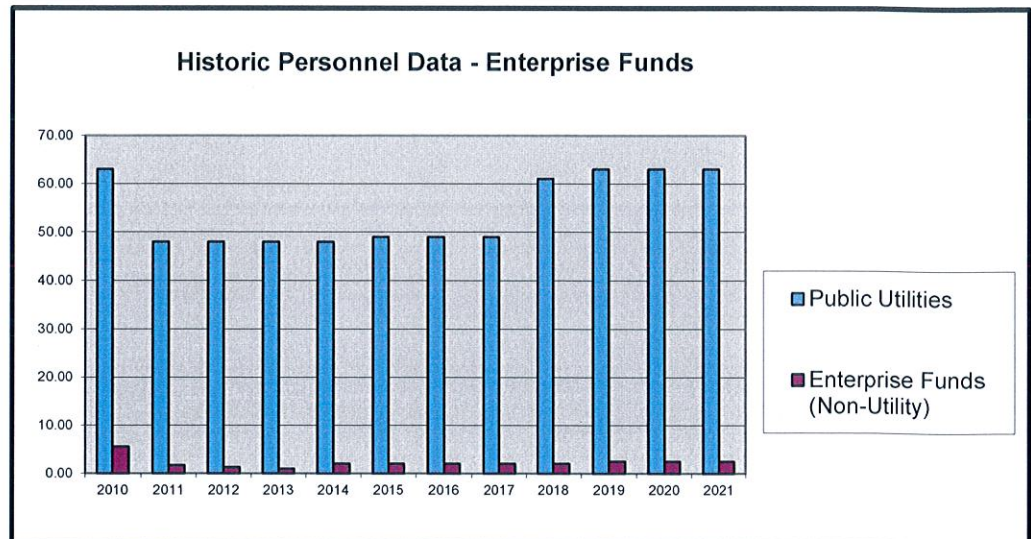
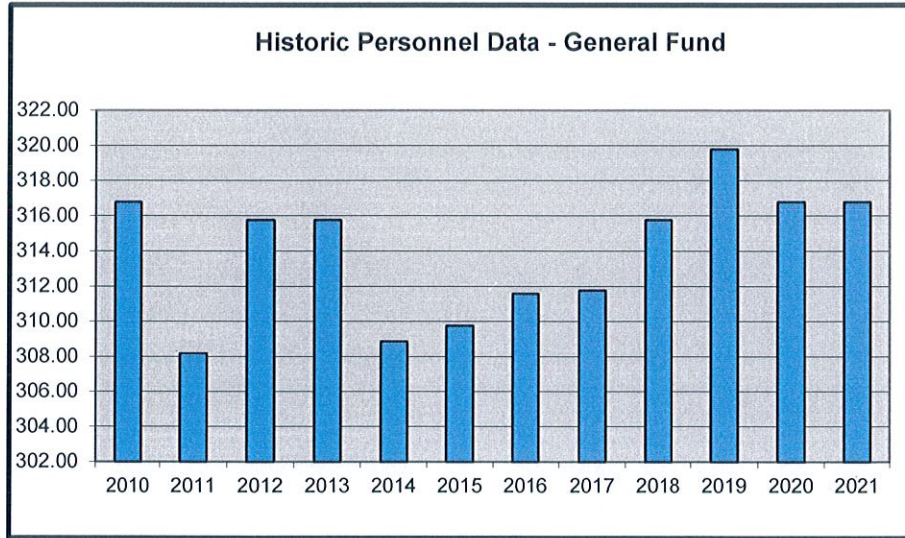
The remaining City employees are non-Union executive, administrative and professional personnel who are paid on a salaried basis.

**CITY OF NEWPORT, RHODE ISLAND
SUMMARY OF FULL-TIME EQUIVALENTS
BUDGET YEAR 2019-2020 AND 2020-2021**

<u>DEPARTMENT</u>	<u>AUTH FY 17-18</u>	<u>AUTH FY 18-19</u>	<u>MID-YEAR FY 18-19</u>	<u>PROPOSED FY 19-20</u>	<u>PROPOSED FY 20-21</u>
City Council	7.00	7.00	7.00	7.00	7.00
City Manager	6.25	5.50	5.50	6.50	6.50
City Solicitor	3.50	3.50	3.50	3.50	3.50
Canvassing	2.00	2.00	2.00	2.00	2.00
City Clerk/Probate	6.00	6.00	6.00	6.00	6.00
Department of Finance	22.50	24.00	24.00	23.00	23.00
Police Department	107.50	107.50	107.50	107.50	107.50
Fire Department	99.00	99.00	99.00	99.00	99.00
Dept. of Public Services	49.00	52.27	52.27	50.27	50.27
Planning & Economic Dev.	2.00	2.00	2.00	4.00	4.00
Zoning & Building Inspections	11.00	11.00	11.00	8.00	8.00
Subtotal General Fund	<u>315.75</u>	<u>319.77</u>	<u>319.77</u>	<u>316.77</u>	<u>316.77</u>
Maritime Fund	2.00	2.00	2.00	2.00	2.00
Equipment Operations Fund	1.00	0.73	0.73	0.73	0.73
Parking Fund		0.50	0.50	0.50	0.50
Water Pollution Control Fund	14.10	16.60	16.60	16.60	16.60
Water Fund	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>	<u>46.40</u>
	<u>379.25</u>	<u>386.00</u>	<u>386.00</u>	<u>383.00</u>	<u>383.00</u>

1 FTE (Full-time equivalent) is based on 2,080 hours worked annually.

**CITY OF NEWPORT, RHODE ISLAND
SUMMARY OF FULL-TIME EQUIVALENTS
BUDGET YEARS 2010 ~ 2021**



EXECUTIVE, ADMINISTRATIVE and PROFESSIONAL EMPLOYEES**Allocated Pay Plan
FY2020**

CLASS TITLE	GRADE	FY2020 NUMBER ASSIGNED
Accounting Supervisor	7	1
Administrative Assistant	4	1
Assessor	8	1
Assistant Water Treatment Superintendent	7	1
Budget and Finance Analyst	8	1
Building Official	9	1
Canvassing Clerk	2	1
City Clerk	9	1
City Engineer	10	1
Communications Officer	10	1
Community Resilience Specialist	4	1
Controller	8	1
Deputy City Clerk	4	1
Deputy City Engineer	6	1
Deputy Utilities Director - Engineering	11	1
Deputy Utilities Director - Finance	11	1
Director of Finance and Support Services	15	1
Director of Human Resources	11	1
Director of Information and Technology	11	1
Director of Planning & Economic Development	12	1
Director of Public Services	13	1
Director of Utilities	13	1
Executive Assistant, City Manager	5	1
Executive Assistant, Public Services	4	1
Fire Chief	12	1
Human Resources Assistant	4	1
Legal Assistant	5	1
Police Chief	13	1
Recreation & Beach Administrator	8	1
School Controller	8	1
Senior Accountant	7	0
Superintendent of Facilities Management	9	1
Superintendent of Parks, Grounds & Forestry	9	1
Superintendent of Public Works	9	1
Tax Collector	8	1
UWPC Engineer	6	1
Water Quality Production Supervisor	8	1
Zoning Officer	7	1
TOTAL EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES:		37

**EXECUTIVE, ADMINISTRATIVE AND PROFESSIONAL EMPLOYEES
FY2020 and FY2021 Salary Schedules**

A 2.00% COLA adjustment is proposed effective July 1, 2019

		to	MAXIMUM
S 1	40,553	to	57,767
S 2	43,800	to	62,387
S 3	47,304	to	67,378
S 4	51,087	to	72,769
S 5	55,174	to	78,590
S 6	59,585	to	84,878
S 7	64,355	to	91,665
S 8	69,505	to	99,002
S 9	75,064	to	106,922
S 10	81,069	to	115,475
S 11	86,285	to	122,907
S 12	93,188	to	132,740
S 13	100,644	to	143,359
S 14	108,694	to	154,827
S 15	117,389	to	167,211

A 2.00% COLA adjustment is proposed effective July 1, 2020

		to	MAXIMUM
S 1	41,364	to	58,922
S 2	44,676	to	63,635
S 3	48,250	to	68,726
S 4	52,109	to	74,224
S 5	56,277	to	80,162
S 6	60,777	to	86,576
S 7	65,642	to	93,498
S 8	70,895	to	100,982
S 9	76,565	to	109,060
S 10	82,690	to	117,785
S 11	88,011	to	125,365
S 12	95,052	to	135,395
S 13	102,657	to	146,226
S 14	110,868	to	157,924
S 15	119,737	to	170,555

Employees in this category will receive increases based on annual merit.

At such time as each employee reaches the maximum level of compensation for his/her position on an exceptional basis, the City Manager may reward to a few individuals up to an additional performance bonus. However, at the end of the fiscal year, the employee's compensation automatically revert back to the top compensation step for the position.

SUPERVISORY EMPLOYEES - N.E.A.
Effective July 1, 2019
Allocation to Pay Plan

CLASS TITLE	UNION SUPERVISORY GRADE	FY2020 & 2021 NUMBER ASSIGNED
Administrative Assistant - Harbor	2	1
Assistant Supervisor of Public Works	4	1
Beach Manager/Recreation Supervisor	4	0
City Planner	5	1
Computer Manager	2	1
Deputy Tax Assessor	3	1
Deputy Zoning Officer	2	1
Deputy Zoning Officer (Part-Time)	\$13.00 to \$18.00/hourly	1
Executive Secretary	1	1
Financial Analyst	3	1
GIS Coordinator	3	1
Harbormaster	6	1
Help Desk Coordinator	2	1
Laboratory Supervisor	4	1
Microbiologist	3	1
Municipal Court Administrator	2	1
Planning & Budget Assistant	1	1
Preservation Planner	5	1
Purchasing Agent	3	1
Recreation Program Supervisor	3	1
Research & Development Administrator	2	1
Supervisor of Water Distribution/Collection	5	1
Supervisor of WPC Collection/Storm	5	1

TOTAL N.E.A. SUPERVISORY EMPLOYEES:

22

SUPERVISORY EMPLOYEES - N.E.A.

Salary Schedule

The contract with Local 840, Newport Municipal Employees Assoc., NEA of RI, expires on June 30, 2019.

Effective 07/01/2018

GRADE	1	2	3	4	5	6	7	8	9	10	11
1	41,116.61	42,350.10	43,626.89	40,845.31	46,267.01	47,651.98	49,080.25	50,551.79	52,066.61	53,624.72	55,226.09
2	47,284.10	48,712.36	50,183.90	51,698.72	53,256.83	54,858.21	56,502.88	58,190.82	59,943.69	61,739.84	63,600.90
3	53,429.95	55,031.34	56,675.99	58,385.59	60,138.45	61,934.59	63,795.67	65,700.02	67,669.28	69,703.47	71,802.58
4	59,316.12	61,090.63	62,930.05	64,812.76	66,760.39	68,772.94	70,828.77	72,949.52	75,135.19	77,385.79	79,701.30
5	94,661.28	66,608.91	68,599.81	70,655.64	72,776.40	74,962.06	77,212.66	79,528.18	81,908.61	84,375.60	86,907.53
6	69,184.10	71,261.58	73,403.96	75,611.27	77,883.51	80,220.66	82,622.74	85,111.38	87,664.94	90,305.06	93,010.10

COUNCIL 94 MUNICIPAL EMPLOYEES

Allocation to Pay Plan and Number Assigned to Grade

Job Title	Grade	Job Title	Grade
Account Clerk	U1	Principal Records & P/R Account Clerk	U4
Accounting Clerk	U4	Public Safety Dispatcher	U3
Animal Control Officer	U4	Principal Water Account Clerk	U2
Assistant City Engineer	U6	Records Clerk	U1
Building Maintenance Foreman	U5	RIDE UCOA Liaison Records Clerk	U4
Custodian	U1	School/City Plumber	U7
Distribution/Collection Foreman	U5	School Accounts Payable Clerk	U4
Distribution/Collection Mechanic	U4	School Payroll Clerk	U4
Distribution/Collection Operator	U3	Senior Account Clerk	U4
Electrical Inspector	U4	Senior Clerk	U1
Engineering Technician	U5	Senior Clerk Typist	U2
Fleet Coordinator	U7	Senior Maintenance Person	U5
Foreman	U5	Senior Principle Clerk	U3
Forester	U4	Skilled Laborer Equipment Operator	U3
Groundskeeper	U3	Sweeper Operator	U3
Head Foreman	U5	Traffic Foreman	U5
Heavy Equipment Operator-Utilities	U4	Traffic Laborer	U1
Heavy Equipment Operator-Public Services	U3	Water Laborer	U2
Housing Inspector	U3	Water Meter Foreman	U6
Laborer	U1	Water Meter Repair	U2
Laborer Equipment Operator	U3	Water Plant Operator Grade 1	U2
Maintenance Mechanic	U3	Water Plant Operator Grade 2	U3
Maintenance Person	U3	Water Plant Operator Grade 3	U4
Municipal Inspector	U3	WPC Foreman	U5
Parts & Inventory Control Tech.	U4	WPC Engineering Technician	U5
Plumbing & Mechanical Inspector	U4	WPC Heavy Equipment Operator	U4
Police Clerk Typist	U1	WPC Laborer	U1
		WPC Laborer Equipment Operator	U3

COUNCIL 94 MUNICIPAL EMPLOYEES
FY2020 and FY2021 Salary Schedules

The contract with Local 911, RI Council 94, AFSCME, AFL-CIO expires on June 30, 2021.

AFSCME POSITIONS
Effective July 1, 2019

GRADE	A	B	C	D	E	F	G
U1	36,845.15	37,950.85	39,088.02	40,261.00	41,468.70	42,712.20	43,994.78
U2	39,915.95	41,112.79	42,346.53	43,617.17	44,924.70	46,272.37	47,660.19
U3	42,985.65	44,274.73	45,603.96	46,972.25	48,380.69	49,832.54	51,327.79
U4	46,056.44	47,437.75	48,860.31	50,328.42	51,836.69	53,392.71	54,992.12
U5	49,126.15	50,599.69	52,117.73	53,681.34	55,291.60	56,846.53	58,659.70
U6	52,198.02	53,761.63	55,375.15	57,036.42	58,746.51	60,509.78	62,324.04
U7	57,723.28	59,351.98	61,237.86	63,076.00	64,968.39	66,917.20	68,924.61

AFSCME POSITIONS
Effective July 1, 2020

GRADE	A	B	C	D	E	F	G
U1	37,582.06	38,709.87	39,869.78	41,066.22	42,298.08	43,566.45	44,874.68
U2	40,714.26	41,935.05	43,193.46	44,489.51	45,823.19	47,197.82	48,613.40
U3	43,845.36	45,160.23	46,516.03	47,911.70	49,348.30	50,829.19	52,354.34
U4	46,977.57	48,386.51	49,837.51	51,334.99	52,873.42	54,460.56	56,091.96
U5	50,108.67	51,611.68	53,160.08	54,754.96	56,397.43	57,983.46	59,832.89
U6	53,241.98	54,836.86	56,482.65	58,177.15	59,921.44	61,719.97	63,570.52
U7	58,877.74	60,539.02	62,462.62	64,337.52	66,267.76	68,255.55	70,303.11

**FRATERNAL ORDER OF POLICE
 LODGE NO. 8
 ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED
 FY 2020 & 2021**

The contract with Lodge #8, Fraternal Order of Police, contract expires June 30, 2020.

Effective July 1, 2019

GRADE	CLASS TITLE	A	B	C	D	E
P01	Police Officer (Pre 7/1/97)	56,930	64,283	69,216	70,992	
P09	Police Officer (Post 7/1/97)	53,161	57,145	61,430	66,040	70,992
P02	Investigator					75,246
	Court Officer					75,246
P06	Community Police Officer					75,246
P07	Public Affairs Officer					75,246
P08	BCI Officer					75,246
P03	Sergeant				76,150	78,882
P04	Lieutenant				84,714	87,771
P05	Captain				93,048	97,786

Total Police Personnel

Not including Police Chief

**LOCAL 1080
ALLOCATION TO PAY PLAN AND NUMBER ASSIGNED
FY 2020 & FY 2021 Salary Schedule**

The contract with Local 1080, International Association of Firefighters, expires June 30, 2021.

Effective July 1, 2019

GRADE	CLASS TITLE	1	2	3	4	5
F01	Fire Fighter	41,661.63	46,102.65	52,610.74	57,927.47	68,795.53
F02	Lieutenant					74,375.87
F03	Captain					81,947.30
F04	Captain/Superintendent Fire Suppression					82,998.44
F09	Captain, Administrative Officer					82,998.44
F10	Captain, Fire Inspection					82,998.44
F11	Captain, Fire Prevention					82,998.44
F05	Captain, Superintendent Fire Alarm					82,998.44
F07	Deputy Chief					90,943.52
F12	Deputy Chief Training Officer/EMS Coordinator					90,943.52
F06	Fire Marshal					100,037.56
F08	Senior Deputy Chief					92,762.41

Effective July 1, 2020

GRADE	CLASS TITLE	1	2	3	4	5
F01	Fire Fighter	42,494.86	47,024.71	53,662.95	59,086.02	70,171.44
F02	Lieutenant					75,863.38
F03	Captain					83,586.25
F04	Captain/Superintendent Fire Suppression					84,658.41
F09	Captain, Administrative Officer					84,658.41
F10	Captain, Fire Inspection					84,658.41
F11	Captain, Fire Prevention					84,658.41
F05	Captain, Superintendent Fire Alarm					84,658.41
F07	Deputy Chief					92,762.39
F12	Deputy Chief Training Officer/EMS Coordinator					92,762.39
F06	Fire Marshal					102,038.31
F08	Senior Deputy Chief					94,617.66

PART-TIME, TEMPORARY, SEASONAL and UNCLASSIFIED EMPLOYEES

**SALARY SCHEDULE
Effective July 1, 2019**

HOURLY EMPLOYEES

Affirmative Action Officer/HR Clerk	13.00 - 22.00/hr	Lifeguard Supervisor	State Min. - 23.00/hr
Alternative Local Building Official	30.00 - 45.00/hr	Maintenance Person	State Min. - 21.00/hr
Ambassador	State Min. - 18.00/hr	Office Manager	State Min. - 20.00/hr
Animal Control Officer	State Min. - 14.00/hr	Parking Attendants	State Min. - 15.00/hr
Assistant Beach Manager	State Min. - 23.00/hr	Parking Inspector	State Min. - 21.00/hr
Assistant Harbor Master	12.00 - 23.00/hr	Planning Aide	State Min. - 16.00/hr
Beach Equipment Operator	State Min. - 25.00/hr	Playground Leaders	State Min. - 18.00/hr
Billing Clerk	State Min. - 18.00/hr	Program Coordinator	State Min. - 20.00/hr
Certified Recreation Instructor	15.00 - 53.00/ hr	Property Management Aide	13.00 - 19.00/hr
City Intern	State Min. - 22.00/hr	Recreation Activities Coordinator	State Min. - 27.00/hr
Civilian Dispatcher	20.00 - 25.00/hr	Recreation Super./Watchperson	State Min. - 20.00/hr
Clerk Typist/Cashier	State Min. - 16.00/hr	Restroom Aide	State Min. - 18.00/hr
Construction Inspector/Flagperson	25.00-35.00/hr	Retired Police Officers Corps	FOP Detail Rate
Deputy Zoning Officer	13.00 - 24.00/hr	Secretary	State Min. - 20.00/hr
Foreman	State Min. - 23.00/hr	Sidewalk Sweeper Operator	State Min. - 19.00/hr
Grant Writer	20.00 - 45.00/hr	Sports Facilities Manager	State Min. - 21.00/hr
Groundskeeper	State Min. - 21.00/hr	Sweeper Operator	State Min. - 19.00/hr
Harbor Facility Manager	State Min. - 21.00/hr	Traffic Aide	State Min. - 18.00/hr
Harbor Master's Assistant	State Min. - 20.00/hr	Traffic Aide Coordinator ⁴	State Min. - 21.00/hr
Laborer/Attendant	State Min. - 20.00/hr	Transportation Supervisor	20.00-32.00/hr
Lifeguard	State Min. - 20.00/hr	VIN Inspector	State Min. - 16.00/hr

ON-CALL EMPLOYEES

Matron	13.00 - 21.00/hr
Police Auxiliary	State Min. - 19.00/hr
Recreation Instructor	State Min. - 30.00/hr
Referees and Officials	State Min. - 30.00/hr
Rotunda Coordinator	15.00 - 25.00/hr
Scorer	State Min. - 19.00/hr
Water Plant Operator	State Min. - 22.00/hr

SALARIED EMPLOYEES

Building Code Inspector	240 per diem
Caretaker (Water Dept.)	5,200 per annum
Parking Lot Manager	660 per week
Police Officer Trainee (Municipal Academy)	840 per week
PUC Approved Water Caretaker	12,900 per annum

UNCLASSIFIED - Effective July 1, 2019

City Manager	178,500 per annum
City Solicitor	87,458 per annum
Asst. City Solicitor for Civil Litigation	70,075 per annum
Asst. City Solicitor for Law Enforcement	34,561 per annum
Municipal Court Judge	35,440 per annum
Probate Judge	14,692 per annum
Canvassing Board Members	1,397 per annum

Glossary

Accrual Basis of Accounting – a method of accounting that recognizes the financial effect of transactions, events and interfund activities when they occur, regardless of the timing of related cash flows.

ADA – Americans with Disabilities Act – federal laws requiring accessibility and equal treatment for anyone with a disability.

Adopted Budget – the final operating and capital budget approved by the City Council after public hearings and amendments to the proposed budget, if applicable; becomes the legal guidance to the City management and departments for spending levels.

Allocate – To set apart or earmark for a specific purpose

ALS – Advanced Life Support – a type of medical assistance given by paramedics and/or emergency medical technicians (EMT's).

Appropriation – an authorization made by the City Council that permits officials to incur obligations against and to make expenditures of governmental resources. Appropriations are usually made for fixed amounts and are granted for a one-year period.

Assessed Value – the fair market value placed upon real and personal property by the City as the basis for levying property taxes.

Balanced Budget – a budget in which the revenues meet or exceed the appropriation in a given year. For enterprise funds, a balanced budget is one in which the cash inflows equal or exceed the cash outflows.

Basis of Accounting – the timing of recognition, that is, when the effects of transactions or events should be recognized for financial reporting purposes.

Bond Debt Instrument – a written promise to pay a specified sum of money (called principal or face value) at a specified future date (maturity date) along with periodic interest paid a specified percentage of the principal. Bonds are typically used for long-term debt to pay for specific capital expenditures.

Bond Ratings – a rating of quality given on any bond offering as determined by an independent agency in the business of rating such offerings.

Budget – a plan of financial operation including an estimate of proposed means of financing (revenue estimates). The term also sometimes is used to denote the officially approved expenditure ceilings under which the City and its departments operate.

Budget Calendar – the schedule of key dates or milestones that the City follows in the preparation and adoption of the budget.

Budget Guidelines – the explicit instructions given to each department on an annual basis for its operating budget preparation.

CAFR – Comprehensive Annual Financial Report – financial report that contains, at a minimum, three sections: introductory, financial and statistical. The CAFR is often loosely referred to as the audited financial statements.

Capital Improvement Plan (CIP) – a five-year plan of proposed capital expenditures for long-term improvements to the City’s facilities including water, water pollution control, parking facilities and Easton’s Beach; identifies each project and source of funding.

Capital Improvement or Project – Any acquisition or lease of land; the purchase of major equipment and vehicles valued in excess of \$15,000; construction or renovation of buildings, infrastructure or facilities including engineering, design and other preconstruction costs; major building improvements, with an estimated cost in excess of \$15,000, that are not routine expenses and that substantially enhance the value of a structure; or major equipment or furnishings, with an estimated cost in excess of \$15,000, required to furnish new buildings or facilities.

CDBG – Refers to the Community Development Block Grant program funded by the United States Department of Housing and Urban Development (HUD) to improve the housing, neighborhood, and economic conditions of the City’s low and moderate income residents through a comprehensive approach to planning and implementing programs and activities.

COLA – Cost of living adjustment based on either the change in the most recent Federal Consumer Price Index for urban wage earners and clerical workers (CPI-W) for Boston, Massachusetts or by Union contract.

Consumer Price Index (CPI) – a measure, calculated by the United States Department of Labor, commonly used to indicate the rate of inflation.

Contingency – a budgetary reserve set aside for emergencies or unforeseen expenditures for which no other budget exists. General Fund use of the contingency may only be approved by the City Council.

CRMC – Coastal Resources Management Council - With 420 miles of beautiful Rhode Island coastline, the RI CRMC is charged with managing for all of our citizens - and those to come - the high quality of life that we expect from our coastal resources.

CY – Calendar Year

Debt Per Capita – total outstanding debt divided by the population of the City.

Debt Ratio – a measure used that determines the annual debt service or outstanding debt as a percentage of some other item which is generally an indication of the ability of the

City to repay the debt; examples include annual debt service as a percentage of total annual expenditures and total outstanding debt as a percentage of total assessed value.

Debt Service – the payment of principal and interest to holders of the City’s debt instruments.

Department – An entity, such as the Department of Public Works, that coordinates services in a particular area.

EMS – emergency medical services.

Encumbrance – a reservation of funds that represents a legal commitment, often established through contract, to pay for future goods or services.

Enterprise Funds – account for the financing of services to the general public whereby all or most of the operating expenses involved are recorded in the form of charges to users of such services. The enterprise funds consist of the Water Fund, Water Pollution Control Fund, Parking Facilities Fund, and Easton’s Beach Fund.

ERP – Enterprise Resource Planning – multi-module software packages designed to integrate business functions and to facilitate management of major business functions such as financial accounting, purchasing, human resources, payroll and billing.

Expenditure – actual outlay of monies for goods or services.

Expenses – expenditures and encumbrances for goods and services.

Fair Market Sales – defined as an “arm’s length” transaction where there is a willing buyer and a willing seller, neither of which is under pressure to sell or buy. This excludes transfers such as sales within a family, foreclosures or sales to a governmental unit.

Flat-funded – funded at the same dollar amount as last year.

Fringe Benefits – the employer contributions paid by the City as part of the conditions of employment. Examples include health and dental insurance, state public employees retirement system and the Police and Fire Retirement Systems and life insurance.

Full-Time Equivalent (FTE) – a measure for determining personnel staffing, computed by equating 2,080 hours of work per year with one full-time equivalent position.

Fund – an independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities that are segregated for the purpose of carrying on specific activities.

Fund Balance – the excess of an entity’s assets over its liabilities also known as excess revenues over expenditures or net assets. A negative fund balance is sometimes called a deficit.

Fund Transfer – movement of resources from one fund to another which can only be authorized by the City Council.

FY – Fiscal year which for the City begins on July 1 and ends on June 30

GAAP – generally accepted accounting principles – conventions, rules and procedures that serve as the norm for the fair presentation of financial statements.

GASB – Governmental Accounting Standards Board – an organization that provides the ultimate authoritative accounting and financial reporting standards for state and local governments.

General Fund – a fund type used to account for the ordinary operations of the City government that are financed from taxes and other general revenues. It is used to account for all operations and/or programs that are not required to be reported in other funds. It is the largest fund in the City's budget and is often the fund most generally referred to by others.

General Obligation Bond – a bond for which the full faith and credit of the City is pledged for payment.

Governmental Funds - Funds generally used to account for tax-supported activities- the general fund, special revenue funds, and debt service funds are all governmental funds.

Grants – Contributions of cash or other assets from another government or entity to be used or expended for a specific purpose.

HDC – Historic District Commission

HOPE VI Project – The rehabilitation of affordable housing in the City's north end. Hope VI refers to the type of federal grant used to assist with the project.

Infrastructure – public systems and facilities, including water and sewer systems, roads, bridges, schools, beaches, harbors and other systems.

Internal Service Charges – charges to City departments for gasoline and assigned vehicle repairs and maintenance provided by the equipment operations fund.

Internal Service Funds – Fund established to finance and account for services furnished by a designated City Department to other departments. The Internal Service Fund includes fleet maintenance which is the department that provides maintenance, repair and fuel services to vehicles.

Major Fund – Governmental fund or enterprise fund reported as a separate column in the basic fund financial statements and subject to a separate opinion in the independent auditor's report. The general fund is always a major fund. Otherwise, major funds are funds whose revenues, expenditures/expenses, assets, or liabilities (excluding extraordinary items) are at least 10 percent of corresponding totals for all governmental or enterprise funds and at least 5 percent of the aggregate amount for all governmental and enterprise funds for the same item. Any other government or enterprise fund may be

reported as a major fund if the government's officials believe that fund is particularly important to financial statement users.

MIS Services - stands for management information services and covers all communications equipment and computer technology.

Modified Accrual Basis of Accounting – uses a current financial resources measurement focus. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or within 60 days of the end of the current fiscal period. Expenditures are generally recorded when a liability is incurred, however, debt service expenditures, as well as expenditures related to compensated absences and claims and judgments, are recorded only when payment is due.

Non-Departmental Accounts – accounts used to record expenditures that cannot or have not been allocated to individual departments.

OPEB – Other Post-Employment Benefits which include retiree health insurance for qualified employees and retiree life insurance for qualified police employees. Amounts are currently budgeted and funded on a pay-as-you-go basis. A trust has been set up so that funds can be accumulated for qualified retirees. The trust is being funded by health insurance premium sharing by employees. It is anticipated that larger contributions will be made starting in FY2009.

Pension Trust Funds – accounts for the activities of the Police Retirement Fund and the Fire Retirement Fund, which accumulate resources for pension benefits to qualified police or fire retirees.

Performance Measure – an indicator of the attainment of an objective; it is a specific quantitative measure of work performed or services provided within an activity or program, or it may be a quantitative measure of results obtained through a program or activity.

Permanent Funds – used to account for resources legally held in trust for specific functions, normally provided by governments. In most cases, only the earnings of the principal can be spent.

Private-Purpose Trust Fund – used to account for resources legally held in trust for use by outside individuals, trusts or organizations to provide awards and scholarships in accordance with a donor's specific instructions or criteria.

Proposed Budget – the operating and capital budgets submitted to the City Council by the City Manager.

Proprietary Fund – funds that account for operations that are financed in a manner similar to private business enterprise; consists of enterprise funds and internal service funds.

PUC or RIPUC – Public Utilities Commission of the State of Rhode Island – has regulatory authority over the City's water system.

QZAB – qualified zone academy bond – this is a type of financing used in conjunction with general obligation bonds and private donations to rebuild Thompson Middle School.

Real Property – Real estate, including land and improvements classified for purposes of assessment.

Reserve – an account used to indicate that a portion of fund equity is legally restricted.

Revenue – the income received by the City in support of a program of services to the community; includes such items as property taxes, fees, user charges, grants, fines, interest income and miscellaneous revenue.

Revenue Estimate – a formal estimate of how much revenue will be earned from a specific revenue source for some future period – typically a future fiscal year.

Salaries – the amounts paid for personal services rendered by employees in accordance with rates, hours, terms and conditions authorized by law or stated in Union contracts. This category also includes overtime and temporary help.

Special Revenue Fund – Funds established to segregate resources restricted to expenditures for a specific purpose. An example would be the CDBG fund.

Tax Rate – the amount of tax levied for each \$1,000 of assessed value.

UDAG – Urban Development Action Grant – an original grant was given to the City by the Federal Housing and Urban Development Agency (HUD). The grant is used to issue loans for development in the City. All loans and terms of the loans must be approved by the City Council. Repayments and interest are returned to the UDAG fund so that they can be used to issue loans in the future.

User Fees – the payment of a fee for direct receipt of a public service by the person benefiting from the service.

Water Fund – Utility Enterprise Fund responsible for providing drinking water that meets standards established by the US Environmental Protection Agency (EPA) and the Rhode Island Department of Health (RIDOH). The Water Division is licensed by the RIDOH as a Public Water Supplier, License # 1592010. The Water Division is also required to report to the Rhode Island Water Resources Board.

The Water Division operates and manages the source water reservoirs, treatment plants, storage tanks and distribution system. The City's water distribution system also services the Town of Middletown and a small portion of the Town of Portsmouth. We also sell water wholesale to the Portsmouth Water and Fire District and Naval Station Newport.

Water Pollution Control Fund - Utility Enterprise Fund responsible for providing wastewater treatment for the residents of Newport. In addition we provide wastewater treatment on a wholesale basis to the Town of Middletown and Naval Station Newport. The Water Pollution Control Division also manages the storm drainage system within the City.

The sanitary sewer collection system and waste water treatment facility are operated and maintained in accordance with a service contract with United Water, Inc. The City and United Water are issued a Rhode Island Pollutant Discharge Elimination System Permit # RI0100293 to operate the wastewater facilities.

Working Capital - The excess of total current assets over total current liabilities to be used.

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
PUBLIC UTILITIES COMMISSION

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION
APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

COMPLIANCE TARIFFS

SCHEDULE

A	PUBLIC FIRE PROTECTION
B	PRIVATE FIRE PROTECTION
C	BILLING CHARGE
D	METERED SALES - NEWPORT
E	METERED SALES - NAVY
F	METERED SALES - PORTSMOUTH
G	MISCELLANEOUS CHARGES

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
PUBLIC UTILITIES COMMISSION

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION
APPLICATION TO CHANGE RATE SCHEDULES

DOCKET NO: 4595

SCHEDULE A

PUBLIC FIRE PROTECTION

Applicability:

Applicable throughout the entire territory served by the Newport Water Division for public fire protection.

Rates:

Per Hydrant \$944.22

Terms of Payment:

All bills for public fire service furnished under this schedule are rendered in advance monthly and are due and payable in full when rendered.

Effective: October 1, 2016

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
PUBLIC UTILITIES COMMISSION

IN RE: CITY OF NEWPORT, UTILITIES DEPARTMENT, WATER DIVISION
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DOCKET NO: 4595

SCHEDULE B

PRIVATE FIRE PROTECTION

Applicability:

Applicable throughout the entire territory served by the Newport Water Division for services to private fire protection facilities.

Rates:

For each service connection to the Newport Water Division's mains used wholly or in part to supply fire protection appliances owned and maintained by the customer, the following charges shall apply:

	<u>Per Annum</u>
For each connection less than 2 inch	\$33.26
For each 2 inch connection	\$139.26
For each 4 inch connection	\$468.22
For each 6 inch connection	\$1,055.81
For each 8 inch connection	\$2,069.28
For each 10 inch connection	\$3,593.75
For each 12 inch connection	\$5,706.61

No additional charge shall be made for private protection appliances owned and maintained by the customer.

Method of Payment:

All bills for private fire services under this schedule are rendered annually in advance and are due and payable in full when rendered.

Effective: October 1, 2016

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
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SCHEDULE C

BASE CHARGE

Applicability:

Applicable throughout the entire territory served by the Newport Water Division for industrial, commercial and residential users, exclusive of fire service connections.

Rates:

For each meter connected to the Newport Water Division's mains the following charges shall apply:

Monthly	
Meter Size	Rate (\$/month)
5/8"	5.02
3/4"	5.27
1"	7.03
1.5"	11.33
2"	15.86
3"	41.71
4"	49.12
5"	58.99
6"	66.40
8"	86.15
10"	121.95
Portsmouth Water and Fire District	1.36

Method of Payment:

All billing charges under this schedule are rendered in advance concurrent with the billing cycle, monthly or quarterly and are due and payable in full when rendered.

Effective: October 1, 2016

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
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SCHEDULE D

METERED SALES

Applicability:

General metered service in the entire territory served by the Newport Water Division.

Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

<u>Customer Class</u>	<u>Rate Per Thousand Gallons</u>
Residential	\$10.02
Non-Residential	\$11.22

Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly or quarterly at the option of Newport Water Division and are due and payable in full when rendered.

Effective: October 1, 2016

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SCHEDULE E

METERED SALES

Applicability:

General metered service to the Department of the Navy, Naval Station Newport served by the Newport Water Division.

Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

\$6.5190 per thousand gallons

Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly and are due and payable in full when rendered.

Effective: October 1, 2016

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SCHEDULE F

METERED SALES

Applicability:

General metered service to the Portsmouth Water and Fire Districts served by the Newport Water Division.

Rates:

For all quantities used except for private fire protection and bulk sales the following rates shall apply:

\$5.2920 per thousand gallons

Terms of Payment:

All metered sales under this schedule are rendered in arrears monthly and are due and payable in full when rendered.

Effective: October 1, 2016

STATE OF RHODE ISLAND AND PROVIDENCE PLANTATIONS
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SCHEDULE G

MISCELLANEOUS CHARGES

1. Temporary Water Services: Applicable to all temporary meters furnished by the Water Division for temporary purposes such as construction or renovation. Charges are withheld from the water user's \$1000.00 deposit upon removal of the temporary meter.

Water consumed will be charged at PUC approved retail rate per 1,000 gals.

Meter rental charge: \$10.00 per day

Labor charge: Cost plus 75% overhead

Minimum Charge: \$60.00

2. Meter Test: Applicable to all meters returned to the Water Division for testing. Charges are payable in advance. If upon completion of the test, the meter is found to be in excess of 2%, plus or minus, of actual, the charge is refunded.

Charge: Meter sizes 2-inches or less - \$65.00

Meter sizes greater than 2-inches – Labor cost plus 75% overhead, and contractor cost, plus 25% overhead

3. Service Turn-on and Turn-off: Applicable to all meters installed or removed for seasonal users and for requests by customers for plumbing work on private property

Charge: During Business Hours (7:30 am to 3:30 pm, Monday through Friday) – \$40.00

After Business Hours: (3:30 p.m. to 7:30 a.m., Monday through Friday, and Saturdays, Sundays and Holidays) Labor cost plus 75% overhead (with notice to customer)

4. Service Turn-on Charge: Applicable to all services turned on after the cessation of a specific violation which resulted in the service shut off. Charges are payable prior to turn on.

Charge: During Business Hours (7:30 am to 3:30 pm, Monday through Friday) – \$40.00

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After Business Hours: (3:30 p.m. to 7:30 a.m., Monday through Friday, and Saturdays, Sundays and Holidays) Labor cost plus 75% overhead (with notice to customer)

5. Meter Connection /Service Fee: Applicable to all meter installations and maintenance due to breakage, tampering, overheating or freezing because of owner neglect or abuse.

Charge: Material and equipment costs plus 25% and Labor cost plus 75%. If applicable, \$50.00 tapping charge for new service and Police details at cost.

6. Interest on Delinquent Water Accounts: Amounts not paid by DUE DATE will accumulate a penalty of 18% per annum (1.5% per month) from the DUE DATE through the PAYMENT DATE. DUE DATE is 30 days after the BILLING DATE and is listed on each billing statement, and the BILLING DATE is the date on which the billing statement was mailed and also is listed on each billing statement.

7. Interim Water Bills: \$35.00 each for requested interim bills including meter reading.

8. Sample Testing: Charge assessed for the laboratory testing of water samples at customer request.

Charge: Cost of materials and testing charges plus 25% overhead and labor costs plus 75% overhead

9. Flow Testing: Charge assessed for the flow testing of service connections at customer request.

Charge: Labor costs plus 75% overhead \$40.00 minimum charge

10. Pressure Testing: Charge assessed for the pressure testing of existing or proposed service connections at customer request.

Charge: Labor costs plus 75% overhead \$40.00 minimum charge

11. Service Application Fee: Charge assessed at time that application for water service is submitted.

Charge: Residential Service - \$60.00
Commercial Service - \$100.00

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12. Statement Charge: Charge assessed at time that request for a copy of a billing statement is submitted.

Charge: \$2.50 per statement

13. Photocopying: Charge assessed for copying of documents. Fee payable at time copies are made.

Charge: Letter or legal size copy - \$0.15 per page
Distribution Sheet - \$3.00 per copy

Effective Date: October 1, 2016